



TOWN OF LITTLETON
BUILDING PERMIT APPLICATION - RESIDENTIAL

TAX MAP _____ ZONING DISTRICT _____ DATE _____

USE BY RIGHT ()
SPECIAL EXCEPTION () VARIANCE () DATE OF APPROVAL _____

PRINCIPAL BUILDING OR USE () ACCESSORY BUILDING OR USE ()

TYPE OF BUILDING PERMIT: Definitions listed on page 2
__ Residential including modular __ Mobile Home __ Alteration

Owner/Applicant _____

Mailing Address _____

Building Address _____ Phone _____

Estimated Cost of Project _____

Comments regarding project _____

(For Accessory Buildings, complete only the following items that apply to the alteration)

() One Family () Two or more Family	Number of Bathrooms-Full _____
Number of Stories _____	Number of Bathrooms-Partial _____
Total Square Feet _____	Type of Heat _____
Type of Frame _____	Type of Water Supply () Public () Private
Carport/Garage () Yes () No	Type of Sewer () Public () Private
Basement Area () Yes () No	If Private – <i>State Septic Approval No.</i>
Number of Bedrooms _____	_____

Wetland Permit () Yes () No In Special Flood Hazard Area () Yes () No

Property Under Current Use Assessment? ___ Yes ___ No

Road/Street Type _____

Contractor _____ Phone _____

Applicant Signature _____

Definitions:

Accessory Building or Structures: A building or structure located on the same lot as the principal building or structure, and which is considered incidental to those of the main building. Accessory structures include, but are not limited to, private garages, swimming pools, carports and storage sheds.

Accessory Use: a use that is clearly subordinate and incidental to the primary use of the property and is commonly associated with the primary use.

Dwelling, Single-Family: A building designed to occupied by one (1) family.

Modular Home: A factory fabricated dwelling over 24 feet in length and at least 24 feet wide designed and constructed without carriage or hitch collar, as stationary house construction, for placement upon a permanent foundation, to be permanently connected to utilities, for year round occupancy. It can consist of two or more components that can be separated when transported, but designed to be joined into one integral unit. (See figure 7)

Manufactured Housing: A detached, single family dwelling unit designed for long term occupancy; containing sleeping and living areas, a flush toilet and tub or shower bath, and kitchen facilities; equipped with plumbing and electrical connections; and designed for transportation after fabrication on streets or highways on its own wheels or detachable wheels, arriving at the site as a complete dwelling unit and ready for occupancy after minor or incidental unpacking, assembly operations, located on a permanent foundation, connection to utilities, and the like. Removal of the wheels and placement on a foundation does not change its classification. A travel trailer is not a mobile home.

Please call 444-2137 or visit the Fire Department at 230 West Main Street to schedule the following inspections:

- ✓ Electrical box (prior to energizing by utility company)
- ✓ Furnace and fuel tank upon completed installation (permit to install required before installation)
- ✓ Electrically powered smoke detectors, egress doors and means of escape prior to occupancy.
- ✓ Any solid fuel appliance and chimney before use of solid fuel appliance.

In the space provided below, draw or attach the floor plan of the project, including the following:

Type of construction and overall dimensions

1. Exit doors
2. Means of escape from bedrooms
3. Location of LP cylinders
4. Location of furnace oil tank and furnace
5. Name and license # of electrician
6. Name and address of furnace installer

In the space provided below, sketch the lot. Indicate the position on the lot of the building(s) to be constructed, labeling all setbacks on sketch and in the space provided:

Setbacks:

Front _____ Rear _____
Side _____ Side _____

Reviewed by: Police _____ Fire _____ Highway _____ ZO _____

Building Permits will be issued after driveway, sewer/septic approval, street number and any other approvals necessary have been issued.

IMPORTANT POINTS TO REMEMBER WHILE COMPLETING BUILDING PERMIT APPLICATION

- ✓ Fill out form completely.
- ✓ Driveway Permit and 911 Number both require **DRIVEWAY AREA BE CLEARLY MARKED**. No permits will be issued if the driveway location cannot be found.
- ✓ Sewer Connection Application – Remember to **CONTACT THE TREATMENT PLANT** at 444-5400 to schedule an inspection **PRIOR** to installation.
- ✓ Sketch of building must include **ALL ITEMS** listed under type of construction and overall dimensions.
- ✓ Sketch of lot location requires listing **SETBACKS FROM ALL PROPERTY LINES**. A Table of Lot Requirements is included in each packet. Please check setback requirements and width at building site to insure compliance.
- ✓ No trench permits are issued between November 1st and May 15th.
- ✓ Check for posting of weight limits for some roads during the spring months.
- ✓ If you are not sure of the zone your parcel is located in, please ask and we will be happy to assist you.

You can also check on-line mapping available at www.townoflitleton.org