

**2009**

# **ANNUAL REPORT**



**TOWN OF LITTLETON**

**NEW HAMPSHIRE**

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## **ELECTED OFFICIALS**

### **Board of Selectmen**

Eddy L. Moore, *Chairman* (2010)  
Edward C. Boynton (2011)  
Ronald J. Bolt (2012)

**Moderator** Gerald Winn (2010)  
**Town Clerk** Judith White (2010)  
**Treasurer** Lillian Rayno (2010)

### **Library Trustees**

Chris Larson (2010)  
Patricia Cowles (2011)  
Tom Loughlin (2011)  
Richard Fritz (2011)  
Pamela Cavanaugh (2012)  
Bill Cushing (2012)  
Robert Record (2010)  
Mary Swinyer (2012)  
Tom Alt (2010)

### **Supervisors of the Checklist**

Bonnie Trahan (2012)  
Gerald LeSage (2010)  
Mary Edick (2014)

### **Park Commissioners**

Jon Wood, Resigned (2011)  
Bryan B. Hadlock (2012)  
Charlie Paradice (2010)

### **Trustees of the Trust Funds**

Stanley Fillion (2011)  
Robert Paddock (2012)  
Charles Buckley (2010)

### **Representatives to the General Court**

Rusty Bulis (2010)  
Brien Ward (2010)

### **State Senator District 1**

John Gallus (2010)

### **Executive Councilor**

Raymond Burton (January 2011)

## **APPOINTED OFFICIALS**

### **Town Government**

Planning/Zoning Clerk	Joanna Ray
Deputy Town Clerk	Bonnie Bowles
Assistant Clerk	Faye White
Executive Secretary/Welfare Director	Cecile Stubbings
Finance Director	Karen Noyes
Finance Assistant	Nicole Adams
Fire Chief	Joe Mercieri, Jr.
Front Desk/Asst. Tax Collector/Welfare	Susan McQueeney
Assessing Clerk	Amy Hatfield
Highway Operations Manager	George Chartier
Landfill/Recycling Manager	Tony Ilacqua
Parks Superintendent	Michael Spaulding
Police Chief	Paul Smith
Recreation Director	Ryan Glass
Tax Collector/Facilities Manager	Joe Wiggett
Town Manager	Charles E. Connell
Water & Light Superintendent	Tom Considine

### **Town/School Budget Committee**

George Kirk (2010)  
Darrell Louis (2012)  
Ed Haines (2011)  
Stan Fillion (2011)  
Linda Warden (2011)  
Steve Kelley, Chairman (2012)  
Jessica Daine (2012)  
Bill Kittridge (2010)  
Brien Ward (2010)

### **Conservation Committee**

Martha Hill, Alternate (2011)  
Connie McDade, Resigned (2010)  
Priscilla Didio, Secretary (2012)  
Charles Richey, Alternate (2012)  
William Nichols, Alternate (2010)  
Val Poulson (2011)  
Carlton Schaller, Alternate (2011)  
Thomas Alt, Chairman (2012)  
Dorothy Corey, Vice Chairman (2010)  
Henry Peterson, Treasurer (2010)  
Joe Evans, Alternate (2011)  
Maria Favaio, Alternate (2010)

### **Planning Board**

Linda MacNeil, V. Chairman (2010)  
Val Poulson (2010)  
Ed Boynton (2011)  
Stacey Hall (2011)  
Charlie Ryan, Chairman (2011)  
Rod Trahan (2011)  
Donna Cahill (2012)

### **Zoning Board of Adjustment**

Eugene Langdoc (2010)  
Donna Trahan (2010)  
Kyle Jensen, Alternate (2011)  
Richard Merrow (2011)  
Eddy Moore, Chairman (2011)  
Michael Lombardi, Vice Chairman (2012)

### **Connecticut River Joint Commission**

Jan Edick

### **Water & Light Commission**

Ralph Ross, President (2010)  
Eddy Moore, Secretary (2011)  
Perry Goodell (2012)

## **APPOINTED OFFICIALS**

### **Public Works**

#### **Highway Department**

George Chartier, Operations Manager  
Peter Kapler, Mechanic  
Edward Parker, Foreman  
William B. Sargent, Heavy Equip. Operator  
Ralph Lucas, Truck Driver  
Robert Borowiec, Light Equip Operator  
Ron Verret, Truck Driver  
Bob Ramsdell, Truck Driver  
Scott Leslie, Truck Driver

Timothy Hines, Truck Driver  
Jeremy Hall, Truck Driver

#### **Transfer Station**

Tony Ilacqua, Operations Manager  
Jacqueline King  
William Zanes  
Brian Patnoe  
Floyd Cawley

### **Police Department**

#### **Full Time**

Paul Smith, Chief  
Stephen Cox, Sergeant  
Steve Keeney, Police Officer  
Chris Tyler, Sergeant  
Michelle Soares, Detective  
Jason Priest, Police Officer  
Gary Hebert, Police Officer  
Scott Moody, Police Officer  
Christopher Coty, Police Officer

James Gardiner, Police Officer  
Steven Jordan, Parking Enforcement  
Aliza Anvari, Prosecutor  
Lori Laduke, Administrative Assistant  
Jamie Allaire, Administrative Assistant

#### **Auxiliary Unit**

Shari Brooks  
Jeff Johnson

### **Fire Department**

#### **Full Time**

Joe Mercieri, Jr., Chief  
Jeff Whitcomb, Captain/EMT-B  
William Brusseau, Lt./EMT-B  
Raymond Bowler, Lt./EMT-B  
James Pineo, Lt./EMT-I  
Nick Antonucci, Lt./EMT-I  
Todd McKee, FF/EMT  
Vanja Antunovic, FF/EMT-I  
Nate Hanson, FF/EMT-I

William Sargent, 2nd Lt./EMT-B  
Wesley Hicks, 2nd Lt./EMT-I  
Greg Bartholomew, FF  
Jason Finkle, FF  
Shawn Grover, FF  
Sarah Dole, FF  
Alan Smith, FF  
Luke Harvey, FF  
Scott Letson, FF  
John Ross Jr, FF  
Keith Reinhard, FF  
Dan Gerlack, FF  
Andrew Buckely, FF  
Nate Landry, FF  
Tyler Murray, FF

#### **Call Company**

James Duranty  
William Sencabaugh, 1st Lt.  
Robert Reinhard, 1st Lt.  
James McMahon, Sr., 1st Lt.-EMT-B

## BOARD OF SELECTMEN'S REPORT

The impact of the recession commanded our attention in 2009, and will again in 2010. The local economic situation presented a mixed bag, however, with more than \$50M dollars' worth of development planned or already under way. The municipal portion of this development included: the completion of the new police station; the Phase I reconstruction of Main Street; the reconstruction of Grove Street, and several town sidewalks; and, the completion of Phase I (structural integrity) of the Opera House renovation. Due to concerns raised by the Department of Cultural Resources about the historic significance of the structure, the plan to replace the Redington Street Bridge was delayed and work won't begin until the summer of 2010. The River Walk Phase II project was also delayed due to engineering concerns raised at the last minute by DOT that will require a new design. The Town assisted the building of the Littleton Food Co-op by sponsoring a Community Development Block Grant loan.

In the face of so much uncertainty about the state biennial budget, we froze certain Town spending during the first half of 2009. This provided stability during that period and we thank the departments for their efforts and patience with this temporary measure. The operating budget for 2010 will be very lean as we had to accommodate the loss of state revenue sharing, increases in health insurance premiums, increases in NH retirement system payments, and a large increase in town debt service. Nevertheless, we were able to produce a proposed Operating Budget that maintains the existing level of service.

A key contributor to keeping costs down in 2010 will be the voter acceptance of the recently concluded renegotiations of the State Employees' Association and the American Federation of State, Country, and Municipal Employees collective bargaining agreements. Everyone involved worked diligently to keep costs down in recognition of the overall economic situation. We are pleased with both new agreements and strongly urge their passage.

Recognizing the need to plan beyond the immediate year, we approved the Planning Board's recommendation to form a Capital Improvements Program Committee. This advisory committee is designed to support the Town Manager, Budget Committee, and Board of Selectmen by anticipating major capital expenses over the next 10 years. The Committee will recommend project priorities and potential funding strategies.

We also approved the formation of a new Local Emergency Planning Committee. An emergency planning exercise this summer revealed some weaknesses in our existing plan. Regrettably, due to budget constraints, remedial action at this time will have to be limited to updating emergency contact information, and expanding and codifying our list of resource providers.

On the 2010 Town Warrant you will notice that on all articles affecting the tax rate the numerical count of selectmen recommending and not recommending approval will be indicated. The same is true for the Budget Committee. Another change you will

note is that requests for appropriations by non-Town entities will appear as petitioned warrant articles. Also, as approved by a charter amendment at the 2009 Town Meeting, the precinct has been eliminated along with the associated "special tax."

We adopted a list of selectmen's priorities and some specific goals. This was done to give residents an idea of the relative importance of various items in the eyes of your selectmen, and to assist the Town Manager in allocating his time and effort. This list of goals and priorities will be reviewed and updated periodically.

Perhaps the highlight of a very busy and productive 2009 was the proclamation of U.S. Senator Judd Gregg Appreciation Day on May 28<sup>th</sup>. The date was picked to coincide with the re-opening of the Opera House and we were honored that Senator Gregg was able to attend the ceremony. The proclamation recognized the senator's many contributions to Littleton over the years including, fittingly, acquiring \$500,000 in grants for Phase I renovations of the Opera House.

Board of Selectmen



## **Town Manager's Report**

It is a pleasure to once again report to you about the significant progress in working to accomplish the goals established by the community. The credit for this progress is shared by the Board of Selectmen, the Town's Leadership Team and the many volunteers who freely put forward their efforts to better the Town of Littleton.

The Main Street Reconstruction Project began in April. Over the next eight months, crews from Northeast Earth Mechanics, administered and monitored by NHDOT engineers, replaced sewer and drainage lines; worked with Littleton Water & Light to replace water valves and re-route water mains in several locations; reclaimed the asphalt covering Main Street; removed the concrete buried beneath the length of Main Street; and, removed and reconstructed sidewalks along Main Street. This exhaustive work interfered with businesses along Main Street as well as Meadow, Cottage and Union Streets. The "No Work" policy on holidays and weekends helped to mitigate the impacts on business. Much credit goes to those business people, customers and residents who handled interruptions with patience and a smile. In December, Northeast Earth moved out of Town for the winter. They will return in the spring for 2-3 weeks to pave the wear course on Main Street and adjust the catch basins and other fixtures to meet the new paving level. They will also deal with any problems that appeared during the winter or throughout the melt in the spring. The project should be complete in May 2010.

The Littleton Police Department building was complete in June of 2009. A dedication ceremony was well attended by dignitaries, officials and residents of Littleton. I said in my brief comments that the building belongs to the taxpayers, business people and residents who live and work in the community – I reiterate that statement here. The Police Department is very satisfied with their new – and permanent – home. It is very functional, reflects the ideas and requirements put forward by the Building Committees, the occupants and the public. It is built for the future.

The Littleton Area Chamber of Commerce and the Littleton Area Historical Society committed to move into the Town Building. Beginning in the spring, the Chamber worked through the design process for offices on the Union Street level. They began the process to receive construction approval from the NH Division of Historic Resources (DHR). In December, the Chamber received the "go ahead" to construct their offices and began the work immediately. The Historical Society, likewise, completed the planning process for the museum to be located on the Riverview level. They are now beginning the coordination process with the DHR with hopes of being fully ready to open in the late spring.

The Police Department hosted two separate Collective Bargaining Negotiations between the Town and the State Employees Association and the American Federation of State, County and Municipal Employees. Negotiating teams represented the respective Union Members and the Selectmen. Discussions lasted nearly six months. Both sets of discussions were progressive, sincere and respectful. Union negotiators came to the table demonstrating their concern for and awareness of the economy. The negotiating teams shared real concern for the community. The reasonable and effective suggestions which were agreed upon will result in considerable savings. The Unions and the Town agreed to wage concessions, overtime conditions and restructured benefit plans. In terms of salary and benefits, the new agreements save more than \$100,000 (more than \$70,000 in salaries and \$40,000 in overtime pay). The Selectmen and the Union Membership are to be complimented for negotiating and ratifying them.

There is one very important point that must be understood. In 2008, the NH Legislature passed a law that provides what is called an "Evergreen" provision. This law provides in part

that, "collective bargaining agreements entered into after the effective date of this section [the 2008 law], if the impasse is not resolved at the time of the expiration of the parties' agreement, the terms of the collective bargaining agreement shall continue in force and effect, including but not limited to the continuation of any pay plan included in the agreement, until a new agreement shall be executed. Provided, however, that for the purposes of this paragraph, the terms shall not include cost of living increases and nothing in this paragraph shall require payments of cost of living increases during the time period between contracts." In simpler terms, if when we attempt to negotiate the next agreements in 2012 we cannot come to terms, the agreement you are asked to approve this year will continue until we do reach an accord – except that no cost of living increases will occur. I am confident that the Unions and the Town will negotiate in good faith in 2012 and arrive once again at an agreement that you, the voters, can support.

With regard to the 2010 Proposed Budget, the Proposed Budget is about \$6,000 (-0.08%) less than the Default Budget. The 2010 Proposed Budget is \$92,000 higher than the Budget you approved for 2009. The Total Operating Expense is 1.71% higher and Total Expenses are 1.20% higher. The budget that you are being asked to approve is cost-conscious while it preserves the level of service you now receive. With the Department Managers, I commit to the Board of Selectmen and to you that we will be prudent in our use of the Budget that you approve.

We will face many challenges in 2010 but working together with the elected and appointed officials, volunteers and Town employees, we can rise to those challenges and continue to move the Town of Littleton forward to a brighter future. Thank you for supporting me and permitting me to serve you.

Respectfully submitted,  
Charles E. Connell  
Town Manager

## **TOWN OF LITTLETON TOWN MEETING WARRANT**

**To the inhabitants of the Town of Littleton in the State of New Hampshire, qualified to vote in Town affairs:**

### **First Session**

You are hereby notified to meet for the First (Deliberative) Session of the Annual Town Meeting, to be held at the Littleton High School Auditorium, Littleton, NH, on the 1st day of February 2010, being Monday, at six o'clock in the evening (6:00 pm). The First (Deliberative) Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

### **Second Session**

You are also notified to meet for the Second Session of the Annual Town Meeting, to elect Town Officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the Littleton Fire Department, 230 West Main Street, Littleton NH, on the 9<sup>th</sup> day of March 2010, being Tuesday, at eight o'clock in the forenoon (the polls are to be open at 8:00 am and may not close prior to 7:00 pm) to act upon the following:

### **Election of Officers**

**Article 1.** To choose necessary officers, including one (1) Selectman, three-year term; one (1) Town Clerk, three-year term; one (1) Moderator, two-year term; one (1) Treasurer, three-year term; one (1) Supervisor of the Checklist, six-year term; one (1) Trustee of the Trust Funds, three-year term; three (3) Library Trustees, three-year term; one (1) Park Commissioner, three-year term; and, one (1) Park Commissioner, one-year term.  
(Ballot Vote).

### **Donation of Land**

**Article 2.** To see if the Town will vote to accept the donation of land made by the Roberts Family Trust to the Town of Littleton. The property in question consists of 0.92 acres of land situated on School Street and is a portion of the lot known as Map 46, Lot 4 of the Littleton Tax Maps. The land thus received will be used to create a sealed water reservoir to support the water system maintained and operated by Littleton Water and Light Department.

### **Acquisition or Sale of Land, Buildings or Both**

**Article 3.** To see if the Town of Littleton will adopt RSA 41:14a wherein the Selectmen shall have the authority to acquire or sell land, buildings, or both. Any such proposed acquisition or sale shall first be submitted for review and recommendation to the Planning Board and Conservation Commission. Thereafter, two public hearings shall be held regarding the proposed acquisition or sale. If a written petition of 50 registered voters is presented to the Selectmen, the proposed acquisition or sale shall be inserted as an article in the warrant for the Town Meeting.

## **Town Budget**

**Article 4.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling **\$7,783,705** (seven million seven hundred eighty-three thousand, seven hundred five dollars)? Should this article be defeated, the default budget shall be **\$7,789,543** (seven million seven hundred eighty-nine thousand five hundred forty-three dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Tax Impact, Proposed: \$6.22

Tax Impact, Default: \$6.22

**Recommended by Selectmen: 3—0**

**Not Recommended by Budget Committee: 8—0—1**

## **Collective Bargaining Agreement: BOS & SEA**

**Article 5.** To see if the Town will vote to approve the cost item included in the collective bargaining agreement reached between the Board of Selectmen and the State Employees' Association, Local 1984, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2010	\$12,335
2011	\$26,054
2012	\$27,329

and further to raise and appropriate the sum of \$12,335 (twelve thousand three hundred thirty-five dollars) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Pursuant to RSA 273-A:12 VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

Tax Impact, 2010: \$0.016      2011: \$0.033      2012: \$0.035

**Recommended by Selectmen: 3—0**

## **Special Town Meeting**

**Article 6.** Shall the Town of Littleton, if Article #5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #5 cost items only? (Majority Vote)

## **Collective Bargaining Agreement: BOS & AFSCME**

**Article 7.** To see if the Town will vote to approve the cost item included in the collective bargaining agreement reached between the Board of Selectmen and the American Federation of State, County and Municipal Employees Council 93, Local 1348 which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2010	\$14,255
2011	\$38,769
2012	\$40,318

and further to raise and appropriate the sum of \$14,255 (fourteen thousand, two hundred fifty five dollars) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Pursuant to RSA 273-A:12 VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed."

Tax Impact, 2010: \$0.018    2011:    \$0.049    2012: \$0.051

**Recommended by Selectmen: 3—0**

### **Special Town Meeting**

**Article 8.** Shall the Town of Littleton , if articles #7 is defeated, authorize the governing body to call one special meeting, at its option, to address article #7 cost items only? (Majority Vote)

### **Town-wide Revaluation**

**Article 9.** To see if the Town will vote to raise and appropriate the sum of \$125,000 (one hundred twenty-five thousand dollars) for the purpose of conducting by contract a revaluation of the Town in 2010. The results of this town-wide revaluation will be effective as of April 1, 2011. This appropriation will be funded by removing \$35,000.00 (thirty-five thousand dollars) from the Town-wide Assessment Expendable Trust Fund created at the 2009 Town Meeting (Article 13) and \$90,000 (ninety thousand dollars) from current year taxation.

Tax Impact, 2010: \$0.114

**Recommended by Selectmen: 3—0**

### **Reconstructing/Re-Paving and Upgrading Various Paved Town Roads**

**Article 10.** To see if the Town will vote to raise and appropriate the sum of \$200,000.00 (two hundred thousand dollars) for the purpose of upgrading and improving the following Town Roads[JW3]:

<i>Joe Lahout Lane (shim &amp; overlay) – estimated cost</i>	<i>\$11,464</i>
<i>Pleasant Street (shim &amp; overlay) – estimated cost</i>	<i>\$41,900</i>
<i>Hilltop Road (shim &amp; overlay) – estimated cost</i>	<i>\$85,800</i>
<i>Patriots Drive (shim &amp; overlay) – estimated cost</i>	<i>\$10,220</i>
<i>Sunset Drive (shim &amp; overlay) – estimated cost</i>	<i>\$12,426</i>
<i>Drew Street (shim &amp; overlay) – estimated cost</i>	<i><u>\$38,190</u></i>
<i>Total</i>	<i>\$200,000</i>

Tax Impact, 2010: \$0.252

**Recommended by Selectmen: 3—0**

### **Reconstruction/Upgrading Various Gravel Town Roads**

**Article 11.** To see if the Town will vote to raise and appropriate the sum of \$40,000 (forty thousand dollars) for the purpose of upgrading and improving two miles of gravel Town Roads. The roads to be upgraded and improved are:

<i>Gannon Road – estimated cost</i>	<i>\$34,400</i>
<i>Williams Road – estimated cost</i>	<i><u>\$ 5,600</u></i>
<i>Total:</i>	<i>\$40,000</i>

Tax Impact, 2010: \$0.051

**Recommended by Selectmen: 3—0**

### **Transfer Station Improvements, Maintenance, Replacement, & Repair Funds**

**Article 12.** To see if the Town will vote to raise and appropriate the sum of \$26,700 (twenty-six thousand seven hundred dollars) to replace equipment and purchase trash bags at the Transfer Station and to provide a one-time offset of diminished revenue received from recyclables, as follows.

Paving improvements: 200 feet by 30 feet, 2 inches thick – Estimated cost \$5,000 (five thousand dollars)

Purchase of trash bags – Estimated cost \$9,200 (nine thousand two hundred dollars)

Replace Storage Container – Estimated cost \$2,500 (two thousand five hundred dollars)

Building, Equipment and Vehicle repairs, replacement and improvements - Estimated cost \$10,000 (ten thousand dollars)

Furthermore, to authorize the withdrawal of \$26,700 (twenty-six thousand seven hundred dollars) from the Transfer Station Enterprise Fund created for the above purposes.

**This will have no tax impact**

**Recommended by Selectmen: 3—0**

### **Purchase of Parks & Recreation Vehicle and Plow**

**Article 13.** To see if the Town will vote to authorize the Selectmen to enter into a 3-year lease/purchase agreement in the amount of \$36,500 (thirty six thousand five hundred dollars) for the purpose of purchasing a pick-up truck, plow and attachments, to replace the 2001 Dodge pick-up truck now in service in the Littleton Parks & Recreation Department and to authorize the Selectmen to trade or dispose of the 2001 Dodge pick-up as best serves the purposes of the Town. Further, to raise and appropriate the sum of \$15,000 (fifteen thousand dollars) for the first year payment of the lease/purchase. This lease/purchase agreement shall contain a municipal escape clause.

Tax Impact, 2010: \$0.019

**Recommended by Selectmen: 3—0**

### **Opera House Furnishings**

**Article 14.** To see if the Town will vote to raise and appropriate up to the sum of \$30,000 (thirty thousand dollars) to purchase furnishings for the Opera House (performing venue) within the Littleton Town Building, as follows:

<i>300 seats</i>	<i>\$10,000</i>
<i>One new stage curtain</i>	<i><u>\$20,000</u></i>
<i>Total:</i>	<i>\$30,000</i>

Tax Impact, 2010: \$0.038

**Recommended by Selectmen: 3—0**

### **Retaining Wall Maintenance Fund**

**Article 15.** To see if the Town of Littleton will vote to create an expendable trust fund pursuant to RSA 31:19-a entitled Retaining Wall Maintenance Expendable Trust Fund for the purpose of providing for maintenance or replacement of retaining walls for which the Town of

Littleton is responsible along federal, state and Town highways and roads, and to raise and appropriate the sum of \$25,000.00 (twenty-five thousand dollars) to be placed in this fund, said amount to come from current year taxation and, to appoint the Selectmen as agents to expend.  
Tax Impact, 2010: \$0.032

**Recommended by Selectmen: 3—0**

#### **Police Special Detail Expendable Trust Fund**

**Article 16.** To see if the Town of Littleton will vote to create an expendable trust fund pursuant to RSA 31:19-a to be known as the Police Special Detail Expendable Trust Fund for Police vehicle repairs and maintenance and administrative costs (including NH State Retirement costs) stemming from Outside Special Details performed by Littleton PD personnel. Further, to raise and appropriate the sum of \$10,000 (ten thousand dollars) to be placed in said fund, that amount representing the non-wage related fees charged for Outside Special Details performed from the existing Special Detail Special Revenue Account, and to appoint the Selectmen as agents to expend.

**This will have no tax impact**

**Recommended by Selectmen: 3—0**

#### **Parks & Recreation Gazebo**

**Article 17.** To see if the Town will vote to raise and appropriate the sum of \$15,000 (fifteen thousand dollars) for the purpose of renovating the gazebo. This appropriation will be funded by removing \$5,000 (five thousand dollars) from the Parks & Recreation Special Revenue Fund and \$10,000 (ten thousand dollars) from current year taxation.

Tax Impact, 2010: \$0.019

**Recommended by Selectmen: 3—0**

#### **Unexpended Conservation Commission Funds[JW5]**

**Article 18.** To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its 2009 annual appropriation, said funds placed in the Conservation Fund. The unexpended portion of its 2009 annual appropriation is \$1 (one dollar).

**This will have no tax impact**

**Recommended by Selectmen: 3—0**

#### **2010 Amendment to the Mount Washington Regional Airport Authority Intermunicipal Agreement**

**Article 19.** To see if the Town of Littleton will vote to adopt the 2010 Amendment to the Mount Washington Regional Airport Authority Intermunicipal Agreement. Copies of the 2010 Amendment, as well as the existing Agreement, are available for review at the Littleton Town Offices, and will also be available the day of the meetings.

#### **Petitioned Article(s)**

##### **Chamber of Commerce Fireworks**

**Article 20.** To see if the Town of Littleton will vote to raise and appropriate the sum of \$6,500 (six thousand five hundred dollars) to donate to the Littleton Area Chamber of Commerce for the purpose of funding a fireworks display on or around July 4, 2010.

**By Petition**

Tax Impact, 2010: \$0.009

**Recommended by Selectmen: 3—0**

**New Sidewalk Construction**

**Article 21.** To see if the Town will vote to raise and appropriate an amount not to exceed \$50,000 (fifty thousand dollars) to construct a sidewalk on one side of Oak Hill Avenue from Elm to Maple Streets.

**By Petition**

Tax Impact, 2010: \$0.063

**Recommended by Selectmen: 3—0**

**Littleton Community Center Match Funds**

**Article 22.** To see if the Town of Littleton will vote to raise and appropriate the sum of \$30,000 (thirty thousand dollars) to donate to the Littleton Community Center capital improvement fundraising drive to match, dollar for dollar, up to \$30,000.00, the amount raised by the LCC Board of Directors.

**By Petition**

Tax Impact, 2010: \$0.038

**Recommended by Selectmen: 3—0**

**Littleton Area Historical Society**

**Article 23.** To see if the Town will vote to raise and appropriate the sum of \$3,600 (three thousand six hundred dollars) to defray the cost of office space rent for the Littleton Historical Society.

**By Petition**

Tax Impact, 2010: \$0.005

**Recommended by Selectmen: 3—0**

**Littleton Football Association**

**Article 24.** To see if the Town will vote to raise and appropriate the sum of \$0.00 (zero dollars) to support the Littleton Football Association club football.

**By Petition**

Tax Impact, 2010: \$0.004

**Not Recommended by Selectmen: 3—0**

**Littleton Main Street Beautification Project**

**Article 25.** To see if the Town will vote to raise and appropriate the sum of \$20,000 (twenty thousand dollars) to donate to the Littleton Main Street Beautification Project to match dollar for dollar up to \$20,000 the amount raised by the Littleton Area Chamber of Commerce and Littleton Main Street Inc.

**By Petition**

Tax Impact, 2010: \$0.026

**Recommended by Selectmen: 3—0**

**Resolution to State Legislators**

**Article 26.** To see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator, the Speaker of the House, and the Senate President.



Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage".

**Noise Ordinance**

**Article 27.** To see

**By Petition**

**Social Service Articles**

**Ammonoosuc Community Health Services, Inc.**

**Article 28.** To see if the Town will vote to raise and appropriate the sum of \$14,350 (fourteen thousand, three hundred fifty dollars) to support the Ammonoosuc Community Health Services, Inc., a non-profit community health center offering a network of affordable primary health services.

Tax Impact, 2010: \$0.018

**Recommended by Selectmen: 3—0**

**American Red Cross**

**Article 29.** To see if the Town will vote to raise and appropriate the sum of \$2,820 (two thousand, eight hundred twenty dollars) to support the American Red Cross.

Tax Impact, 2010: \$0.004

**Recommended by Selectmen: 3—0**

**Boys and Girls Club of the North Country**

**Article 30.** To see if the Town will vote to raise and appropriate the sum of \$10,000 (ten thousand dollars) to support the Boys and Girls Club of the North Country.

**By Petition**

Tax Impact, 2010: \$0.013

**Recommended by Selectmen: 3—0**

**Caleb Interfaith Volunteer Caregivers**

**Article 31.** To see if the Town will vote to raise and appropriate the sum of \$1,650 (one thousand, six hundred fifty dollars) to support the Caleb Interfaith Volunteer Caregivers.

**By Petition**

Tax Impact, 2010: \$0.002

**Recommended by Selectmen: 3—0**

**Grafton County Senior Citizens Council, Inc./Littleton Area Senior Center**

**Article 32.** To see if the Town will vote to raise and appropriate the sum of \$30,000 (thirty thousand dollars) to support the Grafton County Senior Citizens Council, Inc. for services provided by the Littleton Area Senior Center for Littleton residents in 2010. These services include congregate meals, home delivered meals, transportation, adult in-house care, outreach support, ServiceLink support, and more. In 2009, Grafton County Senior Citizens Council, Inc. provided services for 677 Littleton residents, and the cost of providing these services was \$371,108.98

**By Petition**

Tax Impact, 2010: \$0.038

**Recommended by Selectmen: 3—0**

**Life Bridge, Inc.**

**Article 33.** To request the Town approve to raising and appropriating the sum of \$10,000 (ten thousand dollars) for Life Bridge, Inc. To be used for operating costs supporting healthy teen group activities. Life Bridge is a non-profit organization reaching at-risk students with adult mentors within the Greater Littleton area.

**By Petition**

Tax Impact, 2010: \$0.013

**Not Recommended by Selectmen: 2—1**

**Littleton Regional Hospital**

**Article 34.** To see if the Town will vote to raise and appropriate the sum of \$16,080 (sixteen thousand, eighty dollars) to support the Littleton Regional Hospital.

Tax Impact, 2010: \$0.021

**Recommended by Selectmen: 2—1**

**North Country Home Health & Hospice Agency, Inc.**

**Article 35.** To see if the Town will vote to raise and appropriate the sum of \$19,725 (nineteen thousand, seven hundred twenty-five dollars) for the support of the home health care, supportive care, medical hospice and community health programs and services of North Country Home Health & Hospice Agency, Inc. in the fiscal year 2010 for the residents of Littleton, NH.

**By Petition**

Tax Impact, 2010: \$0.025

**Recommended by Selectmen: 3—0**

**North Country Transit**

**Article 36.** To see if the Town will vote to raise and appropriate the sum of \$3,000 (three thousand dollars) to support the North Country Transit.

Tax Impact, 2010: \$0.004

**Recommended by Selectmen: 3—0**

**North Country United Way**

**Article 37.** To see if the Town will vote to raise and appropriate the sum of \$2,922 (two thousand nine hundred twenty-two dollars) to support the North Country United Way. This request represents approximately 50-cents per resident of Littleton, according to the census for the year 2000.

**By Petition**

Tax Impact, 2010: \$0.004

**Not Recommended by Selectmen: 2—1**

**North Country YMCA**

**Article 38.** To see if the Town will vote to raise and appropriate the sum of \$1,650 (one thousand, six hundred fifty dollars) for the purpose of the North Country YMCA, Inc.'s multitude of intergenerational programs offered throughout the year to families and citizens of the Town of Littleton (especially, but not limited to the S.A.F.E. After School Program, summer Soccer &

Field Hockey camps, the Gilbert R. Rhoads Memorial Track Meet and the Youth and Government Program).

**By Petition**

Tax Impact, 2010: \$0.002

**Recommended by Selectmen: 3—0**

**Northern Human Services**

**Article 39.** To see if the Town will vote to raise and appropriate the sum of \$9,506 (nine thousand, five hundred six dollars) to support the Northern Human Services.

Tax Impact, 2010: \$0.012

**Recommended by Selectmen: 3—0**

**Tri-County Community Action Program**

**Article 40.** To see if the Town will vote to raise and appropriate the sum of \$10,500 (ten thousand, five hundred dollars) to support the Tri-County Community Action Program.

**By Petition**

Tax Impact, 2010: \$0.014

**Recommended by Selectmen: 3—0**

Dated and signed on January 22, 2010 and ordered posted by the undersigned members of the Town of Littleton, New Hampshire Board of Selectmen.

