

Town of Littleton Parks and Recreation Commissioner Meeting
Thursday, December 14, 2023
LHS – Room 4406
Meeting Minutes

Attendees: Blake Roberts, Danielle Cook, Andrew Kilmer, Rilee Clark, Ameila Clause, Scott Powers, Luke Driscoll

Approval of 11/10/2023 Minutes: Approval was deferred as minutes were not submitted in time from Andy.

Financial Reports: Rilee brought updated reports for commissioners to review.

Interim Director Updates:

Update Christmas Happenings: No polar express this year

Toys for tots was a HUGE success. We all would like to see this stay here in Littleton as the focal point.

Over 600 kids were taken care of from Toys for tots this year in Grafton county.

Update on After School Program: Ameila

All things are running good to date

2nd registration to start January 2nd thru the 12th of January 2024

Pending budget we would like to purchase more toys and mats for the kids.

Had some minor miscommunication with school which we are working on making this process better between both the school and the Parks and Rec.

Update Youth Basketball Program: Travel teams start January 2nd with the first game on January 5th.

9 homes games this year which is more then we had last year.

We are still looking for some jerseys that were misplaced last year. Going to check custodial closet in DB.

Update Field and Building Usage: all communications with Judi have been great.

Boys scouts will be using the Pavilion on January 22nd

Twin State Baseball League wanting to rent Remich.

A local AAU Basketball team looking to try and use gyms but that is more for the schools and not us.

Update Winter Closing of Buildings/Water: All Buildings and water were shut down properly. The Green building at Remich is staying open as we use this as our main building at this time.

Winter Projects/ Skate Rink: Skating Rink is being prepped but now we need to wait for the colder weather in order to start making the ice.

Sub-committee Planning: New Building: They have the potential maps for a potential building, will meet again after the holidays

Fields: We will start meeting after the holidays.

DISCUSSION:

Machinery / Upkeep check list: We should hire outside our committee (suggestion Todd Fenoff) to come in and consult with us an appropriate checklist and how to on servicing our equipment for minor things such as belts, oil changes, blades to help save money.

Summer Program: We spoke about how last year ran and also discussed the budget committees questions. We are lowering the cost per child for in town residents and raising the out of town fees. We want to make sure we are committing to our demographic area families and servicing these families and kids at an affordable cost for all to use.

Some new ideas were suggested to make the program even better such as BBQ Wednesday's and Carnival Day and maybe a Summer Olympics with surrounding town recs.

Summer Program will be closed July 4th and 5th in 2024

Registrations to start February, All parents should start seeing information in January. We encourage families to sign up as fast as possible so not to lose out on not having an opening.

Resignation: Rilee Clark: We feel Rilee who stepped in as an interim director did an outstanding job. She will be missed for sure, but we wish her ONLY the best as she accepted a fulltime position as the Opera House manager for the town of Littleton.

New Business: Next commissioners meeting to be held January 16th, 2024 at 5 pm Danielle Cooks classroom at LHS.