



**2019**

**Town of Littleton**

**Annual Report**





## **Ellen Morrow**

Ellen Morrow, who passed away in September of 2019, was the face and heart of Littleton Public Library for over 40 years. Through her career from 1965-2014, she saw the library through such an evolution from an austere place where librarians fetch books for their patrons and everyone is expected to read quietly to a vibrant cultural hub of the community with events for children and adults to learn and expand their horizons. Morrow greeted generations of library patrons, recommended books, and kept everything running over the years.

Her incredible story times were always full of imagination, wonder, and her wacky sense of humor. While she was at the library, it evolved from a physical card catalog where all information is stored in a complicated paper system to an automated computer system. She learned to use a teletype machine when that was the latest technology for Interlibrary loan, and then she learned to use the computerized system. Whatever the library needed, she adapted to it.

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**2019 TOWN OF LITTLETON**  
**ELECTED OFFICIALS**

**Board of Selectmen**

Franco D. Rossi, Chairman	Term Expires (2020)
Carrie L. Gendreau, Vice Chairman	Term Expires (2021)
Chad Stearns, Selectman	Term Expires (2022)

**Moderator**

Gerald Winn	Term Expires (2020)
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**Town Clerk**

Judith F. White – NH Certified	Term Expires (2022)
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**Treasurer**

Pamela Mason-Bowman	Term Expires (2022)
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**Supervisors of the Checklist**

Janice (Jani Fillion)	Term Expires (2020)
Mary Edick	Term Expires (2022)
Mary Northrop	Term Expires (2024)

**Trustees of the Trust Funds**

Christine Sheley	Term Expires (2022)
Stan Fillion	Term Expires (2020)
Janet Costa	Term Expires (2021)

**Park & Recreation Commissioners**

Sean Doll	Term Expires (2022)
Danielle Lafitte Cook	Term Expires (2020)
Blake Roberts	Term Expires (2021)

### **Library Trustees**

Kim Delutis	Term Expires (2022)
Judy Jones Girouard	Term Expires (2022)
Kevin Hastings	Term Expires (2022)
Vacant	Term Expires (2020)
Judith Dean	Term Expires (2020)
Janice (Jani) Fillion	Term Expires (2020)
Dawn Marie Hatch	Term Expires (2021)
Sara MacIver - Chairman	Term Expires (2021)
Mary Swinyer	Term Expires (2021)

### **Representatives to the General Court**

Linda Massimilla	Term Expires (2020)
Erin T. Hennessey	Term Expires (2020)

### **State Senator District 1**

David Starr	Term Expires (2020)
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### **NH District 1 Executive Councilor**

Mike Cryans	Term Expires (2020)
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**2019 TOWN OF LITTLETON  
APPOINTED COMMISSIONERS AND COMMITTEE MEMBERS**

**Town/School Budget Committee**

Steve Kelley, Chairman, Term Expires 2021	Jim McMahon, Term Expires 2022
Diane Cummings, Term Expires 2021	Michael Stevens, Term Expires 2020
Dan Stearns, Term Expires 2021	
Shane Altieri, Term Expires 2020	
John Schultz, Term Expires 2020	

**Planning Board**

Kristyn Mueller, Alternate, Term Expires 2021	Bruce Ralston, Term Expires 2020
Tony Ilacqua, Chairman, Term Expires 2021	Colin Trahan, Term Expires 2022
Carrie Gendreau, Ex-Officio	Val Poulson, Term Expires 2022
Mary Menzies, Term Expires 2020	Milton Bratz, Term Expires 2021
Jim Daly, Term Expires 2020	Calvin Beaulier, Alternate, Term Expires 2022

**Zoning Board**

Jim McMahon, Term Expires 2021	David Rochefort, Term Expires 2022
Guy Harriman, Alternate, Term Expires 2021	Gerald LeSage, Term Expires 2022
Jessica Daine, Chairman, Term Expires 2020	George Morgan, Alternate, Term Expires 2022
Ralph Hodgman, Term Expires 2020	Milton Bratz, Zoning Officer, Term Expires 2021
Eddy Moore, Alternate, Term Expires 2020	

**Conservation Commission**

Thomas Alt, Chairman, Term Expires 2021	Dorothy Corey, Term Expires 2022
Vacant, Expires 2021	William Nichols, Alternate, Term Expires 2022
Roger Merrill, Term Expires 2021	Gardner Kellogg, Term Expires 2022
Val Poulson, Term Expires 2020	Melanie Harkless, Term Expires 2022
Marcie Hornick, Alternate, Term Expires 2020	James Duranty, Alternate, Term Expires 2021

**Water & Light Commission**

Schuyler Sweet, Term Expires 2021
Peter Cooper, Term Expires 2020
Ralph Ross, Term Expires 2022



### **Opera House Management Commission**

George Mitchell, Term Expires 2021
Don Merrill, Term Expires 2021
Dan Stearns, Term Expires 2020
Dick Alberini, Term Expires 2022

### **Health Officer Department**

Milton Bratz, Health Officer, Term Expires 2022
Joanna Ray, Deputy, Term Expires 2021

### **Connecticut River Joint Commission**

Jan Edick, No Term
Jim Sherrard, No Term

### **Energy Conservation Commission**

Ron Bolt, Term Expires 2021	Andrew Dorsett, Non-voting
Bob O'Conner, Term Expires 2021	Tom Considine, Non-voting
John Lofgren, Term Expires 2020	David Van Houten, Non-voting
Peter Cooper, Term Expires 2022	Jan Edick, Non-voting

### **River District Redevelopment Commission**

John Hennessey, Term Expires 2021	Alycia Vosinek, Term Expires 2020
Chad Stearns, Term Expires 2021	Nathan Karol, Term Expires 2020
Nicholas Hayden, Term Expires 2021	Vacant, Term Expires 2022
Mary Boulanger, Term Expires 2021	Michelle Moren-Grey, Term Expires 2022
Jim McMahon, Term Expires 2020	Dave Ernsberger, Term Expires 2022
Andrew Dorsett, No Term	

### **Pemi-Baker Solid Waste District**

Brian Patnoe, Term Expires 2021
Andrew Dorsett, Alternate, Term Expires 2021

### **North Country Council**

Dick Hamilton, NCC Representative
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### **Littleton Dog Park Committee**

Sue Pilotte, Chairman	<b><u>Interested Participants</u></b>
Kaela Ray, Secretary	Rich Larcom
Penny McKinnon Zuk	Jim McMahon
Ed Zuk	Nancy Cooper
Joan Bratz	Chris Wilkins, Parks & Recreation
Steven Kiel	
Caitlen Schrum	

### **Littleton Cultural Arts Advisory Commission**

Victoria Cole, Term Expires 2021	Jennifer Fulford, Term Expires 2020
Meagan Carr, Term Expires 2021	Sue Pilotte, Term Expires 2020
Jennifer Donovan, Term Expires 2021	Vacant, Term Expires 2022
Chad Fillion, Term Expires 2021	Jason Tors, Term Expires 2022
Andrew Lidestri, Term Expires 2020	Doug Evelyn, Term Expires 2022
Dick Alberini, Term Expires 2020	

### **EMS Commission**

Dr. Edward Duffy	Reverend Curtis Metzger
Georgene Novak	Rick Ball
Paul Ingersoll	Andrew Dorsett
Steve Kelly	Allan Clark
Bill Latulip	Edward Cutler
Dr. John Spicer	David Wheeler
Dr. David Hirsch	

### **Safeway Routes to School Committee**

Chief Paul Smith, Littleton Police Department
Chief Joe Mercieri, Littleton Fire Department
Rick Bidgood
Sally Russell
Tom Mangles
Ron Bolt
Michelle Schaeffer

### **Ammonoosuc River Local Advisory Committee**

Connie McDade, Term Expires?
Art Greene, Term Expires?
Don Pelletier, Term Expires?

### **Cable Profile Consortium**

Eddy Moore, Littleton
Author Boutin, Lisbon
Bethlehem, Vacant
Eric Meth, Franconia
Monroe, Vacant
John Colony, Sugar Hill
Rob Gauthier, Carroll
Kate Miller, Attorney

### **Littleton Parking Commissioners**

Nathan Karol, Chamber of Commerce, <b>Resigned</b>	Term Expires 2021
Wayne Morello, Bailywicks Restaurant , Alternate	Term Expires 2021
Tony Ilacqua, Planning Board, Alternate	Term Expires 2020
Ronald Hemenway, Former Zoning Board Member	Term Expires 2020
Vacant	Term Expires 2022
Chad Stearns	Term Expires 2021
Mary Menzies, Planning Board	Term Expires 2022
Jim McMahon, Budget Committee, ZB Member	Term Expires 2022



## **Town Government**

Town Manager, Andrew Dorsett

Executive Assistant to the Town Manager, Robin Heath

Police Chief, Paul Smith

Fire Chief, Joe Mercieri, Jr.