— signed —

---

Eddy L. Moore  
Selectman, Chair

— signed —

---

Edward C. Boynton  
Selectman, Vice Chair

— signed —

---

Ronald J. Bolt  
Selectman

# BUDGET OF THE TOWN

OF: LITTLETON, NH

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2010 to December 31, 2010

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date):

1/25/2010

## GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Eddy L. Moore*  
*Edw. L. Boynton*  
*Murray Hunt*

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>GENERAL GOVERNMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	4	236,551	230,127	237,863	
4140-4149	Election, Reg. & Vital Statistics	4	249,811	236,743	257,431	
4150-4151	Financial Administration	4	146,240	130,947	143,630	
4152	Revaluation of Property	4	180,589	121,751	136,014	
4153	Legal Expense	4	95,300	139,569	95,300	
4155-4159	Personnel Administration	4	72,226	61,334	82,190	
4191-4193	Planning & Zoning	4	64,911	69,199	70,516	
4194	General Government Buildings	4	79,475	60,177	58,911	
4195	Cemeteries	4	72,000	72,000	72,000	
4196	Insurance	4	58,468	57,191	61,796	
4197	Advertising & Regional Assoc.	4	32,580	24,046	25,580	
4199	Other General Government	4	55,000	55,000	59,388	
<b>PUBLIC SAFETY</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	4	1,216,473	1,171,153	1,188,887	
4215-4219	Ambulance	4	79,000	78,000	82,120	
4220-4229	Fire	4	952,164	956,476	1,024,369	
4240-4249	Building Inspection					
4290-4298	Emergency Management					
4299	Other (Incl. Communications)	4	151,301	151,324	148,856	
<b>AIRPORT/AVIATION CENTER</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration	4	80,405	73,049	108,075	
4312	Highways & Streets	4	1,112,266	1,000,953	1,126,550	
4313	Bridges	4	3,000	0	3,000	
4316	Street Lighting		43,230	40,697	43,230	
4319	Other					
<b>SANITATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration	4	200	0	0	
4323	Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration					
4414	Pest Control	4	2,725	1,103	2,125	
4415-4419	Health Agencies & Hosp. & Other		92,008	92,008		
<b>WELFARE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.	4	92,369	85,441	130,645	
4444	Intergovernmental Welfare Payments					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation					
4550-4559	Library					
4583	Patriotic Purposes	4	1,500	1,260	1,500	
4589	Other Culture & Recreation		1,950	1,950		
<b>CONSERVATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resources	4	3,470	3,470	4,420	
4619	Other Conservation					
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
<b>DEBT SERVICE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes	4	329,133	329,131	527,501	
4721	Interest-Long Term Bonds & Notes	4	206,544	160,265	199,179	
4723	Int. on Tax Anticipation Notes	4	1,000	0	1,000	
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>CAPITAL OUTLAY</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land		1,433,968	1,433,968		
4902	Machinery, Vehicles & Equipment		18,750	18,600		
4903	Buildings					
4909	Improvements Other Than Bldgs.		980,400	79,972		
<b>OPERATING TRANSFERS OUT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund-Parks/Rec	4	279,848	264,282	286,548	
	To Special Revenue Fund-Transfer Statio	4	385,659	377,914	396,194	
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-	4	1,074,225	915,590	839,242	
	Special Detail	4	13,985	2,746	14,599	
	Parking Meter	4	37,149	35,918	38,655	
	Opera House	4	700	898	34,450	
4915	To Capital Reserve Fund*					
4916	To Exp.Tr.Fund-except #4917*		93,059	93,059		
4917	To Health Maint. Trust Funds*					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
	To Library	4	282,250	282,250	281,941	
<b>OPERATING BUDGET TOTAL</b>		4	10,311,882	8,909,561	7,783,705	

\* Use special warrant article section on next page.

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	Retaining Wall Maintenance Fund	15			25,000	
	Police Special Detail Expendable Trust Fund	16			10,000	
	Conservations Fund	18			1	
	Chamber of Commerce Fireworks	20			6,500	
	Oak Hill Avenue Sidewalk	21			50,000	
	Littleton Community House Matching Fund	22			30,000	
	Littleton Area Historical Society	23			3,600	
	Littleton Football Association	24				2,950
	Littleton Main St Beautification Project	25			20,000	
	Boys & Girls Club of the North Country	30				10,000
	Caleb Interfaith Volunteer Caregivers	31			1,650	
	Grafton Country SR Citizens Council, Inc	32			30,000	
	Life Bridge, Inc.	33				19,000
	North Country Health & Hospice Agency, Inc	35			19,725	
	North Country United Way	37				2,922
	North Country YMCA	38			1,650	
	Tri County Community Action Program	40			10,500	
<b>SPECIAL ARTICLES RECOMMENDED</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>\$208,626</b>	<b>XXXXXXXXXX</b>

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	CBA: BOS & SEA	5			12,335	
	CBA: BOS & AFSCME	7			14,255	
	Town Wide Revaluation	9			125,000	
	Recon, RePave and Upgrade Paved Roads	10			200,000	
	Recon & Upgrade Gravel Roads	11			40,000	
	Transfer Station -equipment/improvements	12			26,700	
	Parks/Rec Vehicle & Plow	13			15,000	
	Opera House Furnishings	14			30,000	
	Parks & Rec Gazebo	17			25,000	
	Ammosusouc Comm Health Services, Inc	28			14,350	
	American Red Cross	29			2,820	
	Littleton Regional Hospital	34			16,080	
	North Country Transit	36			3,000	
	Northern Human Services	39			9,506	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>534,046</b>	<b>XXXXXXXXXX</b>



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes - General Fund		0	0	100
3180	Resident Taxes				
3185	Timber Taxes		12,000	11,919	10,000
3186	Payment in Lieu of Taxes		27,000	36,333	36,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		90,000	101,509	90,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				100
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				2,500
3220	Motor Vehicle Permit Fees		960,000	888,311	900,000
3230	Building Permits		8,000	7,055	8,500
3290	Other Licenses, Permits & Fees		60,000	119,989	15,000
3311-3319	FROM FEDERAL GOVERNMENT		400,000		
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		0	0	0
3352	Meals & Rooms Tax Distribution		280,161	280,161	280,000
3353	Highway Block Grant		160,716	160,716	168,359
3354	Water Pollution Grant		294,370	294,370	0
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS		1,565,119	1,105,208	24,595
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		20,350	25,636	9,500
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		10,000	1,958	1,000
3502	Interest on Investments		20,000	16,733	19,500
3503-3509	Other		115,000	0	60,600

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds-Parks/Rec	17	79,800	51,746	84,500
	Transfer Station	12	302,500	257,117	264,100
	Opera House		600	146	9,155
	Special Detail	16	13,985	4,013	24,599
	Parking Meters		37,149	26,595	38,655
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)		779,855	861,241	839,242
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds	9			35,000
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amount VOTED From F/B ("Surplus")	18	77,559	77,559	1
	Fund Balance ("Surplus") to Reduce Taxes		200,000	200,000	
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			5,514,164	4,528,315	2,921,006

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	10,311,882	7,783,705
Special Warrant Articles Recommended (from page 5)	0	208,626
Individual Warrant Articles Recommended (from page 5)	0	534,046
TOTAL Appropriations Recommended	10,311,882	8,526,377
Less: Amount of Estimated Revenues & Credits (from above)	5,514,164	2,921,006
Estimated Amount of Taxes to be Raised	4,797,718	5,605,371

# DEFAULT BUDGET OF THE TOWN

OF: LITTLETON

For the Ensuing Year January 1, 2010 to December 31, 2010

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

### **Budget Committee if RSA 40:14-b is adopted**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Eddy L. Moore*  
*Edward C. Bryant*  
*Harold B. Bell*

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

Default Budget - Town of LITTLETON FY 2010

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>GENERAL GOVERNMENT</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	236551	2451		239002
4140-4149	Election,Reg.& Vital Statistics	249811	9025		258836
4150-4151	Financial Administration	146240	-3788		142452
4152	Revaluation of Property	180589	-27759		152830
4153	Legal Expense	95300			95300
4155-4159	Personnel Administration	72226	674		72900
4191-4193	Planning & Zoning	64911	6153		71064
4194	General Government Buildings	79475	-23307		56168
4195	Cemeteries	72000			72000
4196	Insurance	58468	3328		61796
4197	Advertising & Regional Assoc.	32580	-7000		25580
4199	Other General Government	55000	4388		59388
<b>PUBLIC SAFETY</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	1216473	21331		1237804
4215-4219	Ambulance	79000	3120		82120
4220-4229	Fire	952164	58171		1010335
4240-4249	Building Inspection				
4290-4298	Emergency Management				
4299	Other (Incl. Communications)	151301	-2445		148856
<b>AIRPORT/AVIATION CENTER</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations				
<b>HIGHWAYS &amp; STREETS</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration	80405	3526		83931
4312	Highways & Streets	1112266	53441		1165707
4313	Bridges	3000	0		3000
4316	Street Lighting	43230	0		43230
4319	Other				
<b>SANITATION</b>					
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration	200	0		200
4323	Solid Waste Collection				
4324	Solid Waste Disposal				
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>WATER DISTRIBUTION &amp; TREATMENT</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv. & Other				
<b>ELECTRIC</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
<b>HEALTH</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4411	Administration				
4414	Pest Control	2725	-800		1925
4415-4419	Health Agencies & Hosp. & Other	92008		-92008	0
<b>WELFARE</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4441-4442	Administration & Direct Assist.	92369	0		92369
4444	Intergovernmental Welfare Pymnts				
4445-4449	Vendor Payments & Other				
<b>CULTURE &amp; RECREATION</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4520-4529	Parks & Recreation				
4550-4559	Library				
4583	Patriotic Purposes	1500			1500
4589	Other Culture & Recreation	1950		-1950	
<b>CONSERVATION</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4611-4612	Admin. & Purch. of Nat. Resources				
4619	Other Conservation	3470	450		3920
4631-4632	REDEVELOPMENT & HOUSING				
4651-4659	ECONOMIC DEVELOPMENT				
<b>DEBT SERVICE</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4711	Princ.- Long Term Bonds & Notes	329133	198368		527501
4721	Interest-Long Term Bonds & Notes	206544	-7365		199179
4723	Int. on Tax Anticipation Notes	1000	0		1000
4790-4799	Other Debt Service				

Default Budget - Town of LITTLETON FY 2010

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	CAPITAL OUTLAY	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land	1433968		-1433968	0
4902	Machinery, Vehicles & Equipment	18750		-18750	0
4903	Buildings				0
4909	Improvements Other Than Bldgs.	980400		-980400	0
	OPERATING TRANSFERS OUT	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	TRANSFER STATION	385659	10901		396560
	PARKS/RECREATION	279848	-105		279743
	PARKING METER	37149	360		37509
	SPECIAL DETAIL	13985	614		14599
	OPERA HOUSE	700	20295		20995
	SIDEWALK/HDRDANT PRECINCT				0
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-	1074225	-230578		843647
4915	To Capital Reserve Fund				
4916	To Exp.Tr.Fund-except #4917	93059		-93059	0
4917	To Health Maint. Trust Funds				
4918	To Nonexpendable Trust Funds				
4919	TO LIBRARY	282250	4347		286597
	TOTAL	10311882	97796	-2620135	7789543

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Explanation for Reductions
4130-4139	Increased wages, Health insurance & NHRS cost	
4140-4149	Increased wages, Health insurance & NHRS cost & election cost	
4150-4151		Changes in staff and benefits & postage cost
4152		Changes in staff and benefits
4155-4159	Increased Workers Comp & physcial & background check cost	
4191-4193	Increased wages, Health insurance & NHRS cost	
4194		Lease agreement paid off & moved opera house cost to Opera House fund
4196	Increased cost of Property Liability Ins added property	
4197		Media cost reduced
4199	Added Airport appropriations per agreement	
4210-4214	Increased wages & benefit cost part of union contract added cost related to new facility for year	
4215-4219	Increase due to agreement/contract	
4220-4229	Increased wages & benefit cost part of agreement & contract, replacement of required firefighting supplies	
4299		Decrease in cost of service
4311	Increased wages, Health insurance & NHRS cost	
4312	Increased wages & benefit cost part of union contract added sidewalk district into highway budget, added lease agreements	
4414		Decrease in cost of training for this service
4619	Increased cost of Dam License & maintenance work	
4711	Added bond principal cost	
4721		Decrease in bond interest
4901		Warrant articles work done related to article or is part of grant/bond work
4902		Warrant article item purchased related to article
4909		Warrant articles work done related to article or is part of grant/bond work
4415-4419		Warrant article item paid
4916		Warrant articles work done related to article or is part of
4589		Warrant article item paid
4912	Increased wages, Health insurance & NHRS cost, added cost for heat, lights, and maintenance of opera house	Paid off lease on tractor
4914		Paid off Bond payment
4919	Increased wages, Health insurance & NHRS cost	

**TOWN OF LITTLETON, NEW HAMPSHIRE "SECOND SESSION" MINUTES  
MARCH 10, 2009**

**ELECTION OF OFFICERS**

Selectman	Ronald Bolt	Votes 958
Trustee of Trust Funds	Robert E. Paddock	Votes 1387
Park Commissioner (Three Year Term)	Bryan B. Hadlock	Votes 913
Park Commissioner (One year Term)	Charles Paradice	Votes 1303
Library Trustees (Three) (Three Year Term)	Pamela Cavanaugh	Votes 1174
	William Cushing	Votes 1115
	Mary Swinyer	Votes 1188
Library Trustee (Two Year Term)	Richard G. Friz	Votes 1339
Supervisor of the Checklist (One Year Term)	Jerry Lesage	Votes 1360

**Amendment to Charter**

**Article 2** Shall the Town of Littleton approve the Charter Amendment summarized below? Amend the Town Charter by repealing Section 12, "Special Tax," and Section 13, "Liens". Section 12 requires that an additional tax be levied upon all properties that abut sidewalks or that are within 500 feet of a hydrant. This special tax is used for the construction, management, maintenance and repair of sidewalks and the rental of hydrants. When repealed, the cost of construction, management, maintenance and repair of sidewalks and the rental of hydrants will be incorporated into the Town's overall tax rate. Section 13 provides for a lien on properties subject to the tax under Section 12, and will have no purpose when Section 12 is repealed. If approved, this amendment shall become effective on April 1, 2009

Article 2 passed.            Yes 805        No 776

**Main Street Reconstruction - Project Phase 1**

**Article 3** To see if the Town will vote to raise and appropriate the sum of \$1,255,968, which together with the \$2,200,000 previously appropriated by the Town under Article 5 at its 2008 annual meeting (which appropriation has not lapsed), represents a total revised cost of \$3,455,968 for the construction and engineering of the Main Street Reconstruction – Phase I. \$500,000 of this appropriation will be funded with a \$500,000 bond previously authorized by the Town under Article 5 at its 2008 annual meeting (which bond has not yet been issued). The \$1,255,968 here appropriated will come from the following sources: (i) New Hampshire Department of Transportation - \$105,838; (ii) Department of Environmental Services Grant - \$60,130; (iii) Littleton Water & Light - \$115,000; and (iv) State Aid Highway Funds - \$975,000. Furthermore, to authorize the Selectmen to apply for, accept and expend grants or other funds that are available for such purpose; and to take any other act relative thereto.

**Recommended by Selectmen**

Article 3 passed.            Yes 998        No 607

### **Sidewalk Replacement Project**

**Article 4** To see if the Town will vote to authorize the Selectmen to expend IAW RSA 33:3-a, II, the sum of \$350,000 for the purpose of repairing additional sidewalks in Town, that amount remaining from the funds obtained from issuance of a Bond approved as Article 8 on the 2008 Annual Town Warrant (Grove Street and Sidewalk Replacement Project, \$1,500,000). There remains \$350,000.00 after completing the proposed sidewalk replacements and the Grove Street reconstruction project under contract. The Selectmen now ask approval to expend up to the \$350,000 remaining to repair additional sidewalks in the Town to the same standard as in the preceding year. Failing the approval by the voters of this request, after completion of the Grove Street Reconstruction Project all remaining proceeds from the Bond will be used to pay the principal of the Bond as it matures.

**(3/5 ballot vote required)**

**Recommended by Selectmen**

Article 4 passed.                      Yes 1158              No 468

### **Parking Lot**

**Article 5** To see if the Town will vote to raise and appropriate the sum of \$250,000 (two hundred fifty thousand dollars) for the purpose of purchasing the parking lot on Green Street (behind the Littleton Diner) and to authorize the issuance of bank note(s) for up to \$250,000 (two hundred fifty thousand dollars) for said purchase in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Selectmen to issue and negotiate such bank notes and to determine the rate of interest thereon; and further to raise and appropriate the sum of \$25,000 (twenty-five thousand dollars) for the first year's payment of the resulting debt service in 2009, and authorize the withdrawal of that amount from the Parking Meter Enterprise Fund established for this purpose. Future payment of debt service will continue to come from the Parking Meter Enterprise Fund.

(Proposed Term 20 Years)

**(3/5 ballot vote required)**

**Recommended by Selectmen**

Article 5 was defeated.              Yes 724              No 898

### **Redington Street Bridge Replacement**

**Article 6** To see if the Town will vote to raise and appropriate the additional sum of \$900,000 (nine hundred thousand dollars) for the construction and engineering of the Redington Street Bridge Replacement Project. This appropriation, together with the \$2,100,000 previously appropriated by the Town under Article 7 at its 2008 annual meeting (which appropriation has not lapsed), recognizes a corrected total project cost of \$3,000,000. The \$900,000 appropriation will come from the following: \$100,000 general taxation this year, \$400,000 from federal funds and \$400,000 from NHDOT funds. Furthermore, to authorize the Selectmen to apply for, accept and expend grants or other funds that are available for such purpose.

**Recommended by Selectmen: 3-0**

Article 6 passed.                      Yes 1338              No 279



### **Purchase of Highway Backhoe**

**Article 7** To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease/purchase agreement in the amount of \$100,000 for the purpose of leasing a backhoe, with attachments, to replace the 1999 Caterpillar Backhoe now in service in the Littleton Highway Department and to authorize the Selectmen to trade the 1999 Caterpillar Backhoe being replaced as part of the lease/purchase agreement for \$25,000 (twenty-five thousand dollars) to reduce the lease/purchase price. The resulting net value of the lease-purchase agreement will then be \$75,000 (seventy-five thousand dollars). Further, to raise and appropriate the sum of \$18,750 (eighteen thousand seven hundred fifty dollars) for the first year payment of the lease/purchase. This lease/purchase agreement shall contain a municipal escape clause.

Article 7 passed.                      Yes 818      No 785

### **Town Budget**

**Article 8** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling **\$7,691,747** (seven million six hundred ninety-one thousand seven hundred forty-seven dollars)? Should this article be defeated, the default budget shall be **\$7,684,058** (seven million six hundred eighty-four thousand fifty-eight dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13,X and XVI, to take up the issue of a revised operating budget only.

Article 8 passed.                      Yes 1044      No 551

### **Fire Department Employee**

**Article 9** To see if the Town will vote to raise and appropriate the sum of \$41,750 (forty-one thousand seven hundred fifty dollars) for the purpose of hiring 1 (one) full-time Firefighter. This appropriation encompasses salary, benefits, uniforms, recruitment and training and other related costs. If approved, salaries, benefits, and related costs will automatically be put into the budget in future years.

Article 9 was defeated.      Yes 718      No 901

### **Reconstructing/Re-Paving and Upgrading Various Paved Town Roads**

**Article 10** To see if the Town will vote to raise and appropriate the sum of \$150,000 (one hundred fifty thousand dollars) for the purpose of upgrading and improving the following Town Roads:

*Church Street – estimated cost \$10,000*

*Cross Street – estimated cost \$5,000*

*Hilltop Road (part of) – estimated cost \$45,000*

*Manns Hill Road (part of) – estimated cost \$50,000*

*Pleasant Street (part of) – estimated cost \$20,000*

*Crushing of pavement for reuse on paved roads – estimated cost \$20,000*

Article 10 passed.                      Yes 1232      No 395

### **Reconstruction/Upgrading Various Gravel Town Roads**

**Article 11** To see if the Town will vote to raise and appropriate the sum of \$28,000 (twenty-eight thousand dollars) for the purpose of upgrading and improving two miles of gravel Town Roads. The roads to be upgraded and improved are *Williams Road, Orchard Hill Road, Mount Misery Road, and Perkins Landing Road*.

Article 11 passed.                      Yes 1099              No 482

### **Street Light Maintenance Fund**

**Article 12** To see if the Town of Littleton will vote to create an expendable trust fund pursuant to RSA 31:19-a entitled Street Light Maintenance Expendable Trust Fund for the purpose of providing for maintenance or replacement of street lights, including on Main Street, and to raise and appropriate the sum of \$52,000 (fifty-two thousand dollars) to be placed in this fund, said amount to come from the 2008 Unreserved Fund Balance and, to appoint the Selectmen as agents to expend.

#### **Recommended by Selectmen**

Article 12 passed.                      Yes 1058              No 573

### **Town-wide Assessment Maintenance Fund**

**Article 13** To see if the Town of Littleton will vote to create an expendable trust fund pursuant to RSA 31:19-a to be known as the Town-wide Assessment Expendable Trust Fund for future revaluation of Littleton and to raise and appropriate the sum of \$37,944 (thirty-seven thousand, nine hundred forty-four dollars) to be placed in said fund, the amount of \$22,444 (twenty-two thousand four hundred forty four dollars) to come from the 2008 Unreserve Fund Balance and \$15,500 (fifteen thousand five hundred dollars) from current year taxation, and to appoint the Selectmen as agents to expend.

#### **Recommended by Selectmen**

Article 13 passed.                      Yes 862              No 744

### **Unexpended Conservation Commission Funds**

**Article 14** To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its 2008 annual appropriation, said funds placed in the Conservation Fund. The unexpended portion of its 2008 annual appropriation is \$3,115 (three thousand one hundred fifteen dollars).

Article 14 passed.                      Yes 1116              No 446

### **Transfer Station Improvements, Maintenance, Replacement, & Repair Funds**

**Article 15** To see if the Town will vote to raise and appropriate the sum of \$80,400 (eighty thousand four hundred dollars) to replace equipment and purchase trash bags at the Transfer Station and to provide a one-time offset of diminished revenue received from recyclables, as follows.

<b>Container</b>	<b>\$ 7,400.00</b>
<b>Purchase trash bags</b>	<b>\$13,000.00</b>

<b>Equipment Repairs</b>	<b>\$10,000.00</b>
<b>Offset Lost Revenue</b>	<b><u>\$50,000.00</u></b>
<b>TOTAL:</b>	<b>\$80,400.00</b>

Furthermore, to authorize the withdrawal of \$80,400 (eighty thousand four hundred dollars) from the Transfer Station Special Reserve Fund created for the above purposes.

Article 15 passed.                      Yes 1222              No 392

### **Discontinue Portion of a Town Road**

#### **Article 16**

To see if the Town of Littleton will vote to "DISCONTINUE" completely approximately 1,409 feet of the existing Hilltop Road from the southeast intersection at Route 18/St. Johnsbury Road running west to the State of New Hampshire bridge passing over Interstate 93, abandonment to occur after the completion of and acceptance by the Littleton Board of Selectmen of approximately 1,442 feet of a new, roadway section of Hilltop Road (built as shown on the 'Hilltop Road Right of Way Relocation and Lot Line Adjustment Plan', dated, 9/17/08, and the 'Hilltop Road Overall Construction Plans', dated, dated 9/20/08; both plans approved by the Littleton Planning Board on 10/07/08). The cost of constructing the new relocated Hilltop Road and removing the existing Hilltop Road will be borne entirely by The Littleton Hospital Association dba, Littleton Regional Hospital.

Article 16 passed.                      Yes 1294              No 321

### **Selectmen's Recommendations on Warrant Articles**

#### **Article 17**

To see if the Town will vote to require that all votes taken by the [advisory budget committee and the] Selectmen regarding budget items or warrant articles be recorded votes and the numerical tally of each such vote be printed on the Town Warrant next to the affected article, pursuant to RSA 32:5, V-a.

Article 17 passed.                      Yes 1287              No 280

### **Petitioned Article(s)**

#### **Economic Development**

**Article 18** To see if the Town of Littleton Voters will vote to raise and appropriate the sum of \$20,000 (twenty thousand dollars) to be used for economic development for Littleton Main Street, Inc. (By Petition)

#### **Not Recommended by Selectmen**

Article 18 was defeated              Yes 489              No 1126

#### **Chamber of Commerce Fireworks**

**Article 19** To see if the Town of Littleton will vote to raise and appropriate the sum of \$6,000. (six thousand dollars) to donate to the Littleton Area Chamber of Commerce for the purpose of funding a fireworks display on or around July 4, 2009.

### **Not Recommended by Selectmen**

Article 19 was defeated.      Yes 705      No 926

### **Littleton Community House and Annex**

**Article 20**    To see

(By Petition)

### **Not Recommended by Selectmen**

Article 20 was defeated.              Yes 476      No 884

### **Mt. Washington Airport**

**Article 21**    To see if the Town of Littleton will vote to raise and appropriate \$0.75 per capita or the sum of \$4,509.00 (four thousand, five hundred nine dollars), to fulfill Littleton's prior commitment to pay its share of the Operating Budget for the Mt. Washington Regional Airport. (By Petition)

### **Recommended by Selectmen**

Article 21 was defeated.              Yes 762      No 801

### **LITTLETON HISTORICAL SOCIETY**

**Article 22**    To see if the Town will vote to raise and appropriate the sum of \$1,950.00 (one thousand nine hundred fifty dollars) to defray the cost of office space rent for the Littleton Historical Society. (By Petition)

### **Recommended by Selectmen**

Article 22 passed.              Yes 994      No 572

### **Taxation Resolution**

**Article 23**    To see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

**"Resolved:** We the citizens of Littleton, NH believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the "Pledge", have an open discussion covering all options and adopt a revenue system that is just and fair."

Article 23 passed.              Yes 1202      No 334

### **Social Service Articles**

### **Alumni Hall Cultural & Interpretive Center**

**Article 24**    To see if the Town will vote to raise and appropriate the sum of \$0.00 (zero dollars) to support the Alumni Hall Cultural & Interpretive Center in Haverhill, NH.

Article 24 passed.              Yes 760      No 700

**Ammonoosuc Community Health Services, Inc.**

**Article 25** To see if the Town will vote to raise and appropriate the sum of \$14,350.00 (fourteen thousand, three hundred fifty dollars) to support the Ammonoosuc Community Health Services, Inc.

Article 25 passed. Yes 1088 No 470

**American Red Cross**

**Article 26** To see if the Town will vote to raise and appropriate the sum of \$2,827.00 (two thousand, eight hundred twenty-seven dollars) to support the American Red Cross, Greater White Mountain Chapter.

Article 26 passed. Yes 1166 No 402

**Boys and Girls Club of the North Country**

**Article 27** To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (two thousand, five hundred dollars) to support the Boys and Girls Club of the North Country.

Article 27 passed. Yes 1142 No 427

**Caleb Interfaith Volunteer Caregivers**

**Article 28** To see if the Town will vote to raise and appropriate the sum of \$1,650.00 (one thousand, six hundred fifty dollars) to support the Caleb Interfaith Volunteer Caregivers.

Article 28 passed. Yes 925 No 632

**Littleton Area Senior Center**

**Article 29** To see if the Town will vote to raise and appropriate the sum of \$27,000.00 (twenty-seven thousand dollars) to support the Littleton Area Senior Center.

Article 29 passed. Yes 1306 No 266

**Littleton Regional Hospital**

**Article 30** To see if the Town will vote to raise and appropriate the sum of \$16,080.00 (sixteen thousand, eighty dollars) to support the Littleton Regional Hospital.

Article 30 was defeated. Yes 752 No 821

**North Country Home Health & Hospice Agency, Inc.**

**Article 31** To see if the Town will vote to raise and appropriate the sum of \$19,725.00 (nineteen thousand, seven hundred twenty-five dollars) to support the North Country Home Health & Hospice Agency, Inc.

Article 31 passed. Yes 1215 No 342

**North Country Transit**

**Article 32** To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (two thousand, five hundred dollars) to support the North Country Transit.

Article 32 passed.                      Yes 1119                      No 445

**North Country YMCA**

**Article 33** To see if the Town will vote to raise and appropriate the sum of \$1,650.00 (one thousand, six hundred fifty dollars) to support the North Country YMCA.

Article 33 passed.                      Yes 990                      No 567

**Northern Human Services**

**Article 34** To see if the Town will vote to raise and appropriate the sum of \$9,506.00 (nine thousand, five hundred six dollars) to support the Northern Human Services.

Article 34 passed.                      Yes 907                      No 640

**Tri-County Community Action Program**

**Article 35** To see if the Town will vote to raise and appropriate the sum of \$10,300.00 (ten thousand, three hundred dollars) to support the Tri-County Community Action Program.

Article 35 passed.                      Yes 969                      No 583

A TRUE COPY ATTEST:

JUDITH F. WHITE  
LITTLETON TOWN CLERK

## Tax Collectors Report

2009

I am pleased to report to you that the fiscal condition of the Littleton Tax Office is good. At the close of business on January 15, 2010, 96 percent of 2008 Property Taxes have been collected.

This office is responsible for collecting revenue for property taxes; yield taxes, (timber), excavation activity taxes, current use taxes, and Sewer Users fees. Collecting this revenue as well as responding to inquiries from banks, mortgage companies, attorneys' offices and the general public in a courteous and timely manner are the major responsibilities of the Tax Collector.

With even higher costs for home heating oil this year, than last year, I know and understand that property taxes will be difficult for some in our community to pay the entire amount due all at one time. I want you to know that I am prepared to work with anyone who finds themselves in these circumstances.

In 2009 I again served as the Workshop Coordinator for the New Hampshire Tax Collectors Association. Each spring the Tax Association holds four workshops, this year they will be held in Marlborough, Concord, Hampton and Littleton. The goal of the association is to provide continuing educational opportunities for all Tax Collectors in the State of New Hampshire.

In 2003 the State of New Hampshire established a program to assist low-income property tax payers. It is my understanding that a similar program will be offered again this year. For everyone who has previously participated in this program they will automatically be sent an application from the Department of Revenue. I will have forms available in this office for those applying for the first time. If anyone has difficulty completing the application I will be pleased to assist.

Sincerely,

Joe Wiggett, Tax Collector

# TAX COLLECTOR'S REPORT

For the Municipality of Littleton Year Ending 12/31/09

## DEBITS

UNCOLLECTED TAXES-		Levy for Year of this Report	PRIOR LEVIES		
BEG. OF YEAR*			(PLEASE SPECIFY YEARS)		
			2008	2007	2006
Property Taxes	#3110	xxxxxx	733,411.84	-	-
Payment in Lieu of Tax		xxxxxx	1,500.00	-	
Land Use Change	#3120	xxxxxx	-	-	
Yield Taxes	#3185	xxxxxx	11,508.70		
Excavation Tax @ \$.02/yd	#3187	xxxxxx	-		
Utility Charges	#3189	xxxxxx	108,612.80	243.45	32.70
Prior Year Deferred Credit Balance			(1,694.88)		
Payment in Lieu of Tax		xxxxxx	-		

### TAXES COMMITTED THIS YEAR

Property Taxes	#3110	15,875,033.45	
Payment in Lieu of Tax		36,333.80	
Land Use Change	#3120	6,717.00	
Yield Taxes	#3185	11,919.16	
Excavation Tax @ \$.02/yd	#3187	-	
Utility Charges	#3189	801,999.44	
		-	

### FOR DRA USE ONLY

### OVERPAYMENT:

Property Taxes	#3110	9,094.05	16,033.46		
Payment in Lieu of Tax	#3180	-			
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189	725.62	-		
Interest - Late Tax	#3190	10,588.10	42,360.62	30.25	-
Penalties	#3190	9,646.92	3,356.43	1,180.52	503.17
<b>TOTAL DEBITS</b>		<b>\$ 16,762,057.54</b>	<b>\$ 915,088.77</b>	<b>\$ 1,434.22</b>	<b>\$ 535.87</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-61  
Rev. 08/05



# TAX COLLECTOR'S REPORT

For the Municipality of Littleton Year Ending 12/31/09

## CREDITS

REMITTED TO TREASURER	Levy for this Year 2009	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2008	2007	2006
Property Taxes	15,108,449.93	459,356.73	-	-
Payment in Lieu of Tax	34,833.80	1,500.00		
Land Use Change	-	-		
Yield Taxes	9,069.73	619.17		
Interest (include lien conversion)	10,588.10	42,360.62	30.25	-
Penalties	9,646.92	3356.43	1,160.52	503.17
Excavation Tax @ \$.02/yd	-			
Utility Charges	677,457.94	68,270.24	243.45	
Conversion to Lien (principal only)	-	336,575.24		
Prepayments	47.76	85.03		
<b>DISCOUNTS ALLOWED</b>				

## ABATEMENTS MADE

Property Taxes	62,682.84	788.17	-	-
Resident Taxes				
Land Use Change	700.00			
Yield Taxes	-	2,642.26		
Excavation Tax @ \$.02/yd				
Utility Charges	4,028.71	-	-	-
Payment in Lieu of Tax	1,500.00			
<b>CURRENT LEVY DEEDED</b>	-			

## UNCOLLECTED TAXES - END OF YEAR #1080

Property Taxes	712,946.97	-	-	
Payment in Lieu of Tax	-			
Land Use Change	6,017.00			
Yield Taxes	2,849.43			
Excavation Tax @ \$.02/yd	-			
Utility Charges	121,238.41	584.88	-	32.70
Prepayments	-	(1,050.00)		
<b>TOTAL CREDITS</b>	<b>\$ 16,762,057.54</b>	<b>\$ 915,088.77</b>	<b>\$ 1,434.22</b>	<b>\$ 535.87</b>
	\$ -	\$ -	\$ -	\$ -

**TAX COLLECTOR'S REPORT**

For the Municipality of Littleton Year Ending 12/31/09

**DEBITS**

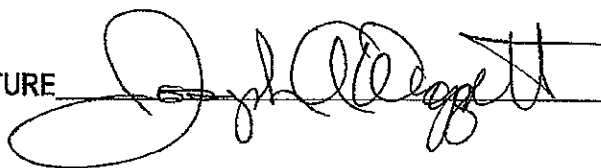
	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2009	2008	2007	2006
Unredeemed Liens Balance at Beg. of Fiscal Year		160,585.03	63,748.56	56,760.53
Liens Executed During Fiscal Year	367,425.37			
Interest & Costs Collected (AFTER LIEN EXECUTION)	6,754.00	13,935.79	16,570.56	4,589.99
Overpayments				
<b>TOTAL DEBITS</b>	<b>\$ 374,179.37</b>	<b>\$ 174,520.82</b>	<b>\$ 80,319.12</b>	<b>\$ 61,350.52</b>

**CREDITS**

REMITTED TO TREASURER:		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2009	2008	2007	2006
Redemptions		127,527.72	69,959.88	46,350.70	34,550.73
Interest & Costs Collected (After Lien Execution)	#3190	6,754.00	13,935.79	16,570.56	4,589.99
Abatements of Unredeemed Liens		3,440.19	5,675.13	-	-
Liens Deeded to Municipality		-	-	-	-
Unredeemed Liens Balance End of Year	#1110	236,457.46	84,950.02	17,397.86	22,209.80
<b>TOTAL CREDITS</b>		<b>\$ 374,179.37</b>	<b>\$ 174,520.82</b>	<b>\$ 80,319.12</b>	<b>\$ 61,350.52</b>
		\$ -	\$ -	\$ -	\$ -

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? YES

TAX COLLECTOR'S SIGNATURE


DATE 1/19/2010

## LITTLETON WATER AND LIGHT DEPARTMENT

**Serving the Community since 1903**

### ANNUAL REPORT SUBMITTAL:

Prelude: In retrospect 2009 was truly not a banner year at the Littleton Water & Light Department (LWL) though it certainly was an eventful one. The department was not spared from the far-reaching effects of a sluggish and at times struggling economy as sales of potable water and electricity fell below the already declining sales of the previous year. The good news was that rates were stable in 2009 and we are anticipating the same going forward, but time will certainly tell.

