

TOWN OF
LITTLETON
NEW HAMPSHIRE

Annual Report

For Year Ending December 31, 2001

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APPOINTED OFFICIALS

TOWN DEPARTMENT OFFICIALS AS OF DECEMBER 31, 2001

Administrative Services Director	Steve Fournier
Assessing Clerk/Planning & Zoning Secretary	Carol Cullen
Bookkeeper	Jeannie MacLeod
Chief of Police	Cameron Brown
Deputy Chief of Police	
DPW Project Manager	Cathy Conway
Executive Assistant	Cheryl Sargent
Finance Director	Carol Coppola
Fire Chief	Harry McGovern
Health Officer	Dr. Richard Hill, DVM
Assistant Tax Collector	Linda Dowling
Landfill/Recycling Manager	Anthony Ilacqua
Parks Superintendent	Michael Spaulding
Police Department Secretary	Donna Santo
Receptionist/Secretary	Linda Dowling
Superintendent of Public Works	Larry Jackson
Tax Collector/ Facilities Manager	Joseph Wiggett
Town Manager	Donald R. Jutton
Assistant Town Manager	Jason Hoch
Water & Light Superintendent	Tom Considine
Welfare Director/Deputy Town Clerk	Joan Santy

TOWN/SCHOOL BUDGET COMMITTEE

Steve Kelley, Chair. (2002)
Wendell Lucas (2002)
George Kirk (2003)
Eddy Moore (2002)
Patricia Eastman (2003)
Ed Haines (2003)
Tim Vaughan (2003)

CONSERVATION COMMITTEE

Wendell Lucas, Chair. (2002)
Gwen Howe, Vice-chair (2003)
Charles Richey (2003)
Connie McDade (2001)
Pricilla Didio (2001)
Sheila Beck (2003)
Jan Edick (2003)
Carlton Schaller, alt. (2003)
Bill Nichols, alt. (2001)

WATER & LIGHT COMMISSIONERS

Wayne Fillion, Chairman (2002) Perry Goodell (2003) Donald Craigie (2004)

PLANNING BOARD

Michael Bijolle, alt (2004)
 Robert C. May Jr. Chair. (2003)
 Charlie Ryan Vice-Chair (2002)
 Donald Butson (2002)
 Anthony Ilacqua (2004)
 Joseph Dubey (2004)
 Linda MacNeil (2004)
 Burton Ingerson (Ex Officio)
 Irene Yeargle, alt (2003)
 David Willis, alt (2004)

ZONING BOARD OF ADJUSTMENT

Eddy Moore, Chair (2002)
 Mike Lombardi Vice-Chair (2002)
 David Crowell (2003)
 Faye V. White (2004)
 Richard Merrow (2002)
 William Hight, alt. (2002)
 Geogianna Robichaud, alt (2003)
 Schuyler Sweet, alt. (2004)

FIRE DEPARTMENT ROSTER

Captain/EMT-B Jeff Whitcomb

FF/EMT-B William Brusseau
 FF/EMT-B James Pineo

FF/EMT-B Raymond Bowler
 FF/EMT-B Nick Antonucci

CALL COMPANY

1st Engineer James Duranty
 1st Lt. Robert Reinhard
 Safety Officer James McMahon
 FF Greg Bartholomew
 FF/EMT-B Dan Gerlack
 2nd Lt./EMT-I Wes Hicks
 2nd Lt./FF/EMT-B Tim Leavitt
 FF Julien Marquis
 FF/EMT-B Joe Mello
 EMT-B Dave Mooney
 FF Keith Reinhard
 1st Lt. Bill Sencabaugh

FF Paul Smith
 2nd Lt/FF Jeremy Doyle
 FF Jason Finkle
 FF Fred Gilbert
 FF Vanja Antunovic
 FF/EMT-B Jason Hodgeman
 1st/EMT-B Todd McKee
 FF/Paramedic Tammy Ross
 FF/EMT-I Adam Smith
 FF/EMT-B Hank Verret
 2nd Lt. Bill Sargent

PUBLIC WORKS ROSTER**HIGHWAY**

Larry Jackson	Robert Hayward
Lionel Sylvester	Edward Parker
George Chartier	William B. Sargent
Rex Fisher	Doran Wentworth
Peter Kappler	

TRANSFER

Tony Ilacqua	Jacqueline King
Ralph Lucas	Herbert Plante
Shane Champney	

POLICE DEPARTMENT ROSTER

FULL TIME

Cameron Brown, Chief of Police
Paul Smith, Corporal
David Wentworth, Corporal
Jonathan Magoon, Patrol Officer
Fred Gilbert, Patrol Officer
Chris Tyler, Patrol Officer
Stephen Cox, Patrol Officer
Michelle Soares, Patrol Officer
Aaron Roberts, Patrol Officer
Matthew Culver, Patrol Officer
Steve Keeney, School Resource Officer
Donna Santo, Executive Secretary
Lori Higgins, Administrative Assistant

SPECIAL OFFICERS - PART TIME

Keith Consentino
Dan Fowler
John Rice, Parking Enforcement Officer

AUXILIARY UNITS

Keith Bowles, Traffic Control
Shari Brooks, Traffic Control

POLICE CITIZENS ADVISORY BOARD

Pam Hennessey, Chairperson
Linda MacNeil, Secretary
Paul Starring
Dale Mitchell
Dennis Fekay
Ev Chambers
Rev. Mac Starring
Jessica Gendreau
Kristen Lucas
Tamara Toney
Duncan MacIver
Janet Parker
Deb Kezerian
Eddy Moore

MILDRED C. LAKEWAY SCHOOL SAFETY PATROL

Courtney Bowler
Scarlett Moberly
Meghan Beausoleil
Abby Blakslee
Julie-Anne Cummings
Pamala Pilotte
Thomas Bean
Adam Brammer
Katy Scibilia
Rozalynd Barss
Matt Weber
Katrenia Sourgiadakis

EMPLOYEE OF THE YEAR

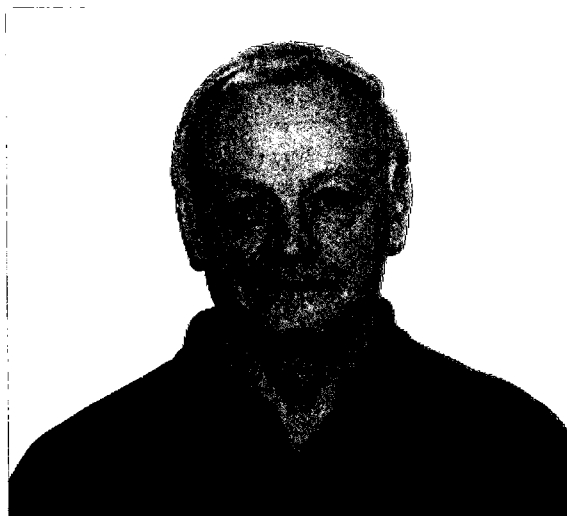
2001 Town of Littleton Employee of the Year Joe Wiggett

Joseph Wiggett joined the Town of Littleton administrative staff in 1997 as Tax Collector. Within months, he had transformed the Tax Office into an effective and efficient operation. As a result of these improvements, he had time to address a range of other facility and operations issues for the administrative offices. Notably, Joe has identified new programs that have saved the Town of Littleton thousands of dollars in property and health insurance costs.

As Facilities Manager, Joe has worked closely with the Town Building/Opera House Restoration Committee and been the primary point of contact for architects and engineers working on the renovation of the building. In 2001, Joe spearheaded the significant task of relocating the Town administrative offices and the Town Clerk and Tax Collector's offices into the second floor of Laconia Savings Bank. The logistics of the move were challenging, from organizing new office spaces, designing new partition walls, moving the telephone system, building a new computer network and overseeing the moving of many years of accumulated documents and records. He organized and supervised all of these activities with a great attention to detail and communication. All staff anticipated some down time following the move as they adjusted to the new offices and loose ends from the move. However, due to Joe's exemplary planning and organization, the logistics of the office move occurred without a hitch and regular operations resumed immediately.

Joe's enthusiasm, responsiveness, commitment, attention to detail as well as his creative problem solving benefits the Town of Littleton daily.

In recognition of his significant accomplishments on behalf of the Town of Littleton in 2001, we recognize and salute Joseph Wiggett as employee of the year.



BOARD OF SELECTMEN'S REPORT

The Town of Littleton undertook a variety of important projects in 2001, improving not only in the area of traditional government operations, but also in innovative community development. Early in the year, the new Transfer Station was put into service. It is larger than the one that we lost to a fire on April 27, 2000. In May, a 50' x 72' addition to the Transfer Station was completed, making it more efficient and convenient for both employees and customers.

Clay and Jackson Streets were reconstructed and repaved as were 2300 feet of Manns Hill Road and 930 of Ely Street. In addition, 5777 feet of Skyline Court was repaved and 3800 feet of Cyr Road and 2500 feet of Grandview Road were chip sealed. Also in the Public Works Department, we replaced the sidewalk plow, a six wheel truck and a loader. In addition, we upgraded a one ton truck with a one and one half ton replacement truck.

Restoration work on the Town Building continues. With the support of an allocation approved by town meeting, as well as a \$75,000 grant from the NH Land and Community Heritage Investment Program, the roof was reconstructed and a rubber membrane replaced so that rain and snow melt on the top surface of the roof will run off into the river instead of onto Union and Cottage Streets. Over the past year, more detailed renovation and restoration plans were developed for the building. In order to make the work easier, the Town Clerk and Tax Collector's office and the Municipal offices were combined and moved to a new location on the second floor of the Laconia Savings Bank building. This move has improved communication and relations between the two offices and has provided an outstanding new location for our customers.

In the community, the Littleton Learning Center was completed and the Ammonoosuc Green project welcomed its first residents. After several years of planning, Shaws Supermarket opened as well. Town officials worked closely with community leaders to develop a quick and comprehensive response to the potential closure of Hitchiner Manufacturing. This fall, the Town was notified that it had received \$2.75 million for transportation planning and Main Street reconstruction from the Federal Highway Administration. All members of our Congressional delegation worked hard on our behalf to obtain this money.

In the coming year, a number of key projects that have been planned in 2001 will be underway, including the Riverwalk, studying Senior Center expansion and the Riverglen assisted living facility.

The Board of Selectmen and the School Board continue their collaboration and regular meetings. At the same time, the Envisioning Littleton's Future (ELF) committee worked closely with Concordia over the past year to plan Littleton's future.

In closing, I would like to recognize the dedication and commitment of all town staff in their work serving the residents of Littleton. Further, I commend the leadership of Don Jutton and

Jason Hoch for supporting a climate of service, innovation and collaboration that is transforming not only how we provide government services, but how the community solves problems.

Respectfully submitted,

Burton Ingerson
Chairman, Littleton Board of Selectmen

TOWN MANAGER'S REPORT

2001 was a year of action, reaction, opportunity and challenge here in Littleton, much as in other parts of New Hampshire and across the country.

The softening national economy was a continuing theme in the news and became a matter of regional concern with announcement of the closing of the paper and pulp mills in Berlin and Gorham.

During the first half of the year much of our community development efforts continued to focus on developing 21st century employment opportunities while we continued to make progress on several major initiatives:

1. The Littleton Learning Center opened for business in April providing a broad array of educational opportunity for adult learners in the greater Littleton area.
2. We were selected to receive a \$750,000 Transportation and Community Systems Preservation Planning (TCSP) grant to develop a plan to protect, preserve and improve the downtown and central business district of the Town. This grant also includes \$2,000,000 for project implementation largely as a result of US Senator Judd Gregg's support.
3. The Ammonoosuc Green revitalization project was completed and opened by project sponsor AHEAD in the fall of 2001, contributing to the ongoing upgrade of Littleton's award winning Main Street.
4. The Spatial Science program at the Hugh Gallen Vocational Center opened at 76 Main Street and marked the initiation of the 1st such program in the State of New Hampshire.
5. The new Littleton Regional Hospital opened for business in early months of 2001, providing Littleton and the surrounding areas with a 21st century health care facility.

In the fall of 2001 Littleton shared in the shock and grief of the nation around the tragic events of September 11th -events which have dramatically affected us all and will shape our future in ways yet unseen or understood.

Our energies shifted quickly and dramatically in mid-October when Hitchiner Manufacturing announced plans to discontinue all manufacturing operations here in Littleton and close its plant.

The Economic Development Task Force quickly mobilized to address the impacts of the announcement of Hitchiner and after many meetings the conversations slowly shifted to discussion of actions that might be considered to help Hitchiner maintain operations in

Littleton. As the year ended, efforts were being initiated to identify financial resources that can be directed to assist Hitchiner in developing a plan to stay in Town.

As we look to the coming year the challenges are many but our priorities are clear—expend the best efforts to ensure that Hitchiner is able to stay in Town, continue to focus on community economic development activities designed to preserve and protect the Main Street area and support continued economic growth, continue to provide high-quality, cost-effective Town services to the community.

Respectfully submitted,

Donald R. Jutton,
Town Manager

Town of Littleton, New Hampshire Minutes, March 13, 2001

ELECTION OF OFFICERS

Selectman	George O. Hicks	855 votes
Moderator	Gerald H. Winn	872 votes
Clerk	Judith F. White	859 votes
Park Commissioner	Mark E. Driscoll	667 votes
Treasurer	Lillian Rayno	841 votes
Library Trustees	Joan J. Buffington	828 votes
	Henry H. Peterson	784 votes
	Louise Tabbut	800 votes
Trustee of Trust Funds	Janet S. Costa	778 votes

MIXED USE 1 ZONING DISTRICT

Article 2 Are you in favor of the adoption of the Amendment to Littleton Zoning Ordinance for the creation of a Mixed Use-I District? The proposed district shall have as boundaries the center line of NH Route 18/135 on the east, I-93 on the north, the center line of NH Route 18 on the south and to the western boundary of the parcel shown as Tax Map 240, Lot 21, as depicted on the Tax Map revised through April 1, 2000. Further, the District includes the parcels shown as Tax Map 241, Lot 4 and Tax Map 241, Lot 5, as depicted on the Tax Map revised through April 1, 2000.

RECOMMENDED BY THE PLANNING BOARD

ARTICLE 2 PASSED 551 YES 358 NO

TOWN BUDGET

Article 3 Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling, \$4,835,469 (Four Million Eight Hundred Thirty Five Thousand Four Hundred Sixty Nine dollars).

Should this article be defeated, the operating budget shall be \$4,694,720 (Four Million Six Hundred Ninety Four Thousand Seven Hundred Twenty dollars) which is the same as last year, with certain adjustments required by previous action of the Board of Selectmen or by law or the governing body may hold one special meeting, in accordance with RSA 40:13,X and XVI, to take up the issue of a revised operating budget only.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 3 PASSED 634 YES 293 NO

RECONSTRUCTING/RE-PAVING and UPGRADING VARIOUS TOWN ROADS

Article 4 To see if the Town will vote to raise and appropriate the sum of \$130,575 (One Hundred Thirty Thousand Five Hundred Seventy Five Dollars) for the purpose of upgrading and improving various Town Roads as follows:

- 1) Resurfacing with hot bituminous pavement approximately 930 linear feet of Myron Street – estimated cost \$11,925 (Eleven Thousand Nine Hundred Twenty Five Dollars).
- 2) Resurfacing with hot bituminous pavement approximately 577 linear feet of Skyline Court – estimated cost \$7,650 (Seven Thousand Six Hundred Fifty Dollars).
- 3) Reconstructing and re-paving approximately 930 linear feet of Ely Street including sidewalk replacement – estimated cost \$66,150 (Sixty Six Thousand One Hundred Fifty Dollars).
- 4) Reconstructing and re-paving approximately 2300 linear feet of Manns Hill Road Phase II – estimated cost \$24,650 (Twenty Four Thousand Six Hundred Fifty Dollars).
- 5) Resurfacing with chip seal approximately 3850 linear feet of Cyr Road – estimated cost \$11,700 (Eleven Thousand Seven Hundred Dollars).

6) Resurfacing with chip seal approximately 2500 linear feet of Grandview Road – estimated cost \$8,500 (Eight Thousand Five Hundred Dollars).
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 4 PASSED

756 YES

174 NO

PURCHASE OF REPLACEMENT SIDEWALK PLOW

Article 5 To see if the Town will vote to raise and appropriate the sum of \$51,260 (Fifty One Thousand Two Hundred Sixty Dollars) to purchase a sidewalk plow as replacement for an existing vehicle which was destroyed by fire in 2000, and to authorize the use of the proceeds from the insurance settlement on the loss in the amount of \$19,000 (Nineteen Thousand Dollars), and further to authorize the withdrawal of \$17,000 (Seventeen Thousand Dollars), from the undesignated fund balance in the Sidewalk precinct account. The balance of \$15,260 (Fifteen Thousand Two Hundred Sixty Dollars) is to come from the unrestricted general fund balance as of December 31, 2000.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 5 PASSED

681 YES

244 NO

PURCHASE OF REPLACEMENT TRUCK FOR THE HIGHWAY DEPARTMENT

Article 6 To see if the Town will vote to authorize the Selectmen to enter into a three year lease/purchase agreement for the purpose of leasing a new 1 1/2 ton truck with plow and sander as a replacement for a 1994 Chevrolet 1 ton truck (89,203 miles) in service in the Littleton Highway Department so that the net cost of acquisition is \$54,181 (Fifty Four Thousand One Hundred Eighty One Dollars) and to raise and appropriate the sum of \$18,061 (Eighteen Thousand Sixty One Dollars) for the first year lease payment for that purpose.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 6 PASSED

650 YES

272 NO

PURCHASE OF REPLACEMENT TRUCK FOR THE HIGHWAY DEPARTMENT

Article 7 To see if the Town will vote to authorize the Selectmen to enter into a three year lease/purchase agreement for the purpose of leasing a new 4900 International 6 wheeler truck with plow and sander as a replacement for 1992 truck (84,643 miles) in service in the Littleton Highway Department so that the net cost of acquisition is \$80,876 (Eighty Thousand Eight Hundred Seventy Six Dollars) and to raise and appropriate the sum of \$26,959 (Twenty Six Thousand Nine Hundred Fifty Nine Dollars) for the first year lease payment for that purpose.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 7 PASSED

628 YES

293 NO

PURCHASE OF REPLACEMENT LOADER FOR THE HIGHWAY DEPARTMENT

Article 8 To see if the Town will vote to the Selectmen to enter into a five year lease/purchase agreement for the purpose of leasing a new Cat 938G loader as a replacement for the 1989 Fiat Allis loader in service in the Littleton Highway Department so that the net acquisition cost is \$93,545 (Ninety Three Thousand Five Hundred Forty Five Dollars) and to authorize the withdrawal of \$16,000 (Sixteen Thousand Dollars) from Transfer Station unexpended fund balance to apply to the total purchase cost and further to raise and appropriate the sum of \$15,509 (Fifteen Thousand Five Hundred Nine Dollars) for the first year lease payment for that purpose.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 8 PASSED

615 YES

302 NO

SOLID WASTE DISPOSAL ALTERNATIVES

Article 9 To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to pay for added transportation and disposal cost for disposal of Littleton's solid waste in the event that the North Country Environmental Landfill in Bethlehem NH is closed before the end of 2001. It is intended to present a warrant article in 2002 to place any funds raised by this article and not used for this purpose into the Capital Reserve Fund

previously established for Landfill Closure.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 9 PASSED

696 YES

219 NO

LANDFILL CLOSURE RESERVE FUND

Article 10 To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand dollars) to be placed in the Landfill Closure Reserve Fund and to authorize the use of funds lapsed to surplus in the amount of \$50,000 (Fifty Thousand dollars) raised in 2000 Article 9 for the purpose of solid waste disposal alternatives.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 10 PASSED

655 YES

256 NO

TRANSFER STATION ADDITIONAL RECONSTRUCTION

Article 11 To see if the Town will vote to raise and appropriate the sum of \$102,000 (One Hundred Two Thousand Dollars) for the purpose of reconstructing and equipping a new transfer station to replace the one that was destroyed by fire on April 27, 2000 and to authorize the use of additional insurance in the amount of up to \$63,375 (Sixty Three Thousand Three Hundred Seventy Five Dollars) proceeds from the loss of the facility and equipment, and further to authorize the use of a \$9706 (Nine Thousand Seven Hundred Six Dollars) grant from NHDES Oil Discharge and Disposal Cleanup Fund and further, sources previously authorized at the Special Town Meeting of September 12, 2000. This will have no tax impact.
RECOMMENDED BY THE BOARD OF SELECTMEN

788 YES

133 NO

ARTICLE 11 PASSED

OPERA HOUSE / TOWN BUILDING REPAIR & RESTORATION PLAN

Article 12 To see if the Town will vote to raise and appropriate the sum of \$65,000 (Sixty Five Thousand dollars) to initiate the first phase of a plan developed by the Selectmen to repair and restore the Littleton Opera House/Town Building, which will include repair and reconstruction of the roof, and repair, reconstruction and painting of the front of the building. This work is to be performed as follows:

1. The town offices located in the Opera House/Town Building and in the rented building to the east of the opera house parking lot, will be temporarily relocated (approximately 5 years) to the second floor of the Laconia Savings Bank building, which space is being
2. made available to the town without charge.
3. As much as possible, the work will be performed by members of the building trade's class at the Hugh Gallen Vocational Center under faculty supervision and directed by Bast & Rood, the Town's architects.
4. During this initial phase, the architects will develop a phased plan to establish priorities for repairs and restoration for a variety of public uses.
5. Approval of this article will also authorize the Selectmen to create an Opera House/Town Building restoration/preservation committee to advise and to assist the Selectmen, as well as to search out and assist the Selectmen in applying for grants and contributions that may be used on this project.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 12

706 YES

231 NO

PARKS AND RECREATION COMMISSION PAY INCREASE

Article 13 To see if the Town will vote to approve an increase in the annual compensation for the Parks Commissioners from the current level of \$400 (Four Hundred Dollars) to a new amount of \$600 (Six Hundred Dollars), and to raise and appropriate the amount of \$600 (Six Hundred Dollars) for that purpose. In the future, the new amount will be reflected in the annual operating budget of the Parks Department.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 13 PASSED

691 YES

243 NO

STREET LIGHTS

Article 14 To see if the Town will vote to raise and appropriate the sum of \$45,000 (Forty Five Thousand Dollars) for the purpose of replacing street lights on Main Street; \$15,000 (Fifteen Thousand Dollars) of said funds are to be raised from funds originally raised in 1998 Article 23 and lapsed into the general fund balance on December 31, 2000. The balance of \$30,000 (Thirty Thousand Dollars) is to be generated by private donations. The Selectmen are authorized to undertake this project only after all private donations have been raised and placed on deposit with the Town.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 14 PASSED

647 YES

282 NO

TOWN FISCAL YEAR

Article 15 To see if the Town will vote to adopt an optional fiscal year running from July 1st to June 30th, as permitted by RSA 31:94-a. If adopted, the budget to be presented to the 2002 Town Meeting will be for a single 18 month period, from January 1, 2002 to June 30, 2003. Thereafter, the optional 12 month fiscal year will be effective July 1, 2003.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 15 PASSED

719 YES

199 NO

ELDERLY TAX EXEMPTION

Article 16 Shall we modify the elderly exemptions from the property tax in the Town of Littleton, based on assessed value, for qualified taxpayers to be as follows: for a person 65 years of age up to 75 years, \$20,000; for a person 75 years of age up to 80 years, \$30,000; for a person 80 years of age or older, \$40,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$22,000 or, if married, a combined income of less than \$35,000 and own net assets not in excess of \$75,000, excluding the value of the person's residence.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 16 PASSED

843 YES

94 NO

MILL STREET PARKING METERS

Article 17 To see if the Town will vote to authorize the Selectmen to install, maintain and set rates for parking meters on Mill St and further, to utilize the proceeds from said meters for purposes related to maintaining or increasing parking capacity, maintaining or acquiring equipment or enforcing parking regulations as determined by the Board of Selectmen to be in the best interests of the Town.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 17 PASSED

633 YES

300 NO

PARKING METERS

Article 18 To see if the Town will vote to authorize the Selectmen to install, maintain and set rates for parking meters in any current or future publicly owned parking lots within the downtown area as they determine necessary and appropriate to complement and support the parking requirements of the essential commercial and residential activities within the downtown area.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 18 PASSED

608 YES

309 NO

LEASE OF TOWN PROPERTY FOR COMMUNICATIONS TOWER

Article 19 To see if the Town will vote to authorize the Selectmen to enter into a long term lease on a portion of property owned by the Town, identified as Tax Map 111 Lots 14 and 34 located on **PINE HILL DRIVE** for the purposes of allowing construction and maintenance a communications tower. Said lease being subject to specific terms and conditions as shall be determined by the Board of Selectmen to be in the best interests of the Town. And further, to adopt the provisions of RSA 31:95-c to restrict the revenues from the lease to expenditures for the purpose of community and economic development. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Community and Economic Development Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 19 PASSED

706 YES

203 NO

SALE OF SURPLUS TOWN REAL ESTATE

Article 20 To see if the Town will vote to authorize the Selectmen to sell surplus real estate owned by the Town, specifically identified as Tax Map 107, Lot 74 located on South Street, Tax Map 240, Lot 26 and Tax Map 240, Lot 28, located on Paper Road, Tax Map 202, Lot 25, located on Mount Eustis Road, Tax Map 277, Lot 23, located on North Littleton Road, Tax Map 219, Lot 12, located on Ledgeway Road and Tax Map 227, Lot 6.8 located on St. Johnsbury Road at public auction, said sales being subject to specific terms and conditions as shall be determined by the Board of Selectmen to be in the best interests of the Town.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 20 PASSED

794 YES

117 NO

SALE OF TOWN PROPERTY TO HERBERT J. LAHOUT

Article 21 To see if the Town will vote to authorize the Selectmen to enter into a long term lease [for land] owned by the town, identified as Tax Map 114 Lot 3 located on Mt. Eustis Rd. to Herbert J. Lahout for the purpose of developing a community recreation area, said conveyance being subject to specific terms and conditions as shall be determined by the Board of Selectmen to be in the best interests of the Town, including specific conditions to ensure establishment and continuation of the intended use(s).

The term of the lease [to] be negotiated between the Board of Selectmen and Mr. Herbert J. Lahout, for a sum of \$100.00 per year. Mr. Lahout at any time shall be able to notify the Board of Selectmen if he wants to cancel the lease agreement, after a 3 year period. Also, he shall be responsible to remove all removable items from said location and any permanent buildings Mr. Herbert J. Lahout leaves on the land he shall receive an agreed appraisal by both parties of this lease.

NOT RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 21 WAS DEFEATED

409 YES

512 NO

ROAD DISCONTINUANCE

Article 22 To see if the town will discontinue completely the section of Old Whitefield Road from its junction with Fowler Hill Road to the Bethlehem town line. (This road was originally "abandoned" in 1974.)