Public Works Director, Doug Damko

Landfill/Recycling Manager, Brian Patnoe

Parks Superintendent, Patrick Donahue

Recreation Director, Chris Wilkins

Finance Director, Karen Noyes

Executive Secretary/Welfare Director, Ceil Stubbings

Tax Collector, Amy Hatfield (NH Certified)

Planning/Zoning Administrator, Dep. Health Officer, Joanna Ray

Zoning Officer, Milton Bratz

Health Officer, Milton Bratz

Accounts Payable/Receivable Clerk, Susan McQueeney

Health Benefits & Payroll Administrator, Kelsea Demers

Town Clerk, Judith White (NH Certified)

Deputy Town Clerk, Belinda Larrivee

Assistant Town Clerk, Jen Rugar

Part Time Asst. Town Clerk, Vicki Potter

Water & Light Superintendent, Tom Considine

## **Police Department**

### **Full Time Officers**

Paul J. Smith, Chief  
Christopher M. Tyler, Deputy Chief  
James J. Gardiner, Captain  
Scott F. Powers, Sergeant  
Justin K. T. Barnum, Patrol Officer  
Robert J. Martin, Patrol Officer  
Sean R. Donahue, Patrol Officer  
Jillian E. Myers Patrol Officer  
Ferenc Silye, Patrol Officer  
Bryce P. Lineman, Patrol Officer  
Caroline M. Hafey, Patrol Officer  
Kyle A. Audit, Patrol Officer

### **Prosecuting Attorney**

William Aaron Agnew

### **Part Time Officers**

Stephen G. Cox, Det. Sgt.  
Richard R. Ball, Patrol Officer  
David A. Wentworth, Patrol Officer

### **Auxiliary**

Austin Bailey, Parking Enforcement/  
Evidence Technician  
Dennis Sharpe, Auxiliary  
Shari L. Brooks, Auxiliary  
Herb Lloyd, Auxiliary  
Harry Smith, Auxiliary

### **Administration**

Lori LaDuke, Administrative Asst.  
Jamie Allaire, Administrative Asst.

## **Fire Department**

### **Full Time**

Chief Joseph Mercieri, Jr.  
Captain FF/EMT-Paramedic Chad Miller  
Lt. FF/AEMT Vanja Antunovic  
Lt. FF/AEMT Tommy Hartwell  
FF/EMT-Paramedic Paul Ingersoll  
FF/AEMT Chris Gagnon  
FF/AEMT Troy Normandin  
FF/EMT Quintin Ross  
FF/EMT Scott Magoon  
FF/EMT-Paramedic Tim Monahan  
FF/AEMT Cameron Robidoux

### **Call Company**

FF Alan Smith  
FF Bill Sencabaugh  
FF Kyle Bryant  
FF/EMT Scott Daine  
FF Steve Derochers  
FF/AEMT Nate Donley  
FF Bill Latulip  
FF/AEMT Bill McCarthy  
FF/AEMT Connor Quinn  
FF Keith Reinhard  
FF/EMT John Ross  
SS/EMT Kate Donoghue

## **Public Works Department**

Doug Damko, Public Works Director

William B. Sargent, Highway  
Department Manager

### **Part Time**

Frank Prue  
Dave Louis

### **Full Time**

Jeff Osgood

Robert Borowiec

Steve Cloutier

Ren Bouchard

Ralph Lucas

George Skidmore

## **Transfer Station**

Brian Patnoe – Manager

Steve Bean – Lead Attendant

Mike Chamberlain– Attendant

Eric Rasmussen– Attendant

Dylan Brooks – Part Time Attendant

Richard Hindersinn - Part Time

## **Parks & Recreation**

Chris Wilkins - Director

Kristi Hucksoll - Summer/Afterschool Program Director

Patrick Donahue - Head Groundskeeper

George Dimick—Groundskeeper



## **BOARD OF SELECTMEN'S 2019 ANNUAL REPORT**

The Town entered 2019 with significant challenges, and the year that transpired added to those challenges. I entered my third year as Selectman, first as Board Chair, with trepidation. Fortunately, with the experienced and committed Town Manager and municipal staff as well as the thoughtful guidance of Selectperson Carrie Gendreau and first time Board Member Chad Stearns, we effectively and successfully navigated those challenges.

One of the most challenging issues of the year has been the status of EMS for the Town. This has been a concern for more than a decade and we took significant steps towards a long-term and effective solution. With extremely short notice, resulting in the need to quickly address EMS and surrounding issues, leadership and staff mobilized to make difficult decisions and quickly implement a strategy to great success. While clearly challenging to implement, the decision itself was a difficult one for the Board, even though there really did not appear to be a reasonable option. Town Manager, Andrew Dorsett and Fire Chief, Joe Mercieri have our sincere thanks and gratitude for their effective leadership in implementing the fire based EMS solution. Further, we thank the entire Fire Department staff for their cooperation and commitment to its success. I also want to thank Littleton Regional Healthcare for their commitment to assisting the Town with successful implementation by providing invaluable ongoing training for EMS staff. I look forward to continuing a long term and mutually beneficial relationship between the Town and Littleton Regional Healthcare. Everyone's commitment has already resulted in significant improvement to our EMS service, and I truly believe that it will further prove to have been a stabilizing and fiscally responsible decision for the Town of Littleton.

Littleton continues to be seen as a vibrant and exciting place to live, work and play. This results in tremendous opportunity, but also results in pressures that need to be addressed. The hard work done by the Planning Board in updating the Master Plan as well as the Parking Commission's Parking Plan will prove to be valuable guides to assist in the inevitable conflicts that will come during the Town's ongoing evolution.

Littleton would not be seen as a destination without the advantages that Littleton Water & Light provide in the form of utility rates that are among the lowest in New England. In 2019 there was a concerted effort to have better communication and coordination between the Town and Littleton Water & Light to capitalize on each other's efforts. I want to thank Commissioners Peter Cooper, Schuyler Sweet and Ralph Ross, as well as Superintendent Tom Considine for their efforts in the service of the Town's ratepayers. I look forward to further cooperation and advancement.

This year also saw the successful negotiation of two union contracts, one with Police and the other with Fire/Public Works. Both negotiations saw reasonable concessions from both sides and resulted in contracts that rewards dedicated staff and will help address staff retention issues. I urge everyone to vote in favor of both union contract warrant articles.

While all department heads continue to do a terrific job in service to the Town, I will highlight some who have made particularly significant impacts. We have now benefitted from the first full year of the leadership from Parks and Recreation Director, Chris Wilkins. With the guidance of Park Commissioners Danielle Cook, Blake Roberts and Sean Doll, Chris has truly transformed the department and implemented significant changes as well as new and expanded events. I'd like to thank Chris for his commitment and energy.

Doug Damko, Public Works Director, has also done a great job in his first year with the Town. He has taken the helm of the department during a transformative time. While early on he admittedly was "drinking from a firehose" as he put it during one of our conversations, he has settled into the position well. With all the current activity and potential projects on the horizon, the Town is well positioned to take advantage of Doug's knowledge and expertise. Further, he has been instrumental in developing an achievable long term plan to address capital needs of the department, the result of which you see in this year's warrant articles. This is an important step in stabilizing this and future budgets while addressing long neglected capital needs.

I thank all department heads and municipal staff for their consistent hard work and dedication. In particular I thank Town Manager Andrew Dorsett. The Town is lucky to have such an energetic, creative and dedicated leader. I also want to thank Carrie Gendreau and Chad Stearns for the thoughtfulness and insight each brings to the often difficult position as Select Board members. Lastly, I give great thanks to the people of the Town of Littleton. I have loved living here since my arrival more than 35 years ago and am proud to have served as one of your Selectmen.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Franco Rossi", written in a cursive style.

Franco Rossi, Chairman  
Littleton Board of Selectmen

## Town Manager's Report 2019

2019 was another successful year with tremendous progress and long-term impacts made to Littleton's future through continued planning and execution of changes. Building on the foundation of previous successes of community stewards the community continued sustained advancement. Marked by organizational changes, 2019 strengthened the position of the community's path towards stabilized growth.

Plans were developed embracing community input for laying the path for addressing Littleton's future. Littleton's downtown is a collection of robust and diverse businesses, some well-established and others new and burgeoning. The diverse mix seems to create a strong symbiotic environment, adding to its continued success. With this success, demand for parking for downtown residents, workers, and visitors continues to increase. The Parking Commission, a group of dedicated volunteers, supported by the North Country Council through allocation of Federal Highway Funds, completed an extensive process to evaluate parking, produced a final report with recommendations to provide for immediate and future needs. The voters supported the Planning Board's mission to update the Town's Master Plan which partnered with Resilience Planning & Design to accomplish this goal. This update is timely not only due to the aged plan currently on record but also due to the changing culture and expansion of the community. Extensive community input has guided the development of this plan with an expected completion in 2020.

In collaboration with the Littleton Chamber of Commerce, generous local sponsors and supported by our partnership with North Country Investment Council, the Town applied for a Plan NH charrette. Littleton was unanimously selected by the Plan NH board to conduct a Design Charrette for the next phase of the River District development. Plan NH conducted a similar process in 2012, many of those recommendations are in process or completed and another was determined in order to continue a public input centered approach to developing the sustainable path forward that would support continued improvements in quality of life through community and economic development. The resulting report highlighted the progressive development of a river front park with connections to the downtown, Cottage Street, and the rail trail. Already significant progress in funding has been realized through collaborative support from the Land Water Conservation Fund, Northern Borders Regional Commission, private donation commitments, a pending New Market Tax Credit program, and if approved Warrant Article 26 would help further leverage the realization of this important development.

Also of note was the finalization of Littleton's Bicycle and pedestrian Infrastructure Improvement Plan in collaboration with North Country Council and the NHDOT. This project was began in 2018 and finalized in 2019. The Plan includes an inventory of the current bicycle and pedestrian network in downtown Littleton and potential strategies for improving bicycle and pedestrian access and safety.

