

APPLICATION FOR STREET LIGHTING

Applicant _____
Address _____
Phone _____

I request the installation of _____ street light(s) on pole number(s) _____ adjacent to my property on the _____ (North, South, East, West) side of _____ Street/Road _____ tax map # / lot # in the Town of Littleton at a location which will meet the standards of the Littleton Water and Light Department. The street light (s) is requested for _____

(describe safety need for lighting).

Signature of Applicant

Date

SUPERINTENDENT OF PUBLIC WORKS RECOMMENDATION

Installation Cost Estimate \$ _____

Operation Cost Estimate \$ _____

Total Cost to be paid by Town \$ _____

Superintendent of Public Works Signature

Date

CHIEF OF POLICE RECOMMENDATION

Police Chief Signature

Date

BOARD OF SELECTMEN ACTION

Approved

_____ Denied (Explanation) _____

Littleton Board of Selectmen Signature

Date

TOWN OF LITTLETON STREET LIGHT POLICY

I. Location

- It is Town policy to illuminate all street areas which are served by Town maintained sidewalks and which are not illuminated from other sources.
- If a person desires the Town to illuminate an area not served by sidewalks, then a request shall be made in writing to the Superintendent of Public Works. The request shall indicate the desired location for the light and shall state the objective reason(s) that lighting is desired, the specific area desired to be lighted, and should cite any evidence in support of the request.
- Upon receipt of a completed request, the Superintendent of Public Works shall make a site investigation during the hours of darkness. The Superintendent shall then prepare a written report to the Board of Selectmen, recommending either for or against the request. The sole criteria to be used by the Superintendent of Public Works in determining his/her recommendation shall be safety of pedestrians and motorists, and he/she shall cite the safety issue in his/her report. If the recommendation is positive, the Superintendent of Public Works shall also include an estimated cost of installation and operation for the recommended lighting and a description of the type of proposed lighting recommended. The Superintendent of Public Works may also cite other issues, including aesthetics, and convenience or inconvenience to abutting property owners that might result from new lighting, but the recommendation shall be based solely on the issue of safety. The Superintendent of Public Works shall submit the report to the Selectmen within three weeks of receipt of a completed written request. This report shall be a public document, and parties requesting lighting shall be notified of its availability.
- The Board of Selectmen shall consider the report from the Superintendent of Public Works within thirty days of its receipt, and shall make a determination as to whether to install any new lighting, based upon the factors in the report, economics, and any other reasonable criteria. The Board of Selectmen's action, either for or against the lighting, shall be in writing, and shall state the reason for the action. The Town Manager shall advise the person seeking the lighting of the date and time of the meeting at which it is to be considered, and shall transmit the record the Selectmen's action to this person.

II. Type of Lighting

- The style or type of proposed lighting, including the pole mounting, luminaire or fixture style, light source, shielding, etc. shall be established based upon a number of factors including economics of installation and operation, aesthetics, effectiveness, and avoidance of unwanted light on adjacent properties. The establishment of neighborhood standards, with periodic review, is anticipated.

III. Costs

- For all lighting installed under this policy, the Town shall pay the direct cost of installation, including materials and labor, to the Water and Light Department.
- The cost of operation and maintenance, including power, relamping, cleaning, replacement, etc. shall be included in the standard tariff established by the Water and Light Department.
- These costs shall be included in the Street Lighting budget.
- Under specific circumstances, on a case by case basis, certain lights may be paid for by others, for example, where the public benefit or warrant for the light is not certain, or is shared with a significant private benefit, the cost of an installation may be paid in whole, or in part, by the entity requesting the installation. The forgoing example is not intended to be binding on the Town, nor is it intended to limit the type of circumstance where there may be outside participation in either the installation or operating cost of Street Lights.

Adopted by the Littleton Board of Selectmen on Monday January 12, 1998.