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 22 PASSED

791 YES

115 NO

RETENTION OF LIBRARY REVENUE

Article 23 Shall we permit the Littleton Public Library to retain all money it receives from its income generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment per RSA 202-A:11-b?
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 23 PASSED

844 YES

68 NO

PETITIONED ARTICLES

LITTLETON AREA SENIOR CENTER

Article 24 By petition: To see if the Town will vote to raise and appropriate the sum of \$23,210 (Twenty Three Thousand Two Hundred Ten Dollars) for support of home delivered meals, senior dining room services, transportation, outreach, care management and other services provided by the Littleton Area Senior Center during fiscal year 2001.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 24 PASSED

848 YES

70 NO

HOSPICE OF LITTLETON AREA

Article 25 By Petition: To see if the Town will vote to raise and appropriate the sum of \$3,496 (Three Thousand Four Hundred Ninety Six Dollars) (based on 60 cents per capita) to support the social and volunteer services of Hospice of the Littleton Area, a non-profit organization which offers supportive care to terminally ill patients and their families in the Town of Littleton and surrounding communities.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 25 PASSED

831 YES

101 NO

LITTLETON REGIONAL HOSPITAL

Article 26 By petition: To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) for the Littleton Regional Hospital for the purpose of helping defray the costs associated with providing free medical services to the citizens of the Town of Littleton.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 26 PASSED

579 YES

351 NO

NORTH COUNTRY HOME HEALTH

Article 27 By petition: To see if the Town will vote to raise and appropriate the sum of \$15,966 (Fifteen Thousand Nine Hundred Sixty Six Dollars) for the support of the home health care, supportive care, medical hospice and community health programs and services of North Country Home Health Agency, Inc. in the fiscal year 2001 for residents to Littleton, NH.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 27

781 YES

144 NO

TRI-COUNTY C.A.P.

Article 28 By petition: To see if the Town of Littleton, NH will vote to raise and appropriate the sum of \$6,000 (Six Thousand Dollars) for Tri-County Community Action Program, Littleton, to offer energy, rental, housing, and food or other emergency assistance to the low-income, elderly and handicapped residents of Littleton.
RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 28 PASSED

753 YES

171 NO

NORTH COUNTRY YMCA

Article 29 By petition: To see if the Town of Littleton will vote to raise an appropriate the sum of \$500 (Five Hundred Dollars) for the purpose of the North Country YMCA's multitude of intergenerational programs offered throughout the year to the families and citizens of the Town of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 29 PASSED

681 YES

248 NO

WHITE MOUNTAIN MENTAL HEALTH

Article 30 By petition: To see if the Town of Littleton will vote to raise and appropriate the sum of \$9,506 (Nine Thousand Five Hundred Six Dollars) as the Town's contribution to White Mountain Mental Health and Development Services, a non-profit mental health and development service center.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 30 PASSED

668 YES

256 NO

A TRUE COPY, ATTEST:

Judith F. White

JUDITH F. WHITE
LITTLETON TOWN CLERK

PLANNING AND ECONOMIC DEVELOPMENT REPORT

The office of Planning and Economic Development continued to busy throughout the year. Planning Board and Zoning Board of Adjustment activity was up from last year and building permits issued increased.

Major projects before the Town this year included the Ammonoosuc Green Project, the Riverglen Assisted Living Project and an increase in the number of new single-family homes.

We continue to refine building permits as well as Planning Board and Zoning Board of Adjustments applications in order to make the process as clear and simple as possible for both applicants and staff. If you have any questions about whether permits or approvals are necessary, please do not hesitate to call or visit us and we will work with you in an effort to obtain all necessary information in a more user-friendly manner.

If you have any questions about whether permits or approvals are necessary, please do not hesitate to call or visit us and we will work with you to determine if any applications are necessary and to ensure that any needed applications are completed in an accurate manner.

Planning Board

The Littleton Planning Board spent much of its time this year hearing subdivision cases. For these cases, the role of the Planning Board is to determine if the proposed subdivision complies with local rules and if it will be reasonably safe and appropriate. The personal opinions of the board members about whether the proposed change is "good" or not, play no role in the board's decisions.

PLANNING BOARD

Meetings	22
Subdivisions	11
Excavation Permits	0
Net new lots approved	59
Lot line adjustments	11
Second site subdivisions	2
Waiver - Use	0

BUILDING PERMITS

Total permits granted	119
<i>Building Permits</i>	99
New homes	22
Mobile homes	9
Additions/alterations	56
Commercial development	6
Commercial additions	5
Multifamily	1
<i>Site work permits</i>	3
<i>Zoning clearance permits</i>	17

ZONING BOARD OF ADJUSTMENT

Cases	38
<i>Special Exceptions</i>	11
Approved	10
Withdrawn	0
Denied	1
Grandfathered Use	0
<i>Variances</i>	20
Approved	18
Withdrawn	1
Denied	1
<i>Appeal of Administrative Decision</i>	0
<i>Modification of Previous Approval</i>	5
<i>Equitable Waiver of Dimension Requirement</i>	1
<i>Rehearing Request</i>	2

The Board reviewed information from many sources regarding Personal Wireless Communications Facilities and have a proposal to amend the Littleton Zoning Ordinance to include a section providing requirements for the siting and construction of a wireless communications facility.

North Country Council with assistance from Lobdell Associates Inc. completed the Ammonoocuc Valley Wetland Mitigation Banking Feasibility Study.

Zoning Board of Adjustment

Variances comprised over fifty percent of the hearings of the Zoning Board of Adjustment. Variances involve situations in which an applicant shows that although their proposed use or building setback does not meet the requirements of the zoning ordinance, they have a hardship due to the land or location and are requesting that the board waive the requirements. Special Exceptions compromised twenty-eight percent of the board's cases. These hearings are to determine if proposed land uses in a particular zone are appropriate uses on that site.

Planning Board and Zoning Board of Adjustment Members attended the Municipal Law Lectures sponsored this fall. This year's topics included "Supreme Court Update Land Use Controls And The Courts", "Highways and Planning Boards", "Can the Moat be Crossed? What is Your 'Fair Share' Housing Obligation?" and "Planning for Affordable Housing".

SUMMARY OF VALUATION
Annual Report - 2001

CURRENT USE LAND	1,204,784
RESIDENTIAL LAND	50,241,031
COMMERCIAL/INDUSTRIAL LAND	23,292,100
TOTAL TAXABLE LAND	74,737,915
RESIDENTIAL BUILDINGS	117,369,300
MANUFACTURED HOUSING	5,831,600
COMMERCIAL/INDUSTRIAL BUILDINGS	64,484,896
TOTAL TAXABLE BUILDINGS	187,685,796
PUBLIC UTILITIES-SECTION A	103,118,982
PUBLIC UTILITIES-SECTION B	
VALUATION BEFORE EXEMPTIONS	365,542,693
BLIND EXEMPTIONS	225,000
ADJUSTED ELDERLY EXEMPTIONS	2,234,000
TOTAL EXEMPTIONS OFF VALUE	2,459,000
VALUATION ON WHICH MUNICIPAL, COUNTY & LOCAL EDUCATION TAX RATE IS COMPUTED	363,083,693
LESS PUBLIC UTILITIES-SECTION A	103,118,982
VALUATION ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	259,964,711
VETERANS EXEMPTIONS	36,750
DISABLED VETERANS	3,500
TOTAL TAX CREDITS	40,250
NON-TAXABLE LAND AND BUILDINGS	63,344,017

PROPERTY TAX RATE							
1990-2001							
	<i>In-Town</i>	<i>County</i>	<i>Local School</i>	<i>State School</i>	Total, Pct 2	<i>Sidewalk Dist</i>	Total, Pct 1
1990	\$ 6.92	\$ 1.32	\$ 18.10		\$ 26.34	\$ 0.39	\$ 26.73
1991	\$ 7.17	\$ 1.45	\$ 19.11		\$ 27.73	\$ 0.37	\$ 28.10
1992	\$ 8.09	\$ 1.49	\$ 22.16		\$ 31.74	\$ 0.32	\$ 32.06
1993	\$ 8.67	\$ 1.57	\$ 23.18		\$ 33.42	\$ 0.42	\$ 33.84
1994	\$ 8.55	\$ 1.55	\$ 23.81		\$ 33.91	\$ 0.37	\$ 34.28
1995	\$ 8.45	\$ 1.48	\$ 25.16		\$ 35.09	\$ 0.27	\$ 35.36
1996	\$ 5.17	\$ 1.18	\$ 17.16		\$ 23.51	\$ 0.18	\$ 23.69
1997	\$ 5.52	\$ 1.23	\$ 17.92		\$ 24.67	\$ 0.17	\$ 24.84
1998	\$ 6.27	\$ 1.23	\$ 17.14		\$ 24.64	\$ 0.14	\$ 24.78
1999	\$ 7.45	\$ 1.17	\$ 7.42	\$ 6.51	\$ 22.55	\$ 0.13	\$ 22.68
2000	\$ 5.96	\$ 1.42	\$ 11.63	\$ 6.37	\$ 25.38	\$ 0.13	\$ 25.51
2001	\$ 6.59	\$ 1.59	\$ 11.28	\$ 6.49	\$ 25.95	\$ 0.15	\$ 26.10

ELDERLY EXEMPTION
OFF ASSESSED VALUATION

<u>AMOUNT</u>	<u>REQUIRED AGE</u>	<u>INCOME LIMITATION</u>	<u>ASSET LIMITATION</u>
20,000	65 TO 74	Not in excess of:	Not in excess of
30,000	75 TO 79	\$22,000 if single;	\$75,000, excluding
40,000	80 AND UP	\$35,000 if married.	The value of the residence and up to two acres of land.

TAX LIEN FOR THE ELDERLY AND DISABLED

Amount The assessing officials may annually grant a tax lien for all or part of the taxes due, plus annual interest at 5%.
Total tax liens on a single property shall not be more than 85% of its assessed value.
If the property is subject to mortgage, the owner must obtain the mortgage holder's approval of the tax lien.

Who may
Apply: Any resident property owner may apply for the lien if he/she:
A: Is either 65 years of age or eligible under the Federal Social Security Act for the totally and permanently disabled;
B. Have owned the homestead for at least 5 years; and
C. Are living in the homestead.

TYPES OF TAX CREDITS/EXEMPTIONS
Off Land Valuation or Tax

Blind Exemption	15,000	Every inhabitant owning residential real estate, and is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.
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VETERANS

Standard	\$100.	Every resident who served in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse/ surviving spouse of such resident.
Surviving Spouse	\$700.	The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the person does not remarry.
Service-Connected Disability	\$700.	Any person who has been honorably discharged and Received a Form DD-214, and who has a total and Permanent service-connected disability, or is a double Amputee or paraplegic because of the service-Connected injury, or the surviving spouse of such a Person if such surviving spouse has not remarried.

LITTLETON CONSERVATION COMMISSION
ANNUAL REPORT – 2001

This was a busy year for the Commission with dredge and fill applications as well as other projects. Priscilla Didio and Connie McDade were reappointed as voting members, and Bill Nichols was reappointed as an alternate – all for three year terms. Joe Evens left the Commission with regret due to his work schedule. Jan Edick was appointed for the remainder of his term. We are again at full strength with seven voting members and two alternate members.

Many hours were spent preparing our new color brochures. The brochures have proved to be a big success. Several improvements were made at The Dells. New signs were placed at the entrances, two washed – out areas were rip – rapped, and the wooden fence near the dam was replaced. At the Kilburn Crags two new benches were placed along the trail and a picnic table at the viewing area was replaced.

We were asked to participate in the EnviroFair at the National Guard Armory for Earth Day. Two of our members manned a booth there while other members were busy “Spring Cleaning” at The Dells.

The Commission sponsored Amanda Merrill and Nicholas Ebinger for one week at Camp Berry. This experience provided these students with an opportunity to learn good conservation practices and other outdoor skills.

In the near future, we hope to start work on our Natural Resources Inventory and we will be asking all Littleton residents for their input.

W.R. Lucas
Chairman

2001 REPORT OF UNH COOPERATIVE EXTENSION—GRAFTON COUNTY OFFICE

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, UNH Cooperative Extension provides education and research for local residents. Educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

Education Programs focus on:

Dairy and Pasture Management	Forestry & Wildlife Resources
Agricultural Resources	Family & Community Development
4-H Youth Development	Water Quality
Nutrition & Food Safety	Family LifeSkills for Employment

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, and conferences. Media outlets help us reach one of every three residents. Our staff is able to respond quickly with needed information via electronic mail, keep up-to-date on the latest research and information, and work collaboratively with many agencies and organizations.

A professional staff of six educators works out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with our programs and increase our outreach capabilities.

New or enhanced efforts during FY01 (October 2000 through September 2001) include:

- Continued an after-school program in Haverhill that reached over twenty students during the 2000-2001 school year (CREEPY).
- A Goose Pond Watershed Analysis was completed for the Town of Canaan.
- Water Quality research focused on phosphorus in the soil with several research plots sited in the county.
- Sawmills received assistance from Extension's Forest Industry Specialist to maintain competitive in the marketplace.
- An Americorps Promise Fellow provided 1700 volunteer hours teaching nutrition in area schools and assisted with other programming.
- Educational efforts at Hannah House and the Wreath School focused on the needs of young parents and child nutrition.
- New colorized aerial photos allow foresters and landowners to assess the impact of damage from the 1998 Ice Storm.
- Continuing grant monies allowed us to keep the Water Quality Laboratory at Woodsville High School open and train volunteers to monitor their waterways.
- The 4H Program continued to show a strong presence in clubs throughout the county and at the North Haverhill Fair. The Grafton 4H Leaders Association ran the Fifth Annual "Playing for Clover" Golf Tournament to raise money to support youth activities. Teen club members traveled to Tennessee in a week-long exchange program. 4H Members participated in state, regional and national events.
- A timber sale on the Grafton County Farm Tree Farm produced revenue for the farm. This forest is used as a demonstration site for professional logger and forester training programs.
- Forest Stewardship plans continue to be implemented on thousands of acres damaged by the 1998 ice storm, to restore habitat, recreation utility and timber productivity.
- Volunteers trained 19 youth in entrepreneurship and ran a six-week Mini-Society.
- The students at Lin-Wood Junior/Senior High School participated in the Teen Assessment Project, a 160 question survey. Presentations to school personnel and community leaders have started the process of working with the community to analyze the data and implement changes

to reduce risky behavior. In the Plymouth Regional High School community 900 parents received a series of six newsletters dealing with their TAP data.

- Money Management classes were started at the Friendship House in Bethlehem and with the Academy Diversion adult program out of Woodsville. In addition, all County Head Start programs received training in nutrition and parenting.
- Sixteen adults attended LEAP classes to help make the welfare-to-work transition.
- As part of a new collaboration with AHEAD, Inc. a non-profit affordable housing agency. Extension will provide financial literacy classes for working families.

Extension Staff: Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4H Youth Development; Michal Lunak, Dairy Specialist; Deborah Maes, Family & Community Development; Northam Parr, Forestry & Wildlife Resources; Robin Peters, Nutrition Connections; and Jacqueline Poulton, LEAP program. During the past year Carol Ronci provided leadership for the 4H Youth Development program. Educators are supported by Donna Mitton and Sharon Youngman. In December of 2001 after more than 36 years, Hazel Ames retired as 4-H Extension Secretary. Ramona Chessman has been recently hired to fill this position.

Extension Advisory Council: Chair, Lora Goss of Pike; Vice Chair, Marty Riehs of Holderness; Secretary, Ilse Scheller of Wentworth. Members also include: Doreen Morris of Haverhill; Dave Thompson of Lincoln; Cindy Putnam of Piermont; Heidi Suscella of Rumney; Mike Dannehey of Woodsville; and Jim Kinder of Haverhill. State Representative John Cobb of Woodsville represents the County Delegation, and Ernie Towne of Haverhill represents the Grafton County Commissioners. After six years, Jil Shangraw of Lebanon has completed her service to our council. She was replaced by Susan Tomasetti of Littleton. The Advisory Council meets every other month and deals with programming issues, personnel issues and budget matters.

Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone: 603-787-6944 **Fax:** 603-787-2009
Email: ce.grafton@unh.edu
Mailing Address: 3785 DCH, Box 8, North Haverhill, NH 03774-4936

Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veterans's status.

Respectfully submitted,
Northam D Parr, County Office Administrator

LITTLETON PUBLIC LIBRARY REPORT

In 2001 two major projects, the automation of the library catalog and circulation system, and the renovation of the main floor, were almost simultaneously brought to completion. Unexpected private donations allowed us to complete the renovations of the circulation desk area a year ahead of schedule. With those donations and funds raised from the annual Summer Gala, we were able to have the woodwork in the circulation area restored, the walls and ceilings painted, the top of the circulation desk replaced, the walls and ceiling of the adult fiction room repainted, and the entire first floor and stairway up to the Children's Room re-carpeted. With donations received later in the year we purchased fan-shaped light-filtering shades for the semi-circle windows on the main floor. These shades were needed to minimize glare on the computer screens.

The library closed for a few weeks while the renovations were in progress. During that time library staff and volunteers were doggedly placing barcode labels on some 36,000 books in preparation for the automated check-out of materials. Throughout the rest of the spring and summer the non-print library materials were barcoded, and the staff was trained to use the automated system. In March the card catalog was replaced by computer terminals, and in August we began issuing the new barcoded library cards, and using the automated system to check out library materials. The automated system has exceeded our expectations, processing transactions with a speed and accuracy that far surpass the manual system.

Other improvements to the library include the creation of a homework area in the Children's Room. Bookcases were rearranged to make space for study tables and three computers. Outside the library a site was prepared for the Pollyanna statue which will be installed in the summer of 2002. Also, shrubs were pruned, the lawn was re-seeded, and the area directly in front of the building received some new landscaping.

The library continued all its usual programs with the exception of the Polar Pal Program which we had to cancel for this year because of the timing of the renovations. Children's programming included two weekly story hours, activities for Teen Read Week, Children's Library Week, parent/child book discussions, and the Home School Project Fair. Many activities were scheduled for the Summer Reading program, with the major event being a visit from the New England Aquarium's traveling tide pool.

The library and the Village Book Store again sponsored a week of family activities for Turn Off the TV Week. The library and the Village book store also hosted weekly author readings and book signings during the summer. Other adult programming included the monthly Brown Bag lunch book discussions, the New Hampshire Humanities Council's *What Is New Hampshire Reading?* book discussion and scholar lecture series on Japan, and programs from the Humanities Council's series *With Liberty and Justice for All*. Now that the automation project is behind us, one of our goals for 2002 is to make more programs available to the community.

The library again held its annual fund raising events, the Summer Gala which raises funds for interior building renovations, the Book Sale, and the Fund Drive which raises money to purchase books and clean and repair the paintings. Through the tireless work of volunteers and staff, and the generous support of the community all of these event were a success.

This year 1,287 materials were added to the library's collection, and 700 materials were withdrawn. Library holdings of both print and non print materials totaled 45,583 at the end of the year. 28,484 adult materials, and 16,664 children's material were circulated for a total annual circulation of 45,148. At the end of August we began a new registration cycle, and by the end of December we had registered 950 Littleton residents, and 147 non-residents for a total of 1,097 library cards issued.

The staff, trustees, and I offer our deep appreciation to all the volunteers, organizations, and businesses that contributed so much to the library this past year with their gifts of time, funds, and services. With equal appreciation we thank the other town departments for their cooperation and assistance. We thank the citizens of Littleton for their continued support of the library, and their patience during the renovations. We encourage those who are not currently using the library to visit the library and take advantage of this community resource.

The library staff and I thank the library trustees who have been so helpful and supportive throughout the year. Thank you to the library staff, Assistant Librarian Ellen Morrow, Children's Librarian Steffaney Highland, Technical Services Librarian Carol Smith, and Library Assistant Gwen Howe who met the challenges and changes of the past year with grace and good humor.

Respectfully Submitted,
Jeanne Dickerman, Director

Littleton Public Library
Budget vs. Actual
 January through December 2001

	Jan - Dec '01	Budget	% of Budget
Income			
Due From Memorial Funds	3,846.98	3,000.00	128.2%
Due From Trust Funds	14,818.66	12,000.00	123.5%
Grants	1,500.00	1,500.00	100.0%
Library Income	8,147.88	10,000.00	81.5%
Special Events	2,452.65	1,500.00	163.5%
Town Appropriation	197,807.00	197,804.00	100.0%
Total Income	228,573.17	225,804.00	101.2%
Expense			
110 Permanent Positions	112,685.46	117,545.00	95.9%
210 Health Insurance	21,858.12	21,406.00	102.1%
215 Life Insurance	346.08	300.00	115.4%
219 Disability Insurance	1,519.04	1,608.00	94.5%
220 Social Security	6,986.49	7,288.00	95.9%
225 Medicare	1,633.91	1,704.00	95.9%
230 Retirement	4,305.26	4,665.00	92.3%
240 Training	383.98	720.00	53.3%
250 Unemployment Insurance	121.14	221.00	54.8%
260 Workers Compensation	349.84	221.00	158.3%
290 Coinsurance	0.00	200.00	0.0%
291 Vacation, Sick Accrual	1,000.00	1,000.00	100.0%
341 Telephone	2,236.21	2,220.00	100.7%
390 Professional Services	327.81	800.00	41.0%
410 Electricity	3,710.25	3,779.00	98.2%
411 Heating Fuel	3,146.27	5,000.00	62.9%
413 Sewer	118.58	75.00	158.1%
430 Equipment Maintenance	2,028.00	1,870.00	108.4%
440 Rentals and Leases	737.92	900.00	82.0%
560 Dues	320.00	340.00	94.1%
610 General Supplies	798.16	800.00	99.8%
620 Office Supplies	4,139.15	4,000.00	103.5%
625 Postage	1,836.88	1,800.00	102.0%
630 Building Maintenance	11,328.65	14,500.00	78.1%
671 Subscriptions	3,932.54	4,042.00	97.3%
672 Books on Tape	1,701.71	1,700.00	100.1%
673 Videocassettes	614.28	800.00	76.8%
674 Programs	2,297.47	2,700.00	85.1%
675 Binding	0.00	600.00	0.0%
676 Books	21,582.30	21,500.00	100.4%
690 Miscellaneous	20.00	100.00	20.0%
740 Equipment Purchase	2,038.45	1,400.00	145.6%
Total Expense	214,103.95	225,804.00	94.8%
Net Income	14,469.22	0.00	100.0%

2001 Park Commissioners Report

The parks department had another successful year in 2001. It was a tough year to keep the grass green and watered through all the heat and dry summer. Through the excellent efforts of Mike Spaulding, the grounds maintenance supervisor, the fields were in top shape again for the athletes of all ages to enjoy. Mike and his assistant, Travis Caswell, work very hard to make the fields a place Littleton can be proud of. We are always receiving accolades from other teams about the condition and appearance of the playing fields. Thanks again for a job well done.

The summer program saw an increase in attendance this summer. Many new programs were added this year and were obviously well received by the kids in town. We thank our summer staff for another job well done. I'm sure all the parents thank them also.

The pool staff did another great job this year. We saw a steady participation in our swim lessons. Thanks to the lifeguards and rest of the staff for a great summer.

The Parks Department upgraded its' truck this year. We hope you have noticed the new Dodge truck around town with its' new emblem on the side. The purchase was funded from our revenue account and did not impact our budget. Some other improvements included drainage in the outfield at Remick Park, fence work at Remick, and paving the pool hill. The biggest addition to the year was the completion of the concession building at Norton Pike field. It opened for business this spring for both softball and soccer. Thanks to all who donated time, materials, and services to this effort.

Anyone traveling Brickyard Road this fall saw the start of a new youth soccer field. Through the generosity of Jeff Brammer and the Littleton Water and Light Dept., the youth soccer program will have an additional field to use in the coming season. This will take some of the stress off Aphorp Common. The field is located on town owned land and part of Jeff Brammers' property. Another field expansion is in the planning stages for Norton. If we can get state approval to widen the field towards the old railroad bed we could make that field a full sized field as well.

We would like to pass along our thanks to all the departments in town that helped the parks during the year. Special thanks to Clint Clough for the use of the tractor to pull the zamboni at the ice rink. We finally had a good year last winter to put it to use.

Our goals for the coming year are first and foremost hiring a full time recreation director for the town. We have an article on the ballot this year to fund this position. It's time Littleton reaped the benefits that a full time person could bring to our town. A central figure that could work closely with Greg Fillion and Pierre Lafitte from the schools would make field and activity coordination so much easier. We are hoping to bring additional programs to the town that will be of interest for all ages. We want input from the seniors and youth of the town on what programs they would like to have offered in Littleton. Some of these programs will have a small fee attached to help cover the costs. Another goal of the coming year is to complete a playground renovation at Aphorp. We will be putting in some new playground equipment on Washington St. near the tennis courts. A resealing of the tennis court surface at Remick Park is also slated for the coming year.

The pool is still a major consideration. It is starting to show it's age and work will be done before next season. The scope of this work is still undetermined.

Lastly we would like to thank all the coaches and parents that give of their time to provide the youth of this town a chance to play and learn the many sports. We look forward to another season of fun and games at the park fields.

Respectfully submitted,

Jon Wood
Todd McKee
Mark Driscoll

Littleton Park Commissioners

LITTLETON POLICE DEPARTMENT REPORT

On September 28th 2001 I was pleased and proud to have been chosen to lead the Littleton Police Department.

I succeed veteran police chief Louis P. Babin, who faithfully served our community for 28 years, the last 18 years as Chief of Police. Thanks largely to his management, the department is where it is today. Former Chief Babin was honored by his friends, family and peers at a gathering at the Mount Washington Hotel in December. Speakers included Governor Jeanne Shaheen, as well as representatives of state, county and local law enforcement, all of whom commended him on his years of dedicated service to the law enforcement profession in general and the Town of Littleton in particular. We all wish him happiness and every success in all his future endeavors.

One of the high points we saw in 2001 was the implementation of our first ever police canine program. "Jenny", a 14 month old German Shepard joined the department after she and handler/partner Officer Fred Gilbert completed a month long training academy in South Carolina. Jenny is trained in patrol techniques, tracking and narcotics detection; she is a valuable addition to the department and we are glad to have her aboard.

It was another busy year for the department; our dispatch center at the Grafton County Sheriffs Department received 13,479 calls for the police department, (over 21% of their total activity), and our own administrative personnel received approximately 10,000 additional calls at the police department. This resulted in officers handling 11,857 new calls for service, which does not include activity pertaining to and required for investigation, follow-up or prosecution of existing cases.

The officers responded to 252 motor vehicle accidents. We stopped 1707 vehicles, which resulted in 306 summons and 1401 warnings. We assisted 275 motorists who needed a wide range of help, including 174 people who locked themselves out of their cars. Officers monitored traffic with radar 263 times at all hours of the day and night in direct response to citizen complaints/requests in specific locations, (as well as while on general patrol throughout the community).

There were a total of 501 arrests for criminal offenses; 98 juvenile and 403 adult. Additionally, there were 216 people taken into protective custody for intoxication; 65 juveniles and 151 adults.

There were 1019 new criminal investigations opened this year; 41 of them were at the high school and/or middle school. Our School Resource Officer program (Officer Steve Keeney) continues to be a major asset in handling and investigating many of the cases that occur at the school; the remaining 978 cases occurred throughout the rest of the community.

Officers assisted other agencies 282 times, and responded to 302 residential and commercial alarms. We conducted over 19,800 checks of both commercial and private properties throughout the year.

In closing, we would like to express our sincere thanks to the Board of Selectmen and Town Manager, without whose guidance and assistance none of our successes would have been possible. We also

gratefully acknowledge the continuing help that is provided by the members of all the other Town Departments. Last, but certainly not least, we offer our most sincere thanks to you, the citizens of Littleton for your continued encouragement and support that helps us achieve our community goals. We pledge our continued efforts towards being a professional law enforcement agency that is respected by the community, and one that you will be proud to call *your* police department.

Respectfully,

Cameron M. C. Brown
Chief of Police

Public Works Department

The year 2001 was a year of continued growth and development for the Public Works Department. The highway department saw many new faces and the shifting of jobs and responsibilities. I am pleased to say that the transfer station has fully recovered from the devastating fire and is more efficient than ever. The sewer department continues to be operated by Woodard and Curran and continues to exceed all water quality requirements.

The department has been working hard to increase efficiency of operation and has implemented a computerized maintenance system that has allowed us to utilize a work order program, improve scheduling of projects and track maintenance of equipment to name a few of the components. A capital improvement plan for roads has been completed and one is underway for sidewalks and sewer repair/replacement. All of this data is tied to our geographic information system (GIS) and we will continue to work with the high school to collect information on signs and drainage structures in the coming year.