The LWL participated in many capital and betterment projects in conjunction with the state, town, and other public and non-profit organizations throughout the year. In fact 2009 was our busiest construction seasons on record the most notable being our continual involvement with the Main Street reconstruction project. This project consumed the majority of our time and materials as our full attention was focused on construction activities. LWL personnel kept a close watch on every aspect of the project even on the tasks not directly related to LWL infrastructure and our personnel were a constant presence on the site. Further details will follow in the proceeding paragraphs as to the effort that the LWL made in support of the community.

The Department was fortunate again this year to be guided by a dedicated Board of Water and Light Commissioners that utilized common sense in all aspect of their decision making process. Under the leadership, direction and perseverance of Commissioners Ralph Ross, Eddy Moore and Perry Goodell the Department was truly successful in an unforgettable time in LWL history. This fiscally responsible board made sound and timely business decisions and employed best management practices that were in the best interest of the Department and its customers.

Note to reader: This is a summary report of the noteworthy events that transpired and those significant events that shaped LWL in 2009. Should the reader prefer a detailed report of our operating activities for the year ended 2009 the independent auditors report most likely will be available in April. The year end report can be reviewed either at the LWL office on Lafayette Avenue or at the Town of Littleton offices.

Main Body Content: Most of the utilities across our region, as with many businesses, felt the effects of the sluggish economy and LWL was no exception. Everyone was forced to deal with declining revenues and rising operating costs. The Department's largest budget line item that typically has the greatest impact is the wholesale energy market. The majority of the department's power supply (wholesale) is pre-purchased in advance (similar to your home heating oil pre-buy program though much higher volumes of \$\$) on short-term contracts with multiple suppliers but these contracts do not cover our entire need (load). A certain amount (on average 10% per month) is left to float on the New York Stock Mercantile Exchange (NYMEX) commodities market therefore there is some price instability (risk) associated with all our energy transactions. Small price swings on the market can have a devastating effect on our operating expenses due to the trade volumes. In 2008 oil speculators reacting to geopolitical pressure drove the price of crude oil and natural gas to its highest price ever recorded on the NYMEX commodities spot market, but thankfully those prices fell somewhat throughout 2009 and tended to stabilize our expenses. Though energy price stabilized somewhat our product sales throughout the entire year trended downward at about four (4) percent and eight (8) percent respectively for water and electricity when compared to 2008. This was the second consecutive year that the department experienced a loss of sales in both products in the same year. Though we have had several years where sales have been flat, nothing like this has happened for quite some time. Fortunately for the Department the cost of energy was down slightly from the previous year.

The bottom line in 2009 as far as our rates are concerned was that LWL was able to maintain the same rates structure that was set the previous year. Our residential customers are paying \$ 0.9976 (about 10 cents) per kilowatt-hour for electricity which is one of the lowest rates in New England. Our drinking (potable, tap) water rate is also significantly below the New Hampshire cost per thousand (1000) gallon at \$3.20. To put it into perspective it would cost you \$1,000 to buy 1,000 gallons of bottle water at the store and you get the same out of your tap for \$3.20.

A major event happened on Halloween 2009. At about 6:30 p.m. the entire Town of Littleton as well as many other towns along the Connecticut River lost power. A system/region wide power outage interrupted (some would say spoiled) Halloween activities for many young people across our immediate region. Heavy winds reported throughout the area caused an equipment failure somewhere on the Commerford Station power grid, which facilitated the outage; power was restored about four (4) hours later though all the ghosts and goblins had already gone to bed.

A new payment option was made available to LWL customers due to technological advancements in digital communications. Customers can now authorize LWL to automatically withdraw funds directly from their bank account by setting up an automated clearing house (ACH) or reoccurring debt payment procedure. When set up LWL will, on a monthly basis, request funds from your bank account automatically based on the account information you provided the Department. The operation is seamless to the customer who does not have to think about paying their monthly utility bill. Coming soon in 2010 the Department will be offering on-line bill payment through our web portal. A message will appear on your monthly statement advising you that the links have been established ([www.littletonwaterandlight.org](http://www.littletonwaterandlight.org)).

The installation of automated meter reading (electric) devices that utilize an FM radio signal to carry the data is ongoing. This cutting edge approach to meter reading continues to be fast, accurate, safe and an efficient means to capture monthly electric meter readings. By minimizing the potential for human error digital data (your meter

reading) is managed by a direct computer-to-computer download of information. About fifty (50) percent of our residential customer meters now possess this FM reading capability. In addition to our ongoing efforts to read our electric meters remotely several water meters were fitted with remote reading devices in 2009 and the results are encouraging thus far, our efforts will continue into 2010 to remotely read our water meters. The goal of this program is to ultimately remotely read all LWL billing meters. Unfortunately it is very capital cost intensive and advancement in technology is needed to read and process the billing data on commercial accounts as these meters must measure both energy and load values.

The operational reliability and capacity of our systems were greatly improved this year as both the water and electric infrastructure received much attention. Several major and significant betterment projects were undertaken by the Department in 2009. The overhead lines and utility poles on Grove Street between Highland and Cottage Street were finally moved behind the sidewalk. This was a major success story for the LWL as this project had been in the "works" for many years due to the right-of-way property constraints. A section of underground was also replaced along NH route 18 under the I-93 overpass near the rest area, which is a critical component in the three phase overhead line in that area of town. Both of these projects significantly improved our electrical network reliability.

LWL water works personnel had their busiest construction season on record. Several major water lines were replaced on the distribution network that included full pipe replacements on Redwing Lane and Mill Street. In addition an appreciable amount of time was spent supporting the Town of Littleton sidewalk replacement project as a significant amount of their work interfered with our infrastructure. The Main Street reconstruction project by far consumed almost all of our day from early April through December and kept water works personnel hopping around. All the main line gate valves along the Main Street were replaced with significant sections of water main between the Opera House and Maple Street. LWL personnel were on site and involved in almost every aspect of the Main Street project from water to coming up with a

temporary lighting solution. Our employees performed exceptionally and reportedly represented the LWL in a very professional manner, which comes at no surprise. Our 12" Cast iron transmission main was finally accurately located this year. The more than nine (9) miles of water pipe, installed in 1903, was accurately located and marked utilizing global positioning system (GPS) technologies from the Gale intake to the reservoir on School Street.

It cost the Department a significant amount for the work that the contractor accomplished on Main Street (much with LWL assistance) relative to the water system. Some have called our work involvement with the project as providing an incidental service but those services cost the Department money. There are many instances and situations where the LWL gives back to the town. The Main Street reconstruction project was just an example of how we do give back to the community. The LWL continually interacts with most town agencies and many civic organizations including Littleton Schools and will gladly lend a helping hand. Force account work, materials, and equipment expenses incurred by LWL in support of these type of activities were significant in 2009 and totaled almost \$89,000. This value generally represents charges that were written off by the LWL for one reason or another to support the public good.

Going forward it is still too soon to determine how the economy will contribute to our overall financial stability but the LWL will remain solid. The strength of any organization is measured by the quality, commitment, dedication, and professionalism of its employees to the overall mission of the organization. LWL personnel are among the best trained and they provide unparalleled and unbeatable customer service. We recognize the various needs of our customers and those relationships are important to us and our employees put forth the utmost effort to satisfy those requests. Our customer service reliability and safety have to be exceptional, we expect nothing less. We are committed to excellence and pride ourselves on addressing your concerns in a very timely and precise manner and strive to exceed your expectations. When a trouble call arises the response of our on-call personnel is almost immediate and trucks are rolling typically in thirty- (30) minutes from the first report of a problem.

We give our sincere thanks to our governing board of Commissioners for their selfless commitment to civic duty and a desire to serve the public interest.

Conclusion: The LWL Board of Commissioners invites your participation at the regular meetings that are open to the public and held the first and third Monday's of each month and invite your constructive feedback at any time. Check us out on the web at [www.littletonwaterandlight.org](http://www.littletonwaterandlight.org)

On behalf of the Commissioners, management and the employees of the Littleton Water & Light Department, it has been our honor to serve the citizens of the Town of Littleton and our customers in 2009.

Respectfully submitted on behalf of the Littleton Water & Light Department Board of Commissioners.

Thomas F. Considine  
Manager



# Town of Littleton 2009

## Revenue Report

(unaudited)

Description	2009 Budget	Unaudited 2009 Revenues	Over (Under) Budget
<b>Taxes</b>			
Property Taxes	5,453,054	5,326,927	(126,127)
Land Use Change Tax	-	6,017	6,017
Yield Taxes	12,000	11,919	(81)
Payments in Lieu of Taxes	27,000	36,333	9,333
Excavation Activity Taxes	-	-	-
Int/Penalties on Taxes	90,000	101,508	11,508
<b>License &amp; Permit Fees</b>			
Business Licenses	-	-	-
Motor Vehicle Registration Fees	960,000	888,311	(71,689)
Planning Board - Building Permits	6,000	4,570	(1,430)
Other Licenses, Permits & Fees	17,250	20,056	2,806
<b>From the State</b>			
Shared Revenue	-	-	-
Highway Block Grant	160,716	160,716	-
Rooms & Meals Tax	280,161	280,161	-
Cable Franchise Fee	44,750	44,750	-
Railroad Tax	-	-	-
<b>Other Governmental Revenue</b>			
Income from Departments	15,750	19,752	4,002
Federal Grants	-	-	-
State Grants	-	-	-
Rental of Town Property	5,000	4,680	(320)
Sale of Town Owned Property	10,000	1,958	(8,042)
<b>Miscellaneous Revenues</b>			
Interest on Deposits	15,000	13,882	(1,118)
Insurance Dividends/Reimbursements	-	-	-
Other	4,600	6,190	1,590
Transfer from Capital Reserve	-	-	-
Bond Proceeds -	-	-	-
Vacation Accrual	-	-	-
Use of Surplus to reduce tax rate	-	200,000	200,000
Use of Fund Balance	77,559	77,559	-
<b>Subtotal Operating Revenues</b>	<b>7,178,840</b>	<b>7,205,289</b>	<b>26,449</b>
<b>Outside Board Funds</b>			
Sidewalk/Hydrant	-	-	-
Parks & Recreation	279,848	251,831	(28,017)
Transfer Station	222,100	257,877	35,777
Opera House	600	184	(416)
Drug Forfeiture Fund	-	71	71
Capital Project Fund	2,055,968	5,410,278	3,354,310
Special Detail	13,985	4,025	(9,960)
Grant Fund	-	524,745	524,745
<b>Subtotal Board Funds</b>	<b>2,572,501</b>	<b>6,449,011</b>	<b>3,876,510</b>
<b>Enterprise Funds</b>			
Sewer	1,074,225	1,155,378	81,153
Parking Meters	37,149	26,560	(10,589)
<b>Subtotal Enterprise Funds</b>	<b>1,111,374</b>	<b>1,181,938</b>	<b>70,564</b>
<b>Total</b>	<b>10,862,715</b>	<b>14,836,238</b>	<b>3,973,523</b>

# 2009 Comparative Statement of Appropriations Expenditures

(unaudited)

Unaudited

<i>Description</i>	<i>2009 Budget</i>	<i>2009 Expenditures</i>	<i>Over (Under) Budget</i>
<b><i>General Government</i></b>			
Executive	236,551	230,198	(6,353)
Town Clerk	154,385	144,858	(9,527)
Tax Collector	95,426	91,886	(3,540)
Financial Administration	146,240	130,947	(15,293)
Real Property Appraisal	185,589	121,496	(64,093)
Legal Expense	140,300	139,569	(731)
Personnel Administration	72,226	61,334	(10,892)
Planning & Zoning	64,911	69,199	4,288
General Government Buildings	79,475	60,177	(19,298)
Cemeteries	72,000	72,000	0
Insurance	58,468	57,191	(1,277)
Advertising & Regional Assoc.	32,580	24,046	(8,534)
Other General Government	55,000	55,000	0
<b><i>Public Safety</i></b>			
Police	1,216,472	1,171,153	(45,319)
Dispatch	151,301	151,323	22
Ambulance	79,000	78,000	(1,000)
Fire	952,164	956,476	4,312
<b><i>Highways and Streets</i></b>			
Highway Department	1,112,266	1,000,953	(111,313)
Public Works Administration	80,405	73,049	(7,356)
Bridge Repair	3,000	0	(3,000)
Electricity - Street Lighting	43,230	40,696	(2,534)
<b><i>Sanitation</i></b>			
Landfill	200	0	(200)
<b><i>Health</i></b>			
Animal Control	2,725	1,102	(1,623)
<b><i>Welfare</i></b>			
Welfare	92,369	85,441	(6,928)
<b><i>Culture &amp; Recreation</i></b>			
Patriotic Purposes	1,500	1,259	(241)
<b><i>Conservation</i></b>			
Conservation Commission	3,470	3,470	0
<b><i>Subtotal Operating Expenses</i></b>	<b>5,131,253</b>	<b>4,820,823</b>	<b>(310,430)</b>
<b><i>Debt Service</i></b>			
Princ. - Long Term Bonds & Notes	329,133	329,131	(2)
Interest - Long Term Bonds & Notes	161,544	160,265	(1,279)
Interest - Tax Anticipation Notes	1,000	0	(1,000)
Debt Issuance Cost	0	0	0
<b><i>Subtotal Debt Service</i></b>	<b>491,677</b>	<b>489,396</b>	<b>(2,281)</b>

# 2009 Comparative Statement of Appropriations Expenditures

(unaudited)

Unaudited

<i>Description</i>	<i>2009 Budget</i>	<i>2009 Expenditures</i>	<i>Over (Under) Budget</i>
<b><i>Outside Board Funds</i></b>			
Library Fund	282,250	282,250	0
Sidewalks & Hydrants	0	0	0
Parks & Recreation Fund	279,848	264,282	(15,566)
Transfer Station	385,659	377,913	(7,746)
Opera House	700	898	198
Drug Forfeiture Fund	0	13,673	13,673
Special Detail Fund	13,985	2,745	(11,240)
Capital Project Fund	2,055,968	5,048,558	2,992,590
Grant Fund	0	524,745	524,745
<b><i>Subtotal Board Funds</i></b>	<b>3,018,410</b>	<b>6,515,064</b>	<b>3,496,654</b>
<b><i>Enterprise Funds</i></b>			
Sewer Users Fund	1,069,225	915,590	(153,635)
Parking Meter Fund	37,149	35,918	(1,231)
<b><i>Subtotal Enterprise Funds</i></b>	<b>1,106,374</b>	<b>951,508</b>	<b>(154,866)</b>
<b><i>Other Miscellaneous</i></b>			
	0	0	0
<b><i>Subtotal Other Miscellaneous</i></b>	<b>0</b>	<b>0</b>	<b>-</b>
<b><i>Warrant Articles</i></b>			
Caleb Group Interfaith	1,650	1,650	0
North Country Home Health & Hospice	19,725	19,725	0
Littleton Senior Center	27,000	27,000	0
American Red Cross	2,827	2,827	0
White Mountain Mental Health	9,506	9,506	0
Tri-County CAP	10,300	10,300	0
Recond/Upgrade Gravel Roads	28,000	28,000	0
Upgrade/Improve Roadways	150,000	150,000	0
Highway Dept Backhoe Replacement	18,750	18,599	(151)
Ammonoosuc Community Health	14,350	14,350	0
Transfer Station Improvements	80,400	28,572	(51,828)
Community House Historical Society rent	1,950	1,950	0
Littleton-Lancaster Transport	2,500	2,500	0
North Country YMCA	1,650	1,650	0
Town Wide Assessment Fund	37,944	37,944	0
Boys & Girls Club of N Country	2,500	2,500	0
Conservation Commission Funds	3,115	3,115	0
Street Lighting Maintenance Fund	52,000	52,000	0
Redington St Bridge	100,000	0	(100,000)
<b><i>Subtotal Warrant Articles</i></b>	<b>564,167</b>	<b>412,188</b>	<b>(151,979)</b>
<b>TOTAL BUDGET</b>	<b>10,311,881</b>	<b>13,188,979</b>	<b>2,877,098</b>

Treasurer-Rev-Approp2009

# **REPORT OF TREASURER**

*January 2009-- December 2009*

## **General Fund Checking:**

Beginning Balance	2,012,307
Deposits & Other Transfers	35,034,352
Withdrawals & Other Transfers	35,652,912
Interest Income & Bank Fees	4,698
Ending Balance	<u>1,398,445</u>

## **Investment Cash - General Fund**

Beginning Balance	4,198,068
Deposits & Other Transfers	10,036,000
Withdrawals & Other Transfers	9,135,065
Interest Income & Bank Fees	13,387
Ending Balance	<u>5,112,390</u>

## **Investment Cash - Wastewater Treatment**

Beginning Balance	30,574
Deposits & Other Transfers	85,802
Withdrawals & Other Transfers	-
Interest Income & Bank Fees	(731)
Ending Balance	<u>115,645</u>

Town of Littleton

Trust Funds as of December 2009

		PRINCIPAL			
Name of Trust Fund	Purpose Trust Fund	Balance Beginning Year	Additions/ New Funds Created	Expended During Period	Gain (Loss) on Securities
<b>Littleton Cemeteries</b>	Care	62,665.62	2,600.00	-	(1,560.62)
<b>Community House</b>	Care	41,868.74	-	-	(1,034.74)
Littleton Public Library	Care	111,212.90	-	-	(2,737.37)
Littleton Public Library	Books	194,698.00	-	-	(4,811.76)
Howard J. and Joan Collins	Books	10,563.68	-	-	(272.21)
<b>Total Library</b>		316,474.58	-	-	(7,821.35)
D C Remick	Park Care	7,452.89	-	-	(210.42)
K II Macleod	Pool	7,854.10	-	-	(512.61)
<b>Total Park</b>		15,306.99	-	-	(723.03)
I C Richardson	Dom Science	235.89	-	-	(17.45)
Jeremy Regnier	Scholarship	14,763.36	-	-	(390.74)
H Witham	Scholarship	383.25	-	-	(10.27)
Morris Band Fund	Scholarship	6,166.27	-	-	(154.83)
H T Revoir	Scholarship	12,497.63	-	-	(310.98)
F H Glazier	Scholarship	370.86	-	-	(9.70)
Littleton High School	Scholarship	26,414.27	-	-	(681.97)
B & C Melnick	Scholarship	3,187.83	-	-	(92.46)
J C Macleod	Prizes	6,212.05	-	-	(160.05)
New England Power	Award	1,259.28	-	-	(42.97)
D Enderson	Award	8,738.35	-	-	(293.93)
Nancy Bigelow	Scholarship	31,490.21	-	(598.86)	(729.57)
M Lakeway	Scholarship	1,398.60	-	-	(59.92)
Brooks	Scholarship	13,245.12	1,630.00	-	(346.74)
Patricia Stillings	Scholarship	6,330.87	-	-	(161.36)
Elizabeth McKinnon	Scholarship	16,247.11	569.00	(5,273.11)	(274.95)
Eileen Fahey	Scholarship	26,083.01	-	-	(663.22)
Charles C Crcgie Mem	Scholarship	-	847.62	-	(24.14)
<b>Total School</b>		175,023.96	3,046.62	(5,871.97)	(4,425.25)
D C Remick	Dells Care	7,466.80	-	-	(418.37)
Conservation Comm	Care	8,763.56	9,870.00	-	(290.70)
Cons Com - M. C. Howland	Maintenance	12,547.46	-	-	(408.82)
<b>Total Conservation</b>		28,777.82	9,870.00	-	(1,117.89)
<b>Opera Houses</b>	Care	3,205.11	-	-	(127.89)
<b>Trust Funds Totals</b>		<b>643,322.82</b>	<b>15,516.62</b>	<b>(5,871.97)</b>	<b>(16,810.78)</b>

Town Bldg. & Opera Hs.	Maint. & Repair	-	-	-	-
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<b>Trust Funds Totals</b>		<b>643,322.82</b>	<b>15,516.62</b>	<b>(5,871.97)</b>	<b>(16,810.78)</b>
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Balance End of Period	INCOME				Grand Total Principal & Income of Period
	Balance Beginning Year	Income During Period	Expended During Period	Balance End of Period	
63,705.00	2,455.45	2,081.81	(2,455.45)	2,081.81	65,786.81
40,834.00	1,659.71	1,375.33	(1,659.71)	1,375.33	42,209.32
108,475.53	3,936.64	3,642.44	(3,936.64)	3,642.44	112,117.97
189,886.24	7,718.06	6,408.07	(7,718.06)	6,408.07	196,294.31
10,291.47	890.72	359.19	(890.72)	359.19	10,650.65
308,653.23	12,545.42	10,409.70	(12,545.42)	10,409.70	319,062.93
7,242.47	1,404.84	277.84	-	1,682.68	8,925.15
7,341.49	13,788.05	641.01	-	14,429.06	21,770.54
14,583.96	15,192.89	918.85	-	16,111.74	30,695.70
218.44	501.12	21.71	-	522.83	741.27
14,372.62	1,679.49	519.15	-	2,198.64	16,571.27
372.98	48.92	13.63	-	62.55	435.53
6,011.44	347.29	206.82	-	554.11	6,565.55
12,186.65	1,213.59	418.00	(650.00)	981.59	13,168.24
361.16	37.21	12.90	-	50.11	411.27
25,732.30	3,274.63	907.12	(1,200.00)	2,981.75	28,714.05
3,095.37	704.89	121.78	-	826.67	3,922.04
6,052.00	630.47	200.99	(300.00)	531.46	6,583.46
1,216.31	551.40	55.83	-	607.23	1,823.54
8,444.42	3,645.24	382.29	-	4,027.53	12,471.95
30,161.78	155.23	986.40	(401.14)	740.49	30,902.28
1,338.68	1,160.61	76.07	(100.00)	1,136.68	2,475.37
14,528.38	1,203.13	466.74	(400.00)	1,269.87	15,798.25
6,169.51	457.95	215.21	-	673.16	6,842.67
11,268.05	597.69	403.09	(726.89)	273.89	11,541.94
25,419.79	3,320.14	884.76	(1,500.00)	2,704.90	28,124.69
823.48	-	20.32	-	20.32	843.80
167,773.36	19,529.00	5,912.82	(5,278.03)	20,163.79	187,937.15
7,048.43	2,014.89	240.38	-	2,255.27	9,303.70
18,342.86	2,135.04	598.89	-	2,733.93	21,076.79
12,138.64	4,674.16	533.09	-	5,207.25	17,345.89
37,529.93	8,824.09	1,372.37	-	10,196.46	47,726.38
3,077.22	2,186.83	171.88	-	2,358.71	5,435.93
636,156.69	62,393.39	22,242.75	(21,938.61)	62,697.53	698,854.22
6,856.66	347.26	-	-	7,203.92	7,203.92
636,156.69	69,250.05	22,590.01	(21,938.61)	69,901.45	706,058.14

Town of Littleton

Report of Capital Reserve Funds

Name of Trust Fund	Purpose Trust Fund	PRINCIPAL					INCOME				Grand Total Principal & Income of Period
		Balance Beginning Year	Additions / (Withdrawals) New Funds Created	Expended During Period	Gain (Loss) on Securities	Balance End of Period	Balance Beginning Year	Income During Period	Expended During Period	Balance End of Period	
Littleton School District	Equipment	11,942.96	-	-	-	11,942.96	30,149.45	92.89	-	30,242.34	42,185.30
Littleton School District	Fac Management	72,209.33	-	-	-	72,209.33	11,923.18	185.71	-	12,108.89	84,318.22
LSD	Ed Disabled Children	70,703.67	-	-	-	70,703.67	9,532.40	177.11	-	9,709.51	80,413.18
HJ Gallen Career		44,100.00	54,613.70	(91,501.50)	-	7,212.20	162.17	87.91	-	250.08	7,462.28
<b>Total Schools</b>		<b>198,955.96</b>	<b>54,613.70</b>	<b>(91,501.50)</b>	<b>-</b>	<b>162,068.16</b>	<b>51,767.20</b>	<b>543.62</b>	<b>-</b>	<b>52,310.82</b>	<b>214,378.98</b>
Warrent Article 18	Landfill	153,605.20	-	(6,207.42)	-	147,397.78	2,723.37	354.94	(3,021.88)	56.43	147,454.21
Warrent Article 16	Bridge Cap Res Fund	11,790.70	-	-	-	11,790.70	1,704.05	29.78	-	1,733.83	13,524.53
Warrent Article 25	Sewer Upgrade	1,402.87	-	-	-	1,402.87	404.99	3.97	-	408.96	1,811.83
Warrent Article 18	Vehicle Replacement	14,342.00	-	-	-	14,342.00	4,019.97	40.53	-	4,060.50	18,402.50
Warrent Article 7	Highway Equipment	41,000.00	-	-	-	41,000.00	9,701.29	111.91	-	9,813.20	50,813.20
Warrent Article 12	Opera House	416.57	-	-	-	416.57	1,299.53	3.78	-	1,303.31	1,719.88
Warrent Article 15	Leave Time Liability	76,089.62	-	-	-	76,089.62	12,311.94	195.14	-	12,507.08	88,596.70
Warrent Article 12	Street Light Maint	-	52,000.00	-	-	52,000.00	-	19.28	-	19.28	52,019.28
Warrent Article 13	Town-Wide Assess	-	37,944.00	-	-	37,944.00	-	14.07	-	14.07	37,958.07
<b>Total Town</b>		<b>298,646.98</b>	<b>89,944.00</b>	<b>(6,207.42)</b>	<b>-</b>	<b>382,383.54</b>	<b>32,165.14</b>	<b>773.40</b>	<b>(3,021.88)</b>	<b>29,916.66</b>	<b>412,300.20</b>
<b>Capital Reserve Totals</b>		<b>497,602.92</b>	<b>144,557.70</b>	<b>(97,708.92)</b>	<b>-</b>	<b>544,451.70</b>	<b>83,932.34</b>	<b>1,317.02</b>	<b>(3,021.88)</b>	<b>82,227.48</b>	<b>626,679.18</b>
<b>Grand Total</b>		<b>1,140,925.74</b>	<b>160,074.32</b>	<b>(103,580.89)</b>	<b>(16,810.78)</b>	<b>1,180,608.39</b>	<b>153,182.39</b>	<b>23,907.03</b>	<b>(24,960.49)</b>	<b>152,128.93</b>	<b>1,332,737.32</b>

## TAX EXEMPTIONS AND CREDITS

<u>ELDERLY EXEMPTION OFF ASSESSED VALUATION</u>			
<u>AMOUNT</u>	<u>REQUIRED AGE</u>	<u>INCOME LIMITATION</u>	<u>ASSET LIMITATION</u>
\$35,000	65 TO 74	Not in excess of:	Not in excess of
\$52,500	75 TO 79	\$30,000 if single;	\$75,000, excluding
\$70,000	80 AND UP	\$40,000 if married.	The value of the residence and up to two acres of land.

### TAX LIEN FOR THE ELDERLY AND DISABLED

**Amount**      The assessing officials may annually grant a tax lien for all or part of the taxes due, plus annual interest at 5%.  
Total tax liens on a single property shall not be more than 85% of its assessed value.  
If the property is subject to mortgage, the owner must obtain the mortgage holder's approval of the tax lien.

**Who may Apply:**      Any resident property owner may apply for the lien if he/she:  
A: Is either 65 years of age or eligible under the Federal Social Security Act for the totally and permanently disabled;  
B. Have owned the homestead for at least 5 years; and  
C. Are living in the homestead.

### TYPES OF TAX CREDITS/EXEMPTIONS

#### Off Land Valuation

<b>Blind Exemption</b>	<b>\$15,000</b>	Every inhabitant owning residential real estate, and is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.
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#### VETERANS

<b>Standard</b>	<b>\$300</b>	Every resident who served in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse/ surviving spouse of such resident.
<b>Surviving Spouse</b>	<b>\$700</b>	The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the person does not remarry.
<b>Service-Connected Disability</b>	<b>\$700</b>	Any person who has been honorably discharged and Received a Form DD214, and who has a total and Permanent service-connected disability, or is a double Amputee or paraplegic because of the service-Connected injury, or the surviving spouse of such a Person if such surviving spouse has not remarried.