Under the direction of the Moore Dam Committee, tax stabilization measure was completed in 2018. A Payment in Lieu of Taxes (PILOT) was negotiated with Great River Hydro (GRH), Littleton's largest tax payer. This agreement creates a stable revenue stream for a period of five years. 2019 was the first tax year to be impacted. The tax rate is basically calculated by: ***(Expenditures – Revenues ÷ Total Value of All Parcels)***. Fluctuations in any of the three components make the tax rate volatile. The PILOT increased the Revenue portion of the formula but decreased the Total Value of All Parcels. State requirements have the revenue applied to the Town side of the tax rate resulting in a lower town tax rate and a higher school tax rate. Overall impact to the tax rate is positive as it stabilized a potentially downward moving value from GRH.



**Project Updates:**

Littleton's approach to methodically review and improve its waste water collection and treatment is providing a steady approach to the long-term viability of this system. The collection and treatment systems are critical to ensuring these systems are available for current users as well as available capacity for immediate and future growth. Systematic review and improvements will help to preserve and increase capacity while keeping costs responsibly balanced for users.

Sub 5 Waste Water Collection and Storm Water Separation project was substantially completed in 2019. The project was completed under budget and remaining funds are being reviewed to complete work previously removed on Mill Street.

Sub 2 Waste Water Collection and Storm Water Separation project was approved in the previous year's Town Meeting. Like many other projects voter approval was given with the requirement of additional grant or other financial match. The Town applied for a USDA grant, which Littleton was eligible for a 45% match. The USDA chose to award the project at a much lower circa 8% match. At this time, we are working with our community partners to find additional funding options.

Other programs underway include: Waste Water Collection System Asset Management Program a 10-year capital improvement plan of the Town's \$30,000,000 collection system. The plan includes updates needed in Subarea 2, Cottage Street and Subarea 6. And Littleton's Wastewater Treatment Plant Preliminary Engineering Report which will detail upgrades to the Treatment Plant.

Rail Trail: This ongoing project officially received a designation of Rail Abandonment from the Surface Transportation Board which allowed the NHDOT Bureau of Rails and the Bureau of Trails to remove the remaining rails from Littleton's rail right of way. Chris Gamache of the Bureau of Rails held a public input session and has begun the process of removing the rail infrastructure and conversion to a non-motorized rail. The Town in collaboration with the Bureau of Rail should see progress in this project in 2020.

Saranac/Ammonoosuc Street Project: Significant construction was accomplished in 2019 with remaining work to be accomplished in the narrow street section between the intersection of Saranac and Ammonoosuc and the newly created right of way abutting 23 Ammonoosuc Street. The project greatly improved pedestrian movement and connection through the River District, added parking, normalized traffic flow, and improved waste water and storm water collection. Rain gardens, picnic areas, and new public facilities were introduced. A special thanks to all the abutting property owners who generously supported the project through easements and patience with the construction and to Littleton Water and Light who supported the project with their expertise and the upgrade of the lighting system in this zoned commercial area.

Transportation Alternative Project (TAP) – Cottage and Mill Street: TAP pedestrian improvements project for Cottage Street and Mill Street is currently moving through the Plans, Specifications and Estimate and Final Plans. TAP project schedules follow a rigid process established by NHDOT to meet Federal requirements: (each step requires NHDOT review and approval, NHDOT estimates their review for each step to range from 1 to 6 months). NHDOT recommended expansion of the project to expand the Cottage Street section from South Street to the bridge and this has now been incorporated. Allocation of federal funds to the project has been scheduled to another budget year. However, we continue to move the project forward in preparation for a request to allocate any non-utilized funds from other communities' projects unable to realize construction. We remain hopeful for a 2020-2021 construction season.

Pleasant and Hillview Terrace Parking Lot Expansion: Last year voters approved the purchase of a lot/structure abutting the parking lot. Littleton entered into a purchase and sale with the new owner of the parcel. The transaction is moving through due diligence towards a closing. Planning and design will move forward following the successful transaction.

**Organizational Updates:**

Strong leadership in the Department of Public Works has been well established in recent years by the dedicated service of prior Department heads; George McNamara and Joseph DePalma III. These previous leaders brought unique perspectives and contributions. In 2019 we welcomed Doug Damko to the position. His contribution, building on the successes of those previous, is proving to be critical to the continued success of this department. With a strong background in municipal civil engineering his perspective is contributing to maintaining public assets and infrastructure while planning for future demands and stabilizing impacts of growth for tax payers. Strong progress was made in preserving capacity at the Waste Water Treatment Plant, continued progress in the sewer and storm water collection system, long range planning in fleet management, facility management, and significant project coordination in infrastructure improvement.

The Police Department led by Chief Paul Smith continues to rise to meet significant challenges. In 2019 Chris Tyler was promoted from Captain to Deputy Chief and Sargent James Gardiner transitioned to Captain. The Department is determined to keep the fabric of the community strong and safe.

Littleton Fire and Rescue led by Chief Mercieri and staffed by our highly skilled team was restructured to incorporate ambulance services into its mission. This was a complex adjustment recommended by an independent review by MRI, the EMS Commission and Board of Selectman. The transition was enacted and the team met the challenge through a process that typically could take more than a year in just six weeks. A stronger partnership is being developed with Littleton Regional Healthcare, providing technical expertise, training, and support to this critical service. Littleton is now more resilient, furthering the life and safety emergency needs of its citizens, and better utilizing the highly trained and motivated first responders.

Parks and Recreation saw its first year under the creative direction of Chris Wilkins. As Director he has demonstrated his dedication to Littleton. Remich Park has been reinvigorated with events, programs and projects. The Department has expanded its reach through collaboration with schools, the recreation and business community and focused on growing his staff's capabilities. There has also been a notable focus on reimagining facilities and programs for modern relevance.

Administrative offices saw reorganization with a focus on efficiency and continuity planning in 2018 and early 2019. As part of the transition we welcomed Kelsea Demers to fill the role of Human Resources and Benefits Administrator. She is energetically growing into her role and providing significant management and compliance services.

The Transfer Station continues to successfully navigate the changing solid waste and recycling market landscape under the leadership of Brian Patnoe. His ability to maintain stability in this changing landscape is well noted. Brian's expertise is recognized regionally and statewide as he also serves as a Trustees of the Northeast Resource Recover Association, and as Chairman of the Pemi-Baker Solid Waste District.

The Opera House transformation into a vibrant community centered venue has been stewarded by Opera House Manager Sue Pilotte. Her energy and commitment have grown the capacity of this historical and cultural asset. The building's increased utilization has strengthened the preservation of this structure as well as the economy of the downtown. Her revitalizing work will help motivate the Town's next phase toward continued sustainability and growth of this community asset.

Littleton is a community of expanding opportunity, both economic and of community direction through input and engagement. Along with this expanding opportunity comes great responsibility. I look forward to and am privileged to work with you in our commitment to shared success and prosperity.

At its core, responsibility is about earning and sustaining the trust of the residents and partners which empower the community in which we live and work. Without trust, none of our progress is possible. Littleton's strength lies in our talented people, people that serve in many capacities. A special thanks to the Board of Selectman who's support and inspirational leadership motivates all of us. And thank you to those who serve on committees, commissions and boards, community partners and the dedicated staff who support this vibrant community. This community and its' multifaceted and diverse individuals and organizations are unique among anywhere else.

As I reflect on this fiscal year, I'm proud of Littleton's progress and impact. And I'm even more optimistic about the opportunity that lays ahead.

Respectfully submitted,

Andrew Dorsett  
Littleton Town Manager



## 2020 Amended WARRANT

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### Article 01 Election of Officers

To choose necessary officers, including one (1) Selectman, three year term; one (1) Supervisor of the Checklist, six year term; one (1) Trustee of the Trust Funds, three year term; three (3) Library Trustees, three year term; one (1) Park Commissioner, three year term; and one (1) Moderator, two year term.

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### Article 02 Zoning Ordinance-Rezoning of Residential to Commercial

Are you in favor of changing the zoning classification of a portion of Map/Lot 93-41, a 2.57 acre parcel owned by Ganesai LLC, situated on the corner of Cottage Street and Bethlehem Road and a portion Map/Lot 93-43, a 6.94 acre parcel owned by Eames Property Investment Company LLC, situated between Cottage Street and Bethlehem Road, both currently in the Commercial-I and Residential-I zones, so that these two (2) parcels shall be in the Commercial-I zone? Recommended by Selectmen 3-0 Recommended by Planning Board 7-0

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### Article 03 Zoning-Short-term Rentals

Are you in favor of amending the Littleton Zoning Ordinance by adding the definition of "short-term rental" and permitting them in the R-I, R-Ia, R-II, Rural, MU and all Commercial zones? The definition shall read "The providing for compensation of one or more rooms in a residential dwelling unit for stays of between one and thirty consecutive nights, where the dwelling unit would not generally be associated with a commercial activity, including but not limited to such commercial activities as a hotel, motel, rooming, boarding, tourist or lodging house, dormitory, overnight cabin or bed and breakfast. A short-term rental shall not be considered a Neighborhood Commercial Use." Recommended by Selectmen 3-0 Recommended by Planning Board 7-0

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### Article 04 Zoning-Update to Floodplain Ordinance

Are you in favor of updating the Littleton Zoning Ordinance, as proposed by the Littleton Planning Board and recommended by the NH Office of Strategic Initiatives Floodplain Management Program? This update clarifies the current regulations by adopting the Model Floodplain Management Ordinance developed by the NH Office of Strategic Initiatives, Floodplain Management Program. Recommended by Selectmen 3-0 Recommended by Planning Board 7-0

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### Article 05 Partridge Lake Phosphate Reduction Study/Design