Highway Department

The Highway Department has a crew of ten including the foreman George Chartier and the operations manger Larry Jackson. These employees are not only responsible for keeping the roads open and safe during the winter storms of snow and ice, but also maintaining the 64 miles of roads 365 days per year. The winter of 2000-2001 was one of the snowiest on record. We spent over 8000 hours plowing, sanding and salting and an additional 2100 hours in snow removal operations.

The spring and summer months saw the highway department personnel begin a training program through the UNH T2 – I'm happy to report the crew is well on their way to becoming Road Scholars as a result. The spring and summer work included things such as mowing over 100 miles of road side brush and grass with assistance from an outside contractor who mowed 22 of those miles. Sweeping of 51 miles of roads also kept the department busy. Once the sweeping was completed, repair work started on the drainage systems. The 270 catch basins were cleaned and the ones in the poorest condition were repaired or replaced. This year the highway department improved 30 catch basins and installed or replaced 12 culverts. Cleaning of roadside ditches is also necessary, but due to the work load this season not as many were completed as we would have liked, therefore we are proposing to contract some of this work for 2002. Shim paving of roads began in earnest in August with patching done throughout the year. This year the Town crew put out over 400 tons of pavement. Contractors completed the reconstruction of Jackson, Clay and Ely Streets and Manns Hill Road. Myron Street, Skyline Court and Ammonoosuc Street were paved and Cyr Road and Grandview had a layer of chip seal added. In addition to these larger projects, the highway department staff was kept busy maintaining the hundreds of signs around town, picking up trash on a regular basis, trimming brush, grading gravel roads at least twice per year, responding to emergencies and helping out at events such as the Chamber's trout tournament or setting up barricades for the Police Department. All of these jobs have been made easier by the replacement of

several pieces of equipment this year. A 1 ½ ton truck, a 6-wheeler and loader allowed us to complete our jobs more efficiently and we thank you for your support.

Several improvement projects at the garage were completed. The crew installed a new two inch waterline to the garage, the heating system and electrical connection was made to the storage building, the air exchange system to vent exhaust was installed and electrical repairs to the 46 year old wiring were started and the required Environmental Assessment of the facility was conducted.

The last three months of the year saw the department finish up summer drainage projects and begin winter preparations and winter operations. It also saw a major change in the reporting and scheduling of work with the implementation of a new computerized management system which includes vehicle maintenance, work orders and scheduling and inventory and purchasing. This will allow us to better track and respond to your requests as well as complete our routine maintenance more efficiently.

The goals for 2002 include continued improvement on efficiency of operations, additional safety training, improvements to the garage facility and planning for future needs.

We would like to take this opportunity to thank the other Town departments and organizations that assist us in our effort to provide safe roads for the general public. We also want to thank the citizens for their understanding and patience while they were inconvenienced by our repair work. We look forward to serving you the citizens of Littleton, more efficiently and better in the future. Please give me a call at 444-3996 ext 17 or Larry Jackson at 444-5051 with any suggestions or input.

Sewer Department

The wastewater treatment plant continues to run efficiently under the guidance of plant manager Bill Gilpatrick of Woodard and Curran. Removal rate for 2001 was 98.6% for BOD and 98.4% for TSS, which again is one of the best in the state. The treatment plant processed 391,675 gallons of septage from 21 different communities. We removed 1168.15 tons of bio-solids from the wastewater before it was discharged to the river. The average flow this year was 543,000 gallons per day.

Reconstruction of the 30+ year-old Meadow Street pump station was started late this fall with a late winter completion date. No major work was required on either the Brickyard Road or the Mount Eustis Road pump stations.

The program to evaluate the condition of sewer mains and sewer manholes as well as cleaning of sewer mains continued in 2001. Approximately 10% of the 755 manholes and 55 miles of sewer main have been evaluated. This is important to help to reduce the excess flow (over 40% of the flow to the plant is infiltration) to the treatment plant as well as prioritize repairs for high maintenance problem areas. No significant sewer main rehabilitation has been completed in the last several years. Next year evaluation will continue as well as repair of some of the most severely damaged places such as along the

Ammonoosuc River Interceptor. Over 1000 hours were spent on call-outs for the collection system this year in response to inquiries from residents with sewer problems. These phone calls can be made directly to the Treatment Plant at 444-5400.

The Treatment Plant is now over 35 years old. The roof over the grit room will be replaced in 2002 and we will look at bringing the underground electrical box up to code. There were no major repairs completed this year at the treatment plant.

Approximately 65 permits were issued through the Industrial Permitting Program. Additional permits will be issued to all commercial and industrial users this year.

I would like to thank Woodard & Curran's, Plant manager William Gilpatrik and his staff for their dedicated work for the Town of Littleton.

Respectfully Submitted,
Cathy Furtek Conway, P.E.
Public Works Director

TOWN CLERK'S ANNUAL REPORT

I would like to thank the voters of the Town of Littleton for re-electing me as your Town Clerk. My position is a three-year term and I thoroughly enjoyed the first three years and am looking forward to the next three years.

The year 2001 has been exciting. First of all, the Town Clerk's office moved from its somewhat disconnected office to the Laconia Savings Bank at 125 Main Street, Suite 202. It is great to be connected with the other offices of the town and the customers seem to have adjusted nicely to the change. It is much easier to accommodate the customers when the offices are located on one floor and in the same building.

In July I went to my final year of certification in Bow, New Hampshire. I graduated from what was a week long, three-year program. I am proud of my certification and am looking forward to keeping my certification current.

As a member of the Joint Tax Collectors/City and Town Clerk's Association, I am a staunch supporter of the great work that the association does in recruiting new people to join the ranks of certified Tax Collectors and City and Town Clerks in the state of NH. Being certified gives a rank of excellence that one should strive for.

Every five years, the Town Clerks and Tax Collectors get together for a joint conference. This year the conference was held at the Marriott in Nashua. Unfortunately, the first day of the Town Clerk conference was Sept. 11th. There were some clerks that were not able to attend due to the unfolding tragedy. The majority of clerks were there, but the mood was solemn. There was much camaraderie and friendship among us to help everyone. Although the mood was subdued, the information given to us was helpful and we were able to meet on the last day for a question and answer session.

My office now has a web address. It is www.townoflittleton.org. We have several applications on the web page. Birth certificate, death certificate, absentee voter ballot, and dog license applications are now on line. I will be adding more information in the upcoming months.

My office brought in approximately \$210,000 more this year than last year. \$189,000 of that money was in vehicle registrations. The office is becoming busier and my hope is that the new software update will be arriving shortly and will help in time savings to the customers while at my office.

I would like to thank Rolande Fortin for her continued support by volunteering.

Respectfully submitted,

Judith F White
LITTLETON TOWN CLERK

Tax Collectors Report

I am please to report to you that the condition of the Littleton Tax Office is good. By the end of December 2001, ninety one percent of the Second Issue tax bill was collected. This is an increase in the collection rate of two percent over last year.

The office of the Tax Collector is responsible for collecting revenue for property taxes; yield, excavation and current use penalties; and Sewer fees. In addition to collecting revenue other duties of the Tax Office include responding to inquiries from banks, mortgage companies, attorneys' offices and the general public in a courteous and timely manner are major departmental responsibilities.

At the end of May the Tax Office as well as all other Town Offices moved from the Lahout Building and the Opera House to the second floor of the Laconia Savings Bank building, at 125 Main Street. This space has an elevator and is totally handicapped accessible. Adequate parking is available at the new location and for the first time in decades all of the town offices are now located in the same building and on the same floor. This has allowed us to keep the Tax Office open every day for your convenience without impacting productivity in other areas.

We thank the Laconia Savings Bank for so graciously donating this space for our use.

Respectively Submitted

Joseph A. Wiggett
Littleton Tax Office

TAX COLLECTORS REPORT

(Unaudited)

MS - 61

The Municipality of : Littleton			Year Ending 2001 Prior Levies	
Dr.	Levy for Year of this report	2000	1999	1998
<i>Uncollected Taxes</i>				
-Beg of Year:				
Property Taxes		667,837.00	-1,195.00	
Yield Taxes		4,084.00		
In Lieu of Taxes		29,050.00	1,354.00	
Utilities		49,054.00		10.00
Land Use Change		1,500.00		
<i>Taxes Committed</i>				
-This Year				
Property Taxes	8,746,180.00			
Land Use Change	6,780.00			
Yield Taxes	22,701.00			
Utilities	603,335.00			
In Lieu of Taxes	34,289.00			
Excavation Tax	185.00			
<i>Overpayment:</i>				
Property Taxes	10,893.00	990.00	1,123.00	1.00
Utilities		331.00		
Interest Collected	7,045.00	29,054.00		
on delinquent Taxes				

TAX COLLECTORS REPORT

(Unaudited)

Tax penalties		75.00		
Total Debits	9,431,408.00	781,975.00	1,282.00	11.00

TAX COLLECTORS REPORT

MS - 61

(Unaudited)

Dr.	Levy for Year of this report		
<i>Remitted to Treas.</i>			
<i>During FY:</i>			
Property Taxes	8,157,766.00	441,915.00	
Yield Taxes	20,220.00	1,829.00	
Utilities	543,517.00	23,984.00	
Interest	7,045.00	29,054.00	
Penalty		75.00	
Excavation	185.00		
Conversion to Lien		225,058.00	
Land Use	4,050.00	1,500.00	
In Lieu of Taxes	32,981.00	29,050.00	1,354.00
<i>Discounts Allowed:</i>			
<i>Abatements Made:</i>			
Property Taxes	17,853.00	24,578.00	
Yield Taxes		99.00	
Utilities	2,590.00	518.00	11.00
Current Use	1,530.00		
Excavation			
<i>Uncollected Taxes</i>			
<i>-End of Year:</i>			
Property Taxes	581,454.00	4,203.00	<71.00->

TAX COLLECTORS REPORT**MS - 61***(Unaudited)*

Excavation				
Yield Taxes	2,480.00			
Utilities	57,228.00	112.00		
Land Use	1,200.00			
In Lieu of Taxes	1,309.00			
Total Credits	9,431,408.00	781,975.00	1,282.00	11.00

TAX COLLECTORS REPORT**MS - 61***(Unaudited)*

Joseph A. Wiggett, Tax Collector

TAX COLLECTORS REPORT

MS - 61

(Unaudited)

	Levy for Year			
Dr.	Year of this report			
Unredeemed Liens		144,238.00	84,088.00	47,702.00
Balance at Beg. of Fiscal Year				
Liens Executed	242,988.00			
During Fiscal Year				
Int. & Cost Collected	14,586.00	10,916.00	16,823.00	9,436.00
Refund		34.00		
After Lien Execution				
Total Debits	257,574.00	155,188.00	100,911.00	57,138.00
CR.				
Remittance to Treas.	102,652.00	62,283.00	54,114.00	19,104.00
Redemptions				
Int & Costs (After Lien Execution)	14,586.00	10,916.00	16,823.00	9,436.00
Abatements of				
Unredeemed Taxes	894.00	6,151.00	3,007.00	
Unredeemed Taxes				
Bal. End of Year.	139,442.00	75,838.00	26,967.00	28,598.00
Total Credits	257,574.00	155,188.00	100,911.00	57,138.00

TRANSFER STATION REPORT

February 2001 marked a new beginning in solid waste management and recycling in Littleton. The new Transfer Station opened for business.

The Transfer Station is equipped with all new balers, paper shredder and "bobcat" skid steer.

The new fast modern equipment combined with a superior building design has surpassed all expectations of efficiency. Virtually all materials processing has been reduced to a one-man job at the fraction of time previously required. This efficiency has translated into real economic savings. Manpower has been reduced (through attrition) and despite a 70% average reduction paid in 2001 over 2000 in recycling commodity prices the Transfer Stations total appropriation on the tax rate was approximately \$30,000 less then budgeted for 2001.

The Transfer Station is now able to once again expand its recycling outreach program, thus bringing in additional material from within Littleton and surrounding areas.

A \$15,000 a year grant from Cassella Waste Management will more than off set any additional costs incurred.

The Littleton Transfer Station in concert with Bretton Woods Ski Area has made recycling at the ski area a reality. Bretton Woods is to be congratulated on their efforts in waste reduction.

The Littleton School System is to be congratulated on its recycling efforts. Administration, staff and students are doing an outstanding job in waste reduction through recycling. This not only saves you the tax payer money but is a hands on environmental educational tool.

In May the Transfer Station hosted a two day environmental fair at the National Guard Armory. Over 500 area students attended, as well as the general public. There were over 25 environmental education exhibits and activities. The highlight of the event was a 3 hour visit from Senator Bob Smith.

The Transfer Station hopes to become a member of the Pemi-Baker Solid Waste District in 2002.

Membership in the District will reduce the towns cost in Household Hazardous Waste and Universal Waste recycling. The town will be able to go from a stand alone position on many issues, political, contracts, commodity movement and more to one of 19-20 towns working together toward common goals.

One of the first benefits will be an area wide electronic recycling day focusing on computers.

A permanent cost effective electronic recycling program is a goal of all area towns.

In 2002 the Transfer Station will be working on the following goals.

TRANSFER STATION REPORT

- The establishment of a permanent Household Hazardous Waste program.**
- Increased Business Recycling in collaboration with the Main Street Inc.**
- A solution to littering in Littleton .**
- On site vegetative waste composting.**
- Increasing recycling tonnage and reducing waste tonnage.**
- Continuation and expansion of environmental education programs**

I would like to thank the many individuals and business who help make the Littleton Transfer Station a monetary and environmental success.

Remember change your trashy ways.....

IF YOUR NOT RECYCLING IT, YOUR WASTING IT!

**Tony Ilacqua
Solid Waste Manager**

Littleton Water & Light Department

This past year, as construction continued on the new slow sand water filtration facility, long time Commissioner Ralph Ross stepped down from service to the Littleton Water & Light Department (LWL). Commissioner Ross was unquestionably an active and valued member of the Board. He brought experience and offered a common sense approach that guided the department for many years, and his service was invaluable.

As we were saying goodbye to outgoing Commissioner Ross, the department welcomed back past Selectmen and LWL Commissioner Donald Craigie. Commissioner Craigie's past experience with the department and insight related to municipal government will certainly prove to be an asset to LWL.

Both the water and electric divisions of LWL implemented significant infrastructure improvements throughout this past year. The most noteworthy being that as of November 2001 our drinking water is being filtered. The completion of the new Slow Sand Filtration Facility marked the single largest capital infrastructure improvement for the water division and department in recent years.

Working in conjunction with the Town of Littleton (Public Works Department) and contract labor on several projects, multiple facets of our water system were improved. The 4" cast iron water main on Clay Street was replaced with a new 8" ductile iron pipe, and water shut off valves were moved out of the travel way on Jackson and Ely Street, to site a couple of examples.

The sidewalls on the Apthorp (steel tank) reservoir were replaced with a more durable product. In order to address a ring of ice that forms during the winter at the top of the tank, resulting in scour damage.

The electric division continued with the implementation of the five-year capital work plan of which, the first contract has been completed. Pike Avenue, Washington, Redington and Charlton Streets electric infrastructure is now capable of carrying a higher voltage safely. Engineering continues in accordance with the work plan to develop bid packages for further upgrades. Once complete, the work required to upgrade the electric system will make it possible for the department to balance load requirements. Our ability to carry high loads more efficiently and safely will result in increased system reliability and performance.

Site work for an additional circuit was completed at the South Street substation. LWL forces will erect the circuit structure and equipment in 2002. All this was accomplished utilizing contract labor. In 2002, the next phase of the work plan will be executed, which includes utility pole and wire upgrade along Union and Pleasant Streets.

While contractors were busy, LWL line workers constructed and extended more than two (2) miles of utility line to our customers, the longest of which was 2,200 feet on Broomstick Hill Road.

This past year was another successful and productive one for the line clearing (tree trimming) program. Under the direction of LWL, Asplundh Tree Expert Co. trimmed over twenty (20) miles of line. The benefit of this preventative maintenance program is made evident each time it storms and outages caused by falling trees and branches are few.

The completion of the Geographical Information Systems electrical database, more commonly know as GIS, increased the department's operational effectiveness. Utilizing the GIS database, engineering involved in the electric work plan kept pace as required field information was available.

The energy market proved quite volatile early in the year, but eventually stabilized and as a result, we were able to maintain one of the lowest electrical rates in all of New England.

On behalf of the Board of Commissioners and the employees of the Littleton Water & Light Department, it has been our honor to serve the Town of Littleton and our customers over the past year.

We at LWL work diligently towards efficient customer service, and take pride in the reliability of our systems.

The Littleton Water & Light Department as always, stands committed to its mission, which is "to excel at the distribution of potable water and electricity."

Looking towards the future, it is our goal to plan and make common sense decisions that ensure Littleton Water & Light will continue to supply our customers with a product that is safe, economical and reliable.

We are committed to, and will support, the partnership and the ongoing collaborative efforts within the community, to foster continued economic growth and prosperity.

Respectfully submitted on behalf of the Littleton Water & Light Department.

Thomas F. Considine
Superintendent

Riverbend Subcommittee



Lancaster

Dalton

Littleton

Monroe

Bath

Haverhill

New Hampshire

and

Guildhall

Lunenburg

Concord

Waterford

Barnet

Ryegate

Newbury

Vermont

ANNUAL REPORT - 2001 Riverbend Subcommittee Connecticut River Joint Commissions

This year, the Subcommittee was especially busy with recreation projects in the region. We distributed boater education pamphlets and maps to help visitors learn about public access sites and visitor etiquette, and we are cooperating with the Town of Lancaster and the Lancaster Rotary Club to see how to make the river more accessible and enjoyable for area residents and visitors. We continue to fulfill our legal obligation to provide information and assistance to the states, towns, and local landowners on projects and problems on or near the river, such as riverbank erosion and riparian buffers. We're exploring how best to work with other groups interested in the river, including the conservation districts and groups active on the river's tributaries.

Many communities along the river have now adopted the *Connecticut River Corridor Management Plan*, and some, such as Guildhall, are actively moving to incorporate its recommendations as they update their existing town plans and revise their zoning.

The Riverbend Subcommittee is advisory and has no regulatory authority. A number of area towns have sent new representatives this year. The public is invited to join our meetings in the Littleton Community House on the fourth Thursday evening of every other month. Helpful information, including advice on bank erosion, riparian buffers, and obtaining permits for work in or near the river, a calendar of meetings, and a summary of the *Connecticut River Corridor Management Plan*, are on the web at www.crjc.org/localaction.htm.

Dr. Richard Hill and Donna Cahill, Littleton representatives



a local subcommittee of the Connecticut River Joint Commissions

PO Box 1182 Charlestown NH 03603 ~ 603-826-4800 ~ fax 603-795-9955 ~ www.crjc.org



Raymond S. Burton

338 River Road
Bath, NH 03740
Tel. (603) 747-3662
Car Phone (603) 481-0863
E-mail: ray.burton4@gte.net

*Executive Councilor
District One*

Report to the People of Council District One
2002

by Raymond S. Burton
Councilor – District One
State of New Hampshire

The Governor and five member Executive Council are very much like an elected "Board of Directors", who along with 294 Commissioners and Directors, administer the laws and budget as passed by the New Hampshire General Court (House and Senate).

We perform a variety of Executive Branch functions, such as, general supervision of all state departments and state expenditures, pardon matters, eminent domain, state contracts and leases, public waters, the planning of the Transportation 10-year plan, and confirmation of the Governor's nominations to the Judicial Branch of your NH State Government (for a complete explanation, please contact my office).

As we look into the immediate future, I would encourage all citizens to be in contact with all of us in your elected representative bodies, at the local, state and federal levels. We cannot truly represent you if we do not know of your ideas, concerns and aspirations.

If you are interested in serving on a volunteer commission or board, please contact my office at 271-3632 or Kathy Goode, Director of Appointments and Governor Shaheen's Liaison to the Council at 271-2121. The District Health Councils are always looking for members; if interested, please call Lori Real at 1-800-852-3345 ext. 4235 and request a packet of information about what this key planning process is all about. All of the Governor and Council appointments to Boards and Commissions are listed in the Webster System at webster.state.nh.us/sos/redbook/index.htm.

We need to work our NH Congressional Delegation in Washington. Senators Judd Gregg and Bob Smith and Congressmen Charlie Bass and John Sununu all have strong and powerful committee assignments and are well connected to do more for NH. We need to let them know what is needed for our localities and regions, so ring their bell . . . Senator Gregg at (603) 225-7115; Senator Smith at 1-800-922-2230; Congressman Bass at (603) 226-0249; and Congressman Sununu at (603) 641-9536.

It is a pleasure to serve you. Please contact my office for a listing of toll free 800 numbers and a copy of the newly printed NH Constitution. Always know that I am ready to assist you, your town and region.

Raymond S. Burton

338 River Road
Bath, NH 03740

Tel. 747-3662

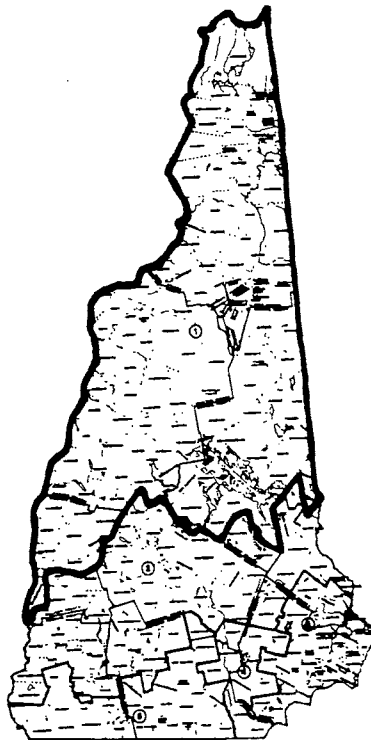
E-mail: ray.burton4@gte.net Tel. 271-3632

State House – Room 207

107 N. Main Street

Concord, NH 03301

E-mail: rburton@gov.state.nh.us



Towns in Council District #1

CARROLL COUNTY:

Albany, Bartlett,
Chatham, Conway, Eaton,
Effingham, Freedom, Hart's Loc.,
Jackson, Madison, Moultonborough,
Ossipee, Sandwich, Tamworth,
Tuftonboro, Wakefield, Wolfeboro,

GRAFTON COUNTY:

Alexandria, Ashland, Bath,
Benton, Bethlehem, Bridgewater,
Bristol, Campton, Canaan,
Dorchester, Easton, Ellsworth,
Enfield, Franconia, Grafton,
Groton, Hanover, Haverhill,
Hebron, Holderness, Landaff,
Lebanon, Lincoln, Lisbon,
Livermore, Littleton, Lyman,
Lyme, Monroe, Orange, Orford,
Piermont, Plymouth, Rumney,
Sugar Hill, Thornton, Warren,
Waterville Valley, Wentworth,
Woodstock

BELKNAP COUNTY:

Alton, Belmont, Center Harbor,
Gifford, Laconia, Meredith,
New Hampton, Sanbornton, Tilton

COOS COUNTY:

Berlin, Carroll, Clarksville,
Colebrook, Columbia, Dalton,
Dixville, Dummer, Errol,
Gorham, Jefferson, Lancaster,
Milan, Millsfield, Northumberland,
Pittsburg, Randolph, Shelburne,
Stewartstown, Stark, Stratford,
Whitefield

SULLIVAN COUNTY:

Charlestown, Claremont, Cornish,
Croydon, Grantham, Newport
Plainfield, Springfield, Sunapee

The total burials for the Glenwood Cemetery, Wheeler Hill Cemetery and St. Rose of Lima Cemetery were 38, of which 21 were full burials and 17 were cremations. This is a slight decrease in burials compared to what we have had in past years. There is definitely a trend towards more cremations which we have seen over the past 10 years.

During the winter we suffered a great deal of damage to Pine trees and ornamental shrubs due to the vast amount of snow we received. This created an extensive spring time clean up project. We spent a tremendous amount of man hours from February through April cleaning up and burning brush. During this time we decided to take down a couple of large trees that were decaying to the point of being a safety risk.

During the month of August we started the process of cleaning monuments. This involved straightening and raising of monuments and grass markers. Once this was done we used our pressure washer to clean all monuments, corner posts and grass markers on 83 lots. This process will continue in future years as time allows.

We purchased a new John Deer 4300 tractor with a 48 backhoe and a 430 loader. This replaced our Ford skid steer loader and backhoe which was in use for about 25 years.

We are currently in the process of inputting all of our burial records into a computer system. This is another project that is labor intensive and will be worked on primarily in winter months.

We would like to give thanks to the Highway Department, Police Department, Fire Department, Littleton Water & Light Department, Town Officials and several dedicated individuals who have lent a helping hand to us during the past year.

Any questions or concerns please phone Glenwood Cemetery at 444-2680 or forward to:

Glenwood Cemetery Association
P.O. Box 497
Littleton, N.H. 03561

Respectfully submitted:



Paul Harvey
Sec./ Treas.



Grafton County

Senior Citizens Council Inc.

P.O. Box 433
Lebanon, NH
03766-0433

phone: 603-448-4897
fax: 603-448-3906

www.gcsc.org
e-mail: gcsc@gcsc.org

Bristol Area Senior Services
P.O. Box 266
Bristol, NH 03222
744-8395

Horse Meadow Senior Center
91 Horse Meadow Road
N. Haverhill, NH 03774
787-2539

Linwood Area Senior Services
P.O. Box 461
Lincoln, NH 03251
745-4705

Littleton Area Senior Center
P.O. Box 98
Littleton, NH 03561
444-6050

Mascoma Area Senior Center
P.O. Box 210
Canaan, NH 03741
523-4333

Orford Area Senior Services
P.O. Box 98
Orford, NH 03777
353-9107

Plymouth Regional Senior Center
P.O. Box 478
Plymouth, NH 03264
536-1204

Upper Valley Senior Center
P.O. Box 433
Lebanon, NH 03766
448-4213

RSVP of Upper Valley & White Mts.
P.O. Box 433
Lebanon, NH 03766
448-1825

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2001

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2001, 631 older residents of Littleton were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Littleton enjoyed 11,905 balanced meals in the company of friends in the Littleton center's dining room.
- They received 19,094 hot, nourishing meals delivered to their homes by caring volunteers.
- Littleton residents were transported to health care providers or other community resources on 7,231 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 1,705 visits by a trained social worker.
- Littleton's citizens also volunteered to put their talents and skills to work for a better community through 9,479 hours of volunteer service.

The cost to provide Council services for Littleton residents in 2001 was \$274,158.04.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty. They also contribute to a higher quality of life for our older friends and neighbors. In addition, community-based services offered by the Council save tax dollars over nursing home care or other long-term care options. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Littleton's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Carol W. Dustin, Executive Director

Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Littleton
October 1, 2000 to September 30, 2001

During the fiscal year, GCSCC served 631 Littleton residents (out of 1,116 residents over 60, 2000 Census).

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	x	<u>Unit (1) Cost</u>	=	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	30,999	x	\$5.61	\$	173,904.39
Transportation	Trips	7,231	x	\$9.15	\$	66,163.65
Adult Day Service	Hours	0	x	\$4.02	\$	0.00
Social Services	Half-hours	1,705	x	\$20.00	\$	34,090.00

Number of Littleton volunteers: 92. Number of Volunteer Hours: 9,479

GCSCC cost to provide services for Littleton residents only	\$	<u>274,158.04</u>
Request for Senior Services for 2001	\$	23,210.00
Received from Town of Littleton for 2001	\$	23,210.00
Request for Senior Services for 2002	\$	<u>23,900.00</u>

NOTE:

1. Unit cost from Audit Report for October 1, 2000 to September 30, 2001
2. Services were funded by: Federal and State programs 51%, Municipalities, Grants & Contracts, County and United Way 14.3%, Contributions 10.9%, In-Kind donations 16.2%, Other 2%, Friends of GCSCC 5.6%.