## SUMMARY OF VALUATION

Annual Report - 2009

CURRENT USE LAND	1,575,300
RESIDENTIAL LAND	86,525,000
COMMERCIAL/INDUSTRIAL LAND	59,925,300
<b>TOTAL TAXABLE LAND</b>	<b>148,025,600</b>
RESIDENTIAL BUILDINGS	246,970,8000
MANUFACTURED HOUSING	13,143,000
COMMERCIAL/INDUSTRIAL BUILD- INGS	1146762,280
<b>TOTAL TAXABLE BUILDINGS</b>	<b>376,876,080</b>
PUBLIC UTILITIES-SECTION A	273,735,380
PUBLIC UTILITIES-SECTION B	
<b>VALUATION BEFORE EXEMPTIONS</b>	<b>798,637,060</b>
BLIND EXEMPTIONS	165,000
ADJUSTED ELDERLY EXEMPTIONS	4,456,333
<b>TOTAL EXEMPTIONS OFF VALUE</b>	<b>4,621,333</b>
<b>VALUATION ON WHICH MUNICIPAL, COUNTY &amp; LOCAL EDUCATION TAX RATE IS COMPUTED</b>	<b>794,015,727</b>
LESS PUBLIC UTILITIES-SECTION A	273,735,380
<b>VALUATION ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED</b>	<b>520,280,347</b>
VETERANS EXEMPTIONS	173,000
DISABLED VETERANS	10,500
<b>TOTAL TAX CREDITS</b>	<b>183,500</b>
NON-TAXABLE LAND AND BUILDINGS	65,836,300

**Town of Littleton**  
**Fixed Asset Report 2009**  
 Thru 12/31/2010

Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
1	North Littleton Rd - Cemetery	Cemetery	Land	0	1/1/1951	2,473.40	0.00	0.00	2,473.40
2	Wheeler Hill Cemetery	Cemetery	Land	0	1/1/2003	22,873.50	0.00	0.00	22,873.50
3	Monroe Road Cemetery	Cemetery	Land	0	1/1/1999	14,549.40	0.00	0.00	14,549.40
4	Broomstick Hill Road - Cemetery	Cemetery	Land	0	1/1/1815	1,081.20	0.00	0.00	1,081.20
5	Slate Ledge Road	Gen Govt	Land	0	1/1/1956	2,006.80	0.00	0.00	2,006.80
6	Brickyard Road	Cul & Rec	Land	0	1/1/1993	12,801.90	0.00	0.00	12,801.90
7	West Main Street	Gen Govt	Land	0	1/1/1888	7,182.00	0.00	0.00	7,182.00
8	Brickyard Road	Gen Govt	Land	0	1/1/1978	9,401.60	0.00	0.00	9,401.60
9	240 West Main Street	Hwy	Land	0	1/1/1957	18,347.50	0.00	0.00	18,347.50
10	230 West Main Street	PS	Land	0	1/1/1985	22,020.60	0.00	0.00	22,020.60
11	West Main Street - Glenwood Ce	Cemetery	Land	0	1/1/1976	55,502.70	0.00	0.00	55,502.70
12	200 Pine Hill Road	Cul & Rec	Land	0	1/1/2003	53,723.40	0.00	0.00	53,723.40
13	Pine Hill Road	Cul & Rec	Land	0	1/1/1901	991.20	0.00	0.00	991.20
14	Skyline Court	Gen Govt	Land	0	1/1/1967	3,876.60	0.00	0.00	3,876.60
15	Richmond St - Eaton Parcel	Cul & Rec	Land	0	1/1/1995	48,355.80	0.00	0.00	48,355.80
16	Sampson Road	Gen Govt	Land	0	1/1/1995	13,982.40	0.00	0.00	13,982.40
17	St Johnsbury Road	Gen Govt	Land	0	1/1/2003	21,114.00	0.00	0.00	21,114.00
18	Dodge Road	Gen Govt	Land	0	1/1/1988	9,877.40	0.00	0.00	9,877.40
19	323 Meadow Street	WWTP	Land	0	1/1/1974	77,872.00	0.00	0.00	77,872.00
20	74 Industrial Park Road	Gen Govt	Land	0	1/1/1990	80,801.00	0.00	0.00	80,801.00
21	Meadow Street	WWTP	Land	0	1/1/1979	41,021.80	0.00	0.00	41,021.80
22	Meadow Street_1	WWTP	Land	0	1/1/1979	34,262.00	0.00	0.00	34,262.00
23	Meadow St_2	WWTP	Land	0	1/1/1979	22,687.00	0.00	0.00	22,687.00
24	Meadow Street_3	WWTP	Land	0	1/1/1979	29,632.00	0.00	0.00	29,632.00
25	Industrial Park Drive	Gen Govt	Land	0	1/1/1978	16,806.40	0.00	0.00	16,806.40
26	Riverside Drive	Gen Govt	Land	0	1/1/1978	20,300.80	0.00	0.00	20,300.80
27	Pine Hill Road	Cul & Rec	Land	0	1/1/1901	392.00	0.00	0.00	392.00
28	92 Main Street	Cul & Rec	Land	0	1/1/1903	5,699.40	0.00	0.00	5,699.40
29	Hillview Terrace	Gen Govt	Land	0	1/1/1964	3,623.40	0.00	0.00	3,623.40

Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
30	Pleasant Street	Gen Govt	Land	0	1/1/1957	4,546.60	0.00	0.00	4,546.60
31	Meadow Street	Gen Govt	Land	0	1/1/1966	12,854.70	0.00	0.00	12,854.70
32	Mill Street	Gen Govt	Land	0	1/1/1981	19,743.90	0.00	0.00	19,743.90
33	Mill Street	Gen Govt	Land	0	1/1/1981	19,396.50	0.00	0.00	19,396.50
34	Mill Street	Gen Govt	Land	0	1/1/1981	19,628.10	0.00	0.00	19,628.10
35	Mill Street	Gen Govt	Land	0	1/1/1981	19,396.50	0.00	0.00	19,396.50
36	Mill Street	Gen Govt	Land	0	1/1/1981	19,396.50	0.00	0.00	19,396.50
37	Mill Street	Gen Govt	Land	0	1/1/1981	19,396.50	0.00	0.00	19,396.50
38	Mill Street	Gen Govt	Land	0	1/1/1978	13,894.40	0.00	0.00	13,894.40
39	165 & 195 Pleasant Street	Cul & Rec	Land	0	1/1/1902	60,192.00	0.00	0.00	60,192.00
40	Union Street - Opera House	Gen Govt	Land	0	1/1/1974	10,833.00	0.00	0.00	10,833.00
41	Union Street - Opera House	Gen Govt	Land	0	1/1/1974	4,113.40	0.00	0.00	4,113.40
42	Union Street	Gen Govt	Land	0	1/1/1956	4,549.90	0.00	0.00	4,549.90
43	Beacon Street	Gen Govt	Land	0	1/1/1964	950.40	0.00	0.00	950.40
44	Union Street	Gen Govt	Land	0	1/1/1956	1,574.30	0.00	0.00	1,574.30
45	Union Street	WWTP	Land	0	1/1/1958	2,502.40	0.00	0.00	2,502.40
46	24 Washington Street	Gen Govt	Land	0	1/1/1938	1,449.00	0.00	0.00	1,449.00
47	Railroad Street	Gen Govt	Land	0	1/1/1956	2,335.50	0.00	0.00	2,335.50
48	Meadow Street	Cemetery	Land	0	1/1/1957	18,974.00	0.00	0.00	18,974.00
49	Meadow Street	Gen Govt	Land	0	1/1/1966	4,843.80	0.00	0.00	4,843.80
50	Industrial Park Road	Gen Govt	Land	0	1/1/1967	21,300.00	0.00	0.00	21,300.00
51	Industrial Park Road	Gen Govt	Land	0	1/1/1967	8,307.00	0.00	0.00	8,307.00
52	South Street	Gen Govt	Land	0	1/1/1956	2,110.60	0.00	0.00	2,110.60
53	77 Riverglan Lane	Gen Govt	Land	0	1/1/1997	64,414.94	0.00	0.00	64,414.94
54	Cottage Street	Gen Govt	Land	0	1/1/1949	10,640.00	0.00	0.00	10,640.00
55	2 Union Street	Gen Govt	Land	0	1/1/1894	2,644.80	0.00	0.00	2,644.80
56	South Street	Gen Govt	Land	0	1/1/1956	34.60	0.00	0.00	34.60
57	Lafayette Avenue - Hobo Island	Gen Govt	Land	0	1/1/1956	2,992.90	0.00	0.00	2,992.90
58	Highland Avenue	Cul & Rec	Land	0	1/1/1990	101,626.00	0.00	0.00	101,626.00
59	Redington Street	Gen Govt	Land	0	1/1/1956	3,027.50	0.00	0.00	3,027.50
60	248 Washington Street	Cul & Rec	Land	0	1/1/1928	2,223.60	0.00	0.00	2,223.60
61	Tamarac Street	Cul & Rec	Land	0	1/1/1990	28,322.00	0.00	0.00	28,322.00
62	Carleton Street	Gen Govt	Land	0	1/1/1887	1,140.30	0.00	0.00	1,140.30
63	Ledgeway Road	Gen Govt	Land	0	1/1/1977	347.40	0.00	0.00	347.40
64	Mt Eustis Road	Gen Govt	Land	0	1/1/1981	12,969.60	0.00	0.00	12,969.60
65	Mt Eustis Road	Cul & Rec	Land	0	1/1/1960	63,655.20	0.00	0.00	63,655.20
66	1213 Mt Eustis Road	TS	Land	0	1/1/1969	42,962.40	0.00	0.00	42,962.40

Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
67	1511 & 1521 Mt Eustis Road	Gen Govt	Land	0	1/1/1993	14,920.20	0.00	0.00	14,920.20
68	Riverwalk Easement - Murro	Gen Govt	Easement	0	1/1/2004	37,950.00	0.00	0.00	37,950.00
69	Riverwak Easement - Renaissanc	Gen Govt	Easement	0	1/1/2004	76,725.00	0.00	0.00	76,725.00
70	Riverwalk Easement - Criswell	Gen Govt	Easement	0	1/1/2004	100.00	0.00	0.00	100.00
71	Home Depot Easement	Gen Govt	Easement	0	1/1/2004	130,400.00	0.00	0.00	130,400.00
72	Kilburn Ledges - Staples	Gen Govt	Easement	0	1/1/1999	183,500.00	0.00	0.00	183,500.00
73	Littleton South Properties	Gen Govt	Easement	0	1/1/1995	38,100.00	0.00	0.00	38,100.00
74	165 & 195 Pleasant Street	Cul & Rec	Land Impr	40	7/1/1970	70,000.00	1,125.00	70,000.00	0.00
75	248 Washington Street	Cul & Rec	Land Impr	20	7/1/1996	48,000.00	2,400.00	34,800.00	13,200.00
76	Retaining Wall	TS	Land Impr	20	7/1/2004	24,610.74	1,230.54	7,998.51	16,612.23
77	Artwork - Library	Cul & Rec	Works Art	0	1/1/1914	15,454.21	0.00	0.00	15,454.21
78	92 Main Street	Cul & Rec	Bldg	100	7/1/1930	35,054.20	350.54	28,218.47	6,835.73
79	165 & 195 Pleasant Street	Cul & Rec	Bldg	60	7/1/1950	56,364.00	469.70	56,364.00	0.00
80	Mt Eustis Road	Cul & Rec	Bldg	50	7/1/1960	4,702.70	47.23	4,702.70	0.00
81	248 Washington Street	Cul & Rec	Bldg	20	7/1/1990	4,581.50	114.44	4,581.50	0.00
82	2 Union Street	Gen Govt	Bldg	150	7/1/1900	28,086.41	165.72	21,540.45	6,545.96
83	24 Washington Street	Gen Govt	Bldg	75	7/1/1938	288.00	3.84	278.40	9.60
84	77 Riverglen Lane	Gen Govt	Bldg	30	7/1/1997	162,638.06	5,421.27	73,187.15	89,450.91
85	240 West Main Street	Gen Govt	Bldg	55	7/1/1957	13,926.20	253.20	13,546.20	380.00
86	230 West Main Street	PS	Bldg	30	7/1/1990	436,325.40	14,544.18	298,155.69	138,169.71
87	323 Meadow Street	WWTP	Bldg	40	7/1/1975	103,894.70	2,597.37	92,206.64	11,688.06
88	Brickyard Road	WWTP	Bldg	30	7/1/1978	624.00	0.00	624.00	0.00
89	New Boiler	Cul & Rec	Bldg Impr	20	7/1/2000	31,594.78	1,579.74	16,587.27	15,007.51
90	Opera House Roof/Renovations	PS	Bldg Impr	20	7/1/2001	27,937.10	1,396.86	13,270.17	14,666.93
91	Renovations/Acquisition	Gen Govt	Bldg Impr	20	7/1/1997	58,147.00	2,907.35	39,249.23	18,897.77
92	Opera House Roof/Renovations	Gen Govt	Bldg Impr	20	7/1/2001	37,032.90	1,851.65	17,590.68	19,442.22

Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
93	Highway Addition	Hwy	Bldg Impr	20	7/1/2001	45,519.28	2,275.96	21,621.62	23,897.66
94	Guardian Generator	PS	Bldg Impr	20	7/1/2001	9,330.16	466.51	4,431.85	4,898.31
95	Roof Repair	PS	Bldg Impr	20	7/1/2004	27,500.00	1,375.00	8,937.50	18,562.50
96	1213 MT Eustis Road	TS	Bldg Impr	20	7/1/2001	375,984.00	18,799.20	178,592.40	197,391.60
97	Roof Replacement	WWTP	Bldg Impr	20	7/1/2003	51,886.50	2,594.33	19,457.48	32,429.02
98	Roof Replacement	Cul & Rec	Bldg Impr	20	7/1/2003	37,440.00	1,985.46	12,621.84	24,818.16
99	1990 Grader 830 Dresser	Hwy	Equip	20	7/1/1989	90,000.00	0.00	90,000.00	0.00
100	1999 Cat Backhoe 416C	Hwy	Equip	8	7/1/1998	75,225.20	0.00	75,225.20	0.00
101	2000 Cat Loader 938 G	Hwy	Equip	8	7/1/2001	85,000.00	0.00	85,000.00	0.00
102	2000 Holder MTC 970	Hwy	Equip	7	7/1/2001	59,260.00	0.00	59,260.00	0.00
103	2003 Sewer Jet	Hwy	Equip	15	7/1/2003	39,875.00	2,658.33	19,937.48	19,937.52
104	2000 Thermal Image Camera	PS	Equip	10	7/1/2000	17,500.00	875.00	17,500.00	0.00
105	Motorola Quantar 25 Watt Base	PS	Equip	5	7/1/2003	12,356.45	0.00	12,356.45	0.00
106	1990 Flat Loader	TS	Equip	20	7/1/1990	59,800.00	1,495.00	59,800.00	0.00
107	Compactor	TS	Equip	20	7/1/1999	42,670.00	2,133.50	24,535.25	18,134.75
108	2000 Bobcat Loader	TS	Equip	8	7/1/2000	19,873.05	0.00	19,873.05	0.00
110	Paper Shredder	TS	Equip	20	7/1/2000	17,450.00	872.50	9,161.25	8,288.75
111	WWT Facility	WWTP	Equip	25	7/1/1990	5,908,400.00	236,336.00	4,844,888.00	1,063,512.00
112	Wastewater Secondary Facility	WWTP	Equip	25	7/1/1990	1,740,000.00	69,600.00	1,426,800.00	313,200.00
113	Mt Eustis Pump Station	WWTP	Equip	25	7/1/1997	781,482.19	31,259.29	422,000.42	359,481.77
114	Meadow Street Pump Generator Meadow Street	WWTP	Equip	25	7/1/2001	27,933.00	1,117.32	10,614.54	17,318.46
115	Street	WWTP	Equip	10	7/1/2002	16,125.00	1,612.50	13,706.25	2,418.75
116	Pump Station - Lisbon	WWTP	Equip	25	7/1/2002	118,770.00	4,750.80	40,381.80	78,388.20
117	Brickyard Road Pump Station	WWTP	Equip	35	7/1/1979	324,895.17	9,282.72	292,405.68	32,489.49
118	1996 John Deere Tractor	Cul & Rec	Vehicle	10	7/1/1996	16,200.00	0.00	16,200.00	0.00
120	2001 Dodge Pickup	Cul & Rec	Vehicle	7	7/1/2001	23,355.00	0.00	23,355.00	0.00
123	1998 Intl 4900 - Trk 7	Hwy	Vehicle	12	7/1/1997	53,742.00	0.00	53,742.00	0.00
124	2000 Intl 4900 - Trk 6	Hwy	Vehicle	12	7/1/1999	56,641.98	4,720.17	54,281.96	2,360.02
125	2001 Dodge Ram Pickup - Trk 1	Hwy	Vehicle	7	7/1/2000	29,475.00	0.00	29,475.00	0.00

Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
127	2002 Intl 4900 - Trk 4	Hwy	Vehicle	12	7/1/2001	80,876.00	6,739.67	64,026.87	16,849.13
128	2001 Ford F-550 - Trk 3	Hwy	Vehicle	7	7/1/2001	54,181.00	0.00	54,181.00	0.00
129	2002 Sweeper, Elgin Whirlwind	Hwy	Vehicle	15	7/1/2002	141,748.90	9,449.93	80,324.41	61,424.49
130	2003 Ford F-550 - Trk 2	Hwy	Vehicle	7	7/1/2003	47,730.00	3,409.30	47,730.00	0.00
131	2005 Intl 7400 - Trk 5	Hwy	Vehicle	7	7/1/2004	116,298.00	16,614.00	107,991.00	8,307.00
132	1979 American Lafrance Ladder	PS	Vehicle	12	7/1/1992	119,048.00	0.00	119,048.00	0.00
133	1995 KME Custom Pumper	PS	Vehicle	15	7/1/1995	168,750.00	5,625.00	168,750.00	0.00
134	1997 Custom Pumper KOVA	PS	Vehicle	15	7/1/1997	192,700.00	12,846.67	173,430.05	19,269.95
138	2000 Crown Victoria	PS	Vehicle	5	7/1/2001	19,955.00	0.00	19,955.00	0.00
139	2002 Crown Victoria	PS	Vehicle	5	7/1/2002	20,718.00	0.00	20,718.00	0.00
141	2003 American Lafrance Ladder	PS	Vehicle	15	7/1/2004	544,000.00	36,266.67	235,733.36	308,266.64
142	2004 Crown Victoria	PS	Vehicle	5	7/1/2004	21,224.00	0.00	21,224.00	0.00
143	1995 Int 4700 Armored Van	PS	Vehicle	5	7/1/2004	38,500.00	0.00	38,500.00	0.00
144	Dells Road Culvert	Gen Govt	Infstr	25	7/1/2004	9,056.56	362.26	2,354.69	6,701.87
145	Slate Ledge Road	Gen Govt	Infstr	30	7/1/2004	175,658.30	5,855.28	38,059.32	137,598.98
146	Washington Street	Gen Govt	Infstr	30	7/1/2004	50,047.88	1,668.26	10,843.69	39,204.19
147	Burdny Road	Gen Govt	Infstr	30	7/1/2004	15,553.40	518.45	3,369.93	12,183.47
148	Riverwalk Pedestrian Bridge	Gen Govt	Infstr	50	7/1/2004	1,049,056.81	20,981.14	136,377.41	912,679.40
149	Washington street	WWTP	Infstr	25	7/1/2004	346,655.15	13,866.21	90,130.37	256,524.78
150	Bishop Street	WWTP	Infstr	25	7/1/2005	283,700.22	11,348.01	62,414.06	221,286.16
151	Union Street	WWTP	Infstr	25	7/1/2006	169,814.09	6,792.56	30,566.52	139,247.57
152	Police Station	PS	Lease Impr	20	7/1/2005	53,977.80	2,698.89	14,843.90	39,133.90
154	2005 Crown Victoria	PS	Vehicle	5	7/1/2005	21,488.00	2,148.80	21,488.00	0.00
155	Radar Trailer	PS	Equip	7	7/1/2005	7,995.00	1,142.14	6,281.77	1,713.23
156	Honda 6000 watt generator	PS	Equip	10	7/1/2005	6,388.00	638.80	3,513.40	2,874.60
157	Centrifuge	WWTP	Equip	25	7/1/2005	112,315.93	4,492.64	24,709.52	87,606.41
158	Upgrade Command Vehicle Inter	PS	Vehicle	5	7/1/2005	10,900.00	1,090.00	10,900.00	0.00
159	Remich Park Walking Path	Cul & Rec	Infstr	20	7/1/2005	24,260.00	1,213.00	6,671.50	17,588.50
160	Fencing at Remick Park	Cul & Rec	Equip	10	7/1/2005	5,925.00	592.50	3,258.75	2,666.25

Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
161	Norton Field Improvements	Cul & Rec	Land Impr	20	7/1/2005	5,733.00	286.65	1,576.58	4,156.42
162	Brickyard Road Pump Station	Cul & Rec	Equip	10	7/1/2005	9,543.24	954.32	5,248.76	4,294.48
163	West Elm Street Paving	Gen Govt	Infstr	10	7/1/2005	17,236.14	1,723.61	9,479.86	7,756.28
164	Tara Lane Paving	Gen Govt	Infstr	10	7/1/2005	9,573.76	957.38	5,265.59	4,308.17
165	Woodside Avenue Parking	Gen Govt	Infstr	10	7/1/2005	4,102.21	410.22	2,256.21	1,846.00
166	Lilac & Oak Hill Paving	Gen Govt	Infstr	10	7/1/2005	11,347.45	1,134.75	6,241.13	5,106.32
167	Highland Avenue Manhole/Paving	Gen Govt	Infstr	10	7/1/2005	58,695.78	5,869.58	32,282.69	26,413.09
168	Maple Street Sidewalk	Gen Govt	Infstr	10	7/1/2005	11,234.20	1,123.42	6,178.81	5,055.39
169	Riverwalk Sidewalk	Gen Govt	Infstr	10	7/1/2005	7,553.20	755.32	4,154.26	3,398.94
174	Brickyard Road	Gen Govt	Infstr	10	7/1/2006	102,919.50	10,291.95	46,313.78	56,605.72
175	Slate Ledge Road	Gen Govt	Infstr	10	7/1/2006	103,087.24	10,308.72	46,389.24	56,698.00
176	Girard Road	Gen Govt	Infstr	10	7/1/2006	13,408.65	1,340.87	6,033.92	7,374.73
178	Copier	Gen Govt	Equip	5	7/1/2005	20,010.00	2,001.00	20,010.00	0.00
179	2006 Thermal Image Camera	PS	Equip	10	7/1/2006	18,000.00	1,800.00	8,100.00	9,900.00
182	Saranac Street Paving	Gen Govt	CIP	0	7/1/2005	6,380.03	0.00	0.00	6,380.03
177	Merrill Road	Gen Govt	Infstr	10	7/1/2006	11,292.48	1,129.25	5,081.63	6,210.85
183	Bleachers - Remich Park	P & R	Equip	10	7/1/2006	10,500.00	1,050.00	4,725.00	5,775.00
180	2006 Ford Crown Victoria	PS	Vehicle	5	7/1/2006	21,755.00	4,351.00	19,579.50	2,175.50
184	WWTP Improvements	WWTP	CIP	0	7/1/2005	20,141.61	0.00	0.00	20,141.61
187	Kelly & Badger Street Impr	WWTP	CIP	0	7/1/2005	449,669.26	0.00	0.00	449,669.26
189	Fairview Street	WWTP	CIP	0	7/1/2006	52,877.15	0.00	0.00	52,877.15
190	WWTP Processing	WWTP	CIP	0	7/1/2006	43,710.83	0.00	0.00	43,710.83
191	JD1545 Front Mount Mower	P & R	Vehicle	7	3/28/2007	29,912.00	4,273.14	14,955.99	14,956.01
192	Opera House Improvements	Gen Govt	CIP	0	5/10/2007	1,435,789.77	0.00	0.00	1,435,789.77
193	Dry Walls	TS	Land Impr	20	10/20/2007	3,700.00	185.00	647.50	3,052.50
194	Security Lights	TS	Bldg Impr	20	4/11/2007	3,400.00	170.00	595.00	2,805.00
195	1994 Int'l 4900 Dump Truck	TS	Vehicle	7	11/15/2007	3,500.00	500.00	1,750.00	1,750.00

Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
196	2008 Int'l 7400 C&C	Hwy	Vehicle	7	7/18/2007	127,533.56	18,219.08	63,766.78	63,766.78
197	2008 F550 Pickup	Hwy	Vehicle	7	8/31/2007	63,791.78	9,113.11	31,895.89	31,895.89
198	2007 Dodge Charger	PS	Vehicle	5	8/17/2007	25,717.91	5,143.58	18,002.53	7,715.38
199	Broomstick Rd	Hwy	Infstr	20	6/19/2007	48,607.27	2,430.36	8,506.26	40,101.01
200	Transfer St	TS	Land Impr	20	1/1/2007	18,406.83	920.34	3,221.19	15,185.64
	Improvements								
201	Guardrail Dells	Hwy	Infstr	20	10/3/2007	9,097.00	454.85	1,591.98	7,505.02
202	Rd/Cottage St								
202	Pleasant St Sidewalk	Hwy	Infstr	20	11/14/2007	47,635.00	2,381.75	8,336.13	39,298.87
203	Manns Hill Rd	Hwy	Infstr	20	8/23/2007	99,338.02	4,966.90	17,384.15	81,953.87
204	Brickyard Road	Hwy	Infstr	20	8/23/2007	89,663.33	4,483.17	15,691.10	73,972.23
205	Bishop Street	Hwy	Infstr	20	8/8/2007	11,199.00	559.95	1,959.83	9,239.17
206	Saranac Street	Hwy	CIP	0	5/31/2007	9,317.50	0.00	0.00	9,317.50
207	Reconstruction								
207	Redington St Bridge	Hwy	CIP	0	3/21/2007	57,548.35	0.00	0.00	57,548.35
208	Vehicle Exhaust	Gen Govt	Bldg Impr	20	7/12/2007	45,900.00	2,295.00	8,032.50	37,867.50
209	Systems								
209	Kelly & Badger St	Gen Govt	Infstr	20	7/25/2007	59,533.46	2,976.67	10,418.35	49,115.11
211	2008 Dodge Charger	PS	Vehicle	5	5/14/2008	22,244.00	4,448.80	11,122.00	11,122.00
212	2008 F550 1 Ton	Hwy	Vehicle	7	9/18/2008	29,647.00	4,235.29	10,588.23	19,058.77
213	2008 F 350	Hwy	Vehicle	7	6/30/2008	29,473.00	4,210.43	10,526.08	18,946.92
214	2008 F550	Hwy	Vehicle	7	6/30/2008	32,916.00	4,702.29	11,755.73	21,160.27
215	International Baler	TS	Equip	7	6/10/2008	53,800.00	7,685.71	19,214.28	34,585.72
215	LD-60-SD								
216	2008-09 Parking	PS	CIP	0	10/15/2008	70,012.17	0.00	0.00	70,012.17
216	Meters								
217	Reddington St	Hwy	Infstr	20	7/10/2008	71,549.00	3,577.45	8,943.63	62,605.37
217	Sidewalk								
218	Oak Hill RD	Hwy	Infstr	20	6/26/2008	63,724.39	3,186.22	7,965.55	55,758.84
218	sidewalk/rd								
219	Willow St	Hwy	Infstr	20	6/26/2008	80,854.01	4,042.70	10,106.75	70,747.26
219	Sidewalk/Road								
220	Lafayette St	Hwy	Infstr	20	6/26/2008	16,251.20	812.56	2,031.40	14,219.80
220	Sidewalk/Rd								
221	Whitcomb Woods	Hwy	Infstr	20	7/10/2008	31,677.75	1,583.89	3,959.73	27,718.02
221	Sidewalk								
222	Chiswick Ave	Hwy	Infstr	20	8/7/2008	28,970.00	1,448.50	3,621.25	25,348.75
222	Sidewalk								
223	High St Sidewalk	Hwy	Infstr	20	8/7/2008	104,939.00	5,246.95	13,117.38	91,821.62
224	Grove St	Hwy	CIP	0	8/21/2008	51,112.02	0.00	0.00	51,112.02
224	sidewalk/Rd/Sewer								
225	Kilburn ST -Sidewalk	Hwy	Infstr	20	9/18/2008	22,700.25	1,135.01	2,837.53	19,862.72
226	Elm St Sidewalk	Hwy	Infstr	20	9/18/2008	37,155.00	1,857.75	4,644.38	32,510.62



Number	Description	Dept Code	Type Code	Life	Purch Date	Purch Price	Cur Depr Ex	Acc Depr	Book Value
227	Merrill St Sidewalk	Hwy	Infst	20	9/18/2008	27,151.00	1,357.55	3,393.88	23,757.12
228	Williams Lane Gravel RD	Hwy	Infst	20	10/16/2008	4,714.50	235.73	589.33	4,125.17
229	Partridge Lake Rd	Hwy	Infst	20	10/16/2008	19,666.20	983.31	2,458.28	17,207.92
230	Dodge Rd-Gravel Rd	Hwy	Infst	20	10/16/2008	9,788.20	489.41	1,223.53	8,564.67
231	Oregon Rd	Hwy	Infst	20	11/12/2008	30,666.70	1,533.34	3,833.35	26,833.35
232	RiverWalk Phase II	Cul & Rec	CIP	0	1/15/2008	16,881.25	0.00	0.00	16,881.25
233	Police Dept Facility	PS	CIP	0	3/24/2008	644,078.50	0.00	0.00	644,078.50
234	Main St-TCSP construction	Hwy	CIP	0	2/12/2008	175,989.26	0.00	0.00	175,989.26
235	Edencroft St-Sidewalk	Hwy	Infst	20	9/10/2008	25,366.98	1,268.35	3,170.88	22,196.10
236	Winter Street - Sidewalk	Hwy	Infst	20	9/10/2008	7,380.00	369.00	922.50	6,457.50
237	McBean St -Rd	Hwy	Infst	20	9/10/2008	8,560.80	428.04	1,070.10	7,490.70
238	Defiberalator	PS	Equip	10	6/14/2007	11,683.14	1,168.31	4,089.09	7,594.05
210	Fairview Street	Gen Govt	Infst	20	8/22/2007	11,650.60	582.53	2,038.86	9,611.74
109A	2 Horizontal Balers	TS	Equip	11	6/23/2008	36,872.40	3,352.04	8,380.10	28,492.30
181	Liberty International 7400	Hwy	Vehicle	7	7/1/2006	131,493.00	18,784.71	84,531.20	46,961.80
186A	Dewatering System	WWTP	Equip	25	8/7/2008	685,832.01	27,433.28	68,583.20	617,248.81
188A	Old Waterford Road	Hwy	Infst	20	1/1/2008	100,503.00	5,025.15	12,562.88	87,940.12
182	John Deere 3520 Tractor	Hwy	Vehicle	7	7/1/2006	33,800.00	4,828.57	21,728.57	12,071.43
79A	2 Union Street	PS	Bldg	150	7/1/1900	21,187.99	125.02	16,249.82	4,938.17
150A	Bronson Street	WWTP	Infst	25	7/1/2006	306,358.56	12,254.34	55,144.53	251,214.03
Total						23,250,726.95	829,981.57	11,202,533.76	12,048,193.19

**PROPERTY TAX RATE  
1993-2009**

	In-Town	County	Local School	State School	Total, Pct 2	Sidewalk Dist	Total, Pct 1
1993	\$8.67	\$1.57	\$23.18		\$33.42	\$0.42	\$33.84
1994	\$8.55	\$1.55	\$23.81		\$33.91	\$0.37	\$34.28
1995	\$8.45	\$1.48	\$25.16		\$35.09	\$0.27	\$35.36
1996	\$5.17	\$1.18	\$17.16		\$23.51	\$0.18	\$23.69
1997	\$5.52	\$1.23	\$17.92		\$24.67	\$0.17	\$24.84
1998	\$6.27	\$1.23	\$17.14		\$24.64	\$0.14	\$24.78
1999	\$7.45	\$1.17	\$7.42	\$6.51	\$22.55	\$0.13	\$22.68
2000	\$5.96	\$1.42	\$11.63	\$6.37	\$25.38	\$0.13	\$25.51
2001	\$6.59	\$1.59	\$11.28	\$6.49	\$25.95	\$0.15	\$26.10
2002	\$6.67	\$1.65	\$12.24	\$6.44	\$27.00	\$0.20	\$27.20
2003	\$7.67	\$1.76	\$14.84	\$5.68	\$29.95	\$0.23	\$30.18
2004	\$8.74	\$1.88	\$19.96	\$4.46	\$35.04	\$0.36	\$35.40
2005	\$5.41	\$1.11	\$11.13	\$2.57	\$20.22	\$0.24	\$20.46
2006	\$5.60	\$0.86	\$10.27	\$2.46	\$19.19	\$0.10	\$19.29
2007	\$6.40	\$1.11	\$11.04	\$2.28	\$20.83	\$0.16	\$20.99
2008	\$6.78	\$1.14	\$11.26	\$2.62	\$21.80	\$0.14	\$21.94
2009	\$6.90	\$1.05	\$10.57	\$2.54	\$21.06	\$0.00	\$21.06

# **LITTLETON FIRE RESCUE**

## **2009 Annual Report**

The most valuable resources of the Fire Department are the dedicated men and women who are responsible for emergency responses and daily functions required for operating and maintaining the department in a professional manner.

### **OUR VISION**

To be recognized by our community and employees as:  
A model of excellence in providing services thru Education, Prevention, and Mitigation;  
A Department that is synonymous with the term leadership;  
A Department that fosters an environment of involvement, trust and cohesion;  
A Department responsive to the community's needs and concerns.

### **OUR MISSION STATEMENT**

It is the mission of the Littleton Fire Rescue— Littleton NH., to strive to be on the cutting edge of excellence by exceeding expectations in providing fire suppression, rescue and hazardous materials control.

We, the individuals who make up Littleton Fire Rescue form a united team of professionals who are committed to the following values:

- The elimination of loss of life, injuries, and destruction of property from fire through proactive fire safety education and code enforcement.
- The protection of all individuals; residents, guests or visitors alike, through the application of state of the art firefighting and rescue techniques.
- The department will provide fire prevention and education to all segments of the population through a comprehensive program delivered in a professional manner.
- The defense of our natural resources from uncontrolled releases of hazardous materials into the environment.
- To be responsive to the needs of the citizens and community.
- To promote teamwork and fellowship by creating an atmosphere of openness and caring.
- To stimulate a sense of vision by encouraging innovation and change.
- To foster a positive attitude about ourselves, our community and our department.

### **Staffing**

The Fire Department employs eight full-time firefighters, a full-time chief and 19 Call Company firefighters.

### **Full-time Officers and Firefighters**

Currently we employ eight full-time firefighters that consist of one Captain, four Lieutenants and three Firefighters. The full-time staff is composed of four platoons with two full-time personnel on each platoon. Full time duties consist of fire and emergency medical response, training assignments, public education, maintaining records, maintaining equipment and the fire house. Full-time Officers and firefighters maintain a high level of training and dedication in serving our community.

### **Littleton Fire Department Call Company**

We are extremely fortunate to now have 19 dedicated Call Company firefighters. Our Call

Company firefighters are extremely active. In 2009 the Call Company responded to 367 calls for service where additional personnel beyond the two-firefighter staffing, were needed. Three hundred and sixty-seven calls represent 60% of the emergency calls answered by Littleton Fire Rescue. Call Company personnel Whether it is a cold winter night, a hot summer day, a holiday or perhaps a family event, these dedicated men and woman of the Littleton Call Company leave the comforts of their homes, their jobs and their loved ones to come to the aid of our residents. Littleton's Call Company is rich with tradition and pride. I would like to thank all the Call Company members for their continuing support and dedication in serving our community to save lives and preserve property. Thank you!

### **Call Company Recruitment**

You won't get rich, but you will have a lot of fun and satisfaction. We are looking for a few good men and women to join the Call Company ranks. Can't fight fires, think you are too old? No problem! We are looking for people who can help in the many facets of emergency services delivery. Perhaps you can type, operate a computer, had previous experience as a firefighter, worked as an accountant, actuary or operated heavy equipment; don't worry, we can find a position for you. Please contact the Littleton Firehouse at 444-2137 to pickup an application. Thank you!

### **High School Internship Program**

Littleton Fire Rescue has partnered with the Littleton High School Vocational Education Department to offer a firefighter internship opportunity to area high school students. The internship program is now in its third year. The program offers young men and women the opportunity to experience what it is like to work for a fire department. Students learn skills and concepts that they will need to prepare them for the State of New Hampshire Firefighter Level 1 certification program. The internship program combines fire fighting, fire prevention and emergency medical services into a comprehensive "head start" program. In 2009 the program had three high school interns who learned CPR, use of personnel protective clothing, care and maintenance of fire hose, types of fire extinguishers and their proper use, proper techniques to tie rescue knots and much more. In 2009, two of our three interns enter the State of New Hampshire Firefighter Level 1 certification class, where once completed, they shall graduate as certified firefighters. One of our previous intern graduates is now pursuing a college degree in fire administration. Please contact the Fire Chief or your high school guidance counselor for more information on the intern program.