Shall the Town of Littleton vote to raise and appropriate \$85,000 (Eighty Five Thousand Dollars) to hire a Certified Lake Management / Engineering firm to study conditions and provide design solutions to reduce external and internal phosphate loading in Partridge Lake -- to prevent future Cyanobacteria Algae Blooms in the lake? And to authorize the issuance of not more than \$75,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It is anticipated that there will be \$75,000 in principal loan forgiveness under the New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NH CWSRF), the



## 2020 Amended WARRANT

remaining \$10,000 will be offset by a donation from the Partridge Lake Property Owners Association Water Quality Fund. Fiscal Impact Note: The Tax Impact associated with this will be \$0.00 per \$1,000 valuation. The principal loan amount of \$75,000 will be forgiven per the terms of the NH CWSRF agreement. Any and all interest accrued prior to loan forgiveness and Administrative cost shall be paid via monies held in the Partridge Lake Property Owners Association Water Quality Fund. Estimated Tax Impact \$0.00 per Thousand. (3/5 Ballot Vote Required) Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### Article 06 2020 Operating Budget

Shall the Town of Littleton raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,136,489 (Nine Million One Hundred Thirty Six Thousand Four Hundred Eighty Nine Dollars)? Should this article be defeated the default budget shall be \$9,056,168 (Nine Million Fifty Six Thousand One Hundred Sixty Eight Dollars) which is the same as last year, with certain adjustments required by previous action of the Town of Littleton or by law; or the governing body may hold one special meeting, in accordance with RSA 40:12, X and XVI, to take up the issue of a revised operating budget only. Estimated Tax Impact \$2.737 per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-1

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### Article 07 Discontinue Transfer Station Special Revenue Fund

To see if the Town will vote to discontinue the Transfer Station Special Revenue Fund transferring the estimated Special Revenue Fund balance of \$85,000 to the General Fund? No Tax Impact. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### Article 08 Transfer Station Special Revenue Funds

To see if the Town will vote to raise and appropriate the sum of \$426,026 for the purpose of the Transfer Station Operations with \$270,006 to come from the Transfer Station Special Revenue Fund. With the balance of \$156,020 to be raised by taxation. This special warrant article per RSA 32:3VI(d) and RSA 32:7BV. Estimated tax impact of \$0.244 per Thousand. This is a Contingent warrant article if warrant article #07 is not approved. If article #07 is approved this warrant article will be void and there will be no Tax Impact from this warrant article. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### Article 09 Establish Transfer Station Revolving Fund

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of Transfer Station (Recycling Center) Revolving Fund. All revenues received for the Transfer Station - Recycling Center from fees, charges, or other income derived from the activities or services supported by the fund will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. And further, to raise and appropriate the sum of \$241,020 (Two Hundred Forty One Thousand Twenty Dollars) to be placed in this fund and authorize the withdrawal of \$85,000 (Eighty Five Thousand Dollars) from the General Fund Unassigned Balance which represents the amount transferred from the Transfer Station Special Revenue Fund if warrant article #07 is approved. With \$156,020 (One Hundred Fifty Six Thousand Twenty Dollars) to come from taxation. The town treasurer shall have custody of all moneys in





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the revolving fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created which include repairs, improvement, equipment, bags, supplies, and building needs. This authorization will stay in effect until rescinded. The budget for this in 2021 will become part of the Town's Operating Budget and will have a default and proposed amount. If Warrant article #07 is not approved this warrant article is void. Estimated Tax Impact \$0.244 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### **Article 10    Opera House Special Revenue Fund Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$104,511 (One Hundred Four Thousand Five Hundred Eleven Dollars) for the purpose of the Opera House Operations with \$43,103 (Forty Three Thousand One Hundred Three Dollars) to come from the Opera House Special Revenue Fund, with the balance of \$61,408 to be raised by taxation. This is a special warrant article per RSA 32:3VI (d) and RSA 32:7 V. Estimated Tax Impact \$0.096 per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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### **Article 11    Parking Meter Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$53,523 (Fifty Three Thousand Five Hundred Twenty Three Dollars) for the purpose of the Parking Meter Operations with \$53,523 (Fifty Three Thousand Five Hundred Twenty Three Dollars) to come from the Parking Meter Special Revenue Fund. This special warrant article per RSA 32:3VI (d) and RSA 32:7 V. No Tax Impact. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0.

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### **Article 12    Establish Revolving EMS Ambulance Service Fund**

To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of EMS Ambulance Services. All revenues received for EMS Ambulance Services from transfer or transports including fees, charges, or other income derived from the activities or services supported by the fund will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. And further, to raise and appropriate the sum of \$ 70,000 (which represent the amount earned in 2019 by the EMS Ambulance Services) to be added to the EMS Ambulance Service revolving fund from the General Fund unassigned Fund Balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0

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### **Article 13    EMS Ambulance Revolving Fund**

To see if the Town will vote to raise and appropriate the sum of \$162,838 (One Hundred Sixty Two Thousand Eight Hundred Thirty Eight Dollars) for the purpose of the EMS Ambulance Revolving Fund Operations. Estimated Tax Impact \$0.254 per Thousand Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### **Article 14    Public Work Equipment/Vehicle Lease w/escape clause**



## 2020 Amended WARRANT

To See if the Town will vote to authorize the selectmen to enter into a Three (3) year lease agreement in the amount up to \$515,000 (Five Hundred Fifteen Thousand Dollars) for the purpose of leasing 2-Ten Wheel Trucks for the Highway Department, and a Backhoe. The first payment would not be due until 2021 and the principal amount of that payment is estimated to be \$350,000 (Three Hundred Fifty Thousand Dollars). The second principal payment in 2022 is estimated to be \$165,000 (One Hundred Sixty Five Thousand Dollars). This lease agreement will have an escape clause. Estimated Tax Impact \$0.00 per Thousand for 2020. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-0.

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### Article 15 Dells Dam Engineering Work

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) for the purpose of Engineering work, design, and permitting work at the Dells Dam to conform to NHDES rules, with said funds to come from unassigned Fund Balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Engineering work is completed or by 12/31/2021, whichever is sooner. No Tax Impact Recommended by Selectmen: 3-0 Recommended by Budget Committee: 5-0

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### Article 16 EMS-Ambulance 5 year lease w/escape clause

To see if the town will vote to authorize the selectmen to enter into a 5 year lease agreement in the amount of \$380,000 (Three Hundred Eighty Thousand Dollars) for the purpose of leasing an Ambulance, and to raise and appropriate the sum of \$82,754 (Eighty Two Thousand Seven Hundred Fifty Four Dollars) for the first year's payment for that purpose. This lease agreement contains an escape clause. Estimated Tax Impact \$0.129 per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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### Article 17 Full Time Police Officer (9 months)

To see if the Town will vote to raise and appropriate the sum of \$66,000 (Sixty Six Thousand Dollars), with an offsetting revenue of \$39,600 (Thirty Nine Thousand Six Hundred Dollars) from a grant, for the purpose of hiring a Police Officer for the Town's Police Department. The nine month estimated cost is \$66,000 and is inclusive of benefits, equipment and uniform, the full year is estimated to be \$88,891 and if approved, the full cost will be added to the 2021 default and proposed budget. Of the \$66,000, \$39,600 will come from a grant with \$26,400 to be raised by taxation. There will be an offsetting amount for each year of the grant which will be included in the revenues in the 2021 budget. Estimated Tax Impact \$0.041 Per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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### Article 18 Complete Road work Broomstick Hill Road

To see if the Town will vote to raise and appropriate the sum of \$149,602 (One Hundred Forty Nine Thousand Six Hundred Two Dollars) for the purpose of finishing the work on Broomstick Hill Road with \$104,721 (One Hundred Four Thousand Seven Hundred Twenty Two Dollars) to come from FEMA for this project. The remaining \$44,881.00 to come from taxation. If this warrant article is not approved we will lose the funding from FEMA for this project. Estimated Tax Impact \$0.070 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 5-0



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### Article 19 Opera House Rigging

To see if the Town will vote to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) for the purpose of completing the rigging improvements to the Opera House, with \$15,000 (Fifteen Thousand Dollars) to come from the Unassigned Fund Balance and \$15,000 to be raised by taxation. Estimated Tax Impact \$0.023 per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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### Article 20 Opera House Improvements

To see if the Town will vote to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) for the purpose of repairs and improvements to the Opera House Building, equipment, property, and systems, and to authorize the withdrawal of \$30,000 (Thirty Thousand Dollars) from the Unassigned Fund Balance for the above purposes. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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### Article 21 Transfer Station Repair-Replace Equipment, Supplies & Building Improvement

To see if the Town will vote to raise and appropriate the sum of \$35,000 (Thirty Five Thousand Dollars) to replace, fix, purchase and maintain Transfer Station equipment, buildings, containers, vehicles and the purchase of an additional supply of bags, and to authorize the withdrawal of \$35,000 (Thirty Five Thousand Dollars) from the Transfer Station Revolving Fund if warrant article #7 is approved or from the Transfer Station Special Revenue Fund if warrant article #7 is defeated. If warrant article #7 is approved, this warrant article will be void, as there will be no need for further approval. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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### Article 22 Collective Bargaining Agreement with SEA

To see if the Town will vote to approve the cost item included in the collective bargaining agreement for 3 years reached between the Board of Selectmen and the State Employees' Association, Local 1984, which calls for the following increases in salaries and benefits at the current staffing level:

Year Estimate

2020 \$ 23,614

2021 \$ 34,785

2022 \$ 37,273

And further to raise and appropriate the sum of \$23,614 (Twenty Three Thousand Six Hundred Fourteen Dollars) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Estimated Tax Impact: \$0.037 per Thousand Recommended by Selectmen: 3-0. Recommended by Budget Committee: 4-0