COMPARATIVE INFORMATION

From Audited Financial Statement for GCSCC
Fiscal Years 2000/2001

October 1 - September 30

UNITS OF SERVICE PROVIDED

	<u>FY 2001</u>	<u>FY 2000</u>
Dining Room Meals	82,195	73,436
Home Delivered Meals	120,612	113,404
Transportation (Trips)	41,454	40,445
Adult Day Service (Hours)	9,538	9,500
Social Services (1/2 Hours)	11,379	10,076

UNITS OF SERVICE COSTS

	<u>FY 2001</u>	<u>FY 2000</u>
Congregate/Home Delivered Meals	\$ 5.61	\$ 5.49
Transportation (Trips)	9.15	8.76
Adult Day Service	4.02	5.56
Social Services	20.00	20.51

For all units based on Audit Report, October 1, 2000 to September 30, 2001

HOSPICE OF THE LITTLETON AREA 2001 ANNUAL REPORT

In this, our 12th year of town funding, Hospice of the Littleton Area provided services to a total of 156 patients and families in our service area, which includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Woodsville/Haverhill, and Woodstock/Lincoln.

Our director, volunteer coordinator and hospice volunteers provided supportive care in patient's homes, at Littleton Regional Hospital, or in nursing homes to 104 individuals and families coping with the advanced and final stages of illness. In addition, our bereavement care program supported a total of 52 clients through mailings, phone contact, one-on-one counseling sessions, and a bi-monthly grief support group.

Hospice of the Littleton Area continues its partnership with two (2) area programs. We provide volunteer and bereavement services to the North Country Home Health Agency's Medicare Hospice Program and we offer supportive care to patients and families in the Hospice Room at Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area volunteers gave over 4500 hours in services.

Our Volunteer Coordinator conducted an annual six-week, (18-hour) Hospice Volunteer Training Program for individuals interested in becoming volunteers or increasing their knowledge about hospice care. Eleven people completed our 2001 Spring Training Program. Since 1983 we have trained 258 people and currently we have 80 active volunteers available to support area residents.

Two changes occurred within our program this year. First, the administration of the three cancer support groups (breast, prostate and cancer) was turned over to each respective group. They continue to meet monthly at the same time and place. In addition, the administration of the Ray of Hope Van service to Dartmouth was transferred to the North Country Transportation group of Tri-County CAP and that service continues Monday through Friday from Littleton Hospital.

There is *no charge* to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible through the generous support provided by the towns that we serve. Without the support of town funding we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide care to residents of area communities.

Respectfully submitted,
Martha A. Hill
Executive Director

JANUARY 4, 2002

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2001 Year In Review

The Littleton Area Chamber of Commerce mission is to work to maintain the vitality of our business community, to preserve the history of the area, business retention and to work to bring in new business businesses that add to the area's economic stability. To that end in 2001 we recruited 40 new members, bringing the total to 260.

We worked with Shaw's headquarters and management from the time the building was under construction to its Grand Opening (one of the largest openings in the company's history). The store manager, Vic Larose is one of the 2002 Chamber Directors.

In April the Chamber sponsored a Legislative Breakfast with local representatives, Councilor Ray Burton and Sen. Harold Burns so that the community could ask questions on proposed legislation. More are planned for 2002.

On May 10th the Littleton Area Chamber of Commerce celebrated 80 years of service to Littleton and surrounding communities. Commendations were received from Gov. Jeanne Shaheen and Councilor Burton. Author Mike Dickerman was guest speaker recounting the history from 1921 to 2001. As Judge Harry Heald said in his 1929 Annual Report "what has been done has not been brought by one individual, but by the moral and financial help of each member".

The Business After Hours held once a month continues to be a successful way for members and future members to network and socialize.

The Chamber still relies on membership dues for its operating income. However, sponsorships totaling over \$13,000 in 2001 were received from member businesses to help with events. It is due to the generous support from area businesses and individuals that our events continue to thrive, bringing people into the area to shop, dine and perhaps re-locate.

On Memorial Day we hosted a well attended Veterans Memorial Breakfast.

In June the 19th Annual Trout Tournament with over \$20,000 in cash and prizes brought over 550 anglers from N.E. states plus Hawaii, Arizona and Washington, D.C. for a 3-day tournament. The major tournament sponsor was Tender Corporation.

The July 4th Fireworks display was sponsored by the Chamber, Shaw's Supermarket and Citizen's Bank.

Sidewalk Sale Days continued to be successful for area merchants.

The 2001 Art Show and Sale attracted 50 artisans from throughout New England. This year we reached out to art galleries, art shows and schools along with media press releases around N.E. Deb Harris (20-year veteran) procured \$4,500 in Purchase Prizes, \$1,000 more than 2000.

In September the Executive Director attended a conference in Concord "Preparing New Hampshire's Emerging Workforce" with Littleton High School administration. Keynote speaker, Robert Reich, former U. S. Labor Secretary, spoke about the need for schools to prepare students for the next century. Also in September the staff worked with the NH Economic Development Council to attract speakers and attendees for the association's quarterly meeting held in Franconia.

The Chamber and Littleton Economic Development Task Force sponsored the Annual Economic Development Luncheon Celebration in November.

A new data base was built by the Chamber for the Economic Development Task Force as they began addressing the impact of the Hitchiner closing.

In October the director attended the NH Travel Council's Annual Fall Conference sponsored by PSNH "Gambling on New Hampshire's Future" at the Mount Washington Hotel and Resort.

The Chamber's Littleton Map/Brochure was accepted for distribution at the Manchester Airport, 4 State Rest Areas as well as at the BIG E.

The State of New Hampshire Department of Tourism re-allocated funds in the Fall and again this Winter to promote NH in the Boston, Providence and Hartford areas. Spring promotions are in the planning stages. The State found, as Littleton did, that people were driving to vacation destinations.

A new 4-color Brochure promoting the Littleton area is being designed to replace Mountain Country. 100,000 to be printed and distributed throughout New Hampshire and through our information packets. It is the state's job to get the visitors to New Hampshire... **it is ours to get them to Littleton.**

A Shopping/Dining Guide will be produced in-house for lodging establishments to share with their guests.

The 2001 Christmas Celebration was very successful. A huge crowd was on hand for the parade with the streets staying busy all afternoon. The Santa Party and 2-day Craft Show were well attended. The theme for the **2002** celebration is "**Winter Wonderland**". Littleton Coin Company was the major parade sponsor and Laconia Savings bank was the major sponsor for the Santa Party.

New this year – the first annual Open House Tour. 8 lovely Littleton homes were open for tours. This combined effort with the LACC and the Littleton High School Community Services Program, coordinated by Nancy Reitsma raised \$800. \$500 to be donated to the Littleton Community House for holiday decorations and \$300 will be given to the Riverwalk Project. Discussions to cross-promote the Bethlehem and Littleton celebration are underway.

New award this year -The Outstanding Student of the Year was chosen from Littleton High School. The plaque will be presented at the Chamber's Annual Dinner and displayed at the high school. Each year a new bronze plate will be added to honor an outstanding student.

Chamber staff continues to be involved in the Business Roundtable, 2005 Planning, Littleton Area Violence Council, the Elf Project, Littleton Economic Development, Littleton Main Street, inc., NH Department of Tourism, NH and NE Chamber Executives Association, DRED, Ratis, NH Lung Association, NH Cancer Society, Co-Seed, Riverwalk Project.

This has been an exciting year for Littleton with the opening of the new hospital campus, the Littleton Learning Center, the many downtown improvements, the new businesses (large and small) have all contributed to make Littleton a great place to live, work and play. Our community does not go unnoticed by state officials – we are held up many times as a community that gets things done.

Respectfully submitted,
Georgia Golden
Executive Director

COMMUNITY CENTER

As the Community Center continues to go into the twenty-first century and as president I want to thank all of the people who helped to keep the center in a condition that continues to serve all the people in Littleton and the surrounding area.

Again this past year, we had a very active year with many organizations and groups using the facilities. This year as in the past over thirty-seven thousand persons used the main house and the annex. As with many places downtown, we have had some problems with the parking of automobiles, so we have come up with a plan of using signs. The signs say parking for community house only. We only use these signs when we have a full house, which includes the annex. In the main parking lot (top of the hill) we ask that all day parking not take precedence over short stays (like banking, meetings, etc.). We want to thank all of those who consider this problem and try to help out.

This year we had the annex painted and new curtains in the dining room. We now are rewiring the Hill paintings that hang throughout the house. We are doing this because one of our directors (Jean Dickerman, Littleton Town Librarian) suggested this be done. Littleton Library rewired all their valuable paintings. Thanks to Jean's insight we are following through with this project also.

The Christmas season was as usual decorated in great splendor throughout the center. We are looking forward to next Christmas as we work with the High School Committee on decorating the center.

I would like to thank the town officials for their suggestions and help, like Larry Jackson and the town crew, Town Manager Don Jut ton, police and fire department, again thank you.

Finally to all the directors I say thank you for your guidance and support throughout the year.

Respectfully submitted,

Raymond Hopkins

President

Founded in 1938, the Littleton Garden Club has been beautifying the town of Littleton for 63 years. As the club's first president Anna Pennock bequeathed, the club is carrying on "Make Littleton Rare with Gardens Fair - More and Better Gardens.

The design, purchasing of plants and/or shrubs, planting, weeding, watering, and mulching happens in many gardens, flower boxes and tubs around town. LGC maintains flower boxes on the Cottage Street Bridge, at the Littleton Opera House, the Chamber of Commerce Information Booth, the Post Office and the Community House and Annex. Club tubs consist of the two at the Community House Annex and the two at the Littleton Library.

LGC maintains two gardens on Main Street, two gardens on West Main Street, one garden at the intersection of West Main St. and Main St., and the Community House gardens consisting of the Anna Pennock Memorial, the Veteran's Memorial, and the American Legion Flagpole. In Remich Park there is the Conservation Perennial Bank garden and a 1995 PETALS project, bandstand garden. PETALS - Protect the Environment Through Action, Learning and Service. The newest garden is at the Littleton Opera House. LGC's 2000 PETALS project the Victorian Butterfly Garden.

This summer, LGC dedicated the Littleton Opera House Victorian Butterfly Garden to the town of Littleton. As long as the Littleton Garden Club exists, the butterfly garden will be maintained. The club would like to thank Gary Goodwin for the installation of a granite bench in the garden that put the finishing touches on the club's 2000 PETALS project.

Summertime also meant the beginning of new gardens. LGC plans to extend the butterfly garden. Without the help of Boy Scout Troop 209, the project would not have happened this year. Troop 209 weeded, raked and placed loam in the areas that will be the new gardens behind the guardrail and next to the Opera House. Thank you Troop 209.

This year provided the club with an exceptional donation from Catherine and Jose Luis Pawelek of the Beal House. They donated "Triumph" tulip bulbs, brought directly from Holland by Catherine's parents, to the club for planting in Littleton gardens. Thank you to wonderful and caring club friends. The bulbs were planted by Junior Girl Scout Troop 2243 in remembrance of a year of sorrow and loss. It will be a joy to have the bulbs triumphantly return year after year. Thank you Troop 2243.

The cooler weather doesn't slow the club down. During winter beautification, flower boxes and tubs are filled with greens, small trees and holiday decorations. The club provides town buildings with club decorated wreaths, swags and roping. The lilac bush at the butterfly garden (planted 25 years ago by LGC) is decorated with treats for the birds hanging on red ribbons.

The club was again honored to sponsor a Junior High student to a week stay at the Barry Conservation Camp. The Woodsey Owl/Smokey Bear poster contest stimulated great enthusiasm this year from seven area schools. First through fifth graders created posters depicting a Woodsey or Smokey theme. After being judged by the club, the winning posters were sent onto National for final judging.

The club's Garden Therapy projects were weekly floral arrangements for the Littleton Library and seed planting with library children for Mother's Day.

LGC annually provides tray favors for the Littleton Hospital and the Morrison and Lafayette Health Care facilities. This year the club produced, decorated, and delivered 150 miniature swags and wreaths.

The year was a sad time of passing the old to the new. The club lost many distinguished members, but was graced with more new members to step into their honored positions.

The club would like to thank the following for donating their services: Littleton Fire Department, Littleton Public Works Department, Poulsen Lumber, Brayhill Nurseries, and all of our gardening friends.

This year the club was distinguished with several honors. The New Hampshire Federation of Garden Clubs awarded the Littleton Garden Club with the Governor's Bowl for Civic Beautification and First Place, Best in District for the club scrapbook highlighting all their Littleton activities. LGC brought home top awards with many others from the Flower Show "Alice in Wonderland" this summer. The Littleton Garden club is proud to serve the town and inspire others to fill their window boxes, tubs and gardens. Thank you Littleton for letting us "Make a Difference".

Respectfully submitted,
Patricia Hey
President, Littleton Garden Club

LITTLETON AREA HISTORICAL SOCIETY

1 Cottage Street
Littleton, NH 03561

The Littleton Area Historical Society, now in its 35th year of existence, enjoyed a successful and busy year in 2001. In addition to operating the Littleton Historical Museum in the former town fire station on Cottage Street, LAHS hosted its usual complement of regular evening meetings (complete with excellent program speakers) and sponsored several summer field trips to buildings and facilities of local historical significance.

We began the year with our annual meeting, held on January 10, 2001. Besides electing new officers and directors for the year, a good turnout of members enjoyed an exceptionally entertaining program by local residents Marjan and Jane Kiepura, who presented "La Belle Epoque," an historical look back at the music scene in the White Mountains during the late 19th and early 20th centuries. (A few months later, Marjan Kiepura, a noted classical pianist, performed a solo benefit concert at United Methodist Church. Proceeds from this well-attended event went to the Historical Society).

As spring approached, LAHS members enjoyed interesting historical presentations by yours truly, and Elizabeth Ward of Bethlehem. My presentation focused on "Place Names in the White Mountains," offering a look at how various mountains and other natural landmarks in the region received their names. Elizabeth Ward, meanwhile, gave a slide lecture on Bethlehem's heyday as the greatest resort community in the White Mountains.

Following a summer break from our regular meeting schedule, we concluded the year with three more well-received evening programs. In September, U.S. Forest Service ranger Frank Hagan presented an archaeological photographic tour of the 19th century Gale River logging settlement in Bethlehem. The following month, Paul McGoldrick gave an overview of the history of the Littleton Industrial Park and the Littleton Industrial Development Corporation (LIDC). Finally, in November, former LAHS president Ray Hopkins presided over our annual "Collectibles Show and Tell" in which members are asked to bring in and share odd and interesting artifacts with years gone by. As always, this proved to be one of our more popular programs.

Also in 2001, LAHS members toured the former Saranac Glove factory building during the Historical Society's annual Founder's Day celebration in July. Ray Cloutier, owner of the building and proprietor of ADMAC Salvage, served as tour guide. The following month, about a dozen members also toured the Franconia Heritage Museum in Franconia.

In addition to the aforementioned piano concert by Marjan Kiepura, LAHS also hosted its annual benefit Chicken Pie Supper last winter. Kudos to Ray and Violet Hopkins, Marguerite Clark, Barbara Hill, and everyone else who helped organize and put on this event at United Methodist Church.

During the course of the year, our museum curator and docent coordinator, Karen Tunney Spaulding, performed above and beyond the call of duty, taking on numerous time-consuming tasks that occupied far more hours than she is paid. She was assisted in many of our ongoing projects by a host of dedicated volunteers. All who gave of their time to the Historical Society in 2001 are owed a big thank you.

As work on restoring the Town Building and Opera House continues over the next couple of years, it has become quite evident that the museum operation will be impacted greatly by any such restoration activity. In anticipation of this eventuality, LAHS has assigned two of its members (myself and Violet Hopkins) to serve on the Town Building Restoration Committee.

In closing, I wish to thank all who have donated items to our ever-growing collection of artifacts. It is heartening to see that so many people both within and outside the Littleton community have an appreciation of the past and are so willing to give items that will help preserve the region's rich history.

Respectfully submitted,

Mike Dickerman, President

Littleton Industrial Development Corporation

The major emphasis for LIDC 2001 activities has been the continued rehabilitation/construction progress at the Littleton Area Learning Center – the former Littleton Coin Company property.

The Department of Employment Services (DES) moved into their 6,500' space in April 2001 - in and working on the requested April 15th deadline.

Next came The College For Lifelong Learning (CLL) in late May, 4500', and the New Hampshire Community Technical College System in June, 6,300'. The North Country Health Consortium moved into 3,400' in November, the North Country Public Safety Academy, 1,000' is scheduled for April as well as Public School Supervisory Union # 35 for occupying their 1,400' by April 15th.

The building is now 100% leased and becoming a beehive of activity – the two schools are reporting student enrollment increases of 30-40% over the same time last year.

Senator Judd Gregg has successfully directed \$1,000,000 of federal money to establish a modern, interactive learning capability among the North Country Public Safety Academy (a 1,000' dividable classroom located within the learning center) to be connected to similar classrooms in the Police Academy, Fire Academy and Department of Transportation buildings in Concord. The Littleton Area Learning Center building, by utilizing Granite State Networks as its interconnect provider is simultaneously connected to the Littleton Hospital, Littleton High School, Lisbon and Profile High Schools,

University of New Hampshire and the huge network beyond the boundaries of New Hampshire.

LIDC voted to sell 4.5 acres to Adelphia Communications, located on Rotobec Drive, between Montgomery Wire and Genfoot America. Adelphia is rapidly completing their equipment building and 8-9 satellite dishes pointed toward the southwest horizon. We expect to see construction of an administration/supplies building and parking space for their vehicles this year.

Verizon has installed the majority of their proposed fiber cable distribution throughout the Park and we hope to finally see the removal of their secondary pole and cable line along the main road.

LIDC, lead by Bob Copenhagen, was able to coordinate a multi-partner effort to bury utility wires behind the Masonic Building, Littleton Diner, and the AHEAD Ammonoosuc Green Main Street building. This effort required and obtained the full endorsement of the Littleton Selectmen and Town Manager, the Water and Light Commissioners and Manager, the Executive Director of AHEAD, David Wood, the financial commitment of Ev Chambers, owner of the Diner, the Eames family, LIDC Board of Directors and Littleton Main Street Program Directors. The first step has been implemented with underground utilities in place for the two new apartment buildings near the river and for the new Main Street commercial (street level) apartment building ready for occupancy. The Littleton Public Works Department will coordinate the balance of the underground placements during the 2002 construction season – a lot of effort and cooperation by many individuals – and the results will be very worthwhile!!

The Littleton Tri-Town effort to expand the area's serviced industrial park land availability held a number of meetings. Ed Hennessey heads LIDC's efforts, assisted by Schuyler Sweet (LIDC Director), David Wood, Bethlehem Selectman, and Walter Johnson, Town Manager, Lisbon. Marketing and engineering studies have been completed and shared with the Committee. Current attention is directed toward possible development of land in Lisbon, immediately adjacent to the Littleton Town Line.

LIDC Director Carroll Campbell resigned due to expanded travel commitments with her new position at Littleton Coin; new LIDC Directors elected at the 2001 Annual Meeting are Daniel Cullen, Littleton Branch Manager and Assistant Vice President of the Woodsville Guaranty Savings Bank; Schulyer Sweet, recently moved to Littleton 3 ½ years ago with extensive experience with a variety of businesses, building construction considerations and leadership roles in a variety of activities; Norrine Williams, ACSW, Executive Director of Ammonoosuc Community Health Services, Inc.; Leonard Reed, a former LIDC Director in the mid-1980's, owner of a public/community relations consultant business and extensive involvement in Bethlehem community affairs – we welcome their talents and participation in LIDC affairs.

Paul J. McGoldrick, President

Board of Directors

LITTLETON INDUSTRIAL PARK 1974 - DECEMBER, 2001

EXPENDITURES

SOURCE OF FUNDS

	TOTAL	LIDC	TOWN	EDA	FmHA	STATE OSP
Planning/Engineers, 1973	\$ 15,000		\$ 15,000			
Phase I/Land Purchase, 1974	\$ 68,000	\$ 23,000			\$ 45,000	
Burndy Road, 1975	\$ 85,000	\$ 85,000				
Burndy Sewer, 1975-76	\$150,000		\$150,000			
Phase I/Lower Road, 1976	\$150,000		\$ 60,000	\$ 90,000		
Phase I/Interest	\$ 20,000		\$ 20,000			
Kenmartin/Water-Sewer, 1981-82	\$ 18,000	\$ 18,000*				
Phase II/Land Purchase, 1983	\$ 75,000	\$ 11,000		\$ 24,000	\$ 40,000	
Phase II/Study-Topo Maps, 1983	\$ 16,000	\$ 16,000				
Phase II/Road,Sewer,Power, Water, Drainage,Site Improvements, 1984-85	\$755,500	\$176,000	\$ 82,000	\$481,500	\$ 16,000**	
Access Road-Preliminary Engineering, 1988	\$ 20,000	\$ 5,000		\$ 15,000		
Access Road-Intermediate Engineering Rights of Way, Environmental Testing, 1990-91	\$103,100	\$ 50,000	\$ 53,100			
Bridge OFF Ramp/Access Road Clearing Footprint through landfill LIDC share - 20%, 1992-93	\$ 35,600		\$ 35,600			
Access Road to LIDC Park & Littleton Recycling Center, 1994-95	\$802,400		\$519,000			\$283,400
Phase III Existing Park Improvements, 3,300 ft. Mt. Eustis Rd. to Lisbon line, road, sewer, water, power, drainage; paving, water system, land transfers, 1994-97	\$1,592,093		\$ 92,093	\$1,500,000		
	\$3,905,693	\$384,000	\$1,026,793	\$2,110,500	\$101,000	\$283,400
PROPERTY TAX REVENUE:						
1977-2000	\$3,582,897					
2001	<u>326,056</u>					
	\$3,908,953					
JOBS/JOBS!						
2001	1,100					
ANNUAL PAYROLL						
2001	\$34,500,000					
Annual Economic Benefit Factor 3.0	\$103,500,000					

LIDC: Littleton Industrial Development Corp.
EDA: Economic Development Admin.
FmHA: Farmers Home Administration
OSP: Office of State Planning Grant
* Five year note fully paid
** Power Line Improvements

ANIMAL CONTROL SERVICES Year End Report

January 1, 2001 through December 31, 2001

In July 1995 we were contracted to establish animal control services for the Town of Littleton. The very first call we ever received from the police was to assist an extremely large, injured german shepherd; who had been apparently beaten so severely he could not move. This first incident we witnessed in Littleton of human abuse to a dog will forever haunt us. However, having been in the pet profession for nearly thirty years gives us the ability to understand how to access a situation, and handle a dog's fear and aggression; which creates the need for a town to have experts available to assist with the town's animal control. Throughout the course of the year we rescue sickly, injured, and wandering dogs, and attend to their needs and safety. We help keep neighborhood dogs from being a roaming or barking nuisance. We also help to maintain a current database of licensed dogs; which helps us locate the owners if the dogs are wearing current license tags on their collars. We notify owners of new dogs after their dog has received it's first rabies vaccinations, that the dog should then be licensed with the town clerk. In 1995 there were 413 licensed dogs in town; this year there were 1,142; an indication that the community is more aware of the state's licensing law, and the importance of receiving rabies vaccinations for the safety of their pet and the community.

Following are a few year-end statistics.

Total licensed dogs	1,142
Total incidents responded to	170
Dog Related incidents	140
Cat Related incidents	4
Horse/Skunk/fox/birds	26

We would like to thank the town for the support given to the animal control position, and will continue to serve the pets of our community for their welfare, and the welfare of the community.

Respectfully submitted,

Randy and Mary Whiting
Littleton Animal Control Services
Littleton Pet Center & Kennel, Inc.

What makes Littleton unique among many communities is its high level of volunteer spirit. That spirit is also the strength of the Littleton Main Street program. In 2001, more than 30 volunteers contributed nearly 550 hours of their time in meetings alone. That does not count the hours of work in between meetings -making phone calls, reading training materials, writing letters, running errands, assisting building owners with design ideas, organizing promotional events, soliciting contributions, doing research, doing surveys and analyzing the results, selling tickets and baking apple pies.

Equally impressive are the reinvestment statistics that have accrued since the Main Street program began in Littleton in 1997. Because of the record of achievement, Littleton applied this year to the National Main Street Center for recognition as a Great American Main Street in 2002. Only five are chosen each year nationwide, and the status is prestigious. Many local residents and business owners wrote wonderful letters of support for the nomination, and the LMSI Board of Directors offers their thanks. The announcement will be made in early April 2002.

Since 1997 there has been more than \$4 million in new construction downtown (primarily the Ammonoosuc Green project by AHEAD, Inc.); more than \$2 million in private building improvements; nearly \$750,000 in public improvements (town projects); more than 45 new businesses and 70 new jobs (net); and almost \$200,000 spent on various promotions by individual businesses, the Littleton Area Chamber of Commerce and Littleton Main Street. In the past five years, LMSI has provided more than \$12,000 in design grants to various businesses for signs and facade improvements that has leveraged more almost \$250,000 of reinvestment in building improvements.

Once again in 2001, Littleton's volunteer efforts were rewarded with recognition by the N.H. Main Street Center's annual awards ceremony in Concord for excellence in achievement:

Best Design or Business Incentive Program- Littleton Facade Assistance Program, LMSI Design Committee (\$2,000 cash award, given by the Community Development Finance Authority)

Best Public/Private Partnership -AHEAD, Inc. for the Ammonoosuc Green Project

Best Ongoing Event- Honorable Mention for Littleton Farmers' Market, Littleton Main Street, Inc. and Littleton Area Chamber of Commerce

Best Business Recruitment Project -Lahout's North Face/Patagonia Store, LMSI Economic Restructuring Committee

Merchant Service Award -Ellen Ray, Deacon's Bench Furniture, LMSI Board member and Design Committee member

Best New Sign -Honorable Mention for Jax Jr. Cinema

Best Building Rehabilitation under \$5,000 – Blossoms Forever, Carol Hartnett

Volunteer Recognition – Two Littleton Main Street volunteers also were recognized at the award ceremony in Concord: Paul McGoldrick as Board Member of the Year, and Donna Cahill as Volunteer of the Year.

Other highlights of 2001 include:

- Completion of the historic plaques and walking tour brochure project – a total of 25 plaques installed on 22 buildings and a self-guided walking tour published. (This was a \$15,000 project over 3 years; private building owners paid for their own plaques, LMSI paid for plaques on public buildings. Additional contributors to the historic plaque and brochure project included the Littleton Area Historical Society, Littleton Diner, Littleton Motel, Bob & Linda Warden, Eric Witt, Carl Champagne and several anonymous donors.
- Dedication of the renewed I-93 vista in September
- Completion and distribution of an innkeepers' focus group report to Main Street businesses
- Another successful summer for the Farmers' Market
- Publication of several event calendar cards for distribution downtown and at area inns, hotels and tourist stops; publication of two newsletters
- A tourism workshop for downtown businesses and area innkeepers
- A window display contest for downtown retailers
- Littleton Main Street continued partnership with the Littleton Chamber in the annual Santa Parade and Christmas Promotion
- Co-sponsorship with the United Methodist Church of a piano concert

Work plans and budget have been prepared for the coming year and include plans to celebrate LMSI's fifth anniversary in May, design and completion of a mural on the parking lot wall on lower Mill Street; installation and celebration of the Pollyanna sculpture; another summer of Farmers' Market; more market research work; design focus on the backs of Main Street buildings that face the River Walk Project.