### **Public Fire Education**

In 2009 Littleton Fire Rescue conducted 159 CPR classes which equates to 1,193 classroom hours. All public fire education is provided free of charge. We offer CPR, extinguisher and fire safety classes to businesses, students and residents. Each year, especially during Fire Prevention Week, we visit the students in the schools to teach them fire safety lessons and to provide a unique gift. If you are interested in becoming CPR certified or learning how to select and use a fire extinguisher, please contact the firehouse at 444-2137 to schedule a class.

### **Emergency Management**

The Fire Department is responsible for long term emergency planning as well as maintaining the Town of Littleton's Local Emergency Response Plan. In 2009, Littleton Fire Rescue and Littleton Police participated in the Trans Canada Functional exercise. The exercise was evaluated by both State and Federal evaluators. The final evaluation complemented both the fire and police chiefs for coordinating their personnel to manage the numerous problems and challenges that the exercise provided. Areas that were cited as needing improvement were: improving GIS mapping; improve

radio, phones and data communication equipment; the creation / construction of a community emergency operations center which is ADA accessible; the need to acquire more personnel to help answer phones, take messages and disseminate information. Littleton scored high points in the areas of organizational interoperability; emergency response; coordination of municipal resources and utilization of the Local Emergency Response Plan. Also in 2009, our community was faced with the H1N1 pandemic. Working closely with both State and Regional health agencies, Littleton has been able to maintain a state of readiness as well as respond to the needs of our residents. H1N1 immunization clinics were made available to our residents and proved to be very successful. H1N1 immunizations are now being offered to all residents and can be acquired thru community immunization clinics and your personal health care provider.

## **Fire House**

In 2009, the building and parking lot flooding issue caused by rain water and snow melt runoff was resolved. Curbing and drainage placed in Boynton Lane now diverts the water to storm water catch basins. Also in 2009, thru a generous donation from Mr. Peter Gauthier of Gauthier Signs, Littleton Fire Rescue was able to replace the fire department sign that is located in the stone planter in front of the fire house. The sign was designed, built and installed by Mr. Gauthier. We would like to thank Mr. Gauthier for his generous donation! The fire house also received a new set of outdoor lights. The original lights had rusted. Thru the work of both full-time and call firefighters, we were able to replace and also rebuild several of the outdoor light fixtures.

## **Hydrant Maintenance**

Hydrant maintenance entails the flagging of hydrants and the shoveling of snow from the hydrants during the winter months. Currently firefighters have been given the responsibility to mark the hydrants by using whips and orange banners, so that the hydrants can be found during a heavy snowfall. Firefighters have also been given the task to clear the snow from all the fire hydrants. We ask you to please assist your firefighters by removing snow from a hydrant that is located near your home or located on your street.

## **Apparatus**

Current apparatus in the Department includes:

Engine 3 1995 KME Class A Pumper	Age: 15 years old
Engine 6 1997 KME Class A Pumper	Age: 13 years old
Ladder 1 2003 American LaFrance 110 foot aerial	Age: 7 years old
Tanker 1 1985 Chevrolet Tanker	Age: 25 years old
Utility 1 2000 Dodge Ram pickup truck (refurbished public works truck)	Age: 10 years old

## **Apparatus Maintenance**

Due to the increased technicality and sophistication of fire apparatus, the department has shifted its apparatus maintenance program to private fleet service providers. The private fleet providers hold the necessary mechanical certifications, expertise and specialized equipment required to repair a fire apparatus. Minor repairs are conducted by both full-time and Call Company personnel. Vehicle inspections are performed by our own Town Garage and the State of New Hampshire Department of Transportation.

## **Life Safety Inspections & Code Enforcement**

2009 was an extremely active year for fire code inspections. Many buildings are currently undergoing renovation. There are also plans to construct several new buildings in our community. Currently there are several large building projects that require our attention. The AHEAD projects both on Mann's Hill and Cottage Street; the Littleton Regional Hospital 50,000 square foot addition; the renovation of several properties on Main Street, the installation of the 10,000 gallon propane storage tank at Stiles Fuel, and the new business at the old Norton Pike Building. The process of constructing new and renovating old buildings involves fire code plan review, combined with on-site visits and meetings with building owners, architects and contractors. Also part of the Life Safety and Fire Code inspection work involves the investigation of complaints, fielding code questions, inspection of wood/ coal stoves and oil fired boilers. We also inspect child and adult day care facilities as well as other licensed occupancies. Fire sprinkler and fire alarm systems are also inspected.

## **Training**

In order to maintain professional certifications, hone skills and increase knowledge, Littleton firefighters maintain a rigorous training schedule. In 2009 firefighters logged 651 hours of training. Firefighters are trained in hazardous material response, structural firefighting, emergency medical response and many other fire and emergency service related courses. The fire department utilizes the services of the State of New Hampshire Fire Academy, the National Fire Academy, as well as internal resources to prepare and delivery training classes. Once again we were fortunate to acquire several vacant structures to use as training props. Thank you to all those property owners whose generosity is greatly appreciated!

## **Federal Grants**

2009 was a very lean year for grants as the grant competition is high and the grant funds and grant opportunities are starting to diminish. In 2009 Littleton Fire Rescue awarded a grant to purchase a laptop computer. The computer will be used to deliver training classes. We also received grant funding to purchase new CPR training programs and equipment. Littleton Fire Rescue will continue to seek out and pursue grant opportunities to enhance services and replace aging equipment.

## **Mutual Aid**

Littleton Fire Rescue is a member of the Twin State Mutual Aid and North Pact Mutual Aid Associations. Mutual Aid is a vital component in our everyday operations. I would like to thank our mutual aid neighbors for their help in providing their resources during our time of need. Thank you!

## **Capital Improvement Plan**

In 2009 and with guidance from the Planning Committee, Littleton Fire Rescue has started to revise the fire department capital improvement plan. A report shall be prepared with the anticipation of presenting the report in year 2010.

## **Emergency Calls for 2009**

In 2009 Littleton Fire Rescue responded to 603 calls for service. In 2009 the Town of Littleton experienced one fire fatality.

2009 calls for service are as follows:

Type of Call	Total
Fire	26
Explosion	3
Rescue & EMS	298
Hazardous Conditions	67
Service Calls	73
Good Intent	49
False Alarms	84
Severe Weather / Natural disaster	0
Special Type	3

#### Permits Issued

Brush burning permits	616
Camp fire permits	230
Fuel Oil burner permits	7

### Future Initiatives

As our community grows and becomes more complex, so do the calls for services. In order to continue to provide a professional and comprehensive level of emergency services to our community, Littleton Fire Rescue consistently seeks to improve upon their emergency service delivery. In preparing our list of initiatives, we must never lose sight of our department mission statement. We feel that our future initiatives complement our mission statement in that the initiatives focus on increasing our abilities to provide outstanding service to our citizens as well as prepare us for the future growth of our community.

#### Staffing

Currently, fire truck manning, as compared to the National Fire Protection Agency staffing standard is understaffed. Understaffing is not only a safety issue to the firefighters, but also reduces our effectiveness to safely enter a burning building. The National Fire Protection Agency, an agency who sets the standard of fire protection for the country, has determined that the minimum staffing on a fire apparatus is four firefighters. Currently Littleton Fire Department operates with two firefighters on an apparatus.

#### Call Company Recruitment

Current Call Company staffing is now at nineteen members. Littleton Fire Rescue shall continue to advertise for the recruitment of new Call Company members. The department was very successful and fortunate to be able to increase its Call Company ranks. Programs such as the high school internship combined with media advertising and public speaking opportunities have helped increase membership numbers.

#### Apparatus

Currently the Fire Department does not have a capitol reserve fund where the community can place funds each year to offset the cost of a new fire truck. We are hopeful that we may establish a capitol reserve fund to plan for future apparatus purchases to replace our aging pumpers and the twenty-five year old tanker. We shall also continue to seek out grant and alternative funding opportunities that may help offset the cost of new fire apparatus.

## Firehouse facility

Our firehouse is experiencing growing pains. The firehouse has become too small to house all of our equipment. The firehouse is also limited in the amount of space that firefighters have to perform their equipment and apparatus checks. Future fire house renovation initiatives include, painting the bay walls, installation of a fire alarm system, installation of a fire sprinkler system, installation of energy efficient lighting, replacement of the boiler, exterior grounds work and landscaping. We will continue to seek grant and other alternative funding opportunities to enhance and expand upon the firehouse facility.

In closing, I would like to thank all the firefighters for their dedication, hard work and relentless efforts in making 2009 a safe and successful year. Special thanks to Eureka Hose for their continuous dedication and service to the department and the community. Littleton is extremely fortunate to have dedicated firefighters who bravely serve to protect our community twenty-four hours a day, 365-days a year. I would also like to thank the residents of our community for their continued support. Thank you!

Yours in safety,

Chief Joseph Mercieri

Littleton Fire Rescue



## **POLICE DEPARTMENT**

It is with great honor that I have the privilege to present the citizens of Littleton with the 2009 annual report from the Littleton Police Department.

On July 1, 2009, we moved into our brand new police facility which is located at 2 Kittridge Lane. Our move was celebrated with an Open House and Ribbon Cutting Ceremony on October 2, 2009 and many dignitaries and citizens were present to witness this momentous occasion. The state of the art facility is approximately 8,900 sq. ft. and will provide for the safe needs of the officers and the citizens and will meet the needs of the foreseeable future. The new police department is a culmination of efforts over the past 40 years, and I would like to take this opportunity to thank all the elected officials, town employees, committee members and citizen volunteers who, with their leadership, teamwork, and dedication to a common goal, made this project come to fruition.

Officers Chris Cote and Scott Moodie graduated from the 148<sup>th</sup> NH Police Academy in April 2009. When they returned to the department they joined the ranks of the patrol staff and completed the remainder of their field training program. They are an outstanding addition and have proven to be an integral part of our team. The Administrative Office experienced a few changes last year when our long-time part-time administrative assistant, Deborah Paulette, resigned in order to relocate and pursue a full-time position with the Veterans Administration in Wells River, VT. In February, Cindy Faucher was hired to fill the vacancy. Unfortunately, she resigned in July in order to pursue a full-time position in her degree field. These individuals were dedicated to the citizen's of the community and they will be missed. In November Jamie Allaire joined the team. She served as a member of the Volunteers In Police Service program for a year which made the transition very smooth, and we welcome her aboard.

In December, we held a Hail & Farewell Ceremony to recognize our new employees as well as three officers from our department that will be deployed to the Middle East to fight the war on terror. During the ceremony I had the pleasure to present several awards to officers and civilians who distinguished themselves throughout the year. Detective Michelle Soares received a citation for her actions in apprehending an armed robbery suspect and the Volunteers In Police Service program was presented with a departmental citation for their assistance in organizing and implementing the department move and Open House. Also, Officer Gary Hebert was named the first recipient of the Officer of the Year Award for his performance of duty and dedication to the Town of Littleton. Congratulations to the award recipients, they are a shining example of people who are truly devoted to their community.

It is very apparent that Littleton is a growing community. Conservative estimates indicate that Littleton's day time population has been between twelve and fifteen thousand. Littleton officers work very hard to serve the citizens of this community each and every day. We currently have eleven sworn officers, one full-time prosecutor, one full-time and one part-time administrative assistant, one parking enforcement officer, and three auxiliary personnel. In addition to basic patrol functions, the police department offers an Honor Guard, Bike Patrol, D.A.R.E., an Emergency Services Vehicle and is a member of the Central New Hampshire Special Operations Unit. The men and women of the Littleton Police Department take great pride in serving the Town of Littleton. They are truly dedicated professionals who believe strongly in their ethics and integrity.

In 2009, the Littleton Police Department demonstrated a strong community policing philosophy. The officers of the Littleton Police Department hosted its 3<sup>rd</sup> Annual Paintball Tournament and 3<sup>rd</sup> Annual Halloween Festival for area youth. Judging by the amount of participation, citizen involvement and positive feedback, these proved to be successful events. The department also provided other services to the community such as the Keep Kids Safe program, Internet Safety workshops, Senior Fraud Protection workshop, Bicycle Safety program, child fingerprinting and D.A.R.E. We will continue to provide these programs and would like to thank the supporters for their generous donations and time that help make these events and programs possible.

The new parking meters have been installed during the Main Street Reconstruction Project in 2009. The new meters have a variety of capabilities to include a park card program. By utilizing this program, citizens will be able to prepay for parking meter time. The park card proudly displays a picture of Pollyanna. We hope these new meters will provide a more visually appealing background to our beautiful new Main Street.

The Littleton Police Department purchased its first Special Police Vehicle (Ford Expedition). This new 4-wheel drive vehicle has been a great addition to our patrol fleet. It decreases our response time in inclement weather, provides for a safe driving platform for our officers, and increases our efficiency since we are able to store more field equipment in the vehicle.

We continued to work in partnership with the Volunteers in Police Service (VIPS) program which was established in a mandate by President Bush as a result of the events that occurred on September 11, 2001. The VIPS program provides support and resources for agencies interested in developing or enhancing a volunteer program and for citizens who wish to volunteer their time and skills with a community law enforcement agency. The program's ultimate goal is to enhance the capacity of state and local law enforcement to utilize volunteers. The volunteers have been able to provide assistance to the officers and the community in the following areas: community outreach (Paintball Tournament & Halloween Festival), cruiser maintenance, prosecutorial assistance, house checks, landscaping, speed trailer deployment and front desk assistance to the administrative staff. In 2009, volunteers have logged 1,355 hours of service to the community and department. Utilizing the formula provided by the Federal Government, those hours of service calculated into \$27,438.75 savings to the tax payer. We would like to extend a special thanks to the current members of the VIPS program. Your hard work and dedication has truly been an asset to the community.

Upon completion of our new facility, the Littleton Police Department received a generous donation of a flag and flagpole as part of the Lowe's Heroes program. Members of the VIPS program coordinated the installation of the flagpole with assistance from Littleton High School students in the Building Trades Program, Littleton Public Works, and Persons Concrete. In November, representatives from the Lowe's Heroes program organized a dedication ceremony and delegates from several organizations were present. Dan Greenlaw from the VFW presided over the service which included members of the VFW and American Legion Post. During the ceremony, a flag provided by an anonymous Littleton resident was raised in memory of his brother who was a WWII veteran. This project is a perfect example of community members joining forces in order to accomplish a common goal...thank you to all who assisted.

In 2009 we continued to honor National Police Week by participating in the Blue Ribbon Campaign. We encouraged citizens to tie a blue ribbon to their vehicle antenna as a reminder of all law enforcement personnel who have made the ultimate sacrifice. On May 15<sup>th</sup>, Peace Officers Memorial Day, members of the Littleton Police Department and VIPS coordinated a memorial service at Glenwood Cemetery in remembrance of all law enforcement officers killed in the line of duty. At the conclusion of the ceremony, law enforcement markers and flags were placed on the gravesites of former full-time police officers for the Town of Littleton in recognition of their service and commitment to this community and law enforcement.

It has been a great pleasure for this department to have had the opportunity to work closely with our neighboring federal, state, county and local law enforcement professionals. We would be remiss if we did not mention the hard work, dedication and many hours volunteered by the Littleton Police Construction Committee. The members of the Littleton Police Department are extremely grateful for sacrifices and contributions you have made on our behalf. We would also like to thank the local service organizations. We always appreciate their help and support, and we wish to extend our sincere thanks to them.

The Littleton Police Department will continue to be sensitive to the many issues and challenges that this community has faced in recent times and will strive forward in a very transparent and energetic way by stepping outside the box and continue to build new relationships with the community.

On behalf of the men and women of the Littleton Police Department, I wish to extend our sincere thanks for your help and support during this past year and wish you all a very safe new year.

Respectfully Submitted,

Paul J. Smith  
Chief of Police

## HIGHWAY DEPARTMENT

The Highway Department has a crew of 11 employees and is at full strength going into the winter of 2009/2010. The Dept. is charged with keeping 64 miles of road and approx. 18 miles of sidewalk open and safe year round. During 2009, the Dept. plowed, salted, and sanded roads and sidewalks 71 times. The Dept. was called in during off-hours approx. 31 times. We used 2600 yards of sand and 1100 tons of salt.

The Dept. operates and maintains 12 vehicles, 3 pieces of heavy equipment, and approx. 30 pieces of various other equipment including police cruisers and transfer station equipment.

In the summer of 2009, we used 40 tons of cold-patch. We repaired 11 catch basins, relocated 7 more for sidewalk improvements, replaced 4 road culverts, and cleaned over 500 catch basins.

In the summer months, the Departments other responsibilities include trash removal from Main St, the Dells, Fire Dept, Police Dept, Library, Senior Center, and Town Offices. Other duties include roadside mowing, ditching, line stripping of roads and cross walks, washing bridge decks, repairing sewer pipes and manholes, grading gravel roads, replacing street signs, repairing wash outs, removal of fallen trees, maintaining town parking lots, and lets not forget all that street sweeping.

The Department also aids with special projects for our schools, garden club, Main St., Chamber of Commerce, Senior Center, and other community groups.

The summer of 2009 the town replaced approx. 4500 ft of sidewalk bringing the two-year total to approx. 14,000 ft. In places where the right of way allowed, the sidewalks were widened to 5' 6" and granite curb was placed.

2009 also included the Grove Street reconstruction of sewer, storm drain, sidewalk, and road surface. South Grove Street received sewer and road reconstruction. On Manns Hill Road, the storm drain and road were reconstructed completing that road from beginning to end. There was also Main Street Reconstruction. Thank you for being patient.

The Highway Department was involved in two other projects. One was maintenance to the Dells Dam that included grouting of the spillway, adding a catch basin to reduce the amount of erosion to the slope area down stream, cutting brush, and filling sinkholes. In conjunction with the Conservation Committee, there was the removal of a large pine that was struck by lightning. This collaboration was brought forth by a report given to the Town from the State of N.H. Dam Bureau. The second project was to work with the Partridge Lake Association, through a grant the Association received, to help reduce the amount

of phosphorus loading to the Lake. The idea was to add fabric and fractured stone to the inlet ends of the culvert that would allow the sand particulates to be trapped and not wash into the Lake. Certain types of phosphorus will attach to sand particles. Although this will not completely remove all the phosphorus, it is the first step in preserving one of our natural resources. A special thanks goes to Ray Lobdell and the Partridge Lake Association.

I would like to take this time to thank all the departments for their help and support. And I personally want to thank you, the residents of Littleton, for your help and continued support to the Highway Department. Thank You.

Respectfully Submitted,

George H. Chartier  
Highway Operations Manager

## **Welfare Department**

The Town of Littleton provides assistance to families and individuals with identified and verified needs as required by law. The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such Town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word "whenever" means there is no time limit to the duty to assist. The word "shall" means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a "resident." The local welfare program truly constitutes the "safety net" for all persons in the state of New Hampshire.

There are any number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights and food today? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

TOWN OF LITTLETON											
SUMMARY OF WELFARE PAYMENTS - 2009											
MONTH	Client Repayments	FOOD	RENT	MED	ELECTRIC	MISC/Motels	HEATING FUEL	FUNERAL	TOTAL		
January	90.00	173.46	7,778.00	0.00	224.63	2,415.52	94.68	0.00	\$10,686.29		
February	543.50	98.86	4,374.72	0.00	218.06	1,861.11	327.90	0.00	\$6,880.65		
March	493.50	200.70	3,129.00	0.00	932.77	3,147.33	0.00	0.00	\$7,409.80		
April	781.00	49.74	6,277.00	0.00	0.00	376.92	0.00	0.00	\$6,703.66		
May	313.06	0.00	7,485.00	111.65	552.31	0.00	0.00	0.00	\$8,148.96		
June	684.97	100.00	3,245.00	0.00	0.00	1,022.04	0.00	0.00	\$4,367.04		
July	420.00	46.83	5,599.18	0.00	513.61	2,308.22	0.00	0.00	\$8,467.84		
August	370.00	69.11	5,115.00	0.00	0.00	4,056.47	0.00	0.00	\$9,240.58		
September	448.00	74.63	6,275.00	325.57	0.00	1,138.92	0.00	0.00	\$7,814.12		
October	488.00	173.43	5,832.50	275.07	674.08	139.26	252.72	0.00	\$7,347.06		
November	433.00	0.00	2,000.00	21.72	147.39	2,052.80	0.00	0.00	\$4,221.91		
December	393.00	50.00	4,092.91	0.00	100.55	496.60	855.20	0.00	\$5,595.26		
2009 Repaid	\$5,458.03										
Total											
Expenditures:		\$1,036.76	\$61,203.31	\$734.01	\$3,363.40	\$19,015.19	\$1,530.50	\$0.00	\$86,883.17		
								Less Payments	\$5,458.03		
								YTD Expended	\$81,425.14		
Budget increased and updated on August 21, 2009											
Budget		\$1,500.00	\$9,000.00		\$3,500.00	\$17,724.00					
Revised Budget		\$1,500.00	\$47,500.00	\$500.00	\$2,000.00	\$500.00	\$8,000.00	\$1,500.00	\$61,500.00		
		\$1,500.00	\$56,500.00	\$500.00	\$5,500.00	\$18,224.00	\$8,000.00	\$1,500.00	\$91,724.00		
% of Budget		69.12%	108.32%	146.80%	61.15%	104.34%	19.13%	Over/Under	\$10,298.86		
									88.77%		
2007 Repaid	\$962.10							2006 Actual	\$50,936.02		
2008 Repaid	\$6,493.01							2007 Actual	\$42,620.52		
								2008 Actual	\$62,580.44		
CASE SUMMARY--YEAR											
		2009 (YTD)		2008		2007		2006			
		New	Continuing	New	Continuing	New	Continuing	New	Continuing		
# Cases Pending End of Year		2	0	1	0	4	12	3	0		
# Cases Incomplete/Withdrawn		68	21	62	45	44	6	19	6		
# Cases Denied		90	69	58	52	34	15	16	8		
# Cases Approved/Paid		87	141	86	100	57	62	35	61		
Subtotal Cases		247	231	207	197	139	95	73	75		
Total Cases		478		404		234		148			
		\$81,425.14		\$62,580.44		\$42,620.52		\$50,936.02			

## Littleton Transfer Station

The Littleton Transfer Station would like to thank all commercial, industrial and residential recyclers who helped make the Transfer Station /Recycling Center an economic and environmental success in 2009.

The export markets were very soft in 2009. The reduction in export pricing has had a negative impact on North American markets. However, prices in 2010 have rebounded significantly. If this trend continues we will see the income level for the Transfer Station rise.

Recycling is the easiest way an individual or business can reduce their carbon footprint, thus helping combat global warming. By recycling you are saving money for yourself and the town.

The cooperation between the Littleton Highway Department and Littleton Transfer Station has saved taxpayers a significant amount of money. Examples, The Highway Departments rebuilding of a rubbish container saved the Transfer Station \$5,400. Vehicle and equipment repairs preformed by Highway Department for the Transfer Station have kept related costs under control.

Thank you: George, Pete, and Highway Department Employees.

If you are a business or homeowner who desire s help in establishing a recycling program or upgrading the existing one, please call the Transfer Station @ 444-1447. The money you save by recycling is yours and yours alone. The employees of the Transfer Station are here to help reduce your waste no matter how big or small you are.

We would like to thank the following retail outlets that support the Littleton pay-by-bag program: Aubuchons, Rite-aid, Walgreen's, Shaw's, Jiffy Mart, Circle K/Irving's, Littleton Coop, Simon's Market, Parker's Market, and Porfido's Market.

Respectfully Submitted,

Tony Ilacqua  
Transfer Station Manager

**REMEMBER IF YOUR NOT RECYCLING IT YOUR WASTING IT!!!!**



## Assessing Office

I started working for the Town of Littleton as the Deputy Tax Collector in May 2007. I have seven years of municipal experience as a previous Town Clerk and Tax Collector. In December of 2008 my position changed to Assessing Clerk. It has been a challenge and trying at times, but well worth the effort to learn everything the assessing department provides to the property owners of Littleton.

This office is responsible for discovering, identifying and valuing all real estate within the town boundaries. The office provides real estate data including property record cards, maps, ownership information, and explanation of the assessment process.

The office is also responsible for processing elderly exemptions, blind exemptions, veteran's credits, current use, intent to cut (timber tax billing), intent to excavate, abatement applications, property ownership changes, charitable, religious and educational exemptions, sewer billing and prepares the tax warrant for the Tax Collector.

If anyone has any questions regarding any of the above information please contact me at [ahatfield@townoflittleton.org](mailto:ahatfield@townoflittleton.org) or (603) 444-3996 ext. 14

Respectfully,

Amy Hatfield, Assessing Clerk

## **PLANNING BOARD & ZONING BOARD OF ADJUSTMENT**

### **Planning Board**

The Board normally meets twice a month, on the first and third Tuesday, at 7:00 pm, at the Community House Heald Room.

The Planning Board has two distinct functions. First, it serves as a regulatory body to hear and decide requests for various changes in existing lots, primarily subdivisions. Subdivision approval is required before a landowner can divide a lot into smaller lots or building sites, and is often needed before new development projects. The Board holds a Public Hearing to assure that any concerns of the public, especially of the people who live next door, are considered. In addition, the board determines if the proposed changes comply with state and local laws and if they are reasonably safe and appropriate for Littleton as a whole.

### **Zoning Board of Adjustment**

The Zoning Board of Adjustment meets the second and fourth Tuesday of each month, as necessary, beginning at 7:00 PM, at the Community House Heald Room.

The Board considers Use or Area Variances and Special Exception applications as well as Equitable Waivers of Dimensional Requirements and Appeal to Administrative Decisions. Area Variances are requested when dimensional requirements, setbacks from property lines does not meet the specifications of the Littleton Zoning Ordinance; a Use Variance with the use does not meet the specifications of the Littleton Zoning Ordinance. The Zoning Board of Adjustment considers effect on the surrounding properties, applicant's reasonable use of their property, specific restrictions the zoning ordinance imposes on the property, public and private rights of others, substantial justice and the spirit of the ordinance. After consideration of these aspects, the board is able come to a fair decision on the request.

Special Exception requests involve using a property for a use listed as permitted by Special Exception. For a Special Exception to be granted, the Zoning Board Members consider if the site is an appropriate location for the use, if the use will reduce property values, will a nuisance or unreasonable hazard result, and will adequate and appropriate facilities provided for proper operation and maintenance. After consideration of these aspects, the board is, again, able to come to a fair decision on the request.

## PLANNING BOARD & ZONING BOARD OF ADJUSTMENT

Each year the Planning Board and Zoning Board of Adjustment Members attend the Municipal Law Lecture Series. The 2009 lectures were: 1) Constitutional Issues in Land Use Regulations, 2) The Five Variance Criteria in the 21<sup>st</sup> Century, and 3) What To Do When They Stop Building.

If you have any questions about whether permits or approvals are necessary, please do not hesitate to call or visit us and we will work with you to determine if any applications are necessary and to ensure that any needed applications are completed in an accurate manner.

ZONING BOARD OF ADJUSTMENT				PLANNING BOARD			
CASES			23	CASES			14
Special Exceptions			10	Subdivisions			4
Approved			7	Excavation Permits			0
Denied			1	New Lots Created			15
Withdrawn			1	Lot Line Adjustments			6
Terminated			1	Additional Sites			2
				Withdrawn			2
Variances			9				
Approved			6				
Denied			1				
Withdrawn			1				
Continued			1				
Modification of previous approval			1	BUILDING PERMITS			
				Total Permits Granted			88
Administrative Appeal			1	New Homes			8
				Mobile Homes			3
Waiver			1	Additions / Alterations			52
				Commercial Development			3
Extension			1	Zoning Clearance / Demo			10
				Multi-family			11
				Site Work			1

## 2009 Town Clerk's Report

In January of this year my deputy met with an unfortunate accident which left her unable to work for several months. As she is a full time employee, I had to scramble to fill the gap to keep the office open regular hours and without giving up any services I provide to the public. I am thankful for my part-time help that came forward to work extra hours to give me the help to keep my office hours the same as usual. In fact, we have a third window open two to three days a week to help with the overflow at our windows. The third window is primarily to take care of customers registering dogs and obtaining marriage licenses, birth certificates and death certificates.

In June, I attended our annual regional meeting in North Conway. I am a co-chair for the White Mountain region and we held the meeting in conjunction with the Lakes Region. Many clerks, deputies, and assistants attended the meeting of 100+ people. The State officials came from many different agencies bringing with them the most up to date information and law changes.

In July, my deputy came back to work part-time and I am pleased to have her back. In September, I attended the 84<sup>th</sup> Annual New Hampshire City and Town Clerk's Convention at the Red Jacket in North Conway. There were many educational workshops and the State was represented by many departments.

This year we added about 700 emails to our database. This was done so that I can notify dog owners of rabies clinics coming up and when dogs need to be licensed.

I am presently working with our computer vendor to add E-Reg and Dogs OnLine. These are two programs that allow customers to renew vehicle registrations and renew dog licenses from the convenience of their home computer. I am also working on a credit/debit card system. Customers have shown interest in this and as the State of New Hampshire has passed a bill to allow the transactions, I am aggressively pursuing this course of action.

Judith F. White. Town Clerk

# RESIDENT MARRIAGE REPORT

01/01/2009-12/31/2009

LITTLETON

PAGE 1 OF 2

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
WINN, JEFFREY L	LITTLETON, NH	GRAY, THERESA M	LITTLETON, NH	LITTLETON	LITTLETON	02/14/09
RYAN, THOMAS P	LANCASTER, NH	RUTTANAPANYA, AREE	LITTLETON, NH	LITTLETON	LITTLETON	02/23/09
ROMAN, SERGIO	LITTLETON, NH	TRASK, VICTORIA L	LITTLETON, NH	LITTLETON	BETHLEHEM	03/28/09
ECCLESTON, DEVIN	JAMAICA	MARTIN, AMANDA J	LITTLETON, NH	LITTLETON	CARROLL	04/18/09
FAVREAU, RICHARD R	LITTLETON, NH	WOODS, AMANDA L	LITTLETON, NH	LITTLETON	LITTLETON	04/25/09
HAYES, JACK J	LITTLETON, NH	DUPREY, JENA M	LITTLETON, NH	LITTLETON	NORTH CONWAY	05/08/09
RICKER, TIMOTHY T	WHITEFIELD, NH	CHRISTIAN, JENNY L	LITTLETON, NH	WHITEFIELD	WHITEFIELD	05/09/09
STEBBINS, JASON C	LITTLETON, NH	GUAY, ANDREA P	GORHAM, NH	GORHAM	LANCASTER	05/24/09
WHITE, MICHAEL A	LITTLETON, NH	CROSS, DANIELLE H	LITTLETON, NH	LITTLETON	LITTLETON	05/30/09
LOMBARDI, JOHN C	LITTLETON, NH	MONROE, LORI C	LITTLETON, NH	LITTLETON	FRANCONIA	06/06/09
BARRETT, SCOTT M	LITTLETON, NH	MECKS, DOLORES L	LANCASTER, NH	ROCHESTER	ROCHESTER	06/14/09
AUDETTE, JOSEPH R	LITTLETON, NH	MERRILL, CASSIE E	LITTLETON, NH	LITTLETON	LITTLETON	06/18/09
HUNT, RICHARD R	LITTLETON, NH	BLACK, CAROLYN L	LITTLETON, NH	LITTLETON	LITTLETON	06/20/09
HAKALA, MARSHALL R	LITTLETON, NH	BACA, ANGELICA K	LITTLETON, NH	LITTLETON	FRANCONIA	06/27/09
ASHEY, JOSHUA T	LITTLETON, NH	TROMBLEY, TARA L	LITTLETON, NH	LITTLETON	LISBON	06/27/09
DAVIS, VERNON B	LITTLETON, NH	EDWARDS, JUNE A	LITTLETON, NH	LITTLETON	LITTLETON	07/04/09
BALLARD, NICHOLAS E	LITTLETON, NH	LOMBARDI, NICOLE M	LITTLETON, NH	WHITEFIELD	WHITEFIELD	07/11/09
RICKER, JESSE E	LITTLETON, NH	HANEY, KRISTINA A	LITTLETON, NH	LANCASTER	STARK	07/13/09
KEELER, NICHOLAS T	LITTLETON, NH	PARANA, ALISON M	LITTLETON, NH	LITTLETON	BETHLEHEM	07/18/09
LANDON, SCOTT E	LITTLETON, NH	BRATTEN, SHERRA J	LITTLETON, NH	LITTLETON	FRANCONIA	07/25/09
RIVERA COLON, LUIS A	LITTLETON, NH	GIRARD, TANYA M	LITTLETON, NH	BETHLEHEM	FRANCONIA	07/25/09
BLANCHARD, JOHN W	LITTLETON, NH	HARTMAN, DONNA J	LITTLETON, NH	LITTLETON	LITTLETON	08/01/09
SCHULTZ, EDWARD L	LITTLETON, NH	PARKER, MISTY P	LITTLETON, NH	LITTLETON	LANCASTER	08/12/09
KNAPP, STANLEY J	LITTLETON, NH	SHONIA, ANGELA A	LITTLETON, NH	LITTLETON	LITTLETON	08/22/09
POULTON, JUSTIN T	LITTLETON, NH	FISKE, SHAYNA M	LITTLETON, NH	LITTLETON	BETHLEHEM	08/22/09
LAKIN, EARLE R	LITTLETON, NH	WARREN, LIZABETH A	LITTLETON, NH	LITTLETON	SUGAR HILL	09/05/09
MORRIS, JOHN E	LITTLETON, NH	MORRIS, MARIALANEA	LITTLETON, NH	LISBON	LISBON	09/11/09
STEARNS, TONY R	LITTLETON, NH	HIGHT, TARI L	LITTLETON, NH	LITTLETON	LITTLETON	09/19/09
FOSTER, JOHN L	LITTLETON, NH	HOLMES, CANDACE M	LITTLETON, NH	LITTLETON	LITTLETON	09/26/09
DECKER, JONATHAN D	LITTLETON, NH	SATINSKY, ASHLEY M	LITTLETON, NH	SUGAR HILL	SUGAR HILL	09/26/09
COLLINS, JEFFREY A	LITTLETON, NH	EASTTON, EVELYN L	LITTLETON, NH	LITTLETON	LINCOLN	10/04/09

**RESIDENT MARRIAGE REPORT**

01/01/2009-12/31/2009

LITTLETON

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Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
JACKSON, TERRANCE R	LITTLETON, NH	STAUNCHES, VICTORIA L	LITTLETON, NH	LITTLETON	LITTLETON	10/16/09
FLEURY, TIMOTHY R	LITTLETON, NH	GANCARZ, KATHRYN	LITTLETON, NH	LITTLETON	HENNIKER	10/24/09
HAWKINS, EVERETT O	LITTLETON, NH	LORD, SARAH H	LITTLETON, NH	LITTLETON	MILAN	10/31/09

I hereby certify the above is correct according to the best of my knowledge and belief.

