

# Town of Littleton

## 2019 Amended Warrant

The Inhabitants of the Town of Littleton in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs are hereby notified that the two phases of the Annual Town Meeting will be held as follows:

**First Session of Annual Meeting (Deliberative Session):**

Date: February 5<sup>th</sup>, 2019

Time: 6:00 PM

Location: Littleton High School Cafeteria, Littleton NH

Details: The First Deliberative Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

**Second Session of Annual Meeting (Official Ballot Voting)**

Date: March 12<sup>th</sup>, 2019

Time: 8:00 AM to 7:00 PM

Location: Littleton Public Works Garage, 240 West Main Street, Littleton, NH, 03561

Details: You are notified to meet for the Second Session of the Annual Town Meeting, to elect Town Officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session.

---

**Article 01 Election of Officers**

To choose necessary officers, including one (1) Selectman, three year term; one (1) Town Clerk, three-year term; one (1) Supervisor of the Checklist, five year term; one (1) Treasurer, three-year term; one (1) Trustee of the Trust Funds, three-year term; three (3) Library Trustees, three-year term; one (1) Library Trustee, one year term; and one (1) Park Commissioner, three-year term.

---

**Article 02 Sewer Storm Water Roadway and Street Project Sub Area-2**

To see if the Town will vote to raise and appropriate the sum of \$6,322,300 (Six Million Three Hundred Twenty-Two Thousand Three Hundred Dollars) for the purpose of Sub Area-2 repair and replacement of the sewer lines and storm water collection system. within the existing wastewater collection system, and any other cost related thereto and to authorize the issuance of not more than \$6,322,300 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. If the Town does not receive grant award(s) of at least 45% of the amount of the appropriation, it will not undertake the project until it does receive the 45%. Bond payments are anticipated to come from Sewer Users for this Bond.

No Tax Impact

(3/5 Ballot Vote Required)

Recommended by Selectmen 3-0

Recommended by the Budget Committee 7-0

---

**Article 03 Partridge Lake Phosphate Reduction Study/Design**

Shall the Town of Littleton vote to raise and appropriate a sum not-to-exceed \$85,000 (Eighty Five Thousand Dollars) to hire a Certified Lake Management / Engineering firm to study conditions and provide design solutions to reduce external and internal phosphate loading in Partridge Lake -- to prevent future Cyanobacteria Algae Blooms in the Lake? And to authorize the issuance of not more than \$85,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It is anticipated that there will be \$75,000 in principal loan forgiveness under the New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NH CWSRF), The remaining \$10,000 will be offset by the a donation from the Partridge Lake Property Owners Association Water Quality Fund. Fiscal Impact Note: The tax impact associated with this will be \$0.00 per \$1,000 valuation. The principal loan amount of \$75,000 will be forgiven per the terms of the NH CWSRF agreement. Any and all interest accrued prior to loan forgiveness and Administrative cost shall be paid via monies held in the Partridge Lake Property Owners Association Water Quality Fund.

No Tax Impact.

(3/5 Ballot Vote Required)

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 8-0

---

**Article 04 Wastewater Treatment Plant Asset Management Study**

To see if the Town will vote to raise and appropriate the sum of \$49,000 (Forty Nine Thousand Dollars) for the purpose of an asset management study and preliminary engineering of the Wastewater Treatment Plant, and any other cost related thereto and to authorize the issuance of not more than \$49,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It will be based on refund award(s) of at least \$30,000 of the amount of the request. The remaining \$19,000 will come from the Undesignated Sewer fund balance to pay off the bond prior to the first payment. No bond payment due in 2019.

No Tax Impact. (3/5 Ballot Vote Required)

Recommended by Selectmen 3-0

Recommended by Budget Committee 7-0

---

**Article 05 2019 Operating Budget**

Shall the Town of Littleton raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,863,210 (Eight Million Eight Hundred Sixty Three Thousand Two Hundred Ten Dollars)? Should this article be defeated, the default budget shall be \$8,740,679 (Eight Million Seven Hundred Forty Thousand Six Hundred Seventy Nine Dollars), which is the same as last year, with certain adjustments required by previous action of the Town of Littleton or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Estimated Tax Impact: \$7.133 per thousand.

Recommended by the Selectmen 3-0

Recommended by the Budget Committee. 7-0

---

**Article 06      Transfer Station Special Revenue Funds**

To see if the Town will vote to raise and appropriate the sum of \$405,544 (Four Hundred Five Thousand Five Hundred Forty Four Dollars) for the purpose of the Transfer Station Operations with \$269,905 to come from the Transfer Station Special Revenue Fund. With the balance of \$135,639 to be raised by taxation. This special warrant article per RSA 32:3VI (d) and RSA 32:7 V.

Estimated Tax Impact \$0.167 per thousand.