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### Article 23 Special Town Meeting

Shall the Town, if Warrant Article #22 is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article #22 cost items only? No Tax Impact. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### Article 24 Collective Bargaining Agreement - AFSCME



## 2020 Amended WARRANT

To see if the Town will vote to approve the cost item included in the collective bargaining agreement for 2 years reached between the Board of Selectmen and the American Federation of State, County and Municipal Employees Council 93, Local 1348, which calls for the following increases in salaries and benefits at the current staffing level:

Year Estimate

2020 \$ 23,839

2021 \$ 33,978

And further to raise and appropriate the sum of \$23,839 (Twenty Three Thousand Eight Hundred Thirty Nine Dollars) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Estimated Tax Impact: \$0.037 per Thousand. Recommended by Selectmen: 3-0. Recommended by Budget Committee: 5-0

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### Article 25 Special Town Meeting

Shall the town, if warrant article #24 is defeated, authorize the governing body to call one special meeting, at its option, to address warrant article #24 cost items only? No Tax Impact. Recommended by Selectmen 3-0 Recommended by Budget Committee 5-0

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### Article 26 Riverfront, River District and Downtown Parking Improvement

To see if the Town will vote to raise and appropriate the sum of \$175,000 (One Hundred Seventy-Five Thousand Dollars) for the purpose of purchasing a 7 acre property on Riverglen Lane (Map 84, Lot 11, known as "The Murro Property"), engineering and design, and construction of Town infrastructure including lighting, a parking lot next to the Littleton Area Senior Center, greenspace, and associated improvements. And to authorize the Town to utilize said funds and to authorize Town to acquire, lease, and/or swap land and/or rights of way, easements and buildings in said area without further vote of the Town for said purpose. Furthermore, to authorize the Selectmen to apply for, accept, and expend grants, donations, or other funding sources that are available for such purpose. Funds raised by this appropriation shall be expended only if matched by a minimum of two dollars of grants, donations, in kind, or other funding sources for every dollar of this appropriation. This is a non-lapsing appropriation until December 31, 2022. Estimated Tax Impact \$0.273 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### Article 27 Unexpended Conservation Commission Funds

To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its 2019 annual appropriations, said funds to be placed in the Conservation Fund. The unexpended portion of the 2019 annual appropriations is \$223 (Two Hundred Twenty Three Dollars) No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0

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### Article 28 Parking Lot & Parking Improvements

To see if the Town will vote to raise and appropriate the sum \$15,000 (Fifteen Thousand Dollars) for the purpose of Parking Improvements and expansion to public parking lots in the downtown area to improve pavement, lighting, drainage, pedestrian connections and/or configuration of the parking lots, and to authorize the withdrawal of \$15,000 (Fifteen Thousand Dollars) from the Parking Meter Special Revenue Fund for this purpose. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the above



## 2020 Amended WARRANT

work has been completed or by 12/31/2022, whichever is sooner. No Tax Impact.  
Recommended by Selectmen 3-0. Recommended by Budget Committee 5-0

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### **Article 29    Infrastructure Improvements to Roads, Streets, Sidewalk & Sewer**

To see if the Town will vote to raise and appropriate the sum of \$500,000 (Five Hundred Thousand Dollars) for the purpose of improvements, replacement and repair of roads, streets, sewer, and sidewalks in Town. Estimated Tax Impact: \$0.78 per Thousand. Recommended by Selectmen 2-0 (1 Selectmen abstained). Recommended by Budget Committee 5-0

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### **Article 30    West Drew St. Retaining Wall**

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) for the purpose of improvement of or replacement of the retaining wall on West Drew Street which is supporting part of the road above it. Estimated Tax Impact \$0.016 per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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### **Article 31    To Establish a Public Works Capital Reserve Fund**

To see if the Town will vote to establish a Public Works Vehicle & Equipment Capital Reserve Fund under the provisions of RSA 35:1 for purchasing Vehicles and Equipment Purchases for the Public Works Department or for grant match for the same purposes and to raise and appropriate the sum of \$1,000 (One Thousand Dollars) to be placed in this fund, said funds to come from the unassigned Fund Balance. No Tax Impact. Recommended by Selectmen 3-0 Recommended by Budget Committee 5-0

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### **Article 32    To Establish a Fire Department Vehicle & Equipment Capital Reserve Fund**

To see if the Town will vote to establish a Fire/EMS Vehicle & Equipment Capital Reserve Fund under the provisions of RSA 35:1 for purchasing vehicles or equipment for the Fire Department or EMS Ambulance Service vehicle or equipment, and to raise and appropriate the sum of \$1,000 (One Thousand Dollars) to be placed in this fund, said funds to come from the unassigned Fund Balance. No Tax Impact. Recommended by Selectmen 3-0 Recommended by Budget Committee 5-0

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### **Article 33    To Establish a Police Department Vehicle & Equipment Capital Reserve Fund**

To see if the Town will vote to establish a Police Department Vehicle & Equipment Capital Reserve Fund under the provisions of RSA 35:1 for Purchasing Vehicles or Equipment and to raise and appropriate the sum of \$1,000 (One Thousand Dollars) to be placed in this fund, with said funds to come from unassigned fund balance. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-0

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### **Article 34    Unexpended Part & Full time Police Funds**

To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) to be added to the Police Department Expendable Trust Fund previously established. This sum represents the unexpended balance from the Police Departments Part & Full Time



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Salary lines in the 2019 Budget and is to come from unassigned fund balance, and to further limit the amount to be deposited annually to no more than \$10,000. No Tax Impact.  
Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 35 To Appropriate Funds to the Library Improvement Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Library Improvement Capital Reserve previously established. Estimated Tax Impact \$0.023 per Thousand. Recommended by Selectmen 3-0  
Recommended by Budget Committee 4-0

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**Article 36 Opera House lease to Upstage Players**

To see if the Town will vote and authorize the Selectmen to negotiate and enter into a 10 year lease with the Upstage Players for use of the Opera House with the exception of the Bottom Floor. If approved, the Selectmen shall have a public meeting to review the terms of the lease prior to signing the lease agreement. The Selectmen and Upstage Players will set the terms of the lease. Said lease may be renewable every year after the 10th year as long as both parties agree. If this is approved there is an estimated reduction to the 2020 Opera House Operating Budget in warrant article #10 of \$13,500 (Thirteen Thousand Five Hundred Dollars), which is estimated to be a reduction of \$0.021 per thousand. Recommended by Selectmen 2-1  
Recommended by Budget Committee 5-0.

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**Article 37 Lease of Bottom Floor of Opera House to Littleton Historical Society**

To see if the Town will vote and authorize the Selectmen to negotiate and enter into a 10 year lease with the Littleton Historical Society for use of the Bottom Floor of the Opera House. If approved, the Selectmen and the Historical Society will set the terms of the lease. Said lease will be renewable every 10 years as long as both parties agree. The Historical Society will be required to pay an amount as determined in the negotiations of the lease. No Tax Impact.  
Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 38 Dog Park**

To see if the Town will vote to raise and appropriate \$20,000 (Twenty Thousand Dollars) to provide engineering, planning, design, fencing, make land improvements, provide water and/or purchase land, lease land, easements, permit, purchase equipment and supplies needed for a dog park. This warrant article will be offset by \$10,000 in donations, from fund raisers and in kind work, with \$10,000 to be raised by taxation. The amount of the donations has already been received. Estimated Tax Impact: \$0.016 per thousand. Recommended by Selectmen: 3-0. Recommended by Budget Committee: 4-0

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**Article 39 Mount Washington Regional Airport**

To see if the Town will vote to raise and appropriate \$6,200 (Six Thousand Two Hundred Dollars) for the purpose of supporting the Mount Washington Regional Airport. Estimated Tax Impact \$0.01 per thousand. Recommended by Selectmen 3-0 Not Recommended by Budget Committee 3-1.





## 2020 Amended WARRANT

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**Article 40 NH Lottery HB 480**

Shall we allow the operation of sports book retail location within the town? No Tax Impact  
Recommended by Selectmen 2-1. Not Recommended by Budget Committee 2-2.

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**Article 41 Chamber of Commerce Beautification**

To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand one hundred sixty dollars to support Downtown Beautifications efforts - a partnership between the town of Littleton and the Littleton Area Chamber of Commerce including Downtown Flowers and Holiday Decorations. Any savings realized while purchasing these items will be used for additional Chamber events/activities. Estimated Tax Impact \$0.022 per Thousand.  
Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0

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**Article 42 Grafton County Senior Citizens Council, Inc.**

Shall the voters raise and appropriate thirty-five thousand dollars (\$35,000.00) to Grafton County Senior Citizens Council, Inc through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Littleton residents in 2020. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. From July 1, 2018 to June 30, 2019, the Littleton Area Senior Center provided services for 737 Littleton residents, and ServiceLink provided services to 261 residents. The cost of providing these services was \$534,244.04. Estimated Tax Impact \$0.055 per Thousand, Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 43 Boys & Girls Club**

To see if the Town will vote to raise and appropriate the sum of \$11,000 (eleven thousand dollars) to support the Boys & Girls Club of the North Country in order to provide a health, safe, and productive after school and vacation camp environment for children from Littleton and the local community. The Club provides busing from the school to the Club for the afterschool program, which alone costs \$18,000 a year. Estimated Tax Impact \$0.017 per Thousand.  
Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 44 Burch House**

To see if the Town will vote to raise and appropriate the sum of \$2,957.00 to support Tri-County CAP's Support Center at Burch House, a community service program provided by Tri-County Community Action Program, Inc. Estimated impact \$0.005 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 45 North Country Home Health & Hospice**

We, the undersigned Registered Voters of the town of Littleton, NH, petition the Town to place a request from North Country Home Health & Hospice Agency in the amount of \$21,500 on the Town Warrant. The requested funds shall be used to assist in the delivery of long term care services to the residents of the Town of Littleton. Estimated Tax Impact \$0.034 per Thousand.  
Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0.