Judith F. White

Littleton Town Clerk

# RESIDENT DEATH REPORT

01/01/2009-12/31/2009

LITTLETON

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Decedent's Name	Date Of Death	Place Of Death	Father's Name	Mother's Maiden Name	Military
TROTTIER, GILBERTE	01/05/09	LITTLETON	TROTTIER, MAURICE	NAUDE, HELENE	N
SHERBURNE, KATHERINE	01/08/09	WHITEFIELD	SALMON, PROSPER	PARKER, MILDRED	N
RAYMOND, KATHARINE	01/24/09	LITTLETON	OLUBOWIC, CHARLES	DYCZEUSKA, BENEDYKTA	N
CLARKE, JOHN	02/02/09	WHITEFIELD	CLARKE, HOMER	WALLIS, ELSIE	N
SWEET, DEBORAH	02/04/09	LEBANON	UNDERHILL, JOHN	ECKERT, SUZANNE	N
MILLER, CHARLES	02/08/09	FRANCONIA	MILLER, EDWARD	FERRELL, AGNES	Y
MACEY, RAYMOND	02/22/09	LANCASTER	MACEY, LEROY	SINCLAIR, LENA	Y
SERINO, BETTY	03/02/09	LITTLETON	WOLF, MARGARET	SCHROER, AUGUST	N
ROBINSON SR, ROBERT	03/03/09	LITTLETON	ROBINSON, WILLIAM	CHASE, MADELINE	N
LONGCHAMPS, MAURENE	03/11/09	LITTLETON	BAGGETT, JAMES	BLACKWELL, EVIE	N
TABBUT, FRED	03/18/09	LITTLETON	TABBUT, CLAYTON	THOMPSON, MARY	Y
COUNTER, TINA	03/19/09	LITTLETON	THOMPSON, WILLIAM	SHELTRA, PATRACIA	N
LYNDES, ROSCOE	03/26/09	LITTLETON	LYNDES, RICHARD	MCGUIRE, MYRNA	Y
RUSSELL SR, DAVID	03/28/09	LITTLETON	RUSSELL, DAVID	TAYLOR, HELEN	N
HILL, BARBARA	04/02/09	LITTLETON	BARTLETT, WILLIAM	SPAULDING, DEBORAH	N
SMITH, CLARA	04/23/09	LEBANON	TWOMBLEY, ORRIN	SHAW, ETHEL	N
LEHMANN, FRIEDA	04/29/09	LITTLETON	HYRES, FREDERICK	TAYON, GRACE	N
BELLIVEAU, ELIZABETH	05/11/09	LITTLETON	ST LAWRENCE, REGINALD	DUKE, MARJORIE	N
PARKER, MARYLOUISA	05/14/09	LITTLETON	LOUD, WILLARD	YOUNG, ETHEL	N
JACKSON, MATTHEW	05/22/09	LITTLETON	STIMSON, NEAL	HOLBROOK, HAZEL	N
STERN, HETTY	05/30/09	LITTLETON	LOTZ, HENRY	CHRISTENSEN, ELIZABETH	N
ELLIOTT, IRA	06/05/09	NORTH HAVERHILL	ELLIOTT SR, BENJAMIN	CHENEY, HELEN	N
TRICOULIS, DEMITRIOS	06/16/09	LITTLETON	TRICOULIS, HARALANEOS	LEMBESI, MATINA	N
CRYANS SR, ANDREW	06/22/09	FRANCONIA	CRYANS, WILLIAM	MCGUIRE, ANN	Y
STANTON, ANN	07/04/09	LITTLETON	COOPER, STANLEY	WRIGHT, ANN	N
MAGUIRE, JOHN	07/06/09	LITTLETON	MAGUIRE, THOMAS	GILBRIDE, MARGARET	U
STUMPF, STACY	07/15/09	MERRIMACK	STUMPF SR, WILLIAM	HAYES, MADELINE	N
WALLACE, DONALD	07/20/09	FRANCONIA	WALLACE, JOHN	LATHE, MABELLE	Y
FOSTER, GREGORY	07/21/09	LITTLETON	FOSTER, CLYDE	MOON, EVA	Y
BUSH III, PRESCOTT	07/24/09	LITTLETON	BUSH JR, PRESCOTT	KAUFFMAN, ELIZABETH	Y
THOMPSON, STEPHEN	07/29/09	LITTLETON	THOMPSON, WALLACE	HUNT, LILLIE	N
CULLEN, CAROL	08/06/09	LITTLETON	SMITH, MAURICE	OLNEY, LOUISE	N
THOMPSON, LILLIAN	08/12/09	LANCASTER	HUNT, REGINALD	DYKE, MABEL	N
GRAYSON, RICHARD	08/16/09	LITTLETON	GRAYSON, FRANK	DONALEE, SARAH	N
BACHER, DONALD	08/21/09	LITTLETON	BACHER, EDWARD	HYMAN, PAULA	Y

# RESIDENT DEATH REPORT

01/01/2009-12/31/2009

LITTLETON

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Decedent's Name	Date Of Death	Place Of Death	Father's Name	Mother's Maiden Name	Military
SPENCER, JOAN	09/10/09	LITTLETON	STOCK, JOHN	BENNETT, RUTH	N
FISHER, SANDRA	09/27/09	LITTLETON	MASON, ROGER	ROBY, JUNE	N
GOUDIE, PAULINE	09/30/09	LITTLETON	BROOKS, FRED	WHITNEY, BERTHA	N
RUGGLES, EUNICE	09/30/09	LITTLETON	OLCOTT, JOHN	BEDELL, LEILA	N
ESTY, ALLISON	10/05/09	LITTLETON	SCHWARTZ JR, WALLACE	ESTY, SARAH	N
SHAW JR, EVERETT	10/11/09	LITTLETON	SHAW SR, EVERETT	ALLEN, FLORENCE	Y
COLLINS, CHARLES	10/13/09	LITTLETON	COLLINS, THOMAS	PAWLINSKI, FLORENCE	N
PUTNAM, MARION	10/26/09	WHITEFIELD	THAXTER, ARTHUR	WING, INDA	U
STILLINGS, MERLENE	11/03/09	LITTLETON	MOONEY, DEXTER	GUYER, AGNES	N
CORSANO JR, JOHN	11/22/09	FRANCONIA	CORSANO SR, JOHN	GANGUZZA, FRANCES	Y
GRAY, ROBERT	11/22/09	LITTLETON	GRAY, ROY	THOMPSON, MARY	N
PILOTTE, LORRAINE	12/03/09	WHITEFIELD	PAQUETTE, LOUIS	MARTEL, EDNA	N
MENZIES, ELIZABETH	12/05/09	LITTLETON	HUTCHINS, HERBERT	DRAKE, ADELINE	N
LAROSE, RUTH	12/06/09	LITTLETON	THRESHER, GEORGE	GREEN, EVA	N
YEARGL, KENNETH	12/15/09	LEBANON	YEARGL, STANLEY	PEARCE, JANE	U

I hereby certify the above is correct according to the best of my knowledge and belief.

Judith F. White

Littleton Town Clerk



# RESIDENT BIRTH REPORT

01/01/2009-12/31/2009

LITTLETON

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Child's Name	Date Of Birth	Place Of Birth	Father's Name	Mother's Name
COOK, JACKSON COLE	01/07/09	CONCORD, NH	COOK, GREGORY	COOK, DANIELLE
FILLION, CHASE STEPHEN	01/14/09	LITTLETON, NH	FILLION, GREGORY	FILLION, TRACY
MARSHALL, JORDAN JAMES	01/25/09	LITTLETON, NH	MARSHALL, AARON	MARSHALL, ANGEL
ROBERTS, SADIE MARIE	02/03/09	LITTLETON, NH	ROBERTS, AARON	ROBERTS, KRISTIN
GERLACK, PAIGE ELIZABETH	02/11/09	LITTLETON, NH	GERLACK, JEREMY	STROUT, ERIN
PINEO, MADISON JENNIFER	02/11/09	LITTLETON, NH	PINEO, RICKY	PINEO, JENNIFER
ROBERTS, JACOBY WAYNE	02/12/09	LITTLETON, NH	ROBERTS, DAVID	COUNCIL, CYNTHIA
BADURINA, JEFFERSON SIMCHA LAV	02/14/09	LITTLETON, NH	BADURINA, DAVID	BADURINA, AMY
BUMPAS, RORY CALEB	02/26/09	LITTLETON, NH	BUMPAS, TONY	JEAN, CAROL
LAPAGE, FAITH RYAN	03/05/09	LITTLETON, NH		LAPAGE, TEAGAN
LEMIRE, WHALEN QUILLIO	03/16/09	LITTLETON, NH	LEMIRE, WILLIAM	LEMIRE, COURTNEY
SUMMERS, DAISY MARIE	03/20/09	LITTLETON, NH	SUMMERS, TIMOTHY	FROST, CRYSTAL
BALLENTINE, TRISTEN JAMES	03/20/09	LITTLETON, NH	BRIGHT, BRIAN	BALLENTINE, MARY LEE
HOLT, HARRISON FINLEY DAY	04/05/09	LITTLETON, NH	HOLT, JOHN	HOLT, HEATHER
LAMARRE, JAMESON MATTHEW	04/17/09	WOODSVILLE, NH	LAMARRE, MATTHEW	WESTNEY, MELINDA
TIMMINS, ASHLEY AVA	04/19/09	LITTLETON, NH	TIMMINS, ANDREW	TIMMINS, DIANNE
FEKAY, GABRIELLA B	04/19/09	LITTLETON, NH	GONZALEZ, NOEL	FEKAY, JAPHET
COMTOIS, RORY JEANNE ORION	04/21/09	LITTLETON, NH	COMTOIS, ERIC	COMTOIS, AMBER
AUDETTE, TAYLA-ANN ELIZABETH	05/09/09	LITTLETON, NH	AUDETTE, JOSEPH	MERRILL, CASSIE
COLPITTS, ALEXIS MAY	05/12/09	LITTLETON, NH	COLPITTS, TODD	COLPITTS, ANGELA
GAGNON, MIA ANN	05/13/09	LITTLETON, NH	GAGNON, MARK	SCHWARTZ, RUTHANN
STONE, BRADYN WILLIAM	05/16/09	LITTLETON, NH	STONE, JAMES	HOLMES, NICOLE
COOKE, JACK DAVID	05/31/09	LITTLETON, NH	COOKE, MICHAEL	COOKE, LINDSY
DAFT, COOPER LINCOLN	06/02/09	LITTLETON, NH	DAFT, LINCOLN	KNOWLES, ASHLEY
INGERSON, GAUGE ALLEN	06/03/09	LITTLETON, NH	INGERSON, RICHARD	INGERSON, ELIZABETH
SULLIVAN, ELLA GRACE	06/03/09	LITTLETON, NH	SULLIVAN, SCOTT	SULLIVAN, JENNIFER
ROCHEFORT, KATHERINE CHARLOTTE	07/10/09	LITTLETON, NH	ROCHEFORT, DAVID	ROCHEFORT, HEATHER
HERSEY, DAKOTA LYNN	07/10/09	LITTLETON, NH	HERSEY, WILLIAM	HERSEY, MARYLOU
GRUGNALE, CLOE JANE	07/17/09	LITTLETON, NH		MASKELL, VICTORIA
TROMBLEY, ABIGEAL AVA	07/29/09	LITTLETON, NH	TROMBLEY, CRAIG	ARON, CRYSTAL
FLANDERS, MASON JAMES	08/06/09	LITTLETON, NH	FLANDERS, KEVIN	HOPKINS, JAMIE
LUNEAU, RYDER LAYTON	08/11/09	LEBANON, NH	LUNEAU, BRIAN	SHARFMAN, LAUREN
BROOKS, PIPER ELIZABETH	08/14/09	WOODSVILLE, NH	BROOKS, JASON	BROOKS, NICHOLE

# RESIDENT BIRTH REPORT

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Child's Name	Date Of Birth	Place Of Birth	Father's Name	Mother's Name
DAVENPORT, MALCOLM PATRICK	08/23/09	WOODSVILLE, NH	DAVENPORT, ADAM	DAVENPORT, SHANNON
SMITH, ETHAN JAMES	09/18/09	LITTLETON, NH		SMITH, DANIELLE
DANIELS, LANDEN ERIK	09/22/09	LITTLETON, NH	DANIELS, CHAD	MITTON, SAVANNAH
ACOSTA, ELIJAH YAMAR	10/10/09	LITTLETON, NH		RICKER, VIRGINIA
SHERRILL, QUINN RICHARD	10/12/09	LITTLETON, NH	SHERRILL, JESSE	SHERRILL, NICOLLE
TUCKER, AVA GRACE	11/02/09	LITTLETON, NH	TUCKER, LANCE	TUCKER, LINDSAY
BAKER, AMELIE ROSE	11/09/09	LITTLETON, NH	BAKER, ZACHARY	BAKER, CAROL
DEMELLO, BLAKE KHALIL	11/19/09	LITTLETON, NH	DEMELLO, PETER	NASHAWATY, CRYSTAL
DOVHOLUK, IVAN BALCH	11/19/09	PLYMOUTH, NH	DOVHOLUK, LONNIE	MACKAY, NICOLE
LUIS, ANIYAH PAITON	11/25/09	LITTLETON, NH	LUIS, JABSEM	MCLEOD, JESSICA
SMITH, KASSIDY MARIE	11/30/09	LITTLETON, NH	SMITH, KENNETH	MOODIE, KRISTY
CURRIER, JACOB Y LEON	12/09/09	LITTLETON, NH	CURRIER, LEON	MOODIE, JAMIE
GRADY, COLBY MICHAEL	12/10/09	LITTLETON, NH	GRADY, JOHN	ROY, CRYSTAL
SANTY, ARIANNA ELIZABETH	12/10/09	LITTLETON, NH	SANTY, JOSHUA	SANTY, ELIZABETH
MASTERS, BRENNAN DALLAS	12/18/09	LITTLETON, NH	MASTERS, JOSHUA	MALONE, ORINTHIA

I hereby certify the above is correct according to the best of my knowledge and belief.

Judith F. White

Littleton Town Clerk

## Town Report 2009

The Parks and Recreation Department would like to extend a big thank you to all the individuals who volunteered their time to the Parks this past year. We could not exist without the dedication of our volunteers to our Recreational programs and Parks. A special thanks goes out to George MacNamara, Clinton Brown, Charlie Paradice, Ed Moodie, and AJ Joyal for their several years of volunteerism to the Recreation programs. Thanks goes out to Bill Keiler for helping with the Ice Rink the past year, and Greg Melanson and Dylan Birch for their dedication to the youth in baseball.

2009 saw the addition of Bryan Hadlock as a new commissioner. Our website has added a new calendar to keep people informed of game times and special events. We encourage all community members to visit us at [www.littletonparksandrec.com](http://www.littletonparksandrec.com). We saw close to 30 permits go out this past year for special field usage, we are looking at permit fees to be introduced in 2010. New drainage was installed at Brickyard field, our ice rink went ten weeks last winter, improvements were made at the Tennis courts to repair cracks, The pool was updated to meet the VGB laws, the diving boards were closed in 2009 due to insurance issues, but will reopen for the 2010 season as these issues have all been resolved.

The Parks Department offered 33 successful programs this past season to area residents. Basketball continues to be a community favorite. The park program took a big hit in their budget for 2009, and pulled off some great adventures for the kids this past season at minimal cost. 2009 we reached out to Littleton youth athletic leagues to form a new athletic association to combine all our efforts as one. We will continue to pursue this in 2010. We continue to grow our programming each year and look to host some special events in the upcoming season.

In addition we would like to thank The AHEAD Organization for there Community Garden project. Dodge Contracting (Frank and Sean) for there donations of equipment and time over, and through out the years. Clough Construction for the donation of their tractor in the winter, to pull the zamboni to clean the ice and several donations over the years. Rod Trahan, for the donations of rocks around the Pump Track. Time Warner Cable for assisting in the installation of a flag pole rope in Remich Park. Persons concrete and their concrete donations. Friends of Remich Park for their sign donations in the area of the pines at Remich Park. All the users of the parks who respect and help us keep our Parks clean and safe. The Local youth Baseball and softball Leagues for there improvements to the playing fields. As always big thanks to Mike, Our Park Superintendent!!

2010 looks to be as challenging as 2009 year for the department. We encourage all community members to get involved with our department and help us through another tough year in the economy. We hold monthly meetings on the first Wednesday of each month. If there is a recreational need out there, please call us and we can get the ball rolling for you to have fun in Littleton. Call 444-2575

Respectfully submitted,

Jon Wood

Bryan Hadlock

Charlie Paradice

Park Commissioners

## LITTLETON PUBLIC LIBRARY

The library experienced heavy use of its services and resources throughout 2009. Adult materials borrowed for the year totaled 26,712, and 18,288 juvenile materials were borrowed for a total circulation of 45,000. In 2009 3,324 items were added to the library's collection, and 4,136 items (primarily outdated magazines and damaged or superseded books) were withdrawn for an end of the year total of 48,959 material holdings. At the end of the year there were 4,202 resident cardholders and 574 non-resident cardholders.

The library continued to offer all its usual services and most of its regular programs in 2009, but the \$20,000 cut in town funding necessitated changes in staffing and hours of operation. Most of the funding reduction was realized through personnel-related cost cutting measures which included reducing staff hours, reducing the training budget, and eliminating the summer reading program assistant position. The remaining \$3,000 was taken from the book budget. It was necessary to close the library three hours earlier on Fridays and revise staff schedules so that adequate coverage could be provided for the remaining hours of library operation. This level of staffing is sufficient for providing assistance to library patrons in most circumstances, but continuing education for staff and the implementation and completion of projects that would improve service and the efficient running of the library have been out of necessity placed on hold indefinitely.

The beginning of the children's room renovation was the exciting library news of 2009. In preparation for the project over 4,000 children's books were moved to the first floor so they would be available during the renovation, and thousands of adult books were moved to make room for the children's books. Volunteers and library staff moved approximately 25,000 books in total. The project is being funded entirely by donations. Major benefactor is the Corey Family: Catherine Bedor, her sisters Barbara Brewster and Dorothy Corey, brother, Michael J. Corey, her mother, Loretta Corey, and other family members, who are making the donation in memory of Alexander J. Corey who served as a library trustee for many years.

Library staff and trustees extend their deep appreciation to the individuals, organizations, and businesses that contribute so much to the library with their gifts of time, funds, and services. Library staff and trustees also thank the other town departments for their cooperation and assistance, and the citizens of Littleton for their continued support of the library.

Respectfully submitted,  
Jeanne Dickerman, Director

# Littleton Conservation Commission

## Brief History

Following the passage in 1963 of enabling legislation by the New Hampshire Legislature (RSA 36-A), the Town of Littleton in the Town Meeting of 1965 voted to establish a Conservation Commission. State legislation provides for a maximum of seven members, appointed by the local legislative body (with provision for additional non-voting alternates). The general purpose for such commission can be summarized as follows: "for the purpose of proper utilization and protection of watershed resources of said city or town." Duties of members are described as advisory and educational and include review of dredge and fill permit applications and the drawing up of a natural resource inventory.

Since its founding in 1965, the Littleton Conservation Commission has also been active in scenic road studies (two scenic roads have been designated – East Street and Farr Hill); granting scholarships to state-sponsored summer conservation camps; Earth Day studies and town clean-ups; and direct management of three owned properties (the Dells, Kilburn Crags, and Pine Hill). Several trust funds have been established and annually the Commission draws up a budget request to be voted on in Town Meeting.

## The 2009 Summary

- The Commission examined many permits and in several instances recommended actions to the NH Department of Environmental Services. This is the agency which ultimately approves or rejects all permit applications.
- The Commission offered two scholarships to Littleton students for attendance at Camp Berry summer camp.
- In 2009 the Conservation Commission held a public education series at the Dells beginning on Earth Day in April. Over 130 people participated in the program during the summer.

The Commission continues to focus its efforts on preserving and maintaining the town's natural resources. We wish to see Littleton thrive and grow in a planned and thoughtful manner.

## 2009 Conservation Members:

Martha Hill – Chairwomen – voting  
Connie McDade – Vice Chairwomen – voting  
Priscilla Didio – Secretary – voting  
Charles Richey – Treasurer – voting  
Thomas Alt – voting  
Val Poulsen – voting  
Dorothy Corey – voting  
Carleton Schaller – alternate  
Hank Peterson – alternate  
William Nichols – alternate  
Joe Evans – alternate

## Littleton Area Chamber of Commerce

2009 marked the 87<sup>th</sup> year for the Littleton Area Chamber of Commerce, and what a year it has been. We celebrated our annual meeting with "The Ghost Hunters" Jason Hawes and Grant Wilson in January and hit the ground running from there.

At Town Meeting in March, you, the voter, were gracious enough to approve the appropriation for the Chamber, and through the year, we were able to use these funds and our own to continue several trademark Littleton events including the Trade Show & Home Expo, Taste of the North Country, Littleton Area Golf Tournament, Littleton Art Show, Littleton Economic Development Celebratory Luncheon, and the Christmas Celebrations which includes the annual Christmas Parade and Santa Party.

At March's Town Meeting the voters also approved the warrant article for to finally go ahead with Main Street Reconstruction. Once approved, the Chamber as well as Littleton Main Street Inc. worked tirelessly to ensure that the merchants, residents, and customers were had access to communication and above all, knew that Main Street was open for business. Marty the Moose was introduced early on in the project to make Main Street Reconstruction fun, route people to their favorite businesses, and notify customers of available free parking. I would like to especially thank Northeast Earth Mechanics for their willingness to work with the business community to make this as smooth as possible. Whether it was helping with signage, suggesting weekly meetings, or stopping what they were doing to help someone cross the road, the supportive attitude was always present.

In addition to our events and Main Street Reconstruction, we have also been busy working together with area organizations, with the goal of a more unified Littleton Area. We teamed up with the Littleton Civic Booster Club to assist them with SummerFest, an event which has become a Littleton Trademark over the past several years. We have also been working with Littleton Main Street Inc. to help promote they're great Downtown Littleton Walking Brochure and to share creative ideas.

Also from this Collaboration has come the WMUR Camera on Main Street. The Chamber, along with Littleton Main Street Inc., Littleton Industrial Development Center, Woodsville Guarantee Savings Bank, and the Eames Family all pitched in under the leadership of George Kirk to bring this great asset to Littleton. This camera will broadcast live shots of Main Street to WMUR to use in their news broadcasts as well as be streamed on the internet for people to view the weather on Main Street, watch a parade, or even see if there are any parking spaces open!

As we look ahead to 2010, we see many challenges ahead, which the Chamber is ready to take on. Now that Main Street has been Reconstructed, it is time to pretty it up with new trash cans, decorative banners, and other items to warm up the scenery. Also ahead of us is the chambers first tourism guide in a few years as well as a redesigned website. The

Exit 44 Welcome Center will also get a freshening up, as will the Information Booth on Main Street.

Perhaps our biggest project of all will be our relocation into the Littleton Opera House. After several years of indecision, the voters fixed up the Opera House this past year and the Chamber is ready to move into its space on the Union Street Level. This historic anchor to Main Street is the perfect location for Chamber operations, and we look forward to the coming day when the Opera House is open to the public on a much more accessible schedule.

Lastly, I would like to thank all of the volunteers and members of the Chamber. Without you, the Chamber would not be where it is today.

Respectfully submitted,

Chad Stearns, Executive Director  
Littleton Area Chamber of Commerce

Ross Ambulance Service  
282 West Main St  
Littleton, NH 03561

Thank you for the opportunity to serve the Town of Littleton in 2009. Ross Ambulance Service answered 1317 calls for service in 2009, 846 of which were emergency requests. Of the 846 emergencies 572 were in Littleton. Our average response time in Littleton from dispatch to responding was 1 minute and from dispatch to on scene was 7 minutes. We responded to all emergencies with providers trained at the ALS (Advanced Life Support) level. Through our mutual aid agreements we responded to assist other ambulance services 26 times and received assistance 5 times. We also transferred 275 patients from Littleton Regional Hospital other hospitals or healthcare facilities.

In 2009 we updated our defibrillator / monitors to allow us to better treat and monitor the most critically sick and injured patients. We were also awarded a CPAP device through statewide grant that allows us to better treat certain respiratory emergencies.

In addition to responding for people who require transport to the hospital we standby for firefighters at major fires and assist people in their homes when called. We also provided a stand-by ambulance for the Littleton Crusaders football team home games.

Ross Ambulance Service also serves as a ride site for EMT & Paramedic students as well as provide job shadowing opportunities for students at the Hugh J. Gallen Vocational Center, allied health program.

Respectfully Submitted

Adam Smith  
Manager  
Ross Ambulance Service



## **GLENWOOD CEMETERY 2009 ANNUAL REPORT**

Glenwood Cemetery, St. Rose of Lima Cemetery and Wheeler Hill Cemetery had a total of 50 burials in 2009. Of these 50 burials, 23 were full burials and 27 were cremations, cremations being approximately 54%.

Due to the heavy amounts of rain, the crew was extremely busy with the "growth" related work in the cemeteries such as mowing, trimming, pruning shrubbery, etc.

As time allowed, several other projects were done as well. Approximately 650 feet of new water line was installed in Glenwood Cemetery. The wooded areas surrounding St. Rose, Wheeler Hill and Glenwood were limbed and cleaned up both for appearance and to facilitate fall and spring "clean up". Cleaning of monuments, grass markers and corner posts was also completed in another portion of Glenwood Cemetery. This work will continue in the future on a rotating basis.

The electrical panel and feed to the office was upgraded in 2009. This also included new electric heat and related components. Thanks to Paul Bartz and Littleton Water and Light for their professional help in this project.

Once again, the Glenwood Cemetery crew, Board of Trustees and I wish to thank the Littleton Police Department, the Littleton Highway Department, the Littleton Fire Department as well as the Littleton Water and Light Department for all the help they provided during the year. Thanks also go out to all the individuals who volunteer services to the cemeteries. Volunteerism plays an integral part of our operation.

Any questions, concerns or comments can be forwarded to:  
Glenwood Cemetery Association  
P.O. Box 497  
Littleton, NH 03561 or by phone at 603-444-2680.

Sincerely,

Paul W. Harvey  
Secretary/Treasurer  
Glenwood Cemetery Association



**Caleb Interfaith Volunteer Caregivers**  
**38 King's Square, Suite 9**  
**Whitefield, NH 03598**

The Caleb Interfaith Volunteer Caregivers, a not-for-profit organization which was established in October of 1995, continues to provide services to older adults in 8 northern NH communities. Caleb's heartfelt mission is to enhance independent living for seniors (60+), by relieving isolation and assisting with friendly visits, care and supportive services through a network of volunteers and the fostering of caring communities.

In 2009, Caleb Caregivers assisted more than 250+ Bethlehem, Dalton, Groveton, Jefferson, Lancaster, Littleton, Twin Mountain and Whitefield seniors. Over \$36,633.50 worth of services were provided **FREE** to clients. Caleb's 62 active volunteers donated over 1,787 hours and drove over 21,814 miles to help their older neighbors remain independent! Without these dedicated volunteers, Caleb would not exist. These volunteers give their time, their talents and most of all their hearts. Transportation to medical appointments and running errands is one of the most requested services through Caleb. Many of Caleb's trips were local, but some of our trips took us to DHMC, North Conway, Manchester, Concord, White River Junction, St. Johnsbury and Boston. It costs \$2.00 per mile, plus a loading fee of \$3.50, to take a ride in a local taxicab. Caleb's rides are provided **free of charge**.

Transportation is only **one** of the services that Caleb volunteers provide. Caleb volunteers provide other services as well; friendly visiting, telephone reassurance, help with chores, paperwork, computer training and light housekeeping are to name a few. Caleb volunteers also assist with various community programs, such as the Commodity Supplemental Food Program. This state run program is available, every other month, to NH seniors that are 60+ and that financially qualify. Caleb volunteers help distribute this food to seniors, who are totally homebound. Caleb volunteers also assist with the Pet Food Project, which has grown by leaps and bounds. Since this project began, in October of 2002, Caleb has distributed over 32.5 tons of **FREE** pet food/litter to help seniors feed their pets! Caleb has served over 271 seniors through this project and has helped feed over 713 pets!

Caleb's Project Cool Air, provides air conditioners/fans to seniors that need the appliances during the summer months. Most of the seniors that receive these appliances have COPD or some other health related condition. Caleb is able to offer this service due to the generosity of the Lancaster and Littleton Rotaries. Without the various services that Caleb provides, many older adults who need just a little extra help to continue living independently, might have had to go into a nursing home. The average cost of nursing home care is \$205.00 per day.

There are no fees for the services that are provided by the Caleb Caregivers. The program is funded through grants, fundraisers, donations, appeals and generous appropriations of the towns in which the services are provided. We want to thank the residents of Littleton for their support and for making it possible for us to continue our mission of serving seniors in need. The \$1,650.00 appropriated at last year's Town Meeting was greatly appreciated, and we ask for your

continued support in 2010.

Volunteers are always in great demand, so if you would like to become a volunteer, request a volunteer, or know someone who would benefit from our services, please call the Caleb Office at 837-9179, or contact one of the Board Members.

Respectfully submitted,  
BOBBIE GAUDES  
Executive Director

**Board of Directors**

Larry Berg, President – Whitefield  
David Glover, Treasurer – Whitefield  
Vicki Gunderson, Clerk - Whitefield  
Myra Emerson - Lancaster  
Phil Laplante - Littleton  
Carl Rod - Jefferson  
Gail Tattan-Giampaolo – Maidstone, VT



P.O. Box 433  
Lebanon, NH  
03766-0433

Phone: 603-448-4897  
Fax: 603-448-3906  
Web site: [www.gcsccl.org](http://www.gcsccl.org)

### Programs

Newfound Area Senior Services  
(Bristol 744-8395)

Horse Meadow Senior Center  
(N. Haverhill 787-2539)

Linwood Area Senior Services  
(Lincoln 745-4705)

Littleton Area Senior Center  
(Littleton 444-6050)

Mascoma Area Senior Center  
(Canaan 523-4333)

Orford Area Senior Services  
(Orford 353-9107)

Plymouth Regional Senior Center  
(Plymouth 536-1204)

Upper Valley Senior Center  
(Lebanon 448-4213)

### sponsoring

RSVP & The Volunteer Center  
(toll-free 1-877-711-7787)

ServiceLink of Grafton County  
(toll-free 1-866-634-9412)

Grafton County Senior Citizens  
Council, Inc. is an equal  
opportunity provider.

### 2009-2010 Board of Directors

Dick Jaeger, *President*

Jim Varnum, *Vice President*

Pete Moseley, *Treasurer*

Dr. Thomas S. Brown, *Secretary*

Ralph Akins

Rich Crocker

Rev. Gail Dimick

James D. "Pepper" Enderson

Joan Kearns, *Tuck Board Fellow*

Annie LaBrecque

Jenny Littlewood

Melissa Martin

Tony Moehrke

Molly Scheu

Arnold Shields

Laurel Spielberg

Frank Stiegler

Roberta Berner, *Executive Director*

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2009

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink, and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, counseling, elder care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2009, 677 older residents of Littleton were served by one or more of the Council's programs offered through the Littleton Area Senior Center or the new GCSCC adult in-home care program. In addition, 151 Littleton residents were assisted by ServiceLink.

- Older adults from Littleton enjoyed 11,011 balanced meals in the company of friends in the Littleton center's dining room.
- They received 18,286 hot, nourishing meals delivered to their homes by caring volunteers.
- Littleton residents were transported to health care providers or other community resources on 7,130 occasions by our lift-equipped buses.
- They benefited from GCSCC's new adult in-home care program, initiated in July 2009 and providing 430 hours of care through September 2009.
- They received assistance with problems, crises or issues of long-term care through 621 visits with a trained outreach worker and 471 contacts with ServiceLink.
- Littleton's citizens also volunteered to put their talents and skills to work for a better community through 6,985 hours of volunteer service.