600 St. Johnsbury Road, Littleton, NH 03561
Phone: 603-444-9000 or 800-464-7731
Fax: 603-444-0443
www.littletonhospital.org

Presented to:
Town of Littleton
2002 Town Report

Recently, I have observed your Hospital work successfully through a variety of challenges. Some of these challenges were unique to Littleton Regional Hospital (i.e. new Hospital) some were not (i.e. Financial constraints). Please let this report serve as a glimpse into the story of your Hospital over the past Year. Please take a moment to read these, as they present a variety of interesting facts about your Hospital. I would like to take this opportunity to recognize the Board of Trustees and Hospital Medical Staff for their tireless efforts and commitment to the success of your Hospital. I would also like to recognize every member of the Littleton Regional Hospital family for their strong work ethic and unending support as they provide the highest level of quality care for the patients and families of our community. As we approach our 95th Anniversary, I can truly say we are Caring People Caring for Others. I am excited about beginning the next chapter of the next century of healthcare at Littleton Regional Hospital.

Respectfully,
Chip Holmes
Hospital Administrator

Littleton Regional Hospital: 2001 - A Year in Review

After years of planning, a successful capital campaign to raise funds, and an extensive construction effort, the Littleton Regional Hospital successfully relocated to our new facility at 600 St. Johnsbury Road on January 25, 2001. The Littleton Regional Hospital family is extremely pleased and excited with the new facility, none of which would have been possible without the generosity of all the donors.

Mr. Richard Gagne is the new Chairman of the Board of Trustees, and other Officers include George Brodeur, Vice Chairman, Ramesh Dave, MD, Secretary and Edward Hennessey, Treasurer. In August, the Board of Trustees appointed a new administrator, Mr. William "Chip" Holmes. In addition to Mr. Holmes our Senior Management Team includes, Lois Peraino, RN, Chief Nursing Officer and Scott Towle, Chief Financial Officer.

Quorum Health Resources has helped manage the Hospital since July 1, 1986 and continues to provide their resources and expertise. This is especially true during our transition in administration; critical care hospital designation and fiscal turnaround. During the year significant systems and staffing improvements were implemented inpatient and insurance billing, and business office customer relations, resulting in a 34% increase in cash collections.

After significant planning and review process Littleton Regional Hospital obtained Medicare's Critical Access Hospital designation. It is anticipated this will bring approximately \$2,000,000 in additional reimbursement annually to support the Hospital's commitment to meet the Healthcare needs of our community. These initiatives, with ongoing solid financial management, will position the Hospital to meet the challenges ahead. Early indications point to a solid 2001-2002 financial year.

On January 8, 2001, The Veterans Clinic, began seeing patients in the new Medical Office Building at Littleton Regional Hospital. This Community Based Outpatient Clinic is part of a Veterans Administration initiative to decentralize medical services to veterans and operates through a contract with the White River Junction Veterans Administration Hospital. As of December 2001 there were more than 1,500 Veterans enrolled with the Littleton Regional VA Clinic.

The Medical Staff is pleased to report that many new specialists and primary care physicians have joined the Medical Staff. With these additions, the Hospital is pleased to announce a total of forty-nine physicians actively practicing in our community.

In 2001:

- The Hospital employed 382 dedicated individuals with an annual payroll of \$16 million.
- The Emergency Department census increased 9% to 9,024 patient interventions
- The Obstetrics Department delivered 208 babies
- The Hospital Acute Care Average daily Census equaled 11.7 patients per day.
- The Laboratory performed 321,668 tests
- Diagnostic Imaging performed 23,000 interventions.
- The Pharmacy and Oncology Departments participated in National Clinical trials for cancer patients.
- The North Country New Hampshire Emergency Medical Services (EMS) Conference was held in October with over 900 attending three days of workshops.
- A successful paramedic program funded by a \$100,000 federal demonstration grant was implemented focusing on the Hospital's support of local ambulance services in the provision of critical care.
- There were 780 Maternity Outpatients visits
- 1,080,000 lines of medical dictation were transcribed
- Health Information Management coded 60,000 claims encounters
- A pediatric "call back" program to monitor and provide follow up care was instituted
- The number of volunteers has almost doubled from 72 in the fall of 2000 to 138
- Volunteers gave a total of 9,784 hours of time to the Hospital.
- The Women's Health Conference was held in June with attendees learning about health related topics.
- Two Thirds of the Maternity Staff received National Certification in Inpatient Obstetrics and Neonatal Care.
- The Medical Surgical Wing hired 5 new Graduate Nurses as of August 2001 and each successfully completed their National Boards examinations and are now employed as Registered Nurses.
- The Hospital is now equipped for Satellite Teleconferencing and this resource is available for community use.
- The Hospital provided over \$2,700,000 in Uncompensated Care in service to our Community.

For further information on Littleton Regional Hospital please visit our web site at www.littletonhospital.org

Respectfully Submitted,
Chip Holmes
Hospital Administrator



Report From Mount Washington Regional Airport To Towns in Regional Authority

Even prior September 11th, the aviation industry was going through significant changes. The hub and spoke model, which funnels airline passengers from many different locations into fewer central airports for connecting flights, has allowed more people to fly but led to greater congestion and declines in service. For business travelers, who often book flights at the last minute, the ever-increasing ticket costs have caused them to pursue new ways to meet their travel needs. For everyone else, there have been long delays and crowded seating. These trends are creating opportunities for the MWRA through:

- The growth of regional carriers that serve smaller airports. In New England, there are five resort locations that are now served by regional carriers, small jets, and charter operations. They are Nantucket, Martha's Vineyard, Newport, Block Island, and Bar Harbor. Unlike the White Mountains, all of these locations are seasonal destinations.
- The sale of smaller jets to companies that previously did not have their own aircraft. More and more companies are using corporate aircraft to fly senior executives and key personnel to their facilities or to meet with customers in remote locations.
- Fractional ownership or the leasing of aircraft for specific time periods. Companies that cannot afford to purchase an airplane are entering into leasing arrangements that allow them to use an airplane, as they need it.
- Charter service. While the North Country may not have a population base large enough to sustain regularly scheduled airline service, it does have enough tourists to potentially support on-demand charter flight service. There are a growing number of visitors to the North Country who come from Europe and the Middle Atlantic states. The tourism industry recognizes that the only way to expand their markets to include these visitors is through better air connections to the region.

Airports are both public transportation facilities and revenue producers for the communities and the businesses that they serve. They provide the same paybacks to taxpayers as highways do by making possible residential, commercial, and industrial development. The Federal Aviation Administration (FAA) and the State Division of Aeronautics provide ninety-five percent of the funds for capital improvements to airports. One of the unspoken considerations for FAA and the State in deciding how to allocate their funds is the involvement in the communities that are served by the airport. In New Hampshire, MWRA is held up as a model of local involvement to other communities with airports, and the MWRA Authority is often cited as an example for others to follow.

In the past year, MWRA has:

- Secured approval from Federal Aviation Administration (FAA) for grants of \$305,000 in capital improvements,
- Started a market study to determine the opportunities for the airport's growth,
- Acquired two abutting properties, one of which has a house on it that will serve as a residence for the airport manager. The airport will now have someone who can provide a continuous

- presence for visiting pilots and greater security.
- Negotiated management contract for the airport with a locally based aviation service business.
- Scaled back a federally mandated tree-clearing project to assure pilot safety from off-site property to land owned only by the airport. This will reduce the overall cost of this project and lower the airport's share of the matching costs.
- Adopted a formal organizational structure that includes:
 - A proposed slate and election of officers;
 - Adoption of a conflict of interest policy; and,
 - Approval of a new rate structure for current and future land leases for hangars.
- Introduced a financial accounting and reporting system that tracks monthly profit & losses, compares the P & L to the same month in the previous year, shows the income and expenses for the year to date and, compares them with the overall budget for the year.

The Airport's Goals for the coming year are to:

- Undertake the first phase of the tree clearing on airport property to remove obstacles from the flight path and improve overall safety for take-offs and landings;
- Complete a market analysis that will determine the opportunities for growth at MWRA;
- Develop and implement a security plan for airport safety in accordance with new requirements from the Federal Aviation Administration;
- Continue the fund raising campaign for the new terminal and visitor's facility;
- Expose young people to flying through aviation classes and opportunities to go for rides with local pilots; and
- Acquire a courtesy car for use by visiting pilots.

**NORTH COUNTRY COUNCIL
ANNUAL REPORT 2001**

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of these projects are as follows:

Transportation:

- Reviewed, and submitted to the Department of Transportation 13 transportation enhancement projects and four Congestion Mitigation/Air Quality Improvement proposals for the North Country.
- Completed Phase 1 of the US Route 2 Corridor Study with the corridor communities and various state and private agencies
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee
- Scenic Byways Committee Coordination
- Rt. 16 Citizens Advisory Committee Coordination
- Conducted 205 traffic counts in 47 communities
- Coordinated with Bureau of Rail and Transit to promote public transportation in the North Country
- Participated in the update of the Statewide Aeronautics Plan with the NH Dept. of Transportation-Division of Aeronautics

Economic Development:

- Providing Grant Administration for several regional projects such as the City of Berlin EDA Public Works grant, the Mountain View Hotel project, Town of Woodstock EDA project, Town of Colebrook project, to name just a few
- CEDS Committee meetings are held on a quarterly basis allowing for a continuous coordinated planning process
- Published the Availability of Living Wage Jobs in NH Study for the North Country
- Updated the Comprehensive Economic Development Strategy (CEDS) for the region
- The second Thursday of each month nearly every business technical assistance provider in the region (representing nearly ten organizations) coordinate activities and share ideas
- NCC has been solicited by the NH Community Development Finance Authority to lead a joint north country seed capacity application by coordinating a work program and grant application among five of the region's largest development organizations

Community/Regional Planning:

- Provided technical assistance to 34 towns throughout the region
- Updated several master plans and zoning ordinances for member communities
- Coordinated the Law Lecture Series for the Office of State Planning
- Hazardous Mitigation Planning
- Assisted communities in reviewing and preparing LCHIP Applications

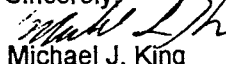
Environmental Planning:

- Provided technical assistance to over 33 communities in the area of solid waste and hazardous waste management
- Served on the Governors Solid Waste Task Force
- Coordinated the Household Hazardous Waste Management collections for 22 communities
- Provided technical assistance in the National Flood Insurance Program throughout the region
- Provided assistance to three water shed councils as part of the REPP program
- Completed the American Heritage Adjustment Project funded by EDA

Many of these programs will continue into the year 2002. We continue to enhance our staff capacity and will be looking to provide additional technical assistance and planning support to all our communities. Major programs for the year 2002 will be our five-year update of the Comprehensive Economic Development Strategy (CEDS), the development of a Regional Plan (transportation, natural resources, economic development, community planning) and the continued assistance of solid waste management with an emphasis on conducting town audits on their solid waste management practices.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely,


Michael J. King
Executive Director

ANNUAL REPORT
NORTH COUNTRY HOME HEALTH AGENCY, INC.
TOWN OF LITTLETON
2001

Home care is critical to serving the growing health care need of this country. It provides care for the sick, disabled, and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible, and the highest degree of human dignity. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illness and people of all ages who are discharged from the hospital following stays that are still becoming shorter and shorter.

North Country Home Health and Hospice Agency staff assist people who are recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed, and families are supported through the competent and comprehensive care provided by North Country Home Health and Hospice Agency staff.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 30-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

Explanation of Services:

Skilled Services – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

Supportive Care Services – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

Hospice Care – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Littleton in FY2001 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	1579
Physical/Occupational/Speech Therapy	864
Medical Social Service	147
Home Health Aid/Homemaker/Companion	<u>4116</u>
Total	6706

Respectfully submitted,

Gail Jurasek

Gail Jurasek, Executive Director

NORTH COUNTRY YMCA, INC.
Littleton Town Report - 2001

Greetings from your North Country YMCA! On behalf of the Board of Directors, I wish to thank the Town of Littleton for allowing us the opportunity to submit this annual report.

Since the late sixties, the North Country YMCA (NCYMCA) has reached thousands of families throughout northern NH and VT by offering and supporting programs through the schools and in communities, delivering an outreach YMCA. The year 2001 completed our second chartered year as an 'alternative facility YMCA' - a 'Y without walls' - as a necessity in rural areas of the country and the collaboration between the towns, schools & community associations is imperative.

Follows are highlights of the North Country YMCA's involvement within the town of Littleton and the fulfillment of our mission in providing programs that build healthy body, mind and spirit for all:

Programs: Stay After for Enrichment: After School Program, Lakeway Elementary with over 35 families involved and local personnel and high school student staff; Soccer and Field Hockey Specialty Summer Camp Weeks; Adult Aquatic Program & Aquatic Safety Class; Y's Way to Strengthening for Active Older Adults, Cottage Hospital; High School: Junior Business Management Institute (4/3), Youth & Government (3/9 & 22/23), Older Girls' Conference, Leadership Training Institute; & Surviving Junior High Conference
Events: WalkAmerica (4/28), November Clothing Drive (11/2), Annual Hoop Shoot (12/7), Gilbert R. Rhoades Memorial Track Meet (5/11), Lilac Fun Run/Walk (5/25), Anything that Goes Show; and Benefit Golf Tournament, LVCC (8/18)

Committee Representation & Advocacy: (all within the Town of Littleton) Littleton Area Senior Citizens Advisory Committee, Community Action Team, North Country Council, Chamber of Commerce, Scenic By Ways & OSP CT River Commission, Community Profile, Concordia Project, and Industrial Roundtable.

We look forward to our continued relationship with the Town of Littleton and providing opportunities to 'build strong kids, strong families, strong communities'. 2001 marked the 150th anniversary of the YMCA in America - help us celebrate our heritage and please don't hesitate to contact us by calling the office at 747-3508, fax at 747-2408 or by accessing our web page with complete program information at: www.haverhillnh.com/ymca

Again, thank you, on behalf of the North Country YMCA Inc. Board of Directors, I remain,

Sincerely,

Dianne L. Rappa

NCYMCA Executive Director

The following is a report of services provided in fiscal year 2000-2001:
 In total, 1,575 units of service were provided to 1,481 of Littleton's citizens.
 Community Contact provided 561 direct energy and related services, and certified 288 fuel assistance households, with 106 of them elderly and a total of 638 people receiving benefits. Fuel Assistance totalled \$159,659.22 for Littleton residents this year. Five homes were weatherized at \$7,071. There were 601 service units of food, with 1,348 individuals receiving items from the emergency food pantry. Health referrals equalled 77, and income/budget counseling clients were 69. There were 188 services for housing. Other services such as clothing, furniture or related referrals totalled 79. FEMA funds provided \$1,064.16 in assistance to Littleton clients this year. McKinney Homeless funds assisted with \$1,021.54. Salvation Army account was \$283.76 and Emergency funds totalled \$60.17.

**TRI-COUNTY COMMUNITY ACTION HAS SPENT \$169,159.85
 ON LITTLETON CITIZENS BETWEEN JULY 1, 2000 AND
 JUNE 30, 2001.**

Community Contact provides these and other necessary services for the less fortunate citizens in our communities. We are depending upon funding from your town and neighboring communities county-wide. The local funds are combined with the Community Services Block Grant, Fuel Assistance and NH Emergency Shelter Grant, Homeless Programs and FEMA. We also are the conduit through which the USDA Surplus Food gets distributed to the food pantries in Grafton County to serve our residents. This year, the total Grafton USDA distribution was \$125,940.77.

We sincerely appreciate the Town of Littleton's past support and cooperation and look forward to continuing our partnership to provide essential services to your residents. Please feel free to call me at 444-6653 or to visit our office at Cottage Park, 101 Cottage Street, Littleton.

Very truly yours,

Cecilia Vistica

Cecilia Vistica, Grafton Community Contact Manager

WEATHERIZATION
752-7105

AMERICORPS
752-5760

ADMINISTRATION
752-7001

CT. DIVERSION-YTH. ALTERNATIVES
752-1872

COMMUNITY CONTACT
752-3248

R.S.V.P.
752-4103

FUEL ASSISTANCE
752-7100

PLANNING & ADMIN.
752-7165

2001
WHITE MOUNTAIN MENTAL HEALTH
And
DEVELOPMENTAL SERVICES
DIRECTOR'S REPORT

Town of Littleton

White Mountain Mental Health and Developmental Services has experienced a year of both optimism and anxiety. Optimism regarding the strides that have been made in serving people with mental illness and developmental disabilities, and anxiety regarding the fragile status of funding for mental health agencies within the state and the nation.

Highlights of this year have included the following:

- The growth of our services to children with serious emotional disturbance through our collaboration with the Division of Behavioral Health, National Alliance for the Mentally Ill, local school districts, human service agencies and, most importantly, families. Twenty children, who would otherwise be in costly placements, are being maintained in our community. This represents a significant investment of resources and intensive collaboration between all parties involved, as well as the beginning of "system change" in the way we serve these children.
- The expansion of our services to school age children with developmental disabilities. Again, many of these children would otherwise be placed away from their families. We have worked creatively with schools to provide the best possible mix of academic and "real world" experiences to prepare these children for a full and productive life as citizens of their community.
- Adventure-based programs for middle school children have been provided through our ACUDO Program, which will celebrate its tenth year in 2002. This program was one of the first in the State to work with high-risk and adjudicated children in an outdoor/experiential setting. Throughout its existence, the program has been successful in using one of the North Country's greatest resources, our incredible environment, to develop another great resource, our children.
- Our services to persons with serious mental illness have been recognized as some of the best, and most comprehensive, in the State. These services include many components beyond "therapy", including state-of-the-art medications, housing assistance, benefits planning and the opportunity to be part of a client-directed business. We are proud of the services provided by this business, Clean and Green Enterprises, which offers high quality janitorial and grounds maintenance to several local businesses and individuals.

Challenges this year include:

- The events of September 11 have had a profound impact on all of us. The sense of uncertainty and concern regarding personal safety and security is particularly intense for people who have already experienced serious emotional upheaval in their lives. White Mountain Mental Health has struggled to stretch our resources to meet the needs of people in our area who need support at this time. This is an area where Town funding is particularly appreciated.
- Like any business, we have had a difficult time doing more with less. This issue has become acute during 2001, and we have made several changes in the benefits we offer our staff, our use of psychiatric time and our collection policies to try to address the widening gap between what it costs us to provide services and what we are able to collect. We continue to provide reduced-fee services for up to 10 sessions for every person who needs them. In 2001, we have provided 17,662 hours of free or reduced-cost services to 322 Littleton residents. Without the generosity of the Town, this would be impossible.

We look forward to working closely with the community in 2002 to assure the continued good health of all of our citizens. In view of the fact that a recent study by the National Institute of Health found that 70% of physical illness has some emotional/mental component, it is becoming clear that mental health is a crucial component of our overall well being.

Thank you for your support of our services.

RESIDENT BIRTH REPORT
01/01/2001 - 12/31/2001
LITTLETON

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
KOPROWSKI, THOMAS EDWARD	5-Jan	ST. JOHNSBURY VT	KOPROWSKI, MARK	KOPROWSKI, KIMBERLY
LEAVITT, GABRIELLE GRAYSON	13-Jan	LITTLETON, NH	LEAVITT, LARRY	LEAVITT, MICHELLE
ATKINS, NATHANIEL NOLAN	14-Feb	LITTLETON, NH	ATKINS, NOLAN	ATKINS, BRIDGET
AUSTIN, TREVOR JAMES	15-Feb	LITTLETON, NH	AUSTIN, JAMES	AUSTIN, CHRISTINE
PEARSON, JENNA MARIE	5-Mar	LITTLETON, NH	PEARSON, JASON	PEARSON, ANN
INGERSON, KATE AUBIN	19-Mar	LITTLETON, NH	INGERSON, DOUGLAS	INGERSON, AMY
BROWN, PIERCE MACFARLAND COBBS	21-Mar	LITTLETON, NH	BROWN, CAMERON	BROWN, MICHELLE
SHAPIRO, GALADRIEL EMERALD MORGAN	24-Mar	LITTLETON, NH	SHAPIRO, TIBERIOUS	SHAPIRO, CAMEO
WEBSTER, GRACE EVELINE	15-Apr	LITTLETON, NH	WEBSTER, BRIAN	WEBSTER, TABITHA
MURRO, TYLER ANDREW	24-Apr	LITTLETON, NH	MURRO, CHRISTOPHER	MURRO, SUSAN
KILBY, WALDEMAR PHILIP	6-May	LITTLETON, NH	KILBY, MICHAEL	POULSEN, KOHNIE
PIETTE, NICOLE MARIE	21-May	LITTLETON, NH	PIETTE, JOHN	PIETTE, PEGGY
HADLOCK, LANEY GRACE	29-May	LITTLETON, NH	HADLOCK, CASEY	HADLOCK, KELLY
STONE, COLBY GLYNN	30-May	LITTLETON, NH	STONE, KEVIN	STONE, JANICE
STEWART, MADISON RYLEY	9-Jun	LITTLETON, NH	STEWART, JEREMEY	STEWART, SHANNON
MILLER, GRACE MCKENNA	11-Jun	LITTLETON, NH	MILLER, CHRISTOPHER	MILLER, EMILY
MILLER, GABRIELA MCKENZIE	11-Jun	LITTLETON, NH	MILLER, CHRISTOPHER	MILLER, EMILY
TRAHAN, CALEB EDWARD	12-Jun	LITTLETON, NH	TRAHAN, DEVON	TRAHAN, DAWN
WALKER, ALEXANDRA SUSAN	3-Jul	LITTLETON, NH	WALKER, DAVID	WALKER, JENNIFER
LUCAS, LAURA MALERIE	3-Aug	LITTLETON, NH	LUCAS, CARROLL	LUCAS, KRISTEN
THOMPSON, VICTORIA LYNN	10-Aug	LITTLETON, NH	THOMPSON, BRIAN	THOMPSON, DONNA
JENSEN, VICTORIA ELIZABETH	10-Aug	CONCORD, NH	JENSEN, ERIK	JENSEN, SHAUNNA
PATEL, RIDHI HITESH	22-Aug	LITTLETON, NH	PATEL, HITESH	PATEL, MANISHA
BEANE, FELECIA JOSCELYN	23-Aug	LITTLETON, NH	BEANE, SETH	BEANE, TARA
HORNE, ZACHARY QUENTIN	26-Aug	LITTLETON, NH	HORNE, DEANE	HORNE, KAREN

RESIDENT BIRTH REPORT
01/01/2001 - 12/31/2001
LITTLETON

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
DESCHESNE, NATHANAEAL JOHN	28-Aug	WOODSVILLE, NH	DESCHESNE, JOHN	DESCHESNE, DIANE
SOUCY, QUINN PATRICIA	11-Sep	LITTLETON, NH	SOUCY, GERALD	SOUCY, NANCY
LANGTANGE, KYRA ELIZA	25-Sep	LITTLETON, NH	LANGTANGE, ROBERT	LYNDES-LANGTANGE, BOBBI
KROL CORLISS, TODD MORTON	21-Oct	LITTLETON, NH	CORLISS, DAVID	KROL, SUSAN
SPILLAR, CHLOE ANN	22-Oct	LITTLETON, NH	SPILLAR, KEVIN	SPILLAR, RACHEL
KUBKOWSKI, DANIEL ALEXANDER	26-Oct	LITTLETON, NH	KUBKOWSKI, MACIEJ	KUBKOWSKA, AGNIESZKA
MAKER, JACQUELINE MAUREEN	2-Dec	LITTLETON, NH	MAKER, RICHARD	MAKER, ERIN
EASTMAN, QUINTON WALKER	7-Dec	LITTLETON, NH	EASTMAN, GREGORY	EASTMAN, TONYA
PORFIDO, RAEGAN JADE	18-Dec	LITTLETON, NH	PORFIDO, FRANK	PORFIDO, JULIE

I hereby certify that the above is correct according to the best of my knowledge and belief.
 JUDITH F WHITE
 LITTLETON NH TOWN CLERK

RESIDENT DEATH REPORT
01/01/2001 - 12/31/2001
LITTLETON

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Name
MCCORD, RAYMOND	1-Jan	LEBANON, NH	SIMSON, RAYMOND	PABIAN, ANNABELLE
LEDoux, ARLENE Z	31-Jan	LITTLETON, NH	BENNETT, CLIFTON	BERLANGER, MARTHA
LLOYD, TIMOTHY H	7-Mar	LITTLETON, NH	LLOYD, HERBERT	EDSON, FAY
STILLINGS, AMY L	8-Mar	LITTLETON, NH	GLODE, JOHN	BLAKE, AMELIA
FOSTER, MARGARET M	30-Mar	LITTLETON, NH	CHAMPAGNE, GEORGE	MADORE, ROSE
ORLANDO, DANIEL G	4-Apr	LITTLETON, NH	ORLANDO, DANIEL	DILLON, CAROLE
BUSHWAY, THELMA M	14-May	LITTLETON, NH	WHITNEY, VAUGHN	BILLINGS, GLADYS
NIEHAUS, REBECCA A	19-May	WHITEFIELD, NH	NIEHAUS, JOHN	ASHLEY, LADONNA
BARKER, FLORENCE L	22-May	LITTLETON, NH	HERDJE, CHARLES	THOMPSON, LILLIAN
KEELER, RUBY E	26-May	LEBANON, NH	WHITING, JAMES	LOMBARD, FANNY
HEANEY, ALTHEA E	1-Jul	TZAMARELATA KEFFALON, UNKNOWN	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN
GAMACHE, JEANNETTE L	8-Jul	LITTLETON, NH	GAMACHE, JAMES	PINARD, ANNA
MAKER, DANIEL A	11-Aug	LITTLETON, NH	MAKER, EARL	REED, KATHERINE
FRENCH, ROBERT C	22-Aug	LITTLETON, NH	FRENCH, SIDNEY	GOULART, ROSE
TONEY, JOSEPH A	4-Sep	FRANCONIA, NH	TONEY, ISAAC	ROMANOS, SUSIE
SHARP, EDMUND J	8-Sep	LITTLETON, NH	SHARP, EDMUND	FINN, ALICE
KIRKLAND, ROBERT E	9-Sep	LITTLETON, NH	KIRKLAND, EMMETT	POLLOCK, ELIZABETH
RAY, STEPHEN I	12-Sep	LEBANON, NH	RAY, IRA	ANDERSON, BETTIE
HARTSHORN, JERRY D	21-Sep	LITTLETON, NH	HARTSHORN, WALTER	SANBORN, GOLDIE
HILL, ROBERT N	23-Sep	LITTLETON, NH	HILL, HOWARD	LIBBY, HANNAH
TRICEBOCK, BARBARA T	2-Oct	LEBANON, NH	TARLETON, OWEN	COOK, ALTHEA
CASWELL, H T	3-Oct	LITTLETON, NH	CASWELL, H	MAY, MARTHA
BOYNTON, ALBERTA O	3-Oct	LITTLETON, NH	PAQUETTE, MOISE	FONTAINE, MARY
SARGENT, GEORGE H	7-Oct	LITTLETON, NH	SARGENT, GEORGE	SANBORN, MARY
QUINNEY, WENDELL C	8-Oct	WOODSVILLE, NH	QUINNEY, H	HUTCHINSON, BERNICE