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 7-0

---

**Article 07      Opera House Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$96,374 (Ninety Six Thousand Three Hundred Seventy Four Dollars) for the purpose of the Opera House Operations with \$45,602 to come from the Opera House Special Revenue Fund, with the balance of \$50,772 to be raised by taxation. This special article is a special warrant article per RSA 32:3VI (d) and RSA 32:7 V.

Estimated Tax Impact \$0.062 per thousand.

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 7-0

---

**Article 08      Parking Meter Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$54,818 (Fifty Four Thousand Eight Hundred Eighteen Dollars) for the purpose of the Parking Meter Operations with \$54,818 to come from the Parking Meter Special Revenue Fund. This special article is a special warrant article per RSA 32:3VI (d) and RSA 32:7 V.

Estimated Tax Impact \$0.000 per thousand.

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 7-0

---

**Article 09      Dog License Additional \$1 (One Dollar) Fee**

Shall we adopt the provisions of RSA 31:95-c to restrict the additional \$1.00 dog licensing fees proposed by the Select Board under RSA 466:39 to expenditures for the purpose of establishing and operating a dog park by the Littleton Parks and Recreation Department? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Littleton Dog Park Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

No Tax Impact

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 10      Road Improvements and Repairs**

To see if the Town will vote to raise and appropriate the sum of \$300,000 (Three Hundred Thousand Dollars) for the purpose of improvement, replacement, and repair of Crane Street, and any other roads and to bring the roads up to Town Standards. Any savings from these funds will be used to continue improvements on other roads in town. To further authorize the Selectmen to take any other action and to apply for, obtain and accept Federal, State and other aide if any, is available for said project. This is a non-lapsing warrant article until December 31, 2020.

Estimated Tax Impact: \$0.368 per thousand.

Recommended by the Selectmen 3-0

Recommended by the Budget Committee. 8-0

---

**Article 11      Public Works Department 6 Wheel Dump Truck**

To see if the Town will vote to authorize the Selectmen to enter into a Three Year lease purchase agreement in the amount of \$90,000 (Ninety Thousand Dollars) for the purpose of leasing/purchasing a new F550 6 Wheel Dump Truck, and to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. (Majority vote required)  
Estimated Tax Impact \$0.037 per thousand.  
Recommended by the Selectmen 3-0  
Recommended by the Budget Committee 8-0

---

**Article 12      Opera House Heating System Repairs, Replacement**

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) for the purpose of repairs and or replacement of one of the boilers and improvements to the heat exchange system at the Opera House. If there are any savings on this project once the repairs/replacement and improvements are complete it shall be used for other energy improvements or repairs in the Opera House.  
Estimated Tax Impact \$0.025 per thousand  
Recommended by Selectmen: 3-0  
Recommended by Budget Committee: 8-0

---

**Article 13      Opera House Maintenance and Repairs**

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for the purpose of additional repairs, improvements, event equipment, and cleaning equipment at the Opera House. This may include using the funds as a grant match if needed to expand the improvements or purchases.  
Estimated Tax Impact \$0.006 per thousand  
Recommended by Selectmen: 3-0  
Recommended by Budget Committee: 8-0

---

**Article 14      Transfer Station Repairs, Replacement, Equipment & Buildings**

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to replace, repair, fix, purchase and maintain Transfer Station equipment, buildings, containers, vehicles, and the purchase of additional supply of bags. And to authorize the withdrawal of \$25,000 from the Transfer Station Special Revenue Fund created for the above purposes.  
No Tax Impact.  
Recommended by Selectman 3-0  
Recommended by Budget Committee: 8-0

---

**Article 15      Transfer Station Auger & Pre Crusher**

To see if the Town will vote to raise and appropriate the sum of \$60,000 (Sixty Thousand Dollars) for the purchasing and installing a new bulky waste Auger or Pre-Crusher and Containers. Further to authorize the withdrawal of \$10,000 from the Transfer Station Special Revenue Fund created for the above purposes, with the remaining \$50,000 to be raised by taxation.  
Estimated Tax Impact \$ 0.061 per thousand  
Recommended by Selectmen 3-0  
Recommended by Budget Committee. 8-0

---

**Article 16 Dog Park Engineering, Planning, Designing and Land Purchase**

To see if the Town will vote to raise and appropriate \$45,000 (Forty Five Thousand Dollars) to provide engineering, planning, design, fencing, make land improvements, provide water and/or the purchase of land, easements, equipment and supplies needed for a dog park. This warrant article will be offset by \$22,500 in donations, fund raiser funds and in kind work, with \$22,500 to be raised by taxation. If the amount of full donations are not received, the Town will spend no more than \$22,500 plus the amount of donations received.

