

Parks and Recreation Public Meeting 3/5/24 6 pm Littleton Community House

Blake made a motion to start meeting at 6:04pm - Danielle Seconded-

Attendees:

Chief Paul Smith, Interim Town Manager

Amelia Clause

Danielle Cook

Blake Roberts

Luke Driscoll

Peter Cooper

Absent: Andrew Kilmer

Danielle made a motion to approve the meeting minutes, Blake seconded

Approval of Minutes for 2/7/24 Approval 2-0

Approval of Minutes for 2/14/24 Approval 2-0

Chief Smith discussed budget regarding now - till vote and working off default so all understood the financials brought to meeting.

Parks and Rec Director Updates:

- Skating Rink: Done as of 2/27/24 - had an amazing season - ice was outstanding and the general public came from several local communities to enjoy the ice! Job well done to our crew! Thank you!

- Twin state Baseball: Our Interim P & R Director followed up with the answers to their questions, and we have not heard back from this group. 2 follow up emails have been sent.

- Paul Hogan Basketball Summer Camp: waiting for Dale prior to get back to us regarding the High school facility and whether or not it can be used this summer due to construction needs.

- Water Bottle Filler/fountain for DB lower level: \$3000.00 @ the most for cost - we are presently waiting for the school to respond regarding working with us to get a new water bottle filler in place of the present water fountain that has not been working for several years.

NEW Business:

- Apthorp Dugouts: Both have been ripped down - \$150 for demolition - slabs are left - in contact with the school regarding time for replacement and reconstruction.

- Event Contracts: Policy & procedure - Discussion

 - * we will be doing some research by looking at some local area recreation centers - Conway, Newmarket & Claremont

- P&R Director Search: Letters were sent to the top five candidates for Park & Recreation Director explaining the situation with the town vote and the need for a Town Manager, etc.

- Pool Certifications: discussion - Retention and recruitment is very important at this time. We want to create a policy and Procedure manual for Aquatics.

Danielle Cook, made a motion to help with retention and recruitment in this time of need with summer pool staff, we will pay for certifications and have them sign a contract to keep them working for the town for the season. If they leave prior to the season being done, they will Pay us the certification fee back. Seconded by Blake Roberts Vote 2-0

- Convenient Md Sponsorship: This ends in April of 2024

We agree we would like to reenter into another agreement with them, and with entering into that agreement we would like to ask if signs can be moved @ the Tennis courts down at Apthorp. This would allow parents to watch their athletes play in their matches. We would like to have the sign moved to "behind the wind screen or on the River view side.

- Christmas Parade: This is being tabled to the next meeting

- Main Street Flower Pot Watering: Peter Cooper spoke - Discussed / explained the situation regarding the watering of the plants in the past.

- 31 business in town give money towards the watering
 - Needs someone to do the watering and maintaining
 - Flower boxes on Industrial park dr.
 - Takes about 3 hours daily for about 19 weeks
 - Pays an hourly rate of about \$20
 - We discussed reaching out to a local business to assist with this or a student from the local school for a summer job that may connect with a field they want to go into after high school.
- Circling back after town vote for more discussion.

UPDATES:

Other Business:

91A Request/Complaint (two issues) Request - met with Complaintent to see how we could rectify situation.

Federal Grant - US Parks: looking to investigate more into the drainage and Little league field construction that was planned for in prior plans / Chief Smith is working to get us other grant information & financials.

Next Meeting set for March 21, 2024 - Community House - 5:30pm

Blake made a motion to adjourn meeting, Danielle seconded: Meeting adjourned at 8:08 pm