RESIDENT DEATH REPORT
01/01/2001 - 12/31/2001
LITTLETON

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Name
SKILLIN, FOREST W	14-Oct	LITTLETON, NH	SKILLIN, FLOYD	EASTMAN, DORIS
HATLEY, MILDRED E	16-Oct	LITTLETON, NH	PARKER, RAY	WHITING, MINNIE
HERBERT, ETHEL E	30-Oct	LITTLETON, NH	JACKMAN, ELMER	PHILLIPS, LEONA
WOZNY, EDWARD	30-Oct	LITTLETON, NH	WOZNY, JOSEPH	UNKNOWN, CATHERINE
YOUNG, RUFUS B	8-Nov	LITTLETON, NH	YOUNG, RUFUS	BAILEY, ELECTA
MORROW, ELLA S	9-Nov	LITTLETON, NH	STEVENS F	ELLIS, ROSA
SIMONSON, JOHN W	18-Nov	LEBANON, NH	SIMONSON, JOHN	BIRD, ARLIENE
BECKER, CHARLES L	25-Nov	LITTLETON, NH	BECKER, A	SCHLAUG, LORETTA
BREAULT, JEANNINE A	27-Nov	LANCASTER, NH	BILODEAU, HARVEY	FILLION, YVONNE
RIVARD, MARY T	7-Dec	LITTLETON, NH	RIVARD, CLARENCE	MARQUIS, THERESA
FARR, KIMBALL D	10-Dec	FRANCONIA, NH	FARR, GEORGE	DODGE, SUSAN
THOMPSON, WILLIAM E	12-Dec	LITTLETON, NH	THOMPSON, RICHARD	BOWEN, ALBERTINE
MCGOFF, HAROLD M	24-Dec	LITTLETON, NH	MCGOFF, MORTON	WINN, CLARA
RIVARD, AUDRIA M	29-Dec	LITTLETON, NH	RIVARD, THOMAS	UNKNOWN, ROSE
GRANDPRE, PAULINE R	29-Dec	LITTLETON, NH	GRANDPRE, EMILE	LUSSIER, ANITA
MATTHEWS, JOHN	30-Dec	LITTLETON, NH	MCLAUGHLIN, WALTER	HERMAN, MARGARET

I hereby certify that the above is correct according to the best of my knowledge and belief.
 JUDITH F WHITE
 LITTLETON NH TOWN CLERK

RESIDENT MARRIAGE REPORT
01/01/2001 - 12/31/2001
LITTLETON

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
FISHER, EDDIE P	LITTLETON, NH	STEWART, SUSAN J	LITTLETON, NH	LITTLETON	LITTLETON	6-Jan
WRIGHT, ANTHONY E	LITTLETON, NH	THOMPSON, JESSICA N	LITTLETON, NH	LITTLETON	SUGAR HILL	20-Jan
GONYER, ROGER L	LITTLETON, NH	BURBANK, DIANA J	LITTLETON, NH	LITTLETON	LITTLETON	3-Feb
CASTLEMAN, DAVID E	LITTLETON, NH	DUDEN, LYNN M	LITTLETON, NH	LITTLETON	LITTLETON	10-Feb
GONZALEZ, GABINO M	LITTLETON, NH	GRADY, JACQUELINE M	LITTLETON, NH	LITTLETON	LITTLETON	24-Mar
WASHOK, BENJAMIN J	LITTLETON, NH	JAREST, JONALEE M	MILFORD, NH	MILFORD	MILFORD	8-Apr
LACROIX, JOHN T	LITTLETON, NH	STEVENS, HALLIE F	O'FALLON, IL	LITTLETON	LITTLETON	5-May
HOOK, JEFFREY W	LITTLETON, NH	FENWICK, TIFFANY L	LITTLETON, NH	LITTLETON	BETHLEHEM	12-May
RIDLON, SCOTT E	LITTLETON, NH	BEARD, CHARAY L	LITTLETON, NH	LITTLETON	LITTLETON	12-May
LANGDOC, WILLIAM P	LITTLETON, NH	TOWLE, KATIE J	LISBON, NH	LITTLETON	NORTH HAVERHILL	12-May
CORLISS, RICHARD M	LITTLETON, NH	BASNAR, CATHY A	LITTLETON, NH	LITTLETON	LITTLETON	19-May
WILSON, DONALD L	LITTLETON, NH	PHAIR, TIFFANY L	BERLIN, NH	LITTLETON	LITTLETON	25-May
PIKE, JASON M	LITTLETON, NH	JOHNSON, CANDICE L	LITTLETON, NH	LITTLETON	LITTLETON	26-May
MONTESI, ALBERT R	MILAN, NH	RODGERS, ELANA	LITTLETON, NH	MILAN	LITTLETON	29-May
JACKSON, TODD E	LITTLETON, NH	MCKNIGHT, MELISSA J	LITTLETON, NH	LITTLETON	LITTLETON	2-Jun
GUDINO, BYRON R	LITTLETON, NH	EDWARDS, REBECCA A	LITTLETON, NH	LITTLETON	LITTLETON	9-Jun
SCHOFIELD, KEVIN C	LITTLETON, NH	RUGAR, JANE E	LITTLETON, NH	LITTLETON	LITTLETON	16-Jun
HALE, BILLY	LITTLETON, NH	HUNHT, LORI A	LITTLETON, NH	LITTLETON	LITTLETON	14-Jul
SIMON, MATTHEW J	LITTLETON, NH	STARRING, CAROLINE A	LITTLETON, NH	LITTLETON	LITTLETON	14-Jul
SWEENEY, ROBERT R	LITTLETON, NH	FENOFF, DEBORAH A	LITTLETON, NH	LITTLETON	BETHLEHEM	28-Jul
TUCK, CHARLES E	LITTLETON, NH	BRIGHAM, MICHELLE L	LITTLETON, NH	LITTLETON	CONCORD	28-Jul
FOSTER, FERNE J	LITTLETON, NH	CHASE, HILLARY A	LITTLETON, NH	LITTLETON	LITTLETON	28-Jul
PARDA, SHAWN C	WHITE RIVER JUNCTION, VT	ITTER, RENEE P	LITTLETON, NH	LITTLETON	LITTLETON	3-Aug
PENNOCK, LEON R	LITTLETON, NH	FLYNN, NOELLE S	LITTLETON, NH	LITTLETON	FRANCONIA	11-Aug
JAMES, JOHN A	LITTLETON, NH	LAFLAMME, ANN M	LITTLETON, NH	LITTLETON	LITTLETON	11-Aug

RESIDENT MARRIAGE REPORT
01/01/2001 - 12/31/2001
LITTLETON

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
PITMAN, TRAVIS V	LITTLETON, NH	WINTTURI, PAMELA J	LITTLETON, NH	LITTLETON	SHELburnE	11-Aug
HALLE, PASCAL R	LITTLETON, NH	BINETTE, KATIE L	LITTLETON, NH	LISBON	BERLIN	18-Aug
PAGE, TIMOTHY B	LITTLETON, NH	DUBREUIL, SHERYL L	LITTLETON, NH	LANCASTER	LANCASTER	18-Aug
WIGGETT, JOSEPH A	LITTLETON, NH	HALEY, CHERYL A	LITTLETON, NH	LITTLETON	LITTLETON	18-Aug
WILSON, RANDAL G	LITTLETON, NH	DYNE, JENNIFER L	LITTLETON, NH	LITTLETON	LITTLETON	18-Aug
CHASE, TAD L	LITTLETON, NH	BOTTIGLIERO, ELLEN M	LITTLETON, NH	LITTLETON	LANCASTER	22-Aug
PRESTON, TIMOTHY J	LITTLETON, NH	ORGERA, DEANA M	LITTLETON, NH	LITTLETON	LITTLETON	24-Aug
TYLER, ROBERT L	LITTLETON, NH	GOLDFINGER, JASMINE E	LITTLETON, NH	LITTLETON	FRANCONIA	25-Aug
NOYES, AARON A	LITTLETON, NH	LAframBOISE, CYNTHIA M	LITTLETON, NH	BETHLEHEM	LITTLETON	1-Sep
COLLINS, ROLAND W	CONCORD, VT	COULSTRING, CYNTHIA A	LITTLETON, NH	LANCASTER	LINCOLN	8-Sep
SANDERS, WILLIAM L	LITTLETON, NH	LEE, ROBYN A	LITTLETON, NH	LITTLETON	LITTLETON	15-Sep
BRYAR, GREGARY E	LITTLETON, NH	CORR, BETH-ANNE	LITTLETON, NH	LITTLETON	BETHLEHEM	6-Oct
ASH, CLINTON M	LITTLETON, NH	MCNAMARA, KIMBERLY A	LITTLETON, NH	LITTLETON	CARROLL	27-Oct
HERBERT, RUSSELL M	LITTLETON, NH	TIEWS, MICHELLE M	LITTLETON, NH	LITTLETON	LITTLETON	27-Oct
HOERIG, PAUL F	LITTLETON, NH	AIKENS, LINDA P	LITTLETON, NH	LITTLETON	PORTSMOUTH	27-Oct
ALLEY, HERBERT C	LITTLETON, NH	BELLVILLE, MELINDA A	LITTLETON, NH	LITTLETON	LITTLETON	30-Oct
CHERNOCK, STEPHEN I	LITTLETON, NH	FAUCHER, HUGUETTE F	LITTLETON, NH	WHITEFIELD	BERLIN	11-Nov
FOOTE, LEONARD J	LITTLETON, NH	FITZPATRICK, KATHLEEN M	LITTLETON, NH	LITTLETON	LITTLETON	21-Dec
KING, ELIJAH P	WATERTOWN, NY	RAYNO, HANNAH J	LITTLETON, NH	LITTLETON	LITTLETON	29-Dec
KIMBALL, JOSHUA J	LITTLETON, NH	KALIKANNOVA, YULIYA V	BOSTON, MA	LANCASTER	NASHUA	31-Dec

I hereby certify that the above is correct according to the best my knowledge and belief.
JUDITH F WHITE
LITTLETON TOWN CLERK



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the
Board of Selectmen
Town of Littleton
Littleton, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Littleton as of and for the year ended December 31, 2000 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Littleton has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Littleton as of December 31, 2000, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Littleton taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Littleton. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

April 12, 2001

*Plodzik & Sanderson
Professional Association*

REPORT OF TREASURER

January 2001 -- December 2001

General Fund Checking:

Beginning Balance	966,839
Deposits & Other Transfers	17,833,115
Withdrawals & Other Transfers	18,303,058
Interest Income	10,835
Ending Balance	507,731

Investment Cash - General Fund

Beginning Balance	3,488,857
Deposits & Other Transfers	5,418,772
Withdrawals & Other Transfers	5,776,360
Interest Income	80,789
Ending Balance	3,212,058

Investment Cash - Wastewater Treatment

Beginning Balance	692,923
Deposits & Other Transfers	64,777
Withdrawals & Other Transfers	68,772
Interest Income	26,695
Ending Balance	715,622

Comparative Statement of Appropriations and Expenditures

For Fiscal Year Ending December 31, 2001 (unaudited)

Description	2001		2001		Over (Under)
	Budget	Expenditures	Budget	Expenditures	
General Government					
Executive	215,939	223,762			7,823
Town Clerk	54,161	58,622			4,461
Tax Collector	51,080	54,444			3,364
Financial Administration	85,538	80,028			(5,510)
Real Property Appraisal	78,116	85,428			7,312
Legal Expense	26,500	33,575			7,075
Personnel Administration	35,252	36,072			820
Planning & Zoning	64,821	54,347			(10,474)
General Government Buildings	85,887	118,769			32,882
Cemeteries	50,000	50,000			0
Insurance	55,500	52,447			(3,053)
Advertising & Regional Assoc.	17,900	17,258			(642)
Other General Government	57,326	57,326			0
Public Safety					
Police	735,092	713,823			(21,270)
Dispatch	46,665	46,086			(579)
Ambulance	36,000	36,000			0
Fire	401,240	402,759			1,519
Highways and Streets					
Highway Department	620,780	586,728			(34,052)
Public Works Administration	124,148	127,062			2,914
Emergency Bridge Repair	2,700	180			(2,520)
Electricity - Street Lighting	43,625	51,238			7,613
Sanitation					
Landfill	15,000	16,323			1,323
Health					
Animal Control	18,938	17,879			(1,059)

Comparative Statement of Appropriations and Expenditures

For Fiscal Year Ending December 31, 2001 (unaudited)

Over
(Under)

2001

Description	Budget	Expenditures	Budget
Welfare			
Welfare	68,330	64,655	(3,675)
Culture & Recreation			
Patriotic Purposes	1,400	1,707	307
Conservation			
Conservation Commission	3,150	3,150	0
Subtotal Operating Expenses	2,995,088	2,989,666	(5,422)
Debt Service			
Princ. - Long Term Bonds & Notes	50,578	50,578	(0)
Interest - Long Term Bonds & Notes	43,500	43,501	1
Interest - Tax Anticipation Notes	10,000	0	(10,000)
Debt Issuance Cost	0	0	0
Subtotal Debt Service	104,078	94,078	(10,000)
Outside Board Funds			
Library Fund	197,807	197,807	0
Sidewalks & Hydrants	79,437	82,219	2,782
Parks & Recreation Fund	166,829	168,011	1,182
Transfer Station	367,140	292,576	(74,564)
Opera House	6,200	3,980	(2,220)
Community & Economic Development	0	0	0
Grant Fund	0	78,117	78,117
Subtotal Board Funds	817,413	822,710	5,297
Enterprise Funds			
Sewer Users Fund	1,037,247	1,077,457	40,210
Parking Meter Fund	35,503	10,546	(24,957)
Subtotal Enterprise Funds	1,072,750	1,088,002	15,252

Comparative Statement of Appropriations and Expenditures

For Fiscal Year Ending December 31, 2001 (unaudited)

Over
(Under)

2001 2001

Description	Budget	Expenditures	Budget
<i>Previous Years Budgeted Expenditures</i>			
Beacon Street Bridge	0	452,724	452,724
<i>Subtotal Prior Year Budgeted</i>	0	452,724	452,724
<i>Warrant Articles</i>			
Littleton Regional Hospital	15,000	15,000	0
White Mountain Mental Health	9,506	9,506	0
North Country YMCA	500	500	0
North Country Home Health	15,966	15,966	0
Hospice of Littleton	3,496	3,496	0
Littleton Senior Center	23,210	23,210	0
Tri-County CAP	6,000	6,000	0
Upgrade/Improve Roadways	130,575	130,575	0
1 1/2 Ton Truck with Plow and Sander	18,061	18,061	(0)
4900 International Truck with Plow and Sander	26,959	26,959	(0)
CAT 938G Loader	31,509	31,371	(138)
Landfill - Disposal	50,000	0	(50,000)
Landfill - Capital Reserve	50,000	50,000	0
Opera House Restoration	65,000	64,970	(30)
Replace Street Lights on Main Street	45,000	0	(45,000)
<i>Subtotal Warrant Articles</i>	490,782	395,613	(95,169)
TOTAL BUDGET	5,480,111	5,390,070	(90,041)

Town of Littleton 2001 Revenue Analysis

(unaudited)

Description	2001	2001	Over (Under) Budget
	Budget	Actual	
<i>Taxes</i>			
Property Taxes	2219122	2313248.88	94,127
Land Use Change Tax	10000	6780	(3,220)
Yield Taxes	33,000	22,701	(10,299)
Payments in Lieu of Taxes	33,930	34,289	359
Boat Taxes	3,500	3,381	(119)
Excavation Activity Taxes	185	185	0
Int/Penalties on Taxes	94,000	84,246	(9,754)
<i>License & Permit Fees</i>			
Business Licenses	-	-	-
Motor Vehicle Registration Fees	824,000	824,229	229
Planning Board - Building Permits	8,300	7,857	(443)
Other Licenses, Permits & Fees	21,565	21,734	169
<i>From the State</i>			
Shared Revenue	64,708	139,723	75,015
Highway Block Grant	152,311	152,311	0
Rooms & Meals Tax	137,403	137,403	0
Cable Franchise Fee	24,037	24,037	0
Railroad Tax	1,906	1,906	0
<i>Other Governmental Revenue</i>			
Income from Departments	24,050	24,593	543
Federal Grants	57,499	73,457	15,958
Rental of Town Property	9,073	4,200	(4,873)
Sale of Town Owned Property	50,000	54,574	4,574

Town of Littleton 2001 Revenue Analysis (unaudited)

Miscellaneous Revenues			
Interest on Deposits	70,000	58,634	(11,366)
Insurance Dividends/Reimbursements	5,000	12,430	7,430
Other	30,350	887	(29,463)
Use of Fund Balance	150,760	150,760	-
Subtotal Operating Revenues	4,024,699	4,153,567	128,868
Outside Board Funds			
Sidewalk/Hydrant	36,000	36,405	405
Parks & Recreation	40,491	41,314	823
Transfer Station	254,396	259,315	4,919
Opera House	1,200	1,380	180
Community & Economic Dev	-	10,520	10,520
Grant Fund	-	41,054	41,054
Subtotal Board Funds	332,087	389,987	57,900
Previous Years Budgeted Revenue			
Beacon Street Bridge	0	123,612	123,612
Subtotal Prior Year Budgeted	0	123,612	123,612
Enterprise Funds			
Sewer	1,037,247	1,153,957	116,710
Parking Meters	35,503	35,331	(172)
Subtotal Enterprise Funds	1,072,750	1,189,288	116,538
Total	5,429,536	5,732,842	303,306

TOWN OF LITTLETON

TOWN MEETING WARRANT

To the inhabitants of the Town of Littleton in the State of New Hampshire, qualified to vote in town affairs:

FIRST SESSION

You are hereby notified to meet for the First (Deliberative) Session of the annual meeting, to be held at the Littleton High School Auditorium, Littleton, NH on the fifth day of February 2002 being Tuesday, at six in the evening (6:00 P.M.) The First (Deliberative) Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law. This session will be conducted in cooperation with the Littleton School District.

SECOND SESSION

You are also notified to meet for the Second Session of the annual town meeting, to elect town officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the Littleton Opera House, 2 Union Street, Littleton NH, on the twelfth day of March 2002, being Tuesday, at eight o'clock in the forenoon (the polls are to be open at 8:00 A.M. and may not close prior to 7:00 P.M.) to act upon the following:

ELECTION OF OFFICERS

Article 1 To choose necessary officers including Selectmen, Moderator, Supervisor of the Checklist, Trustee of Trust Funds, Library Trustees (3) and Park Commissioner (Ballot Vote)

PERSONAL WIRELESS COMMUNICATIONS FACILITIES AMENDMENT

Article 2 Are you in favor of the adoption of the zoning amendment to the existing town zoning ordinance as proposed by the Planning Board?
The amendment provides for the requirements for the siting and construction of wireless communications facilities in all zones.

RECOMMENDED BY THE PLANNING BOARD

LANDFILL CLOSURE BOND

Article 3 To see if the Town will vote to raise and appropriate the sum of \$1,470,000 (One Million Four Hundred Seventy Thousand Dollars), for the purpose of closing the Littleton Town Landfill, as ordered by New Hampshire Department of Environmental Services, said amount to be raised through a bond or other borrowing in compliance with the provisions of the Municipal Finance Act (RSA 33), and to further authorize the Selectmen to issue and negotiate such notes and/or bonds and to determine the rate of interest thereon and to take such other action as may be necessary to effect the issuance, negotiation, sale and delivery of such notes and/or bonds as shall be in the best interest of the town, and

to further raise and appropriate up to \$2,500 (Two Thousand Five Hundred Dollars) for administrative and legal costs associated with such borrowing. (60% majority vote required)

RECOMMENDED BY THE BOARD OF SELECTMEN

TOWN BUDGET

Article 4 Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling, \$5,037,457 (Five Million Thirty Seven Thousand Four Hundred Fifty Seven). Should this article be defeated, the operating budget shall be \$4,991,488 (Four Million Nine Hundred Ninety One Thousand Four Hundred Eighty Eight Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13,X and XVI, to take up the issue of a revised operating budget only.

RECOMMENDED BY THE BOARD OF SELECTMEN

AFSCME LOCAL 1348 UNION CONTRACT

Article 5 To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectmen and AFSCME Local 1348 Union (representing Fire and Public Works employees) which calls for increases in total salaries in the 2001 fiscal year in the amount of \$20,529 (Twenty Thousand Five Hundred Twenty Nine Dollars), increases in the fiscal year 2002 in the amount of \$52,478 (Fifty Two Thousand Four Hundred Seventy Eight Dollars) and increases in total salaries for the 2003 fiscal year in the amount of \$44,878 (Forty Four Thousand Eight Hundred and Seventy Eight Dollars), such sums representing the additional cost attributable to the increase in salaries over those of the appropriation at the current staffing levels paid in the 2001 fiscal year, and to further raise and appropriate the sum of \$73,007 (Seventy Three Thousand Seven Dollars) to fund these obligations for the years 2001 and 2002.

Note: This is a three year contract which runs from April 1, 2001 – March 31, 2004

RECOMMENDED BY THE BOARD OF SELECTMEN

SEA OF NH CHAPTER #57 UNION CONTRACT

Article 6 To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectmen and State Employees Association of NH Chapter #57 (representing Police employees which calls for increases in total salaries in the 2001 fiscal year in the amount of \$9,594 (Nine Thousand Five Hundred Ninety Four Dollars), increases in the fiscal year 2002 in the amount of \$10,360 (Ten Thousand Three Hundred Sixty Dollars) and increases in total salaries for the 2003 fiscal year in the amount of \$24,472 (Twenty Four Thousand Four Hundred Seventy Two Dollars), such sums representing the additional cost attributable to the increase in salaries over those of the appropriation at the current staffing levels paid in the 2001 fiscal year, and to further raise and appropriate the sum of \$19,954 (Nineteen Thousand Nine Hundred Fifty Four Dollars) to fund these obligations for the years 2001 and 2002.

Note: This is a three year contract which runs from April 1, 2001 – March 31, 2004

RECOMMENDED BY THE BOARD OF SELECTMEN

RECREATION DIRECTOR

Article 7 To see if the town will raise and appropriate \$39,300 (Thirty Nine Thousand Three Hundred) for the salary, all tax and benefit costs, and associated start up costs of a Recreation Director to serve under the direction of the Littleton Parks and Recreation Commissioners.

RECOMMENDED BY THE BOARD OF SELECTMEN

LANDFILL CLOSURE FUND TRANSFER

Article 8 To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be placed in the landfill capital reserve fund, and to authorize the funding of this appropriation by transfer of that amount from surplus in the unexpended fund balance as of December 31, 2001. This amount is equivalent to the amount raised by vote of the town for solid waste disposal alternatives at the 2001 Town Meeting, which amount was not spent in 2001.

RECOMMENDED BY THE BOARD OF SELECTMEN

BRIDGE REPAIR FUND

Article 9 To see if the Town will vote to raise and appropriate the sum of \$16,200 (Sixteen Thousand Two Hundred Dollars) for the purpose of repair or reconstructing the Dells Road Culvert, bridge cleaning and emergency repairs to bridges. It is intended to present a warrant article in 2003 to place any funds raised by this article and not used for this purpose into the Capital Reserve Fund previously established for Bridge Repair.

RECOMMENDED BY THE BOARD OF SELECTMEN

OPERA HOUSE/TOWN BUILDING FACILITIES CAPITAL RESERVE FUND

Article 10 To see if the town will vote to raise the amount of \$25,000 (Twenty Five Thousand Dollars) to be placed in the Opera House/Town Building Facilities Capital Reserve Fund.

RECOMMENDED BY THE BOARD OF SELECTMEN

PURCHASE OF REPLACEMENT SWEEPER FOR THE HIGHWAY DEPARTMENT

Article 11 To see if the Town will vote to authorize the Selectmen to enter into a five year lease/purchase agreement for the purpose of leasing a 2002 Elgin Sweeper as a replacement for the 1995 Johnson Sweeper in service in the Littleton Highway Department so that the net acquisition cost is \$159,855 (One Hundred Fifty Nine Thousand Eight Hundred Fifty Five Dollars) and to authorize the Selectmen to trade in the replaced vehicle for a value of \$12,500 and to apply such proceeds toward the first year lease payment and setup costs and further to raise and appropriate the sum of \$19,671 (Nineteen Thousand Six Hundred Seventy One Dollars), this amount being the balance of the first year lease payment and setup costs.

RECOMMENDED BY THE BOARD OF SELECTMEN

RECONSTRUCTING/RE-PAVING AND UPGRADING VARIOUS TOWN ROADS

Article 12 To see if the Town will vote to raise and appropriate the sum of \$184,000 (One Hundred Eighty Four Thousand Dollars) for the purpose of upgrading and improving various Town Roads as follows:

- 1) Resurfacing with hot bituminous pavement approximately 1060 linear feet of Kilburn Street – estimated cost \$17,000.
- 2) Reconstructing and resurfacing with chip seal approximately 3700 linear feet of Williams Road – estimated cost \$37,000.
- 3) Resurfacing with chip seal approximately 2100 linear feet of Sampson Road – estimated cost \$29,000.
- 4) Reconstructing and resurfacing with hot bituminous pavement approximately 1730 linear feet of Mt. Eustis Road from Cottage Street to Birchcroft Road – estimated cost \$70,000.
- 5) Roadside ditching miscellaneous town roads – estimated cost \$31,000.

RECOMMENDED BY THE BOARD OF SELECTMEN

MOTOR VEHICLE SURCHARGE/TRANSPORTATION IMPROVEMENT FUND

Article 13 Shall the Town accept the provisions of RSA 261:153 authorizing the town to introduce up to a \$5.00 fee on vehicles registered in the Town of Littleton? And further to adopt the provisions of RSA 31:95-c to restrict these revenues from such a fee for the purposes of replacement of the Redington Street Bridge. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Transportation Improvement Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for the specified purposes of the fund and shall not be used to offset any other non-transportation appropriations.

RECOMMENDED BY THE BOARD OF SELECTMEN

TRI-TOWN INDUSTRIAL PARKS AGREEMENT

Article 14 To see if the town will vote to adopt the provisions of RSA 162-G, to authorize the selectmen to acquire, develop, and dispose of industrial land and facilities. This authority will be in connection with a proposed inter-municipal agreement between the towns of Bethlehem, Littleton, and Lisbon.

RECOMMENDED BY THE BOARD OF SELECTMEN

ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICTS

Article 15 Shall the town accept the provisions of RSA 162-K, which will allow the town to establish one or more development districts, and for each such district, the municipality shall establish a development program and tax increment financing plan? Creation of a specific district will require a specific plan and approval at a future town meeting. This authorization will remain in effect until rescinded by a vote of the town meeting.

RECOMMENDED BY THE BOARD OF SELECTMEN

VACATION ACCRUAL TRUST FUND

Article 16 To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a to be known as the Vacation Accrual Trust Fund and to authorize the Board of Selectmen to serve as agents to expend from the funds, and further to raise and appropriate the sum of \$64, 822 (Sixty Four Thousand Eight Hundred and Twenty Two Dollars) for transfer into this fund, and further to authorize the funding of this appropriation by the transfer of this sum from the surplus unexpended fund balance as of December 31, 2000. This amount is being held in that unexpended fund balance under the accounting heading of Vacation Accrual Fund.

RECOMMENDED BY THE BOARD OF SELECTMEN

PEMI-BAKER SOLID WASTE DISTRICT

Article 17 To see if the town will vote to become a member of the Pemi-Baker Solid Waste district, and to authorize the Selectmen to enter into a membership agreement on terms agreeable to the Selectmen.

RECOMMENDED BY THE BOARD OF SELECTMEN

ACCEPTING OF GRANT AUTHORIZATION

Article 18 Shall the town accept the provisions of RSA 31: 95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend without further action by town meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

RECOMMENDED BY THE BOARD OF SELECTMEN

RESCINDING TOWN MEETING 2001 ARTICLE 15: TOWN FISCAL YEAR

Article 19 To see if the Town will vote to rescind Town Meeting 2001 Warrant Article 15 which allowed the Town to adopt an optional fiscal year running from July 1st to June 30th, as permitted by RSA 31:94-a.

RECOMMENDED BY THE BOARD OF SELECTMEN

RELIEF OF REIMBURSEMENT OF FIRE TRUCK

Article 20 To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) at the request of the Eureka Hose Company to relieve them of the annual \$5,000 (Five Thousand Dollars) reimbursement payment toward the 1997 KME Fire Truck; and further to direct the Board of Selectmen to include such payments in the annual Fire Department operating budget for the remaining seven years of the lease/purchase agreement.