The cost to provide Council services for Littleton residents in 2009 was \$371,108.98.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Littleton's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

## COMPARATIVE INFORMATION

From Financial Statements for GCSCC  
Fiscal Years 2008 and 2009

October 1-September 30

### **UNITS OF SERVICE PROVIDED**

	<b>FY2008</b>	<b>FY2009</b>
Dining Room Meals	79,133	79,358
Home Delivered Meals	140,760	141,049
Transportation (Trips)	47,450	46,162
Adult Day Service (Hours)	8,578	6,762
Adult In Home Care	17,464	21,655
Social Services (1/2 Hours)	6,391	5,694
ServiceLink	6,346	6,522*
<b>Number of individuals served</b>	<b>6,903</b>	<b>6,896</b>

\*(ServiceLink utilizes a statewide database that is distinct from GCSCC's; ServiceLink served 1,571 unduplicated individuals in FY09)

### **COST PER UNIT OF SERVICE PROVIDED**

	<b>FY2008</b>	<b>FY2009</b>
Congregate/home delivered meals	\$6.33	\$8.00 (av.)*
Transportation (per trip)	\$10.87	\$11.65
Adult Day Service (hour of Service)	\$19.58	\$14.16
Social Services (per half-hour)	\$33.39	\$40.69
Adult In-Home Care (hour of service)	\$19.34	\$21.50

\*Home delivered meals: \$8.62; congregate meals: \$7.25

## Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Littleton

October 1, 2008 to September 30, 2009

During the fiscal year, GCSCC served 677 Littleton residents (out of 1,116 residents over 60, 2000 Census). ServiceLink served 151 Littleton residents

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	<u>x</u>	<u>Unit (1) Cost</u>	<u>=</u>	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	29,297	x	\$8.00	\$	234,376.00
Transportation	Trips	7,130	x	\$11.65	\$	83,064.50
ServiceLink	Contacts	471	x	\$40.69	\$	19,164.99
Social Services	Half-hours	621	x	\$40.69	\$	25,258.49
Adult In-Home Care	Hours	430	x	\$21.50	\$	9,245.00
Activities		4,383		N/A		
Chore Corps		6		N/A		

Number of Littleton volunteers: 74. Number of Volunteer Hours: 6,985

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GCSCC cost to provide services for Littleton residents only	\$	<u>371,108.98</u>
Request for Senior Services for 2009	\$	30,000.00
Received from Town of Littleton for 2009	\$	27,000.00
Request for Senior Services for 2010	\$	<u>30,000.00</u>

### NOTE:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2008 to September 30, 2009.
2. Services were funded by Federal and State programs 58%; municipalities, county and United Way 11%; Client donations for services 8%; Charitable contributions 21%; Other 2%.



Dear Supporting Community,

While the airport was certainly challenged by the recession during 2009, I am happy to report that the all-volunteer airport Commission has continued to manage the airport effectively and frugally, and during 2009 made more progress toward future growth that will benefit all of the North Country.

During 2009 we completed the construction of a new taxiway that improves safety, capacity and hangar access. This \$325,000 project was 97.5% funded by federal and state sources, bringing construction jobs and funds to our region. Because Nelson construction had its crew and equipment nearby for the taxiway project, the Town of Whitefield saved tens of thousands of dollars on the Airport Marsh bridge construction project.

We also completed a feasibility study for an "Instrument Landing System" (ILS) at the airport, finding that such a project is technically feasible. An ILS would further improve safety, and would encourage more commercial operations. The FAA and State of NH DOT have indicated that they would fund 100% of that project if they decide that it meets critical cost/benefit criteria.

The airport continues to be a base for Civil Air Patrol and medical helicopter operations, as well as Angel Flight, which (through locally-based pilots) provides free non-emergency medical flights to patients in need. We also host many visitors, such as parachuting clubs, who bring revenue to area businesses.

Late in the year we were forced to replace the credit card reader and related hardware at the fuel pump, at a cost of nearly \$8,000. Thanks to your support and the Commission's frugal management, we were able to do this without incurring additional debt.

Importantly, during 2009 we worked with a municipal attorney to draft a proposed amendment to the Intermunicipal Agreement that established the Mt. Washington Regional Airport Authority. The purpose of the amendment is to bring the governing agreement into conformance with state law and with the way in which the airport is operating successfully now. The proposed amendment has been reviewed and approved by the New Hampshire Attorney General; a summary and complete copies are available at the offices of all member towns. We respectfully ask for your support of the amendment on your town's warrant.

Looking ahead, during 2010 we expect to begin construction on two projects that will be 100% funded by federal and state contributions: aircraft ramp reconstruction, and construction of a storage building for the airport's snow removal equipment.

A portion of the airport's operating budget comes from Whitefield and other area towns, which fund airport work much like they do other public infrastructure and local transportation improvements and maintenance. In addition, the airport generates income through the sale of fuel, hangar leases, parking fees collected from transient pilots, and donations from businesses and individuals who recognize the value of this unique resource.

We appreciate your support, and encourage you to visit the airport during 2010.

David Hill, Chairman



## North Country Council, Inc.

Regional Planning Commission & Economic Development District

The Cottage at the Rocks

107 Glessner Road

Bethlehem, New Hampshire 03574

(603) 444-6303 FAX: (603) 444-7588

E-mail: [nccinc@nccouncil.org](mailto:nccinc@nccouncil.org)

December 4, 2009

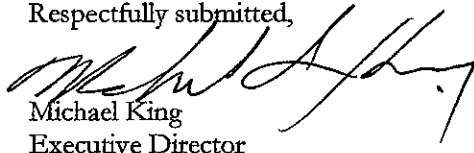
Dear Friends,

This year has been an exceptional tough year, not only for our region, but the entire country. We realize that all of our communities have struggled with budgets and the economic hardships of it's citizens and we hope that North Country Council has been able to help. We would like to thank all of you for your support of the North Country Council this past year.

We continued to deliver planning services throughout the region. We have and we will continue to adjust our capacities to respond to the needs of the communities and you will see this in the programs that we will be introducing in the coming years. We are continuing our Community Outreach program targeted at helping our planning boards in the difficult tasks of managing the planning activities in their communities. These programs, as well as all the traditional programs in master planning, solid waste management, natural resource planning, Brownfields Assessments and transportation planning, will continue to be a focus of North Country Council. Our primary focus this year has been on economic development as we try to respond to the economic downturn in the region. We continued our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. We applied for and received a number of very significant grants from EDA for the region as well as a significant Brownfields Grant from EPA.

Again, thank you for all of your support for the Council. I hope that my staff and I can continue to be of service to your community. The Council is here to serve you. It is your organization. Our staff and Board are committed to responding to community need. If there is a project or a need in your town, please call us. We are dedicated to both supporting our individual towns and promoting regional unity in the North Country.

Respectfully submitted,



Michael King  
Executive Director





ANNUAL REPORT  
NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY, INC.  
TOWN OF LITTLETON  
2009

North Country Home Health & Hospice Agency has been meeting the home health and hospice needs of the North Country since 1971.

North Country Home Health & Hospice Agency provides skilled services such as nurses, therapist, home health aides, medical social workers, and homemakers. Under our hospice program we also pay for medications for symptom relief, medical supplies and equipment, short term hospitalization and in-patient respite care, counseling and pastoral support. Our Compassionate Care program provides limited amounts of free skilled care to those living with a life-limiting illness who are not eligible for traditional hospice benefits. In January 2007, we added hospice volunteer services to improve our continuum of care by creating an even stronger program of hospice and palliative care for residents. In 2009, we traveled 221,820 miles to provide 23,315 visits to the residents in our 21-Town service area.

North Country Home Health and Hospice relies on Town support and individual donations to help underwrite the cost of providing home health and hospice care to residents who are uninsured or underinsured. The Board of Directors and Staff of North Country Home Health & Hospice are grateful for your continued support of our work in this community and look forward to working with you to meet the home care and hospice needs of the residents of Littleton.

<u>Type of Care</u>	<u># of Visits</u>
Nursing	2,397
Physical/Occupational /Speech Therapy	1,560
Medical Social Service	130
Home Health Aide/Homemaker	4,219
Hospice Volunteer Coordinator	<u>1</u>
Total	8,307

Miles Driven 50,779 Miles

Hospice Volunteer Support

# of Clients	9
# of Bereavement Clients	12
# of Hours	121

Respectfully Submitted,

*Gail Tomlinson*

Gail Tomlinson  
Executive Director



244 MAIN STREET  
LITTLETON, NH 03561

Phone: 603-444-6653 Fax: 603-444-6271

February 9, 2010

Board of Selectmen  
Town of Littleton  
Main Street  
Littleton, NH 03561

Dear Select Board:

Tri-County Community Action Program is a private, non-profit agency that is requesting, at your 2010 Town Meeting, \$10,500 in funding from the Town of Littleton to help support its Community Contact Division.

The following is a report of services provided in fiscal year July 2008 - June 2009:

Services Provided:	# of HH	Dollar Amount
Fuel Assistance	450	\$437,345
Weatherization	3	\$12,772.
Electrical Assistance	8	\$3,671.
Security Loans	63	\$35,713.
Homeless Funds (Rental, energy assistance)	34	\$5,844.
Catholic Charities Fuel & Keep Your Neighbor Warm	13	\$3,530.
Food Pantry (2,860 people receiving 3 days worth of food)	1081	\$34,606.
Salvation Army	42	\$1,756.

**THROUGH THE EFFORTS OF TRI-COUNTY COMMUNITY ACTION, THE CITIZENS OF LITTLETON HAVE RECEIVED A TOTAL OF \$535,237. IN ASSISTANCE. THIS IS AN INCREASE IN ASSISTANCE FROM THE PREVIOUS YEAR OF \$221,650.**

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others countywide.

We sincerely appreciate the Town of Littleton's past support and look forward to our continuing partnership to provide essential services to your residents.

Sincerely,

Karen Hoyt  
Littleton Community Contact Manager

Littleton Community Center  
Annual Report 2009

This was another financially difficult year for the Community Center.

The Board of Directors have been hard at work again this year with fundraising efforts, promoting the Community Center, holding community events, and media releases to keep the community updated. Our fundraising efforts this year included:

- A large yard sale, held for two days in October
- Frozen food sales (1<sup>st</sup> Saturday of each month) for the spring and summer
- Direct appeals for cash donations
- Shaw's Community Rewards Program

During the month of December, the annual "Open House" took place. The Lakeway Elementary School chorus was there to spread holiday cheer with many songs. Light refreshments were served to those in attendance. The Board also sponsors a monthly "Family Game Night" free to all who are in attendance.

Recycling is still a daily part of the Community Center and Annex, instituted in 2008, as is the Town's "pay-by-the-bag" trash removal program.

The Property Committee is continuing to use the DIY (Do It Yourself) realm; mostly done by board members. Many minor repairs to the House and the Annex have been completed in an effort to maintain the quality and the beauty of the two buildings. Other projects have been put on hold in effort to conserve what little funds we have.

The House Committee is pleased to announce that the Community Center is full in regards to tenants. There are several vibrant local businesses located in the Community Center as is the Littleton Historical Society. The use of the facilities (Community Center and Annex) has increased this year. Approximately 65 groups use the facilities throughout the year.

The New Hampshire Preservation Alliance came on the evening of their meeting held at the Mountain View Grand Hotel in November. The group, of about fifteen people, took a tour of the Community Center and the Annex. They were very impressed by the buildings; mostly because it is a state registered historical building that is used by the community on a regular basis.

The Board would like to recognize the contribution and hard work of recently retired Directors Bob Loder and Ron Bolt, and welcome new Directors Erica Antonucci, Stella Burrington, and Gail Kimball.

The Littleton Area Historical Society was extremely active in 2009. At the Society's current location, the Littleton Community House, curator Violet Hopkins and her staff of volunteers have been busy doing research for families. Some 304 requests for information of all kinds were processed. Approximately thirty-two old photographs were found in the files and reproduced as requested. The staff answered questions concerning local history from about fifty-nine telephone calls and twenty e-mails. LAHS received thirty-seven items for display; all have been put into storage pending the move to the Opera House.

In the fall of 2009, Violet Hopkins and many volunteers plus trustees from the Grafton County Jail began moving things into the Opera House from various storage sites. Some work has been completed at the lowest floor in the Opera House, but much more needs to be done. All of the plans must be approved by the New Hampshire Division of Historical Resources.

The LAHS newsletter was again received very well; according to the feed back, our membership is over 200. Our monthly meetings also went well. However, beginning in 2010, LAHS will hold only four programs per year. These are posted on the [golittleton.com](http://golittleton.com) web site. The Cemetery Walk held in October saw a turnout of over 100 people. This success has inspired plans for a repetition planned for another October walk in 2010.

The Littleton Area Historical Society could not continue to exist without the generous contributions of time and money from the members. We hope the year 2010 will find us back in the Opera House with our artifacts on display for the public. We want to thank all who make our success possible. Special thanks go to the following volunteers: Pat Grammo, Faye Lloyd, Edie Merrill, Fran Lavoie, Kitty Bigelow, John Bigelow, and Mary Boulanger.

Respectfully submitted by the Board of Directors:

Dan Cullen, President  
Nancy Collins, First Vice-President  
Joan Santy, Second Vice-President  
Mary Boulanger, Recording Secretary  
Wayne Ruggles, Treasurer  
Dorothea Ruggles, Director  
Ray Hopkins, Director  
Charles Collins, Director

**2009**

**White Mountain Mental Health and Common Ground  
Director's Report**

**Town of Littleton**

Last night, before I settled down to write this year's Director's Report, I opened the local paper. A feature story was devoted to Eric Hipple, a former Detroit Lion's football player, who lost his 15-year-old son to suicide. The article focused Mr. Hipple's story of tackling his own bouts of severe depression and surviving suicide loss. After reading the article, I had three thoughts. First, we have come a long way toward beating not only the illness of depression, but also the stigma of mental illness. A few years ago, I suspect Mr. Hipple would have hidden his personal struggle for fear of appearing weak or being blamed for his son's death. Today, he is able to use this experience to help others and to reassure all of us that, as the book title says, "Real Men Do Cry". For those of us in the mental health field, this progress is great to see. My second thought was that people reading the article need to know that Community Mental Health Centers like White Mountain Mental Health are here to help. In your community, you do have a place to turn when this kind of crisis strikes your family. My third thought was that our national and state governments are short-sighted in cutting funding for mental health. To put this another way, it is the best of times for mental health as more people recognize that getting treatment for a mental illness is much like getting treatment for a physical illness; private but not shameful. But it is also the worst of times. This year has been one of the most challenging ever for Community Mental Health Centers in our state and throughout the country. As the State of New Hampshire struggles with a budget deficit, payments to mental health centers are being cut. There is absolutely no subsidy to help mental health centers provide services on a sliding fee scale to those people who clearly need our support, but who are not severely and persistently mentally ill and eligible for State support through Medicaid. In this environment, I am happy to be able to report that White Mountain Mental Health, unlike many mental health centers and private practitioners, has continued to welcome all residents of our communities who come to us for help. Our ability to keep our doors open to everyone is directly related to the appropriations we receive from our towns. Your help is also crucial in allowing us to maintain our satellite locations in Lincoln, Woodsville and Lancaster. In this economy, being able to receive services close to home is important.

Many people have asked me this year if we notice a change in the people seeking mental health care. The answer is a resounding "yes"! People who have never needed mental health care in their lives are experiencing overwhelming challenges. Many hard working residents of the North Country have lost jobs this year. Loss of a job takes away not only income, but also health insurance and, in many cases, self esteem and personal stability. Our children feel the impact of our stress. It is hard to be a nurturing and patient parent when you are trying to come to grips with major losses in your life. Those who have been lucky enough to maintain employment may be working two or three jobs to make ends meet. It is hard to find a person who feels that their emotional and financial

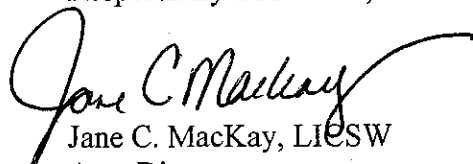
status has improved this year. Our referrals are up and both the number of people needing our services and the severity of their situations has increased. We are thankful that our communities recognize the value of having a resource for mental health, substance abuse and developmental disabilities in their town.

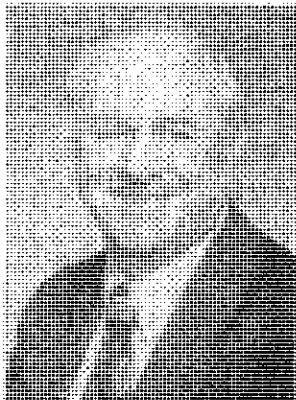
This year White Mountain Mental Health provided **2450.45** hours of service to **280** residents of the town of Littleton. During the year, we have literally saved lives, including the lives of young people who would otherwise have been lost to suicide. We encourage you to know the following warning signs:

- Appearing depressed or sad most of the time.  
(Untreated depression is the number one cause for suicide.)
- Talking or writing about death or suicide.
- Withdrawing from family and friends.
- Feeling hopeless, helpless, strong anger or rage.
- Feeling trapped -- like there is no way out of a situation.
- Experiencing dramatic mood changes or a personality change.
- Abusing drugs or alcohol.
- Acting impulsively or recklessly.
- Losing interest in most activities.
- Experiencing a change in sleeping or eating habits.
- Losing interest in most activities.
- Performing poorly at work or in school.
- Giving away prized possessions.
- Feeling excessive guilt or shame.

Although some suicides occur with no warning, approximately 75% of suicides involve one or more of these signs. Thank you for maintaining a vital resource in your community.

Respectfully Submitted,

  
Jane C. MacKay, LICSW  
Area Director



## Raymond S. Burton

338 River Road  
Bath, NH 03740  
Tel. (603) 747-3662  
Car Phone (603) 481-0863  
E-mail: [ray.burton@myfairpoint.net](mailto:ray.burton@myfairpoint.net)

*Executive Councilor  
District One*

### **Report to the People of District One By: Executive Councilor Ray Burton**

2009 was indeed the year of American Recovery and Reinvestment Act (ARRA)/Stimulus Funds in New Hampshire!

As of November 4, 2009, \$579,305,870.00 had been allocated in New Hampshire in nine areas: business/community; education; employment; energy; health; housing; safety; technology and transportation. Of that \$181,463,876.00 went to Council District One towns and cities and the counties of Belknap, Carroll, Coos, Grafton and Sullivan.

The ARRA money has enabled local, state and county government to work on projects that have been in process and planning for years. For a complete listing of these projects go to:  
[www.ed.state.nh.us/education/recovery/index.htm](http://www.ed.state.nh.us/education/recovery/index.htm) or write to my office.

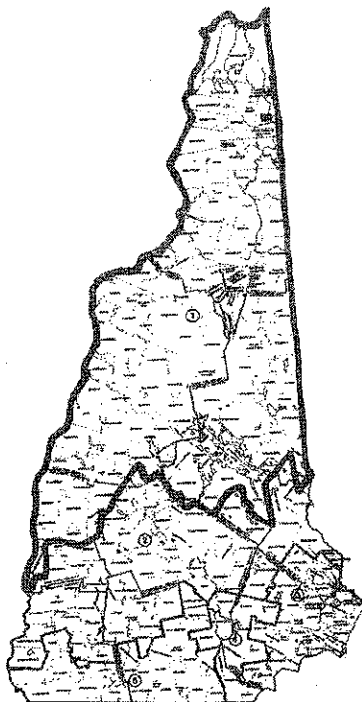
Governor Lynch has now submitted the New Hampshire Transportation Plan to the New Hampshire House and Senate. Highways/bridges, rail, aviation and public projects are among the proposed recommendations. Contact your local State Senator and Legislator for details about what projects you believe to be key ones for your region.

As Councilor, I do not see new revenues being raised in New Hampshire State Government. With the decline in existing revenues leading to cut backs in services, only time will determine what the law making branch has in mind for new dollars. Keep in close touch with your local State Senator and Legislator to make sure costs are NOT passed on to county and local government.

The Governor and Council are required by law to fill dozens of boards and commissions with volunteers. If you are interested in serving, please send a letter of interest and your resume to Governor John Lynch, Attention: Jennifer Kuzma, Appointment Liaison, State House, 107 North Main Street, Concord, NH 03301 For the current list of what possible appointments might be coming up go to:  
<http://www.sos.nh.gov/redbook/index.htm>.

There is a constant flow of informational items available at my office: tourist maps, consumer handbooks and the New Hampshire Constitution. Each Monday I send, via e-mail, the schedule of my weekly meetings and other information. Send me your e-mail to be added to the list at [rburton@nh.gov](mailto:rburton@nh.gov) or find the schedule on my State House web page at: <http://www.nh.gov/council/district1/schedules>.

Contact my office anytime I can be of help.



#### **Towns in Council District #1**

##### **CARROLL COUNTY:**

Albany, Bartlett,  
Chatham, Conway, Ealon,  
Effingham, Freedom, Hart's Loc.,  
Jackson, Madison, Moultonborough,  
Ossipee, Sandwich, Tamworth,  
Tuftonboro, Wakefield, Wolfeboro,

##### **GRAFTON COUNTY:**

Alexandria, Ashland, Bath,  
Benton, Bethlehem, Bridgewater,  
Bristol, Campton, Canaan,  
Dorchester, Easton, Ellsworth,  
Enfield, Franconia, Grafton,  
Groton, Hanover, Haverhill,  
Hebron, Holderness, Landaff,  
Lebanon, Lincoln, Lisbon,  
Livermore, Littleton, Lyman,  
Lyme, Monroe, Orange, Orford,  
Piermont, Plymouth, Rumney,  
Sugar Hill, Thornton, Warren,  
Waterville Valley, Westworth,  
Woodstock

##### **COOS COUNTY:**

Berlin, Carroll, Clarksville,  
Colebrook, Columbia, Dalton,  
Dixville, Dummer, Errol,  
Grafton, Jefferson, Jackson



UNIVERSITY of NEW HAMPSHIRE  
COOPERATIVE EXTENSION

**University of New Hampshire Cooperative Extension**

**Respectfully submitted: Kathleen Jablonski, Extension Educator and County Office Administrator  
2009 Annual Report**

University of New Hampshire Cooperative Extension has been grateful for the support of Grafton County citizens, communities, County Commissioners and the County Delegation in continuing our mission to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Staff members Deborah Maes, Family and Consumer Resources, Arianne Fosdick, Volunteer Management Program Assistant, Robin Peters, Nutrition Connections, Kathleen Jablonski, 4-H Youth Development, Donna Lee, Teresa Locke, and Kristina Vaughan, Administrative Assistants, were joined in November, 2008 by new staff member David Falkenham, Forestry Resources Educator, and in March 2009 by Heather Bryant, Agricultural Resources Educator. The new Educators have actively stepped into their roles to provide educational programming for the citizens of Grafton County and New Hampshire.

Over the past year, the Agricultural Resources program focused on commercial growers and outreach to the growing number of home gardeners in the County, including a large quantity of site visits in response to the outbreak of Late Blight. Meetings were held on organic vegetable production and tree fruit integrated pest management. The office was a host site for growers to participate in a series of webinars on strawberry production. A six part gardening workshop series was hosted at the County Complex and a local greenhouse. Upon the request of a Haverhill Cooperative Middle School teacher, the Volunteer Management Program Assistant, the County Forester and the Agricultural Resources Educator collaborated on a "Wild Edibles" program which they presented to four different classes.

The Family and Consumer Resources program certified thirty-nine food service workers (90%) who attended SERVSAFE classes and passed the national certification program. Other food service workers around the County attended a two-hour food safety program held in a number of locations.

A two hour session entitled *Managing Money in Tough Times* was offered in four locations around the County, reaching over sixty residents. In addition, financial education information was shared with local libraries, County employees, local media outlets, and was incorporated into educational displays.

The City of Lebanon, working with UNHCE staff, held two city-wide informational meetings to provide public input as they worked on updating their Master Plan.

Highlights of the work done in the Forestry Resources program included: conducting thirty-five site visits with private landowners discussing the health and wise stewardship of over eight thousand acres of private land. These visits simultaneously support New Hampshire's private landowner base, the forest products industry, and NH licensed consulting foresters.

Six natural resource education programs were organized in collaboration with other agencies attracting over two hundred attendees. Topics ranged from selling timber and wildlife management to Current Use education.

The Extension Forestry program has continued to provide educational programs and woodlot management advice to private landowners, forestry professionals, municipal officials and the County Farm Advisory Committee.

4-H Youth Development programs continue to support the ninety-six volunteer leaders and over two hundred fifty youth in Grafton County. Eighteen county-wide 4-H events were held with support from volunteer committees and judges. Grafton County was fortunate to have two National 4-H award winners: Alexandra Patch, of Lebanon, represented New Hampshire at the National Dairy Conference and Hannah Walker, of North Haverhill, represented our state at National 4-H Congress.



A \$30,000 JC Penney Afterschool grant enhanced the UNHCE and A+ program collaboration and increased programming and volunteer recruitment activities. Because of this grant, one hundred twenty additional youth in Campton, Rumney and Plymouth were able to receive afterschool programming. Outreach to this and two other county-based after school programs helped to reach over three hundred fifty additional youth with 4-H curricula.

An on-line orientation system for newly screened 4-H volunteers was implemented, extending the ability of the 4-H staff to reach more volunteers. Statewide work in 4-H Afterschool curriculum development, 4-H volunteer training, and updating materials for the traditional 4-H Club program continues based on current research.

The Volunteer Management Program Assistant (VMPA) conducted several 4-H afterschool programs around the county including at the Plymouth, Campton, and Rumney Elementary Schools and at the Haverhill Cooperative Middle School. In addition, the VMPA worked with the Agricultural Educator and the summer intern on the Display Vegetable Garden and a series of workshops and open-house sessions, and worked with several Master Gardeners to facilitate their projects. All of these programs combined to extend 4-H and Agricultural Resources programming to an additional 157 people.

The State UNHCE Dairy Specialist, Michal Lunak, is housed in Grafton County. His work this year included coordinating a farm business QuickBooks course in Concord for ten participants and conducting site visits as part of an ongoing cooperation with an agricultural engineer from New York to assess building challenges on dairy farms throughout the state.

Additional funding from United States Department of Agriculture's Risk Management Agency for risk management programs was obtained for 2008-2009. Speakers from the NH Alternative Energy Association and NH Electric Cooperative addressed photovoltaic, wind and geo energy production, tips for saving energy on farms, as well as grants available for producers to develop alternative energy production on farms.

Applications of genomics in dairy cattle breeding and sexed semen were discussed at the NH Dairy Management Conference held in West Lebanon and Groveton, by this year's featured speaker from Virginia Polytechnic Institute and State University.

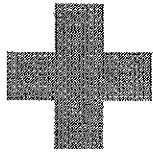
As a collaborative effort with other agencies serving Grafton County, the staff staged the Conservation Field Day at the North Haverhill Fairgrounds in May, reaching 262 fifth grade youth from all over the County. Working with youth and their teachers increases the public's understanding of agriculture and local food production.

Amanda Nadeau, a UNH student and Piermont native, served as Summer Assistant this year. She completed work for both the 4-H Youth Development and Agricultural Resources programs, including assisting with the demonstration garden and gardening workshop series, and the 4-H portions of the North Haverhill Fair.

Nutrition Connections programming continues to serve the population receiving food stamps and those meeting low income guidelines. Nutrition education programs have been held in conjunction with the Grafton County Academy program, Friendship House, and many agencies throughout the County. Robin Peters has been instrumental in bringing NH Food Bank programs into Grafton County.

The Extension staff are advised and guided by the members of the Grafton County UNHCE Advisory Council. This group is comprised of the following members: Mary Ames (Bath), Commissioner Raymond Burton (Bath), Pauline Corzilius (Pike), Commissioner Michael Cryans (Hanover), Annemarie Godston (North Haverhill), Frank Hagan (Bethlehem), David Keith (North Haverhill), Luther Kinney (Sugar Hill), Martha McLeod (Franconia), Joan Osgood (Piermont), Rebecca Page (Haverhill), Commissioner Martha Richards (Holderness), Emilie Shipman (Enfield), Cheryl Taber (Littleton), and Representative Kathleen Taylor (Franconia).

Our office is open to the public and located at the Grafton County Administration Building, 3855 Dartmouth College Hwy, Box 5, N. Haverhill, NH 03774. Telephone: 603-787-6944. NH residents may call the UNHCE Education Center at 1-877-398-4769 for information on energy conservation and home and garden questions. Visit our website: <http://extension.unh.edu> for up-to-date information.



**American  
Red Cross**

Granite Chapter

2 Maitland Street  
Concord, NH 03301  
603-225-6697  
800-464-6692  
FAX: 603-228-7171  
[www.concord-redcross.org](http://www.concord-redcross.org)

Submission for  
**LITTLETON ANNUAL REPORT**  
from  
**THE AMERICAN RED CROSS, GRANITE CHAPTER**  
2/9/2010

In fiscal year 2009\*, the Granite Chapter of the American Red Cross was involved in the following services and activities in and around Littleton.

**Disaster Response:**

Red Cross trained volunteers make up the chapter's **Littleton Area Disaster Action Team**, which responds to disasters day or night in Littleton and surrounding towns. In all, the Granite Chapter has seven Disaster Action Teams with over 100 specially trained volunteers.

Disaster volunteers were on the scene of **a residential fire in Littleton** in the last year. They provided the family with comfort and support for food, clothing, lodging, and other critical needs. In all last year, our disaster volunteers responded to 119 disasters, helping a total of 313 people, including 109 children, in 44 towns. 80 percent of the local disasters were residential fires. Disaster teams were also on the scene of the July Tornado and the Ashland Floods in August. During the December Ice Storm, the Chapter operated 15 Red Cross emergency shelters round the clock, and worked with communities at another 30 emergency shelters.

**Licensed Nurse Assistant Training:**

569 Licensed Nurse Assistants entered the healthcare field last year because of the training and/or testing through the Chapter's LNA training program. One of those LNA students came from Littleton.

**Services to the Armed Forces:**

The Red Cross is there to help Armed Forces personnel and their families in times of crisis. Last year this chapter responded to **118 cases** for assistance to military families.

**Health and Safety classes:**

Last year, 14,732 Health and Safety classes trained 1,604 participants at the chapter office in Concord and communities throughout our jurisdiction. Red Cross classes include CPR, First Aid, use of AEDs, Babysitter Training, Safe on My Own (for ages 8-11), Pet First Aid and more. **Last year in Littleton, Red Cross-authorized instructors taught several classes on a variety of subjects.** We are always glad to arrange for Red Cross classes in Alton with an enrollment of six or more participants.

*Continued*

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\* Fiscal Year 2009: July 1, 2008 – June 30, 2009

**Blood Drives:**

**Ten blood drives** were held in Littleton last year. Caring and generous donors gave **964 units** of life-saving blood. Last year in all the towns that we serve, there were 313 blood drives where donors gave a total of 15,813 units of the "gift of life." NH hospitals depend on the American Red Cross for their blood supplies.

The Granite Chapter serves about two-thirds of New Hampshire, including central and northern communities. Chapter staff and volunteers provide support and relief after a disaster; emergency preparedness training; courses in health and safety; blood drives; volunteer and youth leadership opportunities; and aid to military families. All Red Cross assistance is free to disaster victims. The Granite Chapter is a non-profit organization that receives no annual federal funding.

*Submitted by*  
Maria White  
Chief Executive Officer  
New Hampshire Region  
American Red Cross  
1-800-464-6692



## **AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.**

Board of Selectmen  
Town of Littleton  
125 Main Street, Suite 200  
Littleton, NH 03561

January 14, 2009

Dear Selectmen,

Ammonoosuc Community Health Services Inc. (ACHS) is requesting an appropriation in the amount of \$14,350 from the Town of Littleton for 2010. This amount will help us to continue to provide high quality healthcare to our **2,205 Littleton patients** and to reach more of those who are in need of our services.

ACHS has been a vital part of the community for 35 years and while many of our services are paid for through Medicare, Medicaid and grants, we have seen our patient population increase substantially over the last several years due to economic conditions and the increase in the uninsured and under-insured population. Unfortunately, our reimbursements through federal, state and county programs fall short of actual expenses.

ACHS serves 26 towns in northern Grafton and southern Coös counties and has sites located in Littleton, Franconia, Whitefield, Warren and Woodsville. **As a Federally Qualified Health Center, ACHS provides comprehensive preventive and primary healthcare to anyone, regardless of their insurance status or ability to pay.**

Clinical teams at ACHS are made up of doctors, nurse practitioners or physician assistants supported by nurses and medical assistants and in 2009 provided the following comprehensive services to approximately 10,000 patients:

- On-site Pre-natal services
- Family Planning services
- HIV Counseling and Testing
- CSFP food distribution
- Oral Health services
- Family Support services
- Well Child Health services
- Cancer Screening services
- WIC services
- Diabetes Care
- Depression Care and Screenings

On behalf of Ammonoosuc Community Health Services' board of directors, staff and patients we would like to thank you for your continued support.

Sincerely,

Edward D. Shanshala II, MSHSA, MSED  
Executive Director

### **MAIN OFFICE**

25 Mt. Eustis Road  
Littleton, NH 03561  
(603) 444-2464  
Fax (603) 444-5209

79 Swiftwater Road  
Woodsville, NH 03785  
(603) 747-3740  
Fax (603) 747-0416

14 Kings Square  
Whitefield, NH 03598  
(603) 837-2333  
Fax (603) 837-9790

155 Main Street  
Franconia, NH 03580  
(603) 823-7078  
Fax (603) 823-5460

333 NH Rte 25  
Warren, NH 03279  
(603) 764-5704  
Fax (603) 764-5705

# Boys & Girls Club of the North Country

The mission of our Club is to provide a fun, safe and positive place for all kids of the North Country, under the guidance of caring adults.