## 2020 Amended WARRANT

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**Article 46    White Mtn. Mental Health**

To see if the Town will vote to raise and appropriate the sum of \$9,696.00 for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. Estimated Tax Impact \$0.015 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 47    Tri-County Homeless Intervention**

To see if the Town will vote to raise and appropriate the sum of \$2,957.00 to support Tri-County CAP's Homeless Intervention and Prevention Program, a community service program provided by Tri-County Community Action Program, Inc. Estimated Tax Impact \$0.005 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 48    Tri-County Community Transit**

To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) to support Tri County Transit a community service program provided by Tri-County Community Action Program, Inc. Estimated Tax Impact \$0.006 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 49    Tri-County Fuel Assistance Program**

To see if the Town will vote to raise and appropriate the sum of \$11,000.00 for the operation of Fuel Assistance Program, a community service program provided by Tri-County Community Action Program, Inc. Estimated Tax Impact \$0.017 per Thousand. Estimated Tax Impact \$0.017 per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

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**Article 50    Ammonoosuc Community Health Services**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for Ammonoosuc Community Health Services, Inc. (ACHS) ACHS is a non-profit community health center that provide primary preventive health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 2,318 current Littleton patients, as well as reach more of those in need. Estimated Tax Impact \$0.023 per Thousand. Recommended by Selectmen 3-0, Recommended by Budget Committee 4-0.

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**Article 51    Above the Notch Humane Society**

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to support the Above the Notch Humane Society with the care and feeding of stray and unwanted animals in our area. Estimated Tax Impact \$0.008. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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**Article 52    Pathways Pregnancy Care Center**



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To see if the Town of Littleton will vote to (by petition) assist Pathways Pregnancy Care Center in the amount of \$3,200 (Three Thousand, Two Hundred Dollars) to help in maintaining and increasing Pathways' Baby Boutique and Learn to Earn programs. The Baby Boutique supplies diapers, wipes, clothing, and other baby essentials to families free of charge on a monthly basis. The Learn to Earn program enables mothers and fathers who take Pathways' free parenting education and other life skills classes to earn points, which can be used to take additional items such as car seats, strollers, and Pack 'n Plays from the Baby Boutique. Learn to Earn allows clients to receive a hand up rather than just a hand out. All Pathways' services are free and confidential. Estimated Tax Impact \$0.005 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### **Article 53     Bridge House, Inc. Homeless Shelter & Veterans Advocacy**

To see if the voters of the Town of Littleton will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to help support Bridge House, Inc. Homeless Shelter & Veterans Advocacy. The requested funds shall be used to assist in the delivery of outreach services to maintain housing stability and serve homeless residents of the Town of Littleton, prioritizing for Veterans. Estimated Tax Impact \$0.003 per Thousand. Recommended by Selectmen 3-0 Recommended by Budget Committee 4-0

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### **Article 54     Dells Road Easement**

To see if the Town will vote to grant to Deborah Considine, Successor Trustee of the Patricia A. Bilodeau Revocable Trust of 2012, its successors and assigns "A LIMITED EASEMENT for the encroachment of the front portion of the dwelling and appurtenant front steps into the right-of-way for the Dells Road as presently existing and maintain but not expand the same and for the maintenance thereon of the ancillary yard areas, all within and upon a certain rectangular parcel of land situate in said Town of Littleton" bounded and described as follows:

- (1) Beginning in the east line of the Dells Road at the south corner of land of Craigies and a corner of land of the Grantee;
- (2) Thence running South 15(degrees) 54' 27" East one hundred fourteen and Sixty-one hundredths (114.61) feet through the dwelling house of the grantee to a corner of land of Union Bank in the east line of the Dells Road;
- (3) Thence turning and running South 74(degrees) 05' 33" West nine and thirty-seven hundredths (9.37) feet to a point in the right of way for the Dells Roads;
- (4) Thence turning and running North 15(degrees) 24' 27" West one hundred fourteen and sixty-one hundredths (114.61) feet through the right of way for the Dells Road to a point;
- (5) Thence turning and running North 74(degrees) 05' 33" East nine and thirty-seven hundredths (9.37) feet to the point of beginning;

Containing on thousand seventy-four and two tenths square feet (1,074.2 ft.), more or less;

Beginning shown as "Area Requested of Town" on a "Boundary Plan, Lands of Patricia A. Bilodeau Revoc. Trust," prepared by Boulanger Consulting May 28, 2014, to be recorded in the Grafton County Registry of Deeds.

Said easement shall be appurtenant to the premises conveyed to Patricia A. Bilodeau, Trustee of the Patricia A. Bilodeau Revocable Trust of 2012 by deed of Patricia A. Bilodeau and recorded in the Grafton County Registry of Deeds, Book 3911, Page 193.

This Easement shall cease and become null and void upon the destruction or demolition of the existing structure on the property.

No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	06	\$294,072	\$286,240	\$285,430	\$0
4140-4149	Election, Registration, and Vital Statistics	06	\$258,974	\$269,193	\$263,600	\$0
4150-4151	Financial Administration	06	\$161,742	\$159,647	\$161,383	\$0
4152	Revaluation of Property	06	\$161,778	\$105,092	\$117,191	\$0
4153	Legal Expense	06	\$83,436	\$92,600	\$97,600	\$0
4155-4159	Personnel Administration	06	\$127,557	\$149,401	\$159,243	\$0
4191-4193	Planning and Zoning	06	\$111,059	\$87,514	\$108,075	\$0
4194	General Government Buildings	06	\$78,621	\$80,280	\$88,145	\$0
4195	Cemeteries	06	\$83,609	\$83,500	\$85,200	\$0
4196	Insurance	06	\$99,002	\$101,500	\$101,153	\$0
4197	Advertising and Regional Association	06	\$31,771	\$33,345	\$35,170	\$0
4199	Other General Government	06	\$35,000	\$35,000	\$35,001	\$0
General Government Subtotal			\$1,526,621	\$1,483,312	\$1,537,191	\$0
<b>Public Safety</b>						
4210-4214	Police	06	\$1,699,494	\$1,758,490	\$1,960,329	\$0
4215-4219	Ambulance		\$166,338	\$240,935	\$0	\$0
4220-4229	Fire	06	\$1,188,108	\$1,128,526	\$1,174,182	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)	06	\$201,703	\$208,858	\$209,616	\$0
Public Safety Subtotal			\$3,255,643	\$3,336,809	\$3,344,127	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration	06	\$96,560	\$100,044	\$103,446	\$0
4312	Highways and Streets	06	\$1,090,478	\$1,485,049	\$1,188,569	\$0
4313	Bridges	06	\$0	\$2,500	\$2,500	\$0
4316	Street Lighting	06	\$62,674	\$68,180	\$68,180	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$1,249,712	\$1,655,773	\$1,362,695	\$0
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$25,000	\$0	\$0
4324	Solid Waste Disposal		\$388,356	\$405,544	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$388,356	\$430,544	\$0	\$0



### Appropriations

#### Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

#### Electric

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

#### Health

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	06	\$1,860	\$2,150	\$2,150	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$1,860	\$2,150	\$2,150	\$0

#### Welfare

4441-4442	Administration and Direct Assistance	06	\$0	\$0	\$83,146	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$166,830	\$176,626	\$0	\$0
Welfare Subtotal			\$166,830	\$176,626	\$83,146	\$0

#### Culture and Recreation

4520-4529	Parks and Recreation	06	\$428,692	\$305,303	\$316,493	\$0
4550-4559	Library	06	\$0	\$0	\$288,259	\$0
4583	Patriotic Purposes	06	\$2,092	\$2,400	\$2,400	\$0
4589	Other Culture and Recreation		\$11,650	\$11,650	\$0	\$0
Culture and Recreation Subtotal			\$442,434	\$319,353	\$607,152	\$0

#### Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	06	\$2,981	\$3,205	\$3,205	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$2,981	\$3,205	\$3,205	\$0

#### Debt Service

4711	Long Term Bonds and Notes - Principal	06	\$1,043,668	\$1,051,870	\$1,040,999	\$0
4721	Long Term Bonds and Notes - Interest	06	\$121,732	\$123,521	\$105,923	\$0
4723	Tax Anticipation Notes - Interest	06	\$0	\$5,000	\$5,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$1,165,400	\$1,180,391	\$1,151,922	\$0



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**Appropriations**

**Capital Outlay**

4901	Land	\$5,000	\$60,000	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$80,953	\$240,000	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$391,997	\$6,401,300	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$477,950</b>	<b>\$6,701,300</b>	<b>\$0</b>	<b>\$0</b>

**Operating Transfers Out**

4912	To Special Revenue Fund	\$92,225	\$96,374	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$54,818	\$0	\$0
4914S	To Proprietary Fund - Sewer	06 \$914,506	\$881,710	\$1,044,901	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$282,093	\$282,093	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$1,288,824</b>	<b>\$1,314,995</b>	<b>\$1,044,901</b>	<b>\$0</b>