RECOMMENDED BY THE BOARD OF SELECTMEN

TRANSFER OF LAND BETWEEN THE TOWN OF LITTLETON AND USGEN

Article 21 To see if the Town will vote to authorize the Selectmen to exchange Town property located off Hilltop Road, Tax Map 240, lot 27 for portions of property located on NH Route 135, Tax Map 246, Lots 1 and 2 as well as property located on NH Route 18, Tax Map 218, Lot 3 with the U.S. Generating Company. The land to be acquired by the Town on NH Route 135 will be used to expand the Wheeler Hill Cemetery and the land on NH Route 18 will be used by Littleton Water and Light

RECOMMENDED BY THE BOARD OF SELECTMEN

PETITIONED ARTICLES

LITTLETON AREA SENIOR CENTER

Article 22 *By Petition:* To see if the Town will vote to raise and appropriate the sum of \$23,900 (Twenty Three Thousand Nine Hundred Dollars) for support of home delivered meals, senior dining room services, transportation, outreach, care management and other services provided by the Littleton Area Senior Center during the fiscal year 2002.

RECOMMENDED BY THE BOARD OF SELECTMEN

NORTH COUNTRY YMCA

Article 23 *By Petition:* To see if the town will vote to raise and appropriate the sum of \$500 (Five Hundred Dollars) for the purpose of the North Country YMCA's multitude of intergenerational programs offered throughout the year to the families and citizens of the Town of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

LITTLETON REGIONAL HOSPITAL

Article 24 *By Petition:* To see if the town will raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) for the Littleton Regional Hospital for the purpose of helping defray the costs associated with providing free medical services to the citizens of the Town of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

CALEB INTERFAITH GROUP

Article 25 *By Petition:* To see if the voters will vote to raise and appropriate the sum of \$1,500 (One Thousand Five Hundred Dollars) to help support the Caleb Group Interfaith Volunteer Caregiver Program that serves the needs of elderly and disabled people in the community.

RECOMMENDED BY THE BOARD OF SELECTMEN

HOSPICE OF LITTLETON

Article 26 *By Petition:* To see if the town will vote to raise and appropriate the sum of \$3,697 (Three Thousand Six Hundred Ninety-Seven Dollars) to support the social and volunteer services of Hospice of Littleton Area, a non-profit organization which offers supportive care to terminally ill patients and their families in the Town of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

TRI-COUNTY C.A.P.

Article 27 *By Petition:* To see if the town will vote to raise an appropriate the sum of \$7,500 (Seven Thousand Five Hundred Dollars) for the Tri-County Community Action Program, Littleton, to offer energy, rental, housing and food or other emergency assistance to low-income, elderly and handicapped residents of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

NORTH COUNTRY HOME HEALTH

Article 28 *By Petition:* To see if the town will vote to raise and appropriate the sum of \$15,966.50 (Fifteen Thousand Nine Hundred Sixty-Six Dollars and Fifty Cents) for the support of home health care, supportive care, medical hospice and community health programs and services of North Country Home Health Agency, Inc. in the fiscal year 2002 for the residents of the Town of Littleton, NH.

RECOMMENDED BY THE BOARD OF SELECTMEN

Article 29 To transact any other business that may legally come before said meeting.

Dated and signed on January 28, 2002 and ordered posted by the undersigned members of the Town of Littleton, New Hampshire Board of Selectmen.

Burton Ingerson
Selectman, Chair

William Hight
Selectman, Vice Chair

George Hicks
Selectman

TOWN OF LITTLETON

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4130	EXECUTIVE OFFICES				
	2-110 PERMANENT SALARIES	54,870	52,212	93,655	38,785
	1-120 TEMPORARY POSITIONS	6,400	7,545	6,400	0
	1-130 SELECTMEN SALARY	6,400	6,400	6,400	0
	1-140 OVERTIME	618	277	618	0
	1-190 SELECTMEN EXPENSE	1,200	1,200	1,200	0
	2-190 TRAVEL & EXPENSE REIMBURSEMENT	1,450	889	1,450	0
	1-210 HEALTH INSURANCE	21,888	15,050	14,383	-7,506
	1-215 LIFE INSURANCE	154	185	263	109
	1-219 DISABILITY INSURANCE	823	812	1,405	582
	1-220 SOCIAL SECURITY	4,307	4,127	6,315	2,008
	1-225 MEDICARE	1,007	965	1,477	469
	1-230 RETIREMENT	2,388	2,303	4,076	1,688
	1-240 TRAINING EXPENSE	2,250	4,196	1,950	-300
	1-250 UNEMPLOYMENT	143	0	0	-143
	1-390 PROFESSIONAL SERVICES (MANAGEMENT)	89,646	98,564	92,365	2,739
	2-390 PROFESSIONAL SERVICES (TEMP AGENCY)	0	5,917	0	0
	3-390 PROFESSIONAL SERVICES (COMMUNITY DEVELOPMENT)	16,500	17,069	16,500	0
	1-560 DUES	90	455	390	300
	1-620 OFFICE SUPPLIES	750	517	0	-750
	1-625 POSTAGE	1,000	801	1,000	0
	1-670 BOOKS & PERIODICALS	654	366	654	0
	1-860 EMERGENCY MANAGEMENT	0	438	1,000	1,000
	1-840 EVENTS & ACTIVITIES	850	1,005	900	50
	1-841 POLICE CITIZEN'S ADVISORY COMMITTEE	500	375	500	0
	4-110 HEALTH OFFICER SALARY	1,800	1,800	1,800	0
	4-220 SOCIAL SECURITY - HEALTH OFFICER	0	111	0	0
	4-225 MEDICARE - HEALTH OFFICER	0	26	0	0
	4-813 WASTE DISPOSAL - HEALTH OFFICER	0	72	0	0
	3-130 MODERATOR SALARY	250	250	250	0
TOTAL	EXECUTIVE OFFICES	215,939	223,927	254,970	39,031

2002 PROPOSED BUDGET

TOWN OF LITTLETON

01-4140	ELECTION, REGISTRATION, VITALS	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-130	TOWN CLERK SALARY	31,845	33,295	32,354	509
1-120	TEMPORARY POSITIONS	2,500	5,698	2,000	-500
1-140	OVERTIME	0	68	0	0
1-190	MILEAGE REIMBURSEMENT	650	369	650	0
1-210	HEALTH INSURANCE	3,304	3,308	3,813	510
1-215	LIFE INSURANCE	89	110	91	1
1-219	DISABILITY INSURANCE	478	483	485	8
1-220	SOCIAL SECURITY	1,974	2,533	2,006	32
1-225	MEDICARE	462	593	469	7
1-230	RETIREMENT	1,386	1,394	1,408	22
1-240	TRAINING EXPENSE	925	829	617	-308
1-250	UNEMPLOYMENT	0	0	0	0
1-341	TELEPHONE	360	406	360	0
1-342	DATA PROCESSING	974	911	5,058	4,084
1-390	PROFESSIONAL SERVICES (ELECTION)	1,079	1,106	1,556	477
1-550	NOTICES & PUBLICATIONS	575	946	335	-240
1-551	PRINTING	1,500	2,110	1,500	0
1-560	DUES	20	20	20	0
1-620	OFFICE SUPPLIES	650	498	0	-650
1-625	POSTAGE	895	624	400	-495
1-630	EQUIPMENT REPAIR	50	0	0	-50
1-670	BOOKS & PERIODICALS	165	318	318	153
1-680	RENTALS & LEASES (DEPARTMENTAL)	780	807	971	191
1-740	EQUIPMENT PURCHASE	200	0	200	0
3-120	POLL WATCHERS	1,500	500	1,400	-100
2-130	SUPERV. OF THE CHECKLIST	1,800	1,800	900	-900
TOTAL	ELECTION, REGISTRATION, VITALS	54,161	58,725	56,912	2,751

TOWN OF LITTLETON

2002 PROPOSED BUDGET		2001 ACTUAL EXPENDITURE		2002 PROPOSED BUDGET		CHANGE	
2001 APPROVED BUDGET		2001 ACTUAL EXPENDITURE		2002 PROPOSED BUDGET		CHANGE	
01-4145 TAX COLLECTING							
1-110	PERMANENT SALARIES	30,328	33,605	32,970	2,642		
1-190	MILEAGE REIMBURSEMENT	586	468	700	114		
1-210	HEALTH INSURANCE	3,304	5,419	10,371	7,067		
1-215	LIFE INSURANCE	85	106	92	7		
1-219	DISABILITY INSURANCE	455	471	495	40		
1-220	SOCIAL SECURITY	1,880	2,068	2,044	164		
1-225	MEDICARE	440	484	478	38		
1-230	RETIREMENT	1,320	1,402	1,435	115		
1-240	TRAINING EXPENSE	2,100	1,203	1,450	-650		
1-250	UNEMPLOYMENT	52	0	0	-52		
1-342	DATA PROCESSING	0	1024.8	1,024	1,024		
1-390	PROFESSIONAL SERVICES (FINANCE)	540	0	200	-340		
1-391	GRAFTON COUNTY RECORDING	600	869	700	100		
1-393	TAX LIEN RESEARCH	3,400	3,720	0	-3,400		
1-550	NOTICES & PUBLICATIONS	150	390	300	150		
1-431	BUILDING REPAIR	100	0	0	-100		
1-551	PRINTING	1,200	571	1,800	600		
1-560	DUES	40	35	40	0		
1-620	OFFICE SUPPLIES	350	294	0	-350		
1-625	POSTAGE	3,270	2,138	4,600	1,330		
1-630	EQUIPMENT MAINTENANCE	100	0	0	-100		
1-680	RENTALS & LEASES	780	322	0	-780		
TOTAL TAX COLLECTING		51,080	54,590	58,698	7,619		

TOWN OF LITTLETON

2002 PROPOSED BUDGET

01-4150	FINANCIAL ADMINISTRATION	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-110 PERMANENT SALARIES	31,846	32,965	32,354	509
	1-120 TEMPORARY POSITION	0	3,675	7,350	7,350
	5-130 TREASURER/TRUST FUND SALARY	2,500	2,500	2,500	0
	1-190 MILEAGE AND TRAVEL EXPENSE REIMBURSEMENT	400	0	400	0
	1-210 HEALTH INSURANCE	6,615	6,615	6,756	141
	1-215 LIFE INSURANCE	96	110	91	-5
	1-219 DISABILITY INSURANCE	637	482	523	-114
	1-220 SOCIAL SECURITY	1,974	2,427	2,462	487
	1-225 MEDICARE	462	568	682	221
	1-230 RETIREMENT	1,386	1,380	1,408	22
	1-240 TRAINING EXPENSE	1,020	380	1,130	110
	1-250 UNEMPLOYMENT	52	0	0	-52
	2-301 AUDIT	12,850	12,125	13,350	500
	1-342 DATA PROCESSING	3,100	936	792	-2,308
	1-355 RECORDS RETENTION	150	0	0	-150
	1-390 PROFESSIONAL SERVICES	19,400	14,152	14,900	-4,500
	1-560 DUES	190	50	190	0
	1-620 OFFICE SUPPLIES	1,200	618	0	-1,200
	1-625 POSTAGE	1,160	1,133	1,644	484
	1-670 BOOKS AND PERIODICALS	500	6	250	-250
TOTAL	FINANCIAL ADMINISTRATION	85,538	80,121	86,729	1,191

01-4152	REAL PROPERTY APPRAISAL	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	2-110 PERMANENT POSITIONS	26,125	28,275	27,331	1,206
	2-140 OVERTIME	0	137	0	0
	2-210 HEALTH INSURANCE	3,304	3,308	3,813	510
	2-215 LIFE INSURANCE	73	92	77	3
	2-219 DISABILITY INSURANCE	392	400	410	18
	2-220 SOCIAL SECURITY	1,620	1,729	1,695	75
	2-225 MEDICARE	379	404	396	17
	2-230 RETIREMENT	1,137	1,188	1,190	53
	2-240 TRAINING EXPENSE	1,000	870	750	-250
	2-250 UNEMPLOYMENT	52	0	0	-52
	1-312 PROFESSIONAL SERVICES (ASSESSING)	28,699	31,440	29,169	470
	1-315 PROFESSIONAL SERVICES (MAPPING)	10,000	12,302	5,000	-5,000
	1-342 DATA PROCESSING	0	360	3,888	3,888
	1-390 PROFESSIONAL SERVICES (FORESTRY)	1,250	1,150	1,000	-250
	2-392 GRAFTON COUNTY COPIES	350	355	350	0
	1-551 PRINTING	2,575	2,900	2,910	335
	2-550 NOTICES AND PUBLICATION	0	73	0	0
	2-560 DUES	370	20	0	-370
	2-620 OFFICE SUPPLIES	550	138	0	-550
	2-625 POSTAGE	240	376	240	0
TOTAL	REAL PROPERTY APPRAISAL	78,116	85,517	78,218	103

TOWN OF LITTLETON

2002 PROPOSED BUDGET

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4153	LEGAL				
	1-320 LEGAL EXPENSES	25,000	21,298	33,000	8,000
	4-330 COLLECTIVE BARGAINING	1,500	12,276	1,500	0
TOTAL	LEGAL	26,500	33,575	34,500	8,000
		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4155	PERSONNEL ADMINISTRATION				
	1-190 MERIT AND PERFORMANCE COMPENSATION	6,911	0	7,000	89
	1-195 COLA COMPENSATION ADJUSTMENTS -- NON-UNION	8,405	0	10,894	2,488
	1-241 PHYSICAL TRAINING	0	-100	0	0
	1-250 UNEMPLOYMENT	0	1,217	2,993	2,993
	1-260 WORKERS COMPENSATION	6,000	15,015	18,297	12,297
	1-290 TOWN COINSURANCE	5,000	6,294	5,000	0
	1-350 MEDICAL SERVICES	1,500	3,782	2,000	500
	1-352 BENEFIT ADMINISTRATION	1,200	1,152	1,200	0
	1-390 PRE-EMPLOYMENT SCREENING	3,235	2,022	3,235	0
	1-550 NOTICES & PUBLICATIONS	500	2,546	600	100
	1-695 EMPLOYEE RELATIONS	750	2,404	1,000	250
	1-840 EVENTS & ACTIVITIES	1,750	1,740	1,750	0
TOTAL	PERSONNEL ADMINISTRATION	35,252	36,072	53,969	18,717

01-4191	PLANNING AND ZONING	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-110 PERMANENT POSITIONS	38,708	30,229	35,000	-3,708
	1-120 TEMPORARY POSITIONS	0	2,208	0	0
	1-190 TRAVEL & EXPENSE REIMBURSEMENT	750	799	750	0
	1-210 HEALTH INSURANCE	3,304	3,308	3,813	510
	1-215 LIFE INSURANCE	108	116	98	-10
	1-219 DISABILITY INSURANCE	581	517	525	-66
	1-220 SOCIAL SECURITY	2,400	2,011	2,170	-230
	1-225 MEDICARE	561	470	508	-54
	1-230 RETIREMENT	1,685	1,285	1,523	-161
	1-250 UNEMPLOYMENT	52	0	0	-52
	1-240 TRAINING EXPENSE	800	324	800	0
	1-315 PROFESSIONAL SERVICES (MAPPING SERVICES)	9,750	7,139	10,000	250
	1-391 GRAFTON COUNTY RECORDING	600	581	600	0
	1-394 MASTER PLAN UPDATE	250	0	0	-250
	1-550 NOTICES/PUBLICATIONS	1,500	2,125	1,500	0
	1-551 PRINTING	1,250	940	1,250	0
	1-560 DUES	192	90	192	0
	1-620 OFFICE SUPPLIES	300	46	0	-300
	1-625 POSTAGE	1,500	2,193	1,500	0
	1-670 BOOKS AND PERIODICALS	530	61	530	0
TOTAL	PLANNING AND ZONING	64,821	54,442	60,759	-4,062

01-4194	GENERAL GOVERNMENT BUILDINGS	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-110 PERMANENT POSITIONS	11,934	11,281	12,121	187
	1-190 MILEAGE REIMBURSEMENT	300	331	300	0
	1-220 SOCIAL SECURITY	740	700	752	12
	1-225 MEDICARE	173	164	176	3
	1-250 UNEMPLOYMENT	52	0	0	-52
	1-341 TELEPHONE & COMMUNICATION	6,048	5,586	6,048	0
	1-342 DATA PROCESSING	4,080	9,931	3,980	-100
	1-361 MOVING EXPENSES	0	37,960	0	0
	1-410 ELECTRICITY	9,000	8,264	6,800	-2,200
	1-411 HEATING FUEL	6,000	6,371	5,000	-1,000
	1-412 WATER	750	958	600	-150
	1-413 SEWER	1,000	233	800	-200
	1-430 BUILDING MAINTENANCE	500	1,063	1,000	500
	1-431 BUILDING REPAIR	6,700	3,356	4,000	-2,700
	2-440 RENTALS & LEASES	17,869	21,090	25,741	7,872
	1-610 GENERAL SUPPLIES	3,806	3,219	2,475	-1,331
	1-620 OFFICE SUPPLIES	4,985	5,388	9,624	4,639
	1-630 EQUIPMENT MAINTENANCE	500	104	500	0
	1-631 EQUIPMENT REPAIR	500	283	400	-100
	1-740 MACHINERY AND EQUIPMENT	10,950	2,488	750	-10,200
TOTAL	GENERAL GOVERNMENT BUILDINGS	85,887	118,769	81,067	-4,820

01-4195	CEMETERIES	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-650 GROUNDSKEEPING	50,000	50,000	50,000	0
TOTAL	CEMETERIES	50,000	50,000	50,000	0

01-4196	TOWN INSURANCE	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-480 PROPERTY-LIABILITY	54,500	52,447	54,500	0
	1-490 DEDUCTIBLE PROP-LIABILITY	1,000	0	1,000	0
TOTAL	TOWN INSURANCE	55,500	52,447	55,500	0

01-4197	ADVERTISING/REG ASSOCIATION	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-550 NOTICES/PUBLICATIONS	5,500	2,953	5,500	0
	1-552 TOWN REPORT PUBLICATION	5,400	6,591	6,000	600
	1-560 DUES	7,000	7,714	7,187	187
TOTAL	ADVERTISING/REG ASSOCIATION	17,900	17,258	18,687	787

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4199	OTHER GENERAL GOVERNMENT				
	1-820 ECONOMIC DEVELOPMENT	15,000	15,000	15,000	0
	Pledge to Littleton Main Street, Inc.	15,000		15,000	
	1-823 CHAMBER OF COMMERCE	6,920	6,920	9,500	2,580
	1-824 COMMUNITY CENTER OPERATING SUBSIDY	32,400	32,400	28,400	-4,000
	1-825 MT WASHINGTON REGIONAL AIRPORT	3,006	3,006	4,384	1,378
TOTAL	OTHER GENERAL GOVERNMENT	57,326	57,326	57,284	-42

2002 PROPOSED BUDGET				
	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4210 POLICE DEPARTMENT				
1-110 PERMANENT POSITIONS	397,279	386,002	407,252	9,973
1-120 TEMPORARY POSITIONS	24,754	10,866	26,089	1,336
1-140 OVERTIME	38,888	30,468	35,096	-3,793
1-190 TRAVEL REIMBURSEMENT	2,955	2,999	2,900	-155
1-210 HEALTH INSURANCE	87,140	85,177	88,024	884
1-215 LIFE INSURANCE	1,112	1,229	1,093	-19
1-219 DISABILITY INSURANCE	5,959	5,392	5,859	-100
1-220 SOCIAL SECURITY	3,643	2,541	4,068	425
1-225 MEDICARE	6,939	5,945	7,464	525
1-230 RETIREMENT	20,909	21,776	18,529	-2,380
4-240 TRAINING	7,155	5,567	5,000	-2,155
1-241 PHYSICAL TRAINING	3,600	300	3,600	0
1-250 UNEMPLOYMENT	863	0	0	-863
1-291 UNIFORMS	18,026	17,910	22,150	4,124
1-320 PROFESSIONAL SERVICES (LEGAL)	19,400	17,247	20,000	600
1-330 PROFESSIONAL SERVICES (MAPPING)	0	0	5,000	5,000
1-341 TELEPHONE & COMMUNICATIONS	3,222	4,760	4,992	1,770
1-342 DATA PROCESSING	4,200	5,918	12,900	8,700
1-350 MEDICAL SERVICES	600	627	800	200
1-355 PROFESSIONAL SERVICES (PHOTOGRAPHIC)	200	0	200	0
1-390 PROFESSIONAL SERVICES (TECHNICAL)	500	75	520	20
1-395 TOWING VEHICLES	300	175	300	0
1-399 CANINE UNIT	2,500	0	840	-1,660
1-551 PRINTING	2,000	943	1,500	-500
1-560 DUES	510	465	565	55
1-610 GENERAL SUPPLIES	2,670	2,699	3,050	380
2-610 GENERAL SUPPLIES -- TRAINING	0	0	3,750	3,750
1-620 OFFICE SUPPLIES	3,970	4,166	3,970	0
1-625 POSTAGE	900	831	900	0
1-630 EQUIPMENT MAINTENANCE	2,250	1,872	2,470	180
1-631 EQUIPMENT REPAIR	1,000	2,107	1,400	400
1-635 GASOLINE	8,085	7,594	7,500	-585
1-660 VEHICLE MAINTENANCE	4,000	6,775	3,945	-55
1-661 VEHICLE REPAIR	1,000	462	3,000	2,000
1-670 BOOKS AND PERIODICALS	907	708	1,094	187
1-680 RENTALS AND LEASES (DEPARTMENTAL)	4,032	5,663	16,327	12,295
1-740 EQUIPMENT PURCHASE - VEHICLE	37,775	50,541	27,698	-10,077
2-740 EQUIPMENT PURCHASE - STATION	0	0	900	900
3-740 EQUIPMENT PURCHASE - FIELD	0	0	72	72
1-810 SPECIAL INVESTIGATIONS	250	430	250	0
1-812 BIKE PATROL	1,160	776	1,794	634
7 EVENTS & ACTIVITIES	1,600	1,770	1,700	100
1-880 SPECIAL DETAIL	12,800	23,344	16,500	3,700
1-881 PURCHASED SERVICES - INTERFUND TRANSFER	0	0	0	0
TOTAL POLICE DEPARTMENT	735,093	716,017	771,011	35,918

	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4211 DISPATCH				
1-330 GRAFTON COUNTY	35,895	35,895	46,000	10,105
2-330 TWIN STATE MUTUAL AID/NORTHERN NH MUTUAL FIRE AID	3,318	3,115	3,500	182
1-341 TELEPHONE	7,452	7,076	7,260	-192
TOTAL	46,665	46,086	56,760	10,095

	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4215 AMBULANCE				
1-350 MEDICAL SERVICES	36,000	36,000	37,728	1,728
TOTAL	36,000	36,000	37,728	1,728

01-4220	FIRE DEPARTMENT	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-110 PERMANENT POSITIONS	156,514	163,428	160,261	3,747
	1-120 TEMPORARY POSITIONS - CALL CO.	31,558	28,040	35,740	4,182
	1-140 OVERTIME	27,608	28,908	27,608	0
	1-190 MILEAGE REIMBURSEMENT	5,472	3,851	5,598	126
	1-210 HEALTH INSURANCE	45,639	45,643	52,052	6,412
	1-215 LIFE INSURANCE	438	513	449	10
	1-219 DISABILITY INSURANCE	2,348	2,259	2,404	56
	1-220 SOCIAL SECURITY	1,957	1,738	2,216	259
	1-225 MEDICARE	3,040	3,195	3,563	523
	1-230 RETIREMENT	9,888	11,904	11,326	1,438
	4-240 TRAINING EXPENSE	11,215	7,567	14,200	2,985
	1-241 PHYSICAL TRAINING	1,200	250	1,200	0
	1-250 UNEMPLOYMENT	517	0	0	-517
	1-291 UNIFORMS	6,525	6,621	3,650	-2,875
	1-330 MAPPING	0	0	5,000	5,000
	1-341 TELEPHONE & COMMUNICATIONS	2,698	2,285	2,698	0
	1-342 DATA PROCESSING	900	1,117	1,125	225
	1-410 ELECTRICITY	3,840	4,347	3,950	110
	1-411 HEATING FUEL	2,600	2,609	2,800	200
	1-412 WATER	216	204	220	4
	1-413 SEWER	192	216	250	58
	1-430 BUILDING MAINTENANCE	4,920	6,153	2,515	-2,405
	1-431 BUILDING REPAIR	350	326	550	200
	1-560 DUES	447	374	477	30
	1-610 GENERAL SUPPLIES - JANITORIAL	1,101	1,348	790	-311
	2-610 GENERAL SUPPLIES - FIREFIGHTING	1,861	1,928	2,135	274
	3-620 GENERAL SUPPLIES - MECHANICAL	0	0	640	640
	1-620 OFFICE SUPPLIES	889	780	889	0
	1-625 POSTAGE	200	113	200	0
	1-630 EQUIPMENT MAINTENANCE	3,902	4,123	3,902	0
	1-631 EQUIPMENT REPAIR	875	1,459	1,375	500
	1-635 GAS AND OIL	2,080	2,249	2,300	220
	1-660 VEHICLE MAINTENANCE	1,888	1,136	2,445	557
	1-661 VEHICLE REPAIRS	3,500	3,390	3,575	75
	1-670 BOOKS AND PERIODICALS	420	268	570	150
	1-740 EQUIPMENT PURCHASE	33,872	34,921	23,694	-10,178
	2-760 RENTALS & LEASES (CAPITAL EQUIPMENT)	25,495	25,495	25,495	0
	1-840 EVENTS & ACTIVITIES	1,575	1,220	1,460	-115
	1-880 UNANTICIPATED REIMBURSED EXPENSES	3,500	3,896	6,000	2,500
TOTAL	FIRE DEPARTMENT	401,240	403,874	415,321	14,081

01-4311	PUBLIC WORKS ADMINISTRATION	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	1-110 PERMANENT SALARIES	82,011	90,195	84,683	2,672
	1-190 MILEAGE AND EXPENSE REIMBURSEMENT	1,177	397	500	-677
	1-210 HEALTH INSURANCE	14,302	15,545	15,510	1,209
	1-215 LIFE INSURANCE	230	307	237	7
	1-219 DISABILITY INSURANCE	1,230	1,301	1,270	40
	1-220 SOCIAL SECURITY	5,085	5,756	5,250	166
	1-225 MEDICARE	1,189	1,346	1,228	39
	1-230 RETIREMENT	3,570	3,908	3,686	116
	1-240 TRAINING	1,100	304	1,100	0
	1-250 UNEMPLOYMENT	96	0	0	-96
	1-310 PROFESSIONAL SERVICES (ENGINEERING)	3,250	2,099	2,500	-750
	1-315 PROFESSIONAL SERVICES (MAPPING)	3,750	3,650	10,000	6,250
	1-341 TELEPHONE	960	902	960	0
	1-342 DATA PROCESSING	5,000	746	0	-5,000
	1-560 DUES	350	373	470	120
	1-620 OFFICE SUPPLIES	500	216	300	-200
	1-625 POSTAGE	200	229	200	0
	1-670 BOOKS AND PERIODICALS	150	83	150	0
TOTAL	PUBLIC WORKS ADMINISTRATION	124,148	127,355	128,045	3,897

01-4312	HIGHWAY DEPARTMENT	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-110	PERMANENT POSITIONS	208,750	188,830	204,526	-4,224
1-140	OVERTIME	25,007	33,396	29,156	4,149
1-190	MILEAGE AND EXPENSE REIMBURSEMENT	520	0	150	-370
1-210	HEALTH INSURANCE	51,916	47,128	45,111	-6,805
1-215	LIFE INSURANCE	596	689	545	-52
1-219	DISABILITY INSURANCE	3,195	2,935	2,958	-237
1-220	SOCIAL SECURITY	13,572	13,841	14,446	874
1-225	MEDICARE	3,174	3,237	3,389	214
1-230	RETIREMENT	9,269	9,822	9,881	612
1-240	TRAINING EXPENSE	1,500	333	1,820	320
1-250	UNEMPLOYMENT	486	0	0	-486
1-291	UNIFORMS	6,819	7,099	6,443	-376
1-341	TELEPHONE & COMMUNICATION	3,135	1,203	1,440	-1,695
1-390	PROFESSIONAL SERVICES	23,245	21,895	16,200	-7,045
1-410	ELECTRICITY	3,400	3,746	3,941	541
1-411	HEATING FUEL	4,200	4,525	4,500	300
1-412	WATER	300	422	500	200
1-413	SEWER	400	424	400	0
1-430	BUILDING MAINTENANCE (PROPERTY)	3,588	10,822	15,000	1,412
1-431	BUILDING REPAIR	500	1,599	500	0
1-610	GENERAL SUPPLIES - SHOP/GARAGE	13,989	8,162	9,804	-4,185
2-610	GENERAL SUPPLIES - CONSTRUCTION	2,761	1,678	2,200	-561
3-610	GENERAL SUPPLIES - DRAINAGE	11,390	5,175	11,390	0
4-610	GENERAL SUPPLIES - TRAFFIC CONTROL	4,145	3,096	5,470	1,325
1-620	OFFICE SUPPLIES	525	1,065	550	25
1-635	GAS AND OIL	27,510	25,190	24,500	-3,010
1-660	VEHICLE MAINTENANCE	11,890	18,337	14,440	2,550
1-661	VEHICLE REPAIRS	40,000	32,491	32,000	-8,000
1-655	SALT	52,380	53,947	68,900	16,520
1-656	SAND AND GRAVEL	35,850	22,963	30,450	-5,400
1-657	PAVEMENT MAINTENANCE (ROADS)	23,600	35,121	19,000	-4,600
1-658	SIGNS AND POSTS	4,862	3,179	3,862	-1,000
1-680	RENTALS & LEASES (DEPARTMENTAL)	19,806	14,464	75,744	55,938
1-740	MACHINERY & EQUIPMENT	8,500	10,566	3,900	-4,600
1-881	PURCHASED SERVICES - INTERFUND	0	0	0	0
TOTAL	HIGHWAY DEPARTMENT	620,780	587,381	658,841	38,061

	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4313 BRIDGES				
1-431 EMERGENCY REPAIR	2,700	180	0	-2,700
TOTAL BRIDGES	2,700	180	0	-2,700
01-4316 STREET LIGHTING				
3-410 ELECTRICITY	43,625	51,238	46,992	3,367
TOTAL STREET LIGHTING	43,625	51,238	46,992	3,367
01-4324 LANDFILL				
1-390 PROFESSIONAL SERVICES	15,000	16,323	15,000	0
TOTAL LANDFILL	15,000	16,323	15,000	0

01-4414 ANIMAL CONTROL	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-190 MILEAGE REIMBURSEMENT	50	0	50	0
1-330 PROFESSIONAL SERVICES (ANIMAL CONTROL)	16,049	15,858	16,851	802
1-396 BOARDING	2,400	1,483	2,400	0
1-550 NOTICES & PUBLICATIONS	100	35	100	0
1-551 PRINTING	100	0	100	0
1-620 OFFICE SUPPLIES	189	390	188	-1
1-625 POSTAGE	100	112	100	0
TOTAL	18,938	17,879	19,789	851

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2002 PROPOSED BUDGET

01-4441 WELFARE		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-110 PERMANENT POSITIONS		30,227	28,408	30,668	441
Welfare Director, Joan Santy, 28 years service Also serves as Deputy Town Clerk & Deputy Tax Collector		30,227		30,668	
1-140 OVERTIME		0	16	0	0
1-190 TRAVEL & EXPENSE REIMBURSEMENT		364	105	364	0
1-210 HEALTH INSURANCE		6,615	6,615	6,756	141
1-215 LIFE INSURANCE		85	94	86	1
1-219 DISABILITY INSURANCE		453	349	460	7
1-220 SOCIAL SECURITY		1,874	1,909	1,901	27
1-225 MEDICARE		438	447	445	7
1-230 RETIREMENT		1,316	1,292	1,335	19
1-240 TRAINING EXPENSE		150	30	150	0
1-250 UNEMPLOYMENT		52	0	0	-52
1-341 TELEPHONE		0	0	0	0
1-430 BUILDING MAINTENANCE		50	0	0	-50
1-560 DUES		60	36	60	0
1-620 OFFICE SUPPLIES		150	65	0	-150
1-625 POSTAGE		50	28	50	0
1-670 BOOKS & PERIODICALS		60	55	60	0
1-680 RENTALS AND LEASES		636	807	973	335
1-740 EQUIPMENT PURCHASE		0	0	0	0
4442-1-850 MEDICAL ASSISTANCE		1,000	1,254	1,200	200
4442-1-851 ELECTRICITY - ASSISTANCE		2,750	1,231	2,750	0
4442-1-852 HEATING FUEL ASSISTANCE		2,000	614	2,000	0
4442-1-853 RENT ASSISTANCE		15,000	20,002	17,500	2,500
4442-1-854 MISCELLANEOUS ASSISTANCE		500	30	2,742	2,242
4442-1-855 FOOD ASSISTANCE		2,250	612	2,250	0
4442-1-856 FUNERAL ASSISTANCE		2,250	750	2,250	0
TOTAL WELFARE		68,330	64,749	73,998	5,669

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4583	PATRIOTIC PURPOSES				
	1-840 SPECIAL EVENTS	1,400	1,707	1,400	0
TOTAL	PATRIOTIC PURPOSES	1,400	1,707	1,400	0

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4611	CONSERVATION COMMISSION				
	1-240 TRAINING	200	121	200	0
	1-560 DUES	525	550	550	25
	1-610 GENERAL SUPPLIES	300	300	150	-150
	1-625 POSTAGE	75	76	75	0
	1-430 MAINTENANCE & UPKEEP	400	406	300	-100
	1-730 OTHER IMPROVEMENTS	600	600	0	-600
	1-740 EQUIPMENT PURCHASE	550	594	300	-250
	1-840 SUMMER CAMP	500	420	500	0
	1-845 TRANSFER UNEXPENDED FUNDS/TRUSTEES	0	83	500	500
TOTAL	CONSERVATION COMMISSION	3,150	3,150	2,075	-1,075

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
08-3502	SIDEWALKS/HYDRANTS PRECINCT				
	00-001 INTEREST INCOME	2,499	0	500	-1,999
	TOTAL PROJECTED INCOME	2,499	0	500	-1,999
	SUBTOTAL OF EXPENDITURES	28,177	6,075	37,721	9,544
	TOTAL APPROPRIATION ON PRECINCT TAX RATE	25,678	6,075	37,221	11,543
08-4317	SIDEWALKS/HYDRANTS PRECINCT				
	1-110 PERMANENT POSITIONS	4,384	788	13,545	9,161
	1-140 OVERTIME	1,676	0	2,605	929
	1-220 SOCIAL SECURITY	376	609	840	464
	1-225 MEDICARE	88	142	196	108
	1-250 UNEMPLOYMENT	39	16	0	-39
	1-260 WORKERS COMPENSATION	561	1,898	1,922	361
	1-440 RENTALS AND LEASES (HYDRANTS)	10,648	6,596	11,308	660
	1-630 EQUIPMENT MAINTENANCE	655	452	655	0
	1-631 EQUIPMENT REPAIR	2,000	1,528	2,000	0
	1-635 FUEL	650	0	650	0
	1-657 SIDEWALK REPAIR	7,100	123	5,000	-2,100
08-4317	SIDEWALKS/HYDRANTS PRECINCT	28,177	6,075	37,721	9,544

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11-3404 TRANSFER/RECYCLING FUND				
RECYCLING CHARGES				
1-001 BOTTLE RECYCLING	600	0	0	-400
1-002 PAPER FIBER RECYCLING	35,600	0	0	-5,600
1-003 ALUMINUM CAN RECYCLING	3,200	0	0	200
1-004 TIRE DISPOSAL FEES	1,425	0	0	1,075
1-005 APPLIANCE DISPOSAL FEES	1,200	0	0	0
1-006 ALL OTHER CHARGES	2,500	0	0	2,500
1-007 PLASTICS	3,400	0	0	100
1-008 DEMOLITION DEBRIS	17,500	0	0	500
1-009 PAY PER BAG	64,000	0	0	-2,000
1-010 SCRAP METAL RECYCLING	500	0	0	0
1-011 CASELLA WASTE MANAGEMENT DUMPING RIGHTS	0			15,000
1-015 INTEREST INCOME	6,471	0	0	-4,971
TOTAL RECYCLING CHARGES (REVENUES)	136,396		0	6,404
SUBTOTAL OF EXPENDITURES	265,140		238,374	-6,680
TOTAL APPROPRIATION ON TAX RATE	128,744		238,374	-13,084

11-4324 TRANSFER/RECYCLING CENTER				2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-110 PERMANENT POSITIONS				113,000	102,432	94,004	-18,996
1-120 TEMPORARY POSITIONS				0	3,382	16,640	16,640
1-140 OVERTIME				0	577	521	521
1-190 MILEAGE REIMBURSEMENT				117	716	150	33
1-210 HEALTH INSURANCE				31,586	19,632	27,994	-3,592
1-215 LIFE INSURANCE				316	355	263	-53
1-219 DISABILITY				1,695	1,539	1,410	-285
1-220 SOCIAL SECURITY				7,006	6,723	5,828	-1,178
1-225 MEDICARE				1,638	1,572	1,363	-275
1-230 RETIREMENT				4,918	4,480	4,092	-827
1-240 TRAINING EXPENSE				710	543	650	-60
1-241 PHYSICAL TRAINING				400	0	0	-400
1-250 UNEMPLOYMENT				260	99	0	-260
1-260 WORKERS COMPENSATION				6,010	3,618	5,000	-1,010
1-290 COINSURANCE - TRANS/REC				0	780	5,000	5,000
1-291 UNIFORMS				3,000	2,851	3,000	0
1-341 TELEPHONE				600	547	600	0
1-390 PROFESSIONAL SERVICES				1,800	424	1,900	-900
1-410 ELECTRICITY				1,800	1,951	1,800	0
1-411 HEATING FUEL				640	0	400	-240
1-412 WATER				170	297	230	60
1-413 SEWER				120	70	100	-20
1-430 BUILDING MAINTENANCE				500	365	500	0
1-550 NOTICES & PUBLICATIONS				500	156	400	-100
1-560 DUES				500	500	4,390	3,890
1-610 GENERAL SUPPLIES				800	972	800	0
1-620 OFFICE SUPPLIES				260	171	200	-60
1-625 POSTAGE				170	73	100	-70

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1-630 EQUIPMENT MAINTENANCE	750	501	750	0
1-631 EQUIPMENT REPAIR	1,600	504	1,600	0
1-635 FUEL	1,750	1,237	1,750	0
1-660 VEHICLE MAINTENANCE	1,660	1,575	1,830	170
1-661 VEHICLE REPAIR	1,260	39	1,260	0
1-681 BAGS	4,500	4,275	7,000	2,500
1-740 EQUIPMENT PURCHASE	300	850	3,700	3,400
4-813 RECYCLING DIRECT DISPOSAL	5,800	6,159	4,700	-1,100
1-813 TIPPING FEES	62,279	52,827	56,179	-6,100
2-813 TRANSPORTATION	6,724	6,859	7,235	511
1-840 EVENTS & ACTIVITIES	1,400	2,401	1,400	0
09-411 TELEPHONE - FIRE/TRANS	0	60		0
09-411 HEATING FUEL - FIRE/TRANS	0	1,399		0
09-610 GEN SUPPLIES - FIRE/TRANS	0	44		0
09-680 RENTALS AND LEASES - FIRE/TRANS	0	1,134		0
09-740 MACHINERY & EQUIP - FIRE/TRANS	0	1,737		0
09-815 RECYCLG DISP - FIRE/TRANS	0	1,949		0
TOTAL TRANSFER/RECYCLING CENTER	265,140	238,374	258,460	-6,680

05-3401 LIBRARY		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
LIBRARY REVENUES					
MEMORIAL FUNDS					
		3,000		3,000	0
Drawdowns from 27 Memorial Funds		1,800		1,800	
Other gift book purchases		1,200		1,200	
DUE FROM TRUST FUNDS		12,000		13,000	1,000
		12,000		13,000	
GRANTS		1,500		1,500	0
College for Lifelong Learning: 60 non-residency cards @\$25		1,500		1,500	
LIBRARY INCOME		10,000		10,000	0
		10,000		10,000	
SPECIAL EVENTS		1,500		7,000	5,500
		1,500		7,000	
TOTAL INCOME		28,000		34,500	6,500
SUBTOTAL OF EXPENDITURES		225,807		239,040	13,233
TOTAL APPROPRIATION ON TAX RATE		197,807	197,807	204,540	6,733

05-4550	LIBRARY	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
	PERMANENT POSITIONS	117,545			10,171
	HEALTH INSURANCE	21,406		127,716	614
	LIFE INSURANCE	300		22,020	2
	DISABILITY INSURANCE	1,608		302	8
	SOCIAL SECURITY	7,288		1,616	631
	MEDICARE	1,704		7,918	150
	RETIREMENT	4,665		1,854	21
	TRAINING	720		4,585	600
	UNEMPLOYMENT INSURANCE	221		1,320	104
	WORKERS COMPENSATION	221		325	20
	COINSURANCE	200		241	-200
	VAC/SICK ACCRUAL	1,000		240	0
	TELEPHONE	2,220		1,000	0
	PROFESSIONAL SERVICES	800		2,457	237
	EQUIPMENT MAINTENANCE	1,870		835	35
	RENTALS AND LEASES	900		2,050	180
	DUES	340		800	-100
	GENERAL SUPPLIES	800		340	0
	OFFICE SUPPLIES	4,000		800	0
	POSTAGE	1,800		3,500	-500
	BUILDING MAINTENANCE	14,500		2,000	200
	BOOKS	21,503		14,000	-500
	SUBSCRIPTIONS	4,042		21,503	0
	BOOKS ON TAPE	1,700		4,106	64
	VIDEO CASSETTES	800		1,700	0
	PROGRAMS	2,700		800	0
	BINDING	600		2,700	0
	MISCELLANEOUS	100		300	-300
	EQUIPMENT PURCHASE	1,400		2,100	0
	ELECTRICITY & WATER	3,779		4,000	2,600
	HEATING FUEL	5,000		4,000	221
	SEWER	75		3,477	-1,523
				75	0
	TOTAL LIBRARY	225,807		239,040	13,233

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10-3409	PARKS & RECREATION	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
PARKS REVENUES					
5-001	DAY CAMP	25,000		25,000	0
5-002	POOL SWIMMING LESSONS	2,500		2,500	0
5-003	POOL SEASON PASSES	2,000		1,500	-500
5-004	POOL DAILY ADMISSIONS	2,500		2,500	0
5-005	CONCESSIONS	2,500		2,500	0
5-007	SCHOOL DONATIONS	2,000		2,000	0
5-008	BIDDY BASKETBALL	350		0	-350
5-015	INTEREST INCOME	3,641		5,100	1,459
	TOTAL INCOME (REVENUES)	40,491		74,100	609
	SUBTOTAL OF EXPENDITURES	166,229	211,515	174,862	8,633
	TOTAL APPROPRIATION ON TAX RATE	125,738	211,515	133,762	8,024

10-4520	PARKS & RECREATION	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-110	PERMANENT POSITIONS	35,000	33,913	36,599	1,599
1-120	TEMPORARY POSITIONS	54,191	51,532	54,191	0
1-130	COMMISSIONERS SALARIES	1,200	1,200	1,200	0
1-140	OVERTIME	1,500	1,869	1,800	300
1-210	HEALTH INSURANCE	6,615	8,930	6,756	141
1-215	LIFE INSURANCE	77	99	102	25
1-219	DISABILITY INSURANCE	413	434	436	949
1-220	SOCIAL SECURITY	5,530	5,524	5,629	99
1-225	MEDICARE	1,293	1,292	1,317	23
1-230	RETIREMENT	1,197	1,319	1,267	70
1-240	TRAINING (RED CROSS)	500	330	600	100
1-250	UNEMPLOYMENT INSURANCE	404	142	0	-404
1-260	WORKERS COMPENSATION	4,695	2,356	5,000	305
1-290	COINSURANCE	100	190	100	0
1-291	UNIFORMS	900	973	1,000	100
1-310	PROFESSIONAL SERVICES - ENGINEERING	0	310	0	0
1-341	TELEPHONE	700	742	700	0
1-410	ELECTRICITY	6,500	6,315	6,500	0
1-411	HEATING FUEL	1,800	1,979	1,800	0
1-412	WATER	2,000	2,342	2,250	250

TOWN OF LITTLETON

1-413 SEWER	2,500	1,069	2,500	0
1-430 BUILDING MAINTENANCE	1,500	2,427	2,000	500
1-431 POOL EQUIP. MAINTENANCE	2,000	990	2,000	0
1-550 NOTICES AND PUBLICATIONS	0	33		0
1-610 PARKS OPERATING SUPPLIES	500	1,217	500	0
1-611 POOL OPERATING SUPPLIES	2,500	2,516	4,600	2,100
1-630 EQUIPMENT MAINTENANCE	1,000	931	1,000	0
1-635 GAS AND OIL	925	1,496	1,400	475
1-650 GROUNDSKEEPING	7,500	8,678	7,500	0
1-660 VEHICLE MAINTENANCE	500	807	500	0
1-690 MISCELLANEOUS	0	0	0	0
1-693 CONCESSIONS	2,500	1,864	2,500	0
1-740 PARKS EQUIPMENT PURCHASE	700	379	700	0
1-742 POOL EQUIPMENT PURCHASE	400	2,093	400	0
1-760 RENTALS AND LEASES (CAPITAL EQUIPMENT)	6,089	5,530	6,089	0
1-840 SUMMER PROGRAM	13,000	15,670	15,000	2,000
1-881 PURCHASED SERVICES INTERFUND	0	0	0	0
2-820 PROJECTED USE OF FUND BALANCE	0	44,024	0	0
TOTAL PARKS & RECREATION	166,229	211,515	174,862	8,633

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-4711	DEBT SERVICE				
	2-980 PRINCIPAL OF LT BONDS	50,275	50,578	51,133	858
	4721-2-981 INT EXP-LONG TERM BONDS	43,803	43,501	40,664	-3,139
	4725-1-981 TAX ANTICIPATION NOTES-INT	10,000	0	6,000	-4,000
TOTAL	DEBT SERVICE	104,078	94,078	97,797	-6,281

003-3290 PARKING METERS		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
6-001 PARKING METER REVENUE		20,000		29,000	9,000
6-002 PARKING VIOLATIONS		6,000		6,000	0
6-015 INTEREST INCOME		9,503		6,000	-3,503
TOTAL PARKING METERS		35,503	0	41,000	5,497

003-4210 PARKING METERS		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-120 TEMPORARY POSITIONS		12,488	7,198	14,040	1,553
1-220 SOCIAL SECURITY		774	446	870	96
1-225 MEDICARE		181	104	204	23
1-250 UNEMPLOYMENT		52	16	0	-52
1-260 WORKERS COMPENSATION		0	99	265	265
1-297 UNIFORMS		0	137	500	500
1-440 RENTALS AND LEASES (PARKING LOT)		20,000	1,781	22,000	2,000
1-625 POSTAGE		0	0	45	45
1-630 MAINTENANCE & REPAIR		0	99	250	250
3-740 EQUIPMENT PURCHASE		2,008	667	2,000	-8
3-881 PURCHASED SERVICES INTERFUND		0	0	0	0
TOTAL PARKING METERS		35,503	10,546	40,174	4,671

	2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
SEWER USERS SUBTOTAL	1,037,247		1,060,060	22,813
SEWER REVENUE	550,342		584,519	34,177
SEWER OVERLAY	-5,000		-5,000	0
SEPTIC DISPOSAL	24,000		33,000	9,000
STATE AID WATER POLLUTION	447,931		424,168	-23,763
INTEREST EARNED	19,973		6,000	-13,973
TOTAL SEWER USERS REVENUE	1,037,247	0	1,042,687	22,813
SUBTOTAL OF SEWER EXPENDITURES	1,033,542	1,077,457	1,042,687	9,746

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02-4326 SEWER USERS		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
1-110 PERMANENT POSITIONS		7,131	6,132	15,039	7,908
1-120 TEMPORARY POSITIONS		0	0	1,000	1,000
1-140 OVERTIME		677	1,408	1,265	588
1-210 HEALTH INSURANCE		1,244	0	1,617	373
1-215 LIFE INSURANCE		29	0	40	11
1-219 DISABILITY INSURANCE		158	0	236	78
1-220 SOCIAL SECURITY		653	463	1,037	384
1-225 MEDICARE		153	108	233	80
1-230 RETIREMENT		458	0	642	184
1-250 UNEMPLOYMENT		30	14	0	-30
1-260 WORKERS COMPENSATION		315	369	1,030	715
1-315 MAPPING		12,500	0	12,500	0
1-330 PROFESSIONAL SERVICES (PLANT OPERATION)		315,361	318,904	326,877	11,516
1-397 BIO SOLIDS REMOVAL		74,125	84,876	81,800	7,675
1-398 PROFESSIONAL SERVICES (LAB TESTS)		8,250	6,820	8,250	0
1-550 PRINTING		1,300	898	1,300	0
1-610 SEWER LINE MAINT/MATERIALS		10,700	20,635	10,700	0
1-625 POSTAGE		1,000	1,051	1,000	0
1-630 EQUIPMENT MAINTENANCE AND REPAIR		14,000	8,749	14,000	0
1-631 CLEANING & MONITORING		70,314	68,372	70,000	-314
1-820 MEADOW STREET PUMP STATION PROJECT		0	81,127	0	0
1-881 PURCHASED SERVICES INTERFUND		0	0	0	0
2-820 WWTF ROOF PROJECT - REPL FUNDS		0	4,409	0	0
3-820 WWTF ELECTRIC - REPL FUNDS		0	2,438	0	0
4-820 WW RATE STUDY REPLACEMENT FUND		0	1,500	0	0
TOTAL SEWER OPERATING		518,399	608,272	548,566	30,167

TOWN OF LITTLETON

2002 PROPOSED BUDGET

2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
2-4711 DEBT SERVICE-SEWER BONDS			
1-980 PRINCIPAL			
	290,900	285,900	-5,000
1989 Ser. B	215,000	210,000	
1990 Ser. B	70,000	70,000	
USDA Rural Development	5,900	5,900	
1-981 INTEREST			
	178,285	158,851	-19,434
1989 Ser. B	127,175	127,175	
1990 Ser. B	45,062	40,329	
USDA Rural Development	6,048	5,753	
TOTAL	469,185	444,751	-24,434

2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
2-4913 REPLACEMENT COST RESERVE			
1-930 REPLACEMENT COST RESERVE			
	45,959	0	3,412
TOTAL	45,959	49,371	3,412

12-3401 OPERA HOUSE		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-001 RENTAL FEES		1,000		1,000	0
01-002 USER FEES -- PROFIT		100		100	0
01-003 USER FEES-- NON-PROFIT		50		50	0
01-004 DONATIONS		50		0	-50
00-001 INTEREST INCOME		0		250	250
TOTAL PROJECTED INCOME		1,200	0	1,400	200
SUBTOTAL OF EXPENDITURES		6,409	5,180	7,384	976
TOTAL APPROPRIATION ON TAX RATE		5,209	5,180	5,984	776

12-4621 OPERA HOUSE		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
01-110 PERMANENT POSITION		1,000	1,000	1,000	0
01-220 SOCIAL SECURITY		62	62	62	0
01-225 MEDICARE		15	15	15	0
01-250 UNEMPLOYMENT		7	2	7	0
01-260 WORKERS COMPENSATION		0	25	425	425
01-430 BUILDING MAINTENANCE		3,550	821	3,550	0
1-480 LIABILITY INSURANCE		0	750	750	750
1-610 GENERAL SUPPLIES		1,150	1,283	1,150	0
01-625 POSTAGE		417	22	425	8
01-001 TRANSFER OUT TO GENERAL FUND		0	1,200	425	425
TOTAL OPERA HOUSE		6,409	5,180	7,384	756

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		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
13-3401	Community and Economic Development Fund				
	01-001 RENTAL FEES	***		5,000	5,000
	TOTAL PROJECTED INCOME	0	0	5,000	5,000
	SUBTOTAL OF EXPENDITURES	0	0	5,000	5,000
	TOTAL APPROPRIATION ON TAX RATE	0	0	0	0

		2001 APPROVED BUDGET	2001 ACTUAL EXPENDITURE	2002 PROPOSED BUDGET	CHANGE
13-4191	COMMUNITY AND ECONOMIC DEVELOPMENT FUND				
	01-390 Professional Services	***	0	5,000	5,000
TOTAL	COMMUNITY AND ECONOMIC DEVELOPMENT FUND	0	0	5,000	

TOWN OF LITTLETON
ALL EMEGENCY CALLS

DIAL 9-1-1

Office Hours

<u>OFFICE</u>	<u>HOURS</u>	<u>PHONE/FAX/EXT.</u>	
Fire Department	Monday-Friday	P#603-444-2137	
230 West Main Street	8:00AM-4:00PM	F#603-444-2218	
Library	Monday-Friday	P#603-444-5741	
92 Main Street	10:00AM-7:00PM	F#603-444-1706	
	Saturday		
	10:00AM-2:00PM		
Municipal Offices	Monday-Friday	P#603-444-3996	
125 Main St.-Ste. 200	8:00AM-4:00PM	F#603-444-1703	
Town Manager	Donald Jutton	X-14	
Assist. Town Mgr.	Jason Hoch	X-19	
Dir. Admin. Services		X-13	
Executive Assist.	Cheryl Sargent	X-15	
Office/Fac. Mgr.	Joe Wiggett	X-12	
Planning/Assessing	Carol Cullen	X-16	
Principal Bookkeeper	Karen Noyes	X-11	
Admin. Aide	Linda Dowling	X-10	
Dir. Public Works	Cathy Conway	X-17	
Town Clerk	Monday-Friday	P#603-444-3996x20	
125 Main Street	8:00AM-12:30PM	F#603-444-1715	
Judith White	1:00PM-4:00PM		

Tax Collector	Joe Wiggett	P#603-444-3996x10	
125 Main Street	Monday-Friday	F#603-444-1706	
	8:00AM-12:30PM		
	1:00PM-4:00PM		
Welfare Director	Monday-Friday	P#603-444-3996x22	
125 Main Street	8:00AM-12:30PM	F#603-444-1715	
Joan Santy	1:00PM-4:00PM		
Highway Department	Monday-Friday	P#603-444-5051	
240 West Main St.	6:30AM-3:00PM		
Transfer Station	Tues. & Thurs.	P#603-444-1447	
Mt. Eustis Road	12:00PM-4:00PM		
	Wednesday		
	12:00PM-6:00PM		
	8:00AM-4:00PM	Closed Sunday	
Burn Dump	Tues. & Thurs.	P#603-444-1447	
Mt. Eustis Road	11:00AM-3:00PM		
	Saturday		
	8:00AM-4:00PM		
Sewer Department	Monday-Friday	P#603-444-5400	
Wastewater Plant	6:30AM-3:00PM		
323 Meadow Street			