Estimated Tax Impact: \$0.028 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 17 Parks & Recreation Playground Replacement**

To see if the Town will vote to raise and appropriate \$150,000 (One Hundred Fifty Thousand Dollars) to replace, repair and/or make improvements to the Remich Park Playground. This warrant article will be offset by \$25,000 (Twenty Five Thousand Dollars) in donations, fund raiser funds, and in kind work, with \$125,000 to be raised by taxation. If the amount of donations is not received, the Town will spend no more than \$125,000 plus the amount of donations received.

Any savings seen on this project will be used toward replacement, repairs, and improvements in any of the Town owned parks and recreation locations.

This article is supported by the Littleton Parks & Recreation Board of Commissioners.

Estimated Tax Impact: \$0.153 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 18 Unexpended Conservation Commission Funds**

To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its 2018 annual appropriations, said funds to be placed in the Conservation Fund. The unexpended portion of the 2018 annual appropriations is \$11 (Eleven Dollars).

No Tax Impact

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 19 Parking Lot Improvements and Expansion**

To see if the Town will vote to raise and appropriate \$10,000 (Ten Thousand Dollars) for the purpose of improvements and expansion to public parking lots in the downtown area to bring the parking lots up to best practice standards, including improvements to pavement, lighting, drainage, pedestrian connections, and/or the configuration of parking lots.

Estimated Tax Impact \$0.012 per thousand

Recommended by Selectmen 3-0

Recommended by Budget Committee 8-0

---

**Article 20 Property Purchase and Parking Lot Expansion**

To see if the Town will vote to raise and appropriate \$50,000 (Fifty Thousand Dollars) for the purpose of purchasing property (Map 78 Lot 179, 17 Hillview Terrace), engineering, designing and making improvements for the expansion of public parking in the downtown area. And to authorize the withdrawal of \$20,000 (Twenty Thousand Dollars) from the Parking Meter Special Revenue Fund to offset and reduce the cost of this purchase and work done.

Estimated Tax Impact \$0.037 per thousand

Recommended by Selectmen 2-1

Recommended by Budget Committee 8-0

---

**Article 21      Town Office Safety and ADA Improvements**

To see if the Town will vote to raise and appropriate \$5,000 (Five Thousand Dollars) for the purpose of making the Town Administrative Office ADA compliant and enhancing the safety of Town employees. Also to authorize the Selectmen to use these funds toward a grant match for the same purpose if one becomes available.

Estimated Tax Impact \$0.006 per thousand

Recommended by Selectmen 3-0

Recommended by Budget Committee 8-0

---

**Article 22      Mount Washington Regional Airport**

To see if the Town will vote to raise and appropriate \$6,000 (Six Thousand Dollars) for the purpose of supporting the Mount Washington Regional Airport.

Estimated Tax Impact \$0.007 per thousand.

Recommended by Selectmen 3-0

Not recommended by the Budget Committee 6-2

---

**Article 23      Police Part Time Officers Expendable Trust Fund**

To see if the Town will vote to create an Expendable Trust Fund pursuant to RSA 31:19-a to be known as the Police Part time Training Expendable Trust Fund to pay for training and operational wages including benefits for part time officers. Further, to raise and appropriate the sum of \$1,000 (One Thousand Dollars) to be placed in said fund, that amount representing some of the amount of any remaining balance from the Police Departments 2018 annual budget for wages both part time and full time salary lines, with said funds to come from the unassigned fund balance. The expendable trust fund balance shall not exceed \$50,000. And to further appoint the Selectmen as agents to expend from said fund.

No Tax Impact

Recommended by Selectmen 3-0

Recommended by Budget Committee 8-0

---

**Article 24      Downtown Revitalization Loan Modification**

To see if the Town will vote to raise and appropriate the sum of \$22,031 (Twenty-Two Thousand Thirty One Dollars) in the general fund debt schedule for the 2019 payment on the Downtown Revitalization Loan and for the purpose of moving the loan/note from the Parking Meter Fund to the General Fund. The financing for this loan had already been approved in 2013. The loan maturity date is in 2023. If this article is approved, the loan principal and interest will become part of the general fund expenditures for the remainder of the life of the loan and will be paid from general fund allocation for the next 5 years. Also, if approved, the Parking Meter Special Revenues Fund expenditures for 2019 will decrease by \$22,031.

Estimated Tax Impact \$0.027 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 6-2

---

**Article 25      Unexpended Supplement Local Assistance (Welfare) Expendable Trust Fund**

To see if the Town of Littleton will vote to raise and appropriate \$8,000 (Eight Thousand Dollars) to be placed in the Local Assistance (Welfare) Expendable Trust Fund with said funds to come from unassigned fund balance. These funds represent some of the unexpended portion of the 2018 welfare appropriations.