<b>Total Operating Budget Appropriations</b>				<b>\$9,136,489</b>	<b>\$0</b>
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**Special Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(not Recommended)
4210-4214	Police	11 <i>Purpose: Parking Meter Special Revenue Fund</i>	\$53,523	\$0
4324	Solid Waste Disposal	08 <i>Purpose: Transfer Station Special Revenue Funds</i>	\$426,026	\$0
4324	Solid Waste Disposal	21 <i>Purpose: Transfer Station Repair-Replace Equipment, Supplie</i>	\$35,000	\$0
4445-4449	Vendor Payments and Other	45 <i>Purpose: North Country Home Health &amp; Hospice</i>	\$21,500	\$0
4445-4449	Vendor Payments and Other	52 <i>Purpose: Pathways Pregnancy Care Center</i>	\$3,200	\$0
4589	Other Culture and Recreation	10 <i>Purpose: Opera House Special Revenue Fund Operating Budget</i>	\$104,511	\$0
4909	Improvements Other than Buildings	05 <i>Purpose: Partridge Lake Phosphate Reduction Study/Design</i>	\$85,000	\$0
4909	Improvements Other than Buildings	15 <i>Purpose: Dell Dam Engineering Work</i>	\$20,000	\$0
4909	Improvements Other than Buildings	18 <i>Purpose: Complete Road work Broomstick Hill Road</i>	\$149,602	\$0
4909	Improvements Other than Buildings	26 <i>Purpose: Riverfront, River District and Downtown Parking Im</i>	\$175,000	\$0
4909	Improvements Other than Buildings	28 <i>Purpose: Parking Lot &amp; Parking Improvements</i>	\$15,000	\$0
4909	Improvements Other than Buildings	29 <i>Purpose: Infrastructure Improvements to Roads, Streets, Sid</i>	\$500,000	\$0
4909	Improvements Other than Buildings	30 <i>Purpose: West Drew St. Retaining Wall</i>	\$10,000	\$0
4914O	To Proprietary Fund - Other	09 <i>Purpose: Establish Transfer Station Revolving Fund</i>	\$241,020	\$0
4914O	To Proprietary Fund - Other	12 <i>Purpose: Establish Revolving EMS Ambulance Service Fund</i>	\$70,000	\$0
4915	To Capital Reserve Fund	31 <i>Purpose: To Establish a Public Works Capital Reserve Fund</i>	\$1,000	\$0
4915	To Capital Reserve Fund	32 <i>Purpose: To Establish a Fire Department Vehicle &amp; Equipment</i>	\$1,000	\$0
4915	To Capital Reserve Fund	33 <i>Purpose: To Establish a Police Department Vehicle &amp; Equipme</i>	\$1,000	\$0
4915	To Capital Reserve Fund	35 <i>Purpose: To Appropriate Funds to the Library Improvement Ca</i>	\$15,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	34 <i>Purpose: Unexpended Part time Police Funds</i>	\$4,000	\$0
<b>Total Proposed Special Articles</b>			<b>\$1,931,382</b>	<b>\$0</b>





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**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4210-4214	Police	22 <i>Purpose: Collective Bargaining Agreement with SEA</i>	\$23,614	\$0
4210-4214	Police	17 <i>Purpose: Full Time Police Officer (9 months)</i>	\$66,000	\$0
4220-4229	Fire	24 <i>Purpose: Collective Bargaining Agreement - AFSCME</i>	\$8,248	\$0
4301-4309	Airport Operations	39 <i>Purpose: Mount Washington Regional Airport</i>	\$6,200	\$0
4312	Highways and Streets	24 <i>Purpose: Collective Bargaining Agreement - AFSCME</i>	\$11,673	\$0
4323	Solid Waste Collection	24 <i>Purpose: Collective Bargaining Agreement - AFSCME</i>	\$3,918	\$0
4445-4449	Vendor Payments and Other	43 <i>Purpose: Boys &amp; Girls Club</i>	\$11,000	\$0
4445-4449	Vendor Payments and Other	49 <i>Purpose: Tri-County Fuel Assistance Program</i>	\$11,000	\$0
4445-4449	Vendor Payments and Other	48 <i>Purpose: Tri-County Community Transit</i>	\$4,000	\$0
4445-4449	Vendor Payments and Other	47 <i>Purpose: Tri-County Homeless Intervention</i>	\$2,957	\$0
4445-4449	Vendor Payments and Other	53 <i>Purpose: Bridge House, Inc. Homeless Shelter &amp; Veterans Adv</i>	\$2,000	\$0
4445-4449	Vendor Payments and Other	51 <i>Purpose: Above the Notch Humane Society</i>	\$5,000	\$0
4445-4449	Vendor Payments and Other	44 <i>Purpose: Burch House</i>	\$2,957	\$0
4445-4449	Vendor Payments and Other	46 <i>Purpose: White Mtn. Mental Health</i>	\$9,696	\$0
4445-4449	Vendor Payments and Other	50 <i>Purpose: Ammonoosuc Community Health Services</i>	\$15,000	\$0
4445-4449	Vendor Payments and Other	42 <i>Purpose: Grafton County Senior Citizens Council, Inc.</i>	\$35,000	\$0
4589	Other Culture and Recreation	41 <i>Purpose: Chamber of Commerce Beautification</i>	\$14,160	\$0
4589	Other Culture and Recreation	38 <i>Purpose: Dog Park</i>	\$20,000	\$0
4902	Machinery, Vehicles, and Equipment	16 <i>Purpose: EMS-Ambulance 5 year lease w/escape clause</i>	\$82,754	\$0
4909	Improvements Other than Buildings	19 <i>Purpose: Opera House Rigging</i>	\$30,000	\$0
4909	Improvements Other than Buildings	20 <i>Purpose: Opera House Improvements</i>	\$30,000	\$0
4914O	To Proprietary Fund - Other	13 <i>Purpose: EMS Ambulance Revolving Fund</i>	\$162,838	\$0
4916	To Expendable Trusts/Fiduciary Funds	27 <i>Purpose: Unexpended Conservation Commission Funds</i>	\$223	\$0
Total Proposed Individual Articles			\$558,238	\$0



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	06	\$0	\$100	\$100
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	06	\$0	\$15,000	\$20,000
3186	Payment in Lieu of Taxes	06	\$0	\$4,140,000	\$4,187,700
3187	Excavation Tax	06	\$0	\$100	\$100
3189	Other Taxes		\$0	\$1	\$0
3190	Interest and Penalties on Delinquent Taxes	06	\$0	\$65,000	\$70,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$4,220,201</b>	<b>\$4,277,900</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	06	\$0	\$2,000	\$2,500
3220	Motor Vehicle Permit Fees	06	\$0	\$1,324,000	\$1,324,000
3230	Building Permits	06	\$0	\$11,200	\$11,100
3290	Other Licenses, Permits, and Fees	06	\$0	\$15,275	\$17,025
3311-3319	From Federal Government	06, 18	\$0	\$0	\$104,722
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$1,352,475</b>	<b>\$1,459,347</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues	06	\$0	\$0	\$122,982
3352	Meals and Rooms Tax Distribution	06	\$0	\$302,000	\$302,000
3353	Highway Block Grant	06	\$0	\$182,000	\$179,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	06, 17	\$0	\$750	\$39,601
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$484,750</b>	<b>\$643,583</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	06	\$0	\$9,150	\$6,199
3409	Other Charges	06	\$0	\$54,000	\$10,994
<b>Charges for Services Subtotal</b>			<b>\$0</b>	<b>\$63,150</b>	<b>\$17,193</b>



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**Revenues**

**Miscellaneous Revenues**

3501	Sale of Municipal Property	06	\$0	\$11,000	\$10,000
3502	Interest on Investments	06	\$0	\$14,200	\$13,600
3503-3509	Other	06, 21, 38, 05	\$0	\$33,151	\$115,250
<b>Miscellaneous Revenues Subtotal</b>			<b>\$0</b>	<b>\$58,351</b>	<b>\$138,850</b>

**Interfund Operating Transfers In**

3912	From Special Revenue Funds	08, 10, 28, 11	\$0	\$415,325	\$381,632
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$150,625	\$0
3914S	From Enterprise Funds: Sewer (Offset)	06	\$0	\$900,710	\$1,045,401
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$1,466,660</b>	<b>\$1,427,033</b>

**Other Financing Sources**

3934	Proceeds from Long Term Bonds and Notes	05	\$0	\$6,352,300	\$75,000
9998	Amount Voted from Fund Balance	09, 27, 19, 15, 20, 12, 31, 32, 34, 33	\$0	\$0	\$227,223
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$6,352,300</b>	<b>\$245,223</b>

<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$13,997,887</b>	<b>\$8,266,129</b>
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**Budget Summary**

<b>Item</b>	<b>Period ending 12/31/2020</b>
Operating Budget Appropriations	\$9,136,489
Special Warrant Articles	\$1,931,382
Individual Warrant Articles	\$558,238
Total Appropriations	\$11,626,109
Less Amount of Estimated Revenues & Credits	\$8,266,129
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,359,980</b>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$286,240	\$2,589	\$0	\$288,829
4140-4149	Election, Registration, and Vital Statistics	\$269,193	\$4,804	(\$260)	\$273,737
4150-4151	Financial Administration	\$159,647	(\$1)	(\$3,000)	\$156,646
4152	Revaluation of Property	\$105,092	\$2,000	\$0	\$107,092
4153	Legal Expense	\$92,600	\$0	\$0	\$92,600
4155-4159	Personnel Administration	\$149,401	\$4,914	\$0	\$154,315
4191-4193	Planning and Zoning	\$87,514	\$1,150	\$0	\$88,664
4194	General Government Buildings	\$80,280	\$180	\$0	\$80,460
4195	Cemeteries	\$83,500	\$0	\$0	\$83,500
4196	Insurance	\$101,500	\$9,394	\$0	\$110,894
4197	Advertising and Regional Association	\$33,345	\$0	\$0	\$33,345
4199	Other General Government	\$35,000	\$0	\$0	\$35,000
<b>General Government Subtotal</b>		<b>\$1,483,312</b>	<b>\$25,030</b>	<b>(\$3,260)</b>	<b>\$1,505,082</b>
<b>Public Safety</b>					
4210-4214	Police	\$1,758,490	\$60,514	\$0	\$1,819,004
4215-4219	Ambulance	\$240,935	\$0	\$0	\$240,935
4220-4229	Fire	\$1,128,526	(\$6,931)	(\$8,810)	\$1,112,785
4240-4249	Building Inspection	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	\$0	\$0	\$0	\$0
4299	Other (Including Communications)	\$208,858	(\$10,994)	\$0	\$197,864
<b>Public Safety Subtotal</b>		<b>\$3,336,809</b>	<b>\$42,589</b>	<b>(\$8,810)</b>	<b>\$3,370,588</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$100,044	\$10,047	\$0	\$110,091
4312	Highways and Streets	\$1,185,049	(\$414)	\$0	\$1,184,635
4313	Bridges	\$2,500	\$0	\$0	\$2,500
4316	Street Lighting	\$68,180	\$0	\$0	\$68,180
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$1,355,773</b>	<b>\$9,633</b>	<b>\$0</b>	<b>\$1,365,406</b>



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**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$2,150	\$0	\$0	\$2,150
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$2,150</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,150</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$52,095	\$0	\$0	\$52,095
<b>Welfare Subtotal</b>		<b>\$52,095</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,095</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$305,303	\$15,352	\$0	\$320,655
4550-4559	Library	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$2,400	\$0	\$0	\$2,400
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$307,703</b>	<b>\$15,352</b>	<b>\$0</b>	<b>\$323,055</b>



**New Hampshire**  
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**2020  
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**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$3,205	\$0	\$0	\$3,205
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$3,205</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,205</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$1,031,628	\$41,908	(\$32,537)	\$1,040,999
4721	Long Term Bonds and Notes - Interest	\$121,732	(\$15,188)	(\$611)	\$105,933
4723	Tax Anticipation Notes - Interest	\$5,000	\$0	\$0	\$5,000
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$1,158,360</b>	<b>\$26,720</b>	<b>(\$33,148)</b>	<b>\$1,151,932</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$881,710	\$118,852	\$0	\$1,000,562
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$282,093	\$0	\$0	\$282,093
<b>Operating Transfers Out Subtotal</b>		<b>\$1,163,803</b>	<b>\$118,852</b>	<b>\$0</b>	<b>\$1,282,655</b>
<b>Total Operating Budget Appropriations</b>		<b>\$8,863,210</b>	<b>\$238,176</b>	<b>(\$45,218)</b>	<b>\$9,056,168</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
4311	Wages & Benefit adjustments for full year
4140-4149	Wages & Benefit adjustments for full year
4130-4139	Wages & Benefit adjustments for full year, added for 4 Elections meetings in 2020
4150-4151	Wages & Benefit adjustments for full year, GASB 75 requirement every other year
4220-4229	Wages & Benefit adjustments for full year, reduction in NHRS, Replacement of front and bank door
4194	Wages & Benefit adjustments for full year
4312	Wages & Benefit adjustments for full year
4196	Adjusted insurance amt
4550-4559	Wages & Benefit adjustments for full year
4721	Adj between int./Princ. payment, paid of debt
4711	Adj between int./Princ. payment, paid of debt
4520-4529	Wages & Benefit adjustments for full year, Reduction in revenue offset
4155-4159	Wages & Benefit adjustments for full year & increase in WC Insurance
4191-4193	Wages & Benefit adjustments for full year
4210-4214	Wages & Benefit adjustments for full year, inclusion of Cruiser, include special detail on police line not other.
4152	Balance of Revaluation due
4919	Wages & Benefit adjustments for full year
4914S	Wages & Benefit adjustments for full year, Added Debt payments for Sub 5 loan



**TOWN OF LITTLETON, NEW HAMPSHIRE "SECOND SESSION" MINUTES**  
**March 12, 2019**

**ELECTION OF OFFICERS**

Selectman	3 year term	Chad Stearns	894 votes
Town Clerk	3 year term	Judith F. White	986 votes
Treasurer	3 year term	Pamela Mason-Bowman	983 votes
Park Commissioner	3 year term	Sean Doll	953 votes
Trustee of Trust Funds	3 year term	Christine Sheley	952 votes
Supervisor of Checklist	5 year term	Mary Northrop	975 votes
Library Trustees (3)	3 year term	Judith Jones Girouard	822 votes
		Kevin Hastings	843 votes
		Kim DeLutis	117 votes
Library Trustee	1 year term	Bryan Koplow	905 votes

**ARTICLES**

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**Article 02 Sewer Storm Water Roadway and Street Project Sub Area-2**

To see if the Town will vote to raise and appropriate the sum of \$6,322,300 (Six Million Three Hundred Twenty-Two Thousand Three Hundred Dollars) for the purpose of Sub Area-2 repair and replacement of the sewer lines and storm water collection system. within the existing wastewater collection system, and any other cost related thereto and to authorize the issuance of not more than \$6,322,300 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. If the Town does not receive grant award(s) of at least 45% of the amount of the appropriation, it will not undertake the project until it does receive the 45%. Bond payments are anticipated to come from Sewer Users for this Bond.

No Tax Impact (3/5 Ballot Vote Required)

Recommended by Selectmen 3-0 Recommended by the Budget Committee 7-0

**YES 855 NO 235**

**ARTICLE 02 PASSED.**

---

**Article 03 Partridge Lake Phosphate Reduction Study/Design**

Shall the Town of Littleton vote to raise and appropriate a sum not-to-exceed \$85,000 (Eighty Five Thousand Dollars) to hire a Certified Lake Management / Engineering firm to study conditions and provide design solutions to reduce external and internal phosphate loading in Partridge Lake -- to prevent future Cyanobacteria Algae Blooms in the Lake? And to authorize the issuance of not more than \$85,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other

action or to pass any other vote relative thereto. It is anticipated that there will be \$75,000 in principal loan forgiveness under the New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NH CWSRF). The remaining \$10,000 will be offset by the a donation from the Partridge Lake Property Owners Association Water Quality Fund. Fiscal Impact Note: The tax impact associated with this will be \$0.00 per \$1,000 valuation. The principal loan amount of \$75,000 will be forgiven per the terms of the NH CWSRF agreement. Any and all interest accrued prior to loan forgiveness and Administrative cost shall be paid via monies held in the Partridge Lake Property Owners Association Water Quality Fund.

No Tax Impact.

(3/5 Ballot Vote Required)

Recommended by the Selectmen 3-0 Recommended by the Budget Committee 8-0

**YES 672 NO 460**

**ARTICLE 03 FAILED.**

---

#### **Article 04 Wastewater Treatment Plant Asset Management Study**

To see if the Town will vote to raise and appropriate the sum of \$49,000 (Forty Nine Thousand Dollars) for the purpose of an asset management study and preliminary engineering of the Wastewater Treatment Plant, and any other cost related thereto and to authorize the issuance of not more than \$49,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It will be based on refund award(s) of at least \$30,000 of the amount of the request. The remaining \$19,000 will come from the Undesignated Sewer fund balance to pay off the bond prior to the first payment. No bond payment due in 2019.

No Tax Impact. (3/5 Ballot Vote Required)

Recommended by Selectmen 3-0 Recommended by Budget Committee 7-0

**YES 831 NO 309**

**ARTICLE 04 PASSED.**

---

#### **Article 05 2019 Operating Budget**

Shall the Town of Littleton raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,863,210 (Eight Million Eight Hundred Sixty Three Thousand Two Hundred Ten Dollars)? Should this article be defeated, the default budget shall be \$8,740,679 (Eight Million Seven Hundred Forty Thousand Six Hundred Seventy Nine Dollars), which is the

same as last year, with certain adjustments required by previous action of the Town of Littleton or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Estimated Tax Impact: \$7.133 per thousand.

Recommended by the Selectmen 3-0 Recommended by the Budget Committee. 7-0

**YES 667 NO 466**

**ARTICLE 05 PASSED.**

---

**Article 06 Transfer Station Special Revenue Funds**

To see if the Town will vote to raise and appropriate the sum of \$405,544 (Four Hundred Five Thousand Five Hundred Forty Four Dollars) for the purpose of the Transfer Station Operations with \$269,905 to come from the Transfer Station Special Revenue Fund. With the balance of \$135,639 to be raised by taxation. This special warrant article per RSA 32:3VI (d) and RSA 32:7 V.

Estimated Tax Impact \$0.167 per thousand.

Recommended by the Selectmen 3-0 Recommended by the Budget Committee 7-0

**YES 789 NO 345**

**ARTICLE 06 PASSED.**

---

**Article 07 Opera House Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$96,374 (Ninety Six Thousand Three Hundred Seventy Four Dollars) for the purpose of the Opera House Operations with \$45,602 to come from the Opera House Special Revenue Fund, with the balance of \$50,772 to be raised by taxation. This special article is a special warrant article per RSA 32:3VI (d) and RSA 32:7 V.

Estimated Tax Impact \$0.062 per thousand.

Recommended by the Selectmen 3-0 Recommended by the Budget Committee 7-0

**YES 613 NO 521**

**ARTICLE 