## ***Believe it and you will see it!***

The Board of Directors and the greater North Country community are celebrating what many feel is the most successful after-school program ever developed in the North Country and the fifth year of the existence of the *Boys and Girls Club of the North Country (BGCNC)*.

In the early days of our formation, when word got out that our founding board wanted, for the sake of the children of our community, to form a Boys & Girls Club, I am sure that many skeptics quietly said to themselves, “**Sure! I will believe *that* when I see it.**”

But here we are five years later, and we see this club because we believe in the dream of a stronger community. The fact that the *Boys & Girls Club of the North Country* exists is due to our *community* -your collective belief that maintaining a healthy and successful community requires community-wide support -*for your children & grandchildren, their friends, your neighbors and your future employees.*

*The Boys & Girls Club of the North Country* is secured only by your belief that we....each and every one of us.... are responsible for the creation of that healthy, successful community in which we all want to live.

The BGCNC provides over 100 area children in grades 2 -7 with a safe place to go to socialize, learn new skills, have new experiences, receive homework assistance and realize that the community cares about them. Many of these children would be home alone; out on the streets or worse... if it were not for your Boys & Girls Club.

The BGCNC ***After School Program*** continues to collaborate with other community youth organizations such as *Copper Cannon Outdoor Education Center, Appalachian Mountain Club, Northern Family Institute in Bethlehem, White Mountain School and Whitefield Elementary School.*

Most recently, BGCNC has formed an educational collaboration with the ***Littleton School District*** through our *Supplemental Educational Services Tutoring Program*. This program provides after school tutoring and transportation for 20 Littleton children, as well as full membership in the BGCNC, without cost to the student or parents. This exceptional collaboration between the Schools and our non-profit organization is a win-win situation for the Town of Littleton and the BGCNC.

In our weekly schedule we include several *Boys & Girls Club of America* programs tailored appropriately for our kids. These evidence-based activities focus on the environment, study habits, confidence, gender issues, sportsmanship, fitness, leadership and community service.

This year's big project involves our move next door to the Evergreen Gymnastics building. Our current clubhouse building is up for sale and our future there is uncertain. Therefore, in order to maintain consistency with our membership we are simply moving up the driveway a few hundred feet. We value our centralized location and look forward to welcoming you to our new club this summer.

Please note that over the past 5 Years the BGCNC has invested over \$650,000 in the children of the North Country and provide services to over 100 children each year. More than half of those children come from Littleton. We sincerely appreciate the incredible support of all of the businesses and residents of Littleton...

Respectfully Submitted,

**Kevin M. O'Brien**, Board Chair  
Boys & Girls Club of the North Country

**NORTH COUNTRY YMCA, INC.**  
**Littleton Town Report - 2009**

Greetings from your North Country YMCA! On behalf of the Board of Directors, I wish to thank the Town of Littleton for its continued support over the years, and for allowing us the opportunity to submit this annual report.

Since the early sixties, the North Country YMCA, Inc. (NCYMCA) has reached thousands of families throughout northern NH and VT by offering and supporting programs through schools and in communities delivering an outreach YMCA. In July 2009 we celebrated our tenth anniversary as a fully chartered 'alternative facility YMCA' - a 'Y without walls. The North Country YMCA fulfills the needs of our rural areas and this is only possible with the collaboration between the towns, schools & community associations through grant applications, programs, and initiatives. Follows are highlights of the North Country YMCA's involvement within the town of Littleton and the fulfillment of our mission in providing programs that build 'Strong Kids, Strong Families, Strong Communities'!

Programs: S.A.F.E. - Stay After for Enrichment: After School Program – licensed since 1994 with the State of NH takes place at the Lakeway Elementary School with over 70 families including children in grades K – 5 involved and staffed by local personnel and high school students. The Lakeway S.A.F.E. Homework Club is in its seventh year. 125 children grades 1 – 9 attended our 18<sup>th</sup> Annual Summer Soccer Specialty Camp Weeks which also involves local students as volunteers, CIT's and staff. Our North Country YMCA Live for Field Hockey in its 9<sup>th</sup> year is going '360' with year round programs in addition to our Summer Camp Week. Adult Aerobic and Aquatic Program (Woodsville); Y's Way to Strengthening for Active Older Adults & Yoga, Cottage Hospital. Littleton High School students participate yearly in the national YMCA Youth & Government Program (March) and other volunteer opportunities.

Events: Walkamerica (4/26), November Clothing Drive (11/7), Annual Hoop Shoot (12/13), Gilbert R. Rhoades Memorial Track Meet (5/9), Lilac Fun Run/Walk (5/23), Yard Sale, and Benefit Golf Tournament Maplewood Country Club (7/24)

We look forward to our continued relationship with the Town of Littleton and providing opportunities to fulfill our Vision 'to assist in developing healthier kids and stronger families'. Please don't hesitate to contact us at 747-3508, fax at 747-2408, [drappa@valley.net](mailto:drappa@valley.net) or by accessing our web page with complete program information at: [www.northcountryymca.org](http://www.northcountryymca.org)

Again, thank you, on behalf of the North Country YMCA Inc. Board of Directors, I remain,

Sincerely,  
*Dianne L. Rappa*  
NCYMCA Executive Director



## *Littleton Regional Hospital...*

- Littleton Regional Hospital is located at 600 St. Johnsbury Road, Littleton, NH 03561
- Our Board of Trustees Chairman is Guilbert Vickery.
- Our Chief of Medical Staff is Deane Rankin, MD
- Our Hospital Chief Executive Officer is Warren West.
- Quorum Health Resources has been a strategic partner of Littleton Regional Hospital since 1986.
- We can be reached at (603) 444-9000 or (800) 464-7731.
- Our Fax # is (603) 444-0443.
- For directions to our facility, please call (800) 464-7731 or visit our website.
- Our website is: [www.littletonhospital.org](http://www.littletonhospital.org)
- Littleton Regional Hospital Ranked **40<sup>th</sup>** in the *100 Best Places to Work in Modern Healthcare* in 2008.
- There are **103** credentialed practitioners on our staff at Littleton Regional Hospital,
- Over **95%** of all physicians on our active medical staff are board certified.
- Our medical staff provides for the following services at Littleton Regional Hospital:

<i>Anesthesiology</i>	<i>Internal Medicine</i>	<i>Pediatrics</i>
<i>Audiology</i>	<i>Neurology</i>	<i>Physiatry</i>
<i>Cardiology</i>	<i>Obstetrics/Gynecology</i>	<i>Podiatry</i>
<i>Dermatology</i>	<i>Occupational Health</i>	<i>Psychiatry</i>
<i>Diagnostic Imaging</i>	<i>Oncology</i>	<i>Psychology</i>
<i>Emergency Medicine</i>	<i>Ophthalmology</i>	<i>Radiology</i>
<i>Family Practice</i>	<i>Oral &amp; Maxillofacial Surgery</i>	<i>Urology</i>
<i>Gastroenterology</i>	<i>Orthopaedic Surgery</i>	
<i>General Surgery</i>	<i>Otolaryngology</i>	
<i>Hospitalist</i>	<i>Pathology</i>	

- There were **68,290** admissions in 2009.
- The Hospital employed **416** dedicated professionals in 2009.
- Annual Payroll (including salaries, employee benefits, and the services of physician specialists) totaled **\$ 32,332,976**
- Our Littleton Regional Hospital provided **\$2,725,514** in charity care for individuals who were unable to pay for services.
- The Birthing Center delivered **286** babies.
- Under the Car Seat Safety Program, there were **300** car seats checked.
- There were **222** outpatient Nutrition Counseling session in 2009.
- Cardiac Rehab had a total of **1,429** patient visits in 2009.
- The Emergency Department treated **9,194** patients in 2009.
- The Hospital Acute Care Average daily census equaled **13.70** patients per day.
- The Pharmacy processed approximately **330,000** doses of medicine in FY 2009. That is an average of **6,300** doses per week or **900** doses a day.
- In the past twelve months **22,618** x-rays were taken at our hospital.
- The American Registry of Radiological Technologist registers **all** of LRH's radiological technologists.
- The Laboratory performed **385,250** tests in 2009.
- Littleton Regional Hospital is a reference lab for all hospitals in northern New Hampshire.
- The Infection Control Coordinator reviewed over **2,000** culture and sensitivity reports annually.
- Littleton Regional Hospital provided over **1000** H1N1 vaccines free of charge to the staff and community in 2009.
- Our surgeons performed **2366** procedures in 2009.
- Our physicians performing endoscopy cared for **1176** patients having **1288** procedures.
- In 2009 there were **102** joint replacements performed.
- The Paramedic Intercept Program Provided **301** Runs in 2008.
- The Care-A-Van traveled **26,283** miles in 2009 providing transportation to and from LRH for **177** patients with more than **2,696** trips at no charge to the patient.
- Littleton Regional Hospital is **1** of **100** hospitals nationally participating in the Consumer Product Safety Commission Injury Reporting System.

- Littleton Regional Hospital acts as a medical resource hospital to ambulance service and life squads in our area providing EMS education, continuing education, medical direction, quality assurance and oversight.
- Our facility is eight years old.
- Our building is **170,000** sq. ft.
- Our campus covers **252** acres in six parcel/lots.
- Payer Mix % at Littleton Regional Hospital:
 

<b>Medicare</b>	<b>39%</b>
<b>Medicaid</b>	<b>8%</b>
<b>BC/BS</b>	<b>24%</b>
<b>Commercial Insurance</b>	<b>22%</b>
<b>Self Pay</b>	<b>7%</b>
- Service Mix % at Littleton Regional Hospital:
  - 71%** of our services are provided to outpatients
  - 29%** of our services are provided to inpatients
- Gale Medical Library requested **508** articles from other libraries and filled **346** requests from libraries in **37** states Puerto Rico and in **7** Canadian provinces.
- The Library responded to over 400 requests for information from hospital physicians and staff and community members. Library volunteers processed over **1,400** children's book packets for distribution through its two early literacy programs (Born to Read @ Agnes Norris Birthing Center, Reach Out and Read @ North Country Pediatrics and Ammonoosuc Community Health Services).
- We utilized **160** adult/junior volunteers with a total of **15,566** hours of service in 2009.
- Our Occupational Health Department provided a total of **4,485** visits for pre-employment drug testing, physicals, work related injury treatments, and flu vaccines to the businesses, companies and municipalities in the communities we serve.
- There are **3** elevators in our facility.
- LRH sponsors the NH EMS Conference, now in the **18<sup>th</sup>** year. **320** EMS, Public Safety, Ski personnel attended and were trained by experts in their field.
- **90,097** meals were served at our hospital in 2009.
- **374** boxes of Band-Aids were used in the past twelve months.
- **663** pairs of crutches were used in the past twelve months.
- **491** packages of baby diapers were used in 2009.
- **3,632,500** sheets of copy paper were used.
- We have recycled **525,260** lbs. of waste. We have saved **4,471** trees, **20.3** acres of woodlands, **1,841,000** gallons of water and **15,780** tons of air pollutants. We saved **\$39,450** in disposal fees to LRH in 2009!
- As many as **32,518** bags of IV solution were used.
- We handled a staggering **213,563** lbs. of laundry in the past year.





# North Country Transit

*Public Transit to the North Country*

*Senior Wheels-Freedom Express-Fixed Routes-Long Distance Medical*

31 Pleasant Street, Suite 100 , Berlin NH 03570

Phone: 603-752-1741 Fax: 603-752-2117

**Toll Free: 1 -888-997-2020**

*A Tri-County CAP, Inc. Program* Berlin/Gorham Pittsburg/Colebrook/N. Stratford Groveton/Whitefield Lancaster/Littleton

North Country Transit, a Tri County Community Action, Inc. program started providing transportation services over 30 years ago. The first services provided were demand response transportation to the elderly and disabled of Coos County. Through our demand response service North Country Transit is allowed to offer public transportation by "open door" policy meaning, if room is available on the vehicle a person of any age can ride if the ride needed can be provided along the route. Around 1995 North Country Transit expanded service into the public arena offering curb to curb public transportation in the towns of Berlin and Gorham, and later expanded to add a fixed route system between those towns as well. In January of 2006, a second public transit route between the towns of Littleton, Lancaster, and Whitefield began operation expanding North Country Transit's service area to not only Coos County but now into northern Grafton County. The Tri Town Public Transit Route provides many residents with transportation to get to work, shopping, after school activities, medical appointments, etc. The service makes four round trips a day stopping at designated stops along the route and deviating  $\frac{1}{4}$  mile to accommodate people. Since beginning operations on January 4, 2006, the Tri Town Public Route has shown an increase in ridership every year. On average the Tri Town provides approximately 1150 trips a month for Monday through Friday service. In 2009 the service expanded to operate Saturday service which averages 125 trips.

North Country Transit is also the service provider for Littleton Regional Hospital clients via the "Littleton Regional Hospital Care-A-Van". This service is open to residents of any age in the northern Grafton County and southern Coos County towns.

North Country Transit is staffed by 28 people that includes: a full time Director, Administrative Assistant/Accounting Clerk, and Operations Manager, 2 part time Dispatcher/Mobility Managers, 3 full time Drivers, 17 part time Drivers, 1 full time Mechanic, 1 part time mechanic, 1 Travel Trainer, and 18 Volunteers (long distance drivers, and office help). Trips can be scheduled by calling a toll free number that connect to a central call center. The trip request is taken and entered into scheduling software that later compiles all the trips into driver manifests. The manifest schedules the trips in the most cost efficient and productive manner possible without sacrificing safety or quality. State of New Hampshire Criminal Record and Motor Vehicle Record checks are performed on all drivers employed by NCT and all drivers are trained in procedures for Emergency Evacuation and Passenger Assistance Techniques and take a Defensive Driving Course. These trainings and courses are required every three years. Vehicles operated by the program are all wheelchair accessible.

The program operations are funded through a mixed bag of resources. Currently funding to operate our Tri Town public route between Lancaster and Littleton consists of 50% Federal Transit Administration funding, 16% State and Federal funding from the Transition Assistance for Needy Families, 2% contribution from United Way, 4% from transportation for Medicaid clients, 24% is derived from subscription passes, fares, fundraising, sale of advertising, and CSBG funds from Tri County CAP, and 4% is town funding contributions.

What does it cost to ride? Public transportation service charges fares in relation to distance traveled, public route systems charge fares and also sells passes, elderly and disabled transportation for door-to-door

*"We'll take You Places"*

service as well as long distance medical service provided by volunteer drivers is a suggested donation in relation to the distance traveled. During the summer months from the last day of school to the day before school begins student passes are offered for the Tri Town Public Route at a cost of \$25 for unlimited rides for the entire season. Youth have to be under 18 years of age to qualify.

Gift Certificates for all services can be purchased by calling the 800 number. Many people purchase gift certificates to give to elderly parents, children to get to work or activities, etc. They make a great gift idea!

More information on the services provided, operating days and hours, public transit route schedules, and types of services provided in different areas of Coos and northern Grafton County can be found on the web at [www.tccap.org](http://www.tccap.org) under the transportation link or by calling 1-888-997-2020 and speaking to a scheduler. If education on how to use our services is necessary we can help by setting up an appointment with a travel trainer who may provide a free ride explaining how to use the system and of course the schedulers at North Country Transit would be helpful to assist?

Appropriated 2009: \$2,500.00

Requested 2010: \$3,000.00

# *PEMI-BAKER SOLID WASTE DISTRICT*

Robert Berti, Chairman  
Harvey Paquin, Vice-Chairman  
Tim Kingston, Treasurer

PO Box 500  
Waterville Valley, NH 03215  
(603) 838-6822

## 2009 Annual Report

In 2009 the District continued its efforts to promote waste reduction, increase recycling, and decrease the toxicity of our waste stream. The District met five times during the year and wide array of subject matter was discussed and disseminated. Items of significant interest this past year included recycling markets, new storm water permitting regulations, the NCES landfill in Bethlehem, and the household hazardous waste program.

Since bottoming out in late 2008 and early 2009, the markets for recyclables have vastly improved and are at or very near historical averages. When selling your recyclable materials, members are strongly encouraged to call multiple brokers as prices can vary between brokers. Even small differences can add up to significant dollars over the course of a year. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for member towns to incorporate to decrease waste and increase recycling efforts. The District is fortunate to have some of the best municipal recycling programs in the State as part of its member base, as well as having a knowledgeable and innovative group of facility operators and committee representatives available for support and assistance. If your town has questions, issues, or concerns you would like to address, please be sure to use the resources you have available. Towns should keep in mind that New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at [www.nhthebeautiful.org](http://www.nhthebeautiful.org).

The District's household hazardous waste program once again allowed residents the opportunity to properly dispose of their unwanted or outdated hazardous household products. Over 200 residents came to one or more of the three collection events held this past summer. A number of recycling centers were also able to dispose of the household hazardous waste that they had accumulated in the past year. The net expenditure for the 2009 program was \$17,500. This was a reduction of nearly \$9,500 from the 2008 program. The District plans to hold two collection events in 2010. They will be held in Littleton and Plymouth. Dates have not yet been set but tentative plans are to hold the collections in August and September. Check with your recycling center later in the year for the exact dates.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers.

Respectively Submitted,  
Robert Berti, Chairman  
Pemi-Baker Solid Waste District



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Littleton  
Littleton, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Littleton as of and for the fiscal year ended December 31, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Littleton's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Littleton as of December 31, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2009 on our consideration of the Town of Littleton's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Littleton basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the Town of Littleton. The combining and individual fund schedules and the schedule of expenditures of federal awards (They) have been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Margaret A. Colby, CPA*

PLODZIK & SANDERSON  
Professional Association

October 23, 2009



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

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### ***REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133***

To the Members of the Board of Selectmen  
Town of Littleton  
Littleton, New Hampshire

#### ***Compliance***

We have audited the compliance of the Town of Littleton with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2008. The Town of Littleton's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the Town of Littleton's management. Our responsibility is to express an opinion on the Town of Littleton's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Littleton's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Littleton's compliance with those requirements.

In our opinion, the Town of Littleton complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2008.

#### ***Internal Control over Compliance***

The management of the Town of Littleton is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Littleton's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

***Town of Littleton  
Report on Compliance with Requirements Applicable to Each Major Program and  
Internal Control Over Compliance in Accordance with OMB Circular A-133***

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the board of selectmen, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

October 23, 2009

*Margaret A. Collyer, CPA*

PLODZIK & SANDERSON  
Professional Association

**SCHEDULE I**  
**TOWN OF LITTLETON, NEW HAMPSHIRE**  
**Summary Schedule of Prior Audit Findings**  
**For the Fiscal Year Ended December 31, 2008**

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**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

**A. Financial Statements**

1. The auditor's report expresses an unqualified opinion on the financial statements.
2. There were no material weaknesses identified relating to the internal control over financial reporting.
3. There were no significant deficiencies identified which were not considered material weaknesses relating to the internal control over financial reporting.
4. There were no instances of noncompliance material to the financial statements identified.

**B. Federal Awards**

1. There were no material weaknesses identified relating to the internal control over major programs.
2. There were no significant deficiencies identified which were not considered material weaknesses relating to the internal control over major programs.
3. The auditor's report on compliance for major programs expresses an unqualified opinion.
4. There are no audit findings required to be reported in accordance with Circular A-133.
5. The program tested as a major program is CFDA No. 15.929: Save America's Treasures.
6. The threshold for distinguishing between Types A and B programs was \$300,000.
7. The Town of Littleton was determined not to be a low-risk auditee.

**SECTION II - FINANCIAL STATEMENT FINDINGS**

**NONE**

**SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

**NONE**

**SCHEDULE 1**  
**TOWN OF LITTLETON, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2008*

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 4,388,191	\$ 4,924,605	\$ 536,414
Land use change	10,000	-	(10,000)
Yield	42,200	42,235	35
Excavation	450	428	(22)
Payment in lieu of taxes	27,000	39,963	12,963
Interest and penalties on taxes	94,000	93,904	(96)
Total taxes	<u>4,561,841</u>	<u>5,101,135</u>	<u>539,294</u>
<b>Licenses, permits, and fees:</b>			
Business licenses, permits, and fees	2,200	2,685	485
Motor vehicle permit fees	1,020,000	957,715	(62,285)
Building permits	20,775	20,907	132
Other	62,276	62,184	(92)
Total licenses, permits, and fees	<u>1,105,251</u>	<u>1,043,491</u>	<u>(61,760)</u>
<b>Intergovernmental:</b>			
State:			
Shared revenue block grant	127,356	127,356	-
Meals and rooms distribution	282,261	282,261	-
Highway block grant	155,529	154,994	(535)
Other	24,151	24,150	(1)
Federal	700,000	-	(700,000)
Total intergovernmental	<u>1,289,297</u>	<u>588,761</u>	<u>(700,536)</u>
<b>Charges for services:</b>			
Income from departments	<u>61,600</u>	<u>61,134</u>	<u>(466)</u>
<b>Miscellaneous:</b>			
Sale of municipal property	10,000	6,353	(3,647)
Interest on investments	51,000	49,007	(1,993)
Rent of property	4,000	4,330	330
Other	104,200	102,057	(2,143)
Total miscellaneous	<u>169,200</u>	<u>161,747</u>	<u>(7,453)</u>
Total revenues	7,187,189	<u>\$ 6,956,268</u>	<u>\$ (230,921)</u>
Unreserved fund balance used to reduce tax rate	1,479		
Total revenues and use of fund balance	<u>\$ 7,188,668</u>		



**SCHEDULE 2**  
**TOWN OF LITTLETON, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2008**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 221,795	\$ 220,786	\$ -	\$ 1,009
Election and registration	-	250,625	248,870	-	1,755
Financial administration	-	131,640	121,385	-	10,255
Revaluation of property	16,000	150,659	133,867	-	32,792
Legal	10,000	100,250	118,847	-	(8,597)
Personnel administration	-	73,129	74,820	-	(1,691)
Planning and zoning	-	28,795	34,858	-	(6,063)
General government buildings	-	78,551	67,491	-	11,060
Cemeteries	1,554	66,000	67,554	-	-
Insurance, not otherwise allocated	-	50,416	48,145	-	2,271
Advertising and regional associations	-	32,380	26,449	-	5,931
Other	-	57,888	57,888	-	-
Total general government	27,554	1,242,128	1,220,960	-	48,722
Public safety:					
Police	3,500	1,258,695	1,136,421	-	125,774
Ambulance	-	76,000	76,000	-	-
Fire	12,999	933,517	959,974	-	(13,458)
Other	-	146,911	146,578	-	333
Total public safety	16,499	2,415,123	2,318,973	-	112,649
Highways and streets:					
Public works	-	79,459	74,768	-	4,691
Highways and streets	25,312	1,043,796	1,002,454	-	66,654
Bridges	1,600	53,000	2,504	-	52,096
Street lighting	9,000	42,044	42,694	-	8,350
Total highways and streets	35,912	1,218,299	1,122,420	-	131,791
Sanitation:					
Administration	-	200	-	-	200
Health:					
Pest control	4,200	950	2,802	-	2,348
Health agencies	-	126,788	123,404	-	3,384
Total health	4,200	127,738	126,206	-	5,732
Welfare:					
Direct assistance	750	66,772	63,508	-	4,014
Culture and recreation:					
Patriotic purposes	-	1,300	995	-	305
Other	-	20,000	20,000	-	-
Total culture and recreation	-	21,300	20,995	-	305
Conservation	-	6,324	1,849	-	4,475

(continued)

**SCHEDULE 2 (continued)**  
**TOWN OF LITTLETON, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2008**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	158,646	158,645	-	1
Interest on long-term debt	-	44,780	44,780	-	-
Interest on tax anticipation notes	-	1,000	-	-	1,000
Total debt service	-	204,426	203,425	-	1,001
Capital outlay	51,100	879,668	348,404	337,363	245,001
Other financing uses:					
Transfers out	-	1,006,690	604,900	-	401,790
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 136,015</u>	<u>\$ 7,188,668</u>	<u>\$ 6,031,640</u>	<u>\$ 337,363</u>	<u>\$ 955,680</u>

**SCHEDULE 3**  
**TOWN OF LITTLETON, NEW HAMPSHIRE**  
**Major General Fund**  
***Schedule of Changes in Unreserved - Undesignated Fund Balance (Non-GAAP Budgetary Basis)***  
***For the Fiscal Year Ended December 31, 2008***

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Unreserved, undesignated fund balance (budgetary basis), beginning		\$ 405,212
Changes:		
Unreserved fund balance used to reduce 2008 tax rate		(1,479)
2008 Budget summary:		
Revenue shortfall (Schedule 1)	\$ (230,921)	
Unexpended balance of appropriations (Schedule 2)	<u>955,680</u>	
2008 Budget surplus		724,759
Increase in fund balance designated for contingency		<u>(500,000)</u>
Unreserved, undesignated fund balance, ending		<u>\$ 628,492</u>

**SCHEDULE 4**  
**TOWN OF LITTLETON, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**December 31, 2008**

	Special Revenue Funds					
	Expendable Trust	Public Library	Sidewalk	Parking Meter	Parks & Recreation	Transfer Station
<b>ASSETS</b>						
Cash and cash equivalents	\$ 337,669	\$ 95,723	\$ 2,276	\$ 122,533	\$ 57,318	\$ 149,992
Investments	-	168,177	-	-	-	-
Accounts receivable, net	-	930	-	-	6,000	14,602
Total assets	<u>\$ 337,669</u>	<u>\$ 264,830</u>	<u>\$ 2,276</u>	<u>\$ 122,533</u>	<u>\$ 63,318</u>	<u>\$ 164,594</u>
<b>FUND BALANCES</b>						
Liabilities:						
Accounts payable	\$ -	\$ 4,323	\$ 1,739	\$ 70	\$ 815	\$ 8,665
Accrued salaries and benefits	-	2,736	-	455	9,967	19,328
Interfund payable	3,135	-	-	-	-	-
Deferred revenue	-	16,564	-	-	-	-
Total liabilities	<u>3,135</u>	<u>23,623</u>	<u>1,739</u>	<u>525</u>	<u>10,782</u>	<u>27,993</u>
Fund balances:						
Reserved for encumbrances	-	10,710	-	17,740	-	-
Reserved for special purposes	-	168,177	-	-	-	-
Unreserved, undesignated	334,534	62,320	537	104,268	52,536	136,601
Total fund balances	<u>334,534</u>	<u>241,207</u>	<u>537</u>	<u>122,008</u>	<u>52,536</u>	<u>136,601</u>
Total liabilities and fund balances	<u>\$ 337,669</u>	<u>\$ 264,830</u>	<u>\$ 2,276</u>	<u>\$ 122,533</u>	<u>\$ 63,318</u>	<u>\$ 164,594</u>

<u>Opera House</u>	<u>Grants</u>	<u>Drug Forfeiture</u>	<u>Police Special Detail</u>	<u>Conservation Commission</u>	<u>Permanent Fund</u>	<u>Total</u>
\$ 9,482	\$ -	\$ 20,248	\$ 13,194	\$ -	\$ 85,608	\$ 894,043
-	-	-	-	14,154	358,447	540,778
-	183,934	-	9,085	-	-	214,551
<u>\$ 9,482</u>	<u>\$ 183,934</u>	<u>\$ 20,248</u>	<u>\$ 22,279</u>	<u>\$ 14,154</u>	<u>\$ 444,055</u>	<u>\$ 1,649,372</u>
\$ -	\$ 1,463	\$ 559	\$ -	\$ -	\$ -	\$ 17,634
-	-	-	-	-	-	32,486
-	152,792	-	-	-	-	155,927
-	29,679	-	-	-	-	46,243
<u>-</u>	<u>183,934</u>	<u>559</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>252,290</u>
-	-	-	-	-	-	28,450
-	-	-	-	-	444,055	612,232
9,482	-	19,689	22,279	14,154	-	756,400
<u>9,482</u>	<u>-</u>	<u>19,689</u>	<u>22,279</u>	<u>14,154</u>	<u>444,055</u>	<u>1,397,082</u>
<u>\$ 9,482</u>	<u>\$ 183,934</u>	<u>\$ 20,248</u>	<u>\$ 22,279</u>	<u>\$ 14,154</u>	<u>\$ 444,055</u>	<u>\$ 1,649,372</u>

**SCHEDULE 5**  
**TOWN OF LITTLETON, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended December 31, 2008**

	Special Revenue Funds					
	Expendable Trust	Public Library	Sidewalk	Parking Meter	Parks & Recreation	Transfer Station
Revenues:						
Taxes	\$ -	\$ -	\$ 52,936	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-	-
Charges for services	-	-	-	41,788	72,583	324,821
Miscellaneous	15,659	37,420	645	14,526	4,128	27,757
Total revenues	15,659	37,420	53,581	56,314	76,711	352,578
Expenditures:						
Current:						
General government	-	-	-	108,292	-	-
Public safety	-	-	-	-	-	-
Highways and streets	-	-	54,887	-	-	-
Sanitation	-	-	-	-	-	457,032
Culture and recreation	-	327,534	-	-	303,843	-
Total expenditures	-	327,534	54,887	108,292	303,843	457,032
Excess (deficiency) of revenues over (under) expenditures	15,659	(290,114)	(1,306)	(51,978)	(227,132)	(104,454)
Other financing sources (uses):						
Transfers in	-	304,541	-	-	203,753	110,519
Transfers out	(515,391)	-	-	-	-	-
Total other financing sources and uses	(515,391)	304,541	-	-	203,753	110,519
Net change in fund balances	(499,732)	14,427	(1,306)	(51,978)	(23,379)	6,065
Fund balances, beginning	834,266	226,780	1,843	173,986	75,915	130,536
Fund balances, ending	\$ 334,534	\$ 241,207	\$ 537	\$ 122,008	\$ 52,536	\$ 136,601

Opera House	Grants	Drug Forfeiture	Police Special Detail	Conservation Commission	Permanent Fund	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,936
-	181,497	-	-	-	-	181,497
-	-	-	16,248	-	-	455,440
847	33,440	2,175	1,501	14,154	(89,465)	62,787
847	214,937	2,175	17,749	14,154	(89,465)	752,660
-	211,906	-	-	-	4,578	324,776
-	3,012	15,798	12,469	-	-	31,279
-	-	-	-	-	-	54,887
-	-	-	-	-	-	457,032
708	19	-	-	-	-	632,104
708	214,937	15,798	12,469	-	4,578	1,500,078
139	-	(13,623)	5,280	14,154	(94,043)	(747,418)
-	-	-	-	-	-	618,813
-	-	-	-	-	(13,913)	(529,304)
-	-	-	-	-	(13,913)	89,509
139	-	(13,623)	5,280	14,154	(107,956)	(657,909)
9,343	-	33,312	16,999	-	552,011	2,054,991
\$ 9,482	\$ -	\$ 19,689	\$ 22,279	\$ 14,154	\$ 444,055	\$ 1,397,082

## OFFICE HOURS AND PHONE NUMBERS

Web Site: [www.townoflittleton.org](http://www.townoflittleton.org)

Department		Office Hours	Contact Num- bers	
Fire Department		Monday-Friday	Phone #	444-2137
230 West Main Street			Fax #	444-2218
Police Department			Phone #	444-7711
2 Kittridge Lane			Fax #	444-1704
<b>FOR EMERGENCIES PLEASE DIAL 911</b>				
Library		Tuesday-Thursday	Phone #	444-5741
92 Main Street		9:00 am-7:00 pm	Fax #	444-1706
		Friday and Saturday		
		9:00 am - 2400 pm		
Highway Department		Monday-Friday	Phone #	444-5051
240 West Main Street		6:30 am-3:00 pm	Fax #	444-2524
Transfer Station		Tuesday & Thursday	Phone #	444-1447
1213 Mt. Eustis Road		12 pm-4:00 pm	Fax #	444-1716
		Wednesday		
		12:00 pm - 6:00 pm		
		Friday and Saturday		
		8:00 am - 4:00 pm		
Burn Dump		Tuesday & Thursday	Phone #	444-1447
		11:00 am - 3:00 pm		
		Saturday		
		8:00 am - 4:00 pm		
Wastewater Plant		Monday-Friday	Phone #	444-5400
323 Meadow Street		6:30 am - 3:00 pm		
Water & Light		Monday-Friday	Phone #	444-2915
Lafayette Avenue		8:00 am - 4:00 pm	Fax #	444-2718
<b>MUNICIPAL OFFICES</b>				
125 Main Street - Laconia Savings Bank - 2nd Floor		Monday—Friday 8-12:30 1-4:00	Phone #	444-3996
			Fax#	444-1703
		Town Clerk	Fax#	444-0735
Town Manager	Charles E. Connell		Ext. 13	
Executive Secretary	Ceil Stubbings		Ext. 15	
Welfare Director				
Tax Collector/Facility Manager	Joe Wiggett		Ext. 12	
Assessing Clerk	Amy Hatfield		Ext. 14	
Planning/Zoning Clerk	Joanna Ray		Ext. 27	
Finance Director	Karen Noyes		Ext. 11	
Front Desk Administrator and Deputy Tax Collector and Deputy Welfare Officer	Susan McQueeney		Ext. 10	
Town Clerk	Judy White		Ext. 20	
Deputy Town Clerk	Bonnie Bowles		Ext. 23	
Finance Assistant	Nichol Adams		Ext. 26	
ALL EMERGENCY CALLS DIAL 9-1-1				
ALL TTY CALLS DIAL 444-1700				