No Tax Impact

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

## Petitioned Warrant Articles

---

### Article 26 Chamber of Commerce Downtown Beautification

To see if the Town will vote to raise and appropriate the sum of \$11,650 (Eleven Thousand Six Hundred Fifty Dollars) to support the Down Town Beautification efforts of the Littleton Area Chamber of Commerce. Any savings realized while purchasing these items will be used for additional Chamber events/activities.

Downtown Flowers-Purchase \$4,250  
Downtown Flowers-Watering \$3,900  
Pollyanna Gateway Umbrellas-Purchase \$300  
Downtown Piano – Tuning & Painting \$1,200  
Down Town Seasonal Decorations-Purchase \$2,000  
Total \$11,650

Estimated Tax Impact: \$0.014 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

### Article 27 Chamber of Commerce Downtown Community Event Efforts

To see if the Town will vote to raise and appropriate the sum of \$2,755 (Two Thousand Seven Hundred and Fifty-Five Dollars) to support the Downtown Community Event efforts of the Littleton Area Chamber of Commerce. Any savings realized while purchasing these items will be used for additional Chamber events/activities.

Gathering of the Jack O Lanterns, \$1,655  
Littleton Christmas Parade \$1,000  
Total \$2,655

Estimated Tax Impact: \$0.003 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

### Article 28 Grafton County Senior Citizens Council, Inc.

Shall the voters raise and appropriate Thirty-Five Thousand Dollars (\$35,000) to Grafton County Senior Citizens Council, Inc., through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Littleton residents in 2019? These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. In FY2018, the Littleton Area Senior Center provided services for 810 Littleton residents, and ServiceLink provided services for 314 residents. The cost of providing these services was \$509,032.32.

Estimated Tax Impact \$0.043 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

### Article 29 Boys and Girls Club of the North Country

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Littleton and the local community. The Club provides bussing from the school to the Club for the afterschool program.

Estimated Tax Impact \$0.012 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 30      Burch House**

To see if the town will vote to raise and appropriate the sum of \$3,080 (Three Thousand Eighty Dollars) to support The Support Center at Burch House, a community service program provided by Tri-County Community Action Program, Inc.

Estimated Tax Impact \$.004 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 6-0

---

**Article 31      North Country Home Health and Hospice Agency, Inc.**

We, the undersigned Registered Voters of the Town of Littleton, NH, petition the Town to place a request from North Country Home Health & Hospice Agency in the amount of \$21,500 (Twenty One Thousand Five Hundred Dollars) on the Town Warrant. The requested funds shall be used to assist in the delivery of long term care services to the residents of the Town of Littleton.

Estimated Tax Impact \$.026 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 32      White Mountain Mental Health**

To see if the Town will vote to raise and appropriate the sum of \$9,696 (Nine Thousand Six Hundred Ninety Six Dollars) for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable.

Estimated Tax Impact \$.012 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 33      Tri-County CAP's Homeless Intervention and Prevent**

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to support Tri County CAP's Homeless Intervention and Prevention Program/Tyler Blain House Homeless Shelter, a community service program provided by Tri-County Community Action Program, Inc.

Estimated Tax Impact \$0.006 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 34      Tri-County Transit**

To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) to support the Tri County Transit a community service program provided by Tri-County Community Action Program, Inc.

Estimated Tax Impact \$.005 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0



---

**Article 35      Tri-County CAP Energy Assistance Service Program**

“To see if the Town will vote to raise and appropriate the sum of \$11,000 (Eleven Thousand Dollars) for the operation of Energy Assistance Services Program, a community service program provided by Tri-County Community Action Program, Inc.”

Estimated Tax Impact \$0.014 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 36      Above the Notch Humane Society**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to support the Above The Notch Humane Society with the care and feeding of stray and unwanted animals in our area.

Estimated Tax Impact \$0.006 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 37      Ammonoosuc Community Health Services, Inc.**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventive health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 2,266 current Littleton patients, as well as reach more of those in need.

Estimated Tax Impact \$.018 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0

---

**Article 38      Caleb Interfaith Caregivers Inc.**

To see if the voters will vote to raise and appropriate the sum of \$2,000 (Two Thousand Dollars) to help support Caleb Interfaith Volunteer Caregivers, that serves the need of Seniors in the community.

Estimated Tax Impact \$.002 per thousand

Not Recommended by Selectmen: 3-0

Not Recommended by Budget Committee: 7-0

---

**Article 39      Pathways Pregnancy Care Center**

To see if the Town will vote to (By Petition) assist Pathways Pregnancy Care Center in the amount of \$2,500 (Two Thousand Five Hundred Dollars) to help in maintaining and increasing our baby boutique.

Estimated Tax impact \$0.002 per thousand

Recommended by Selectmen: 3-0

Recommended by Budget Committee: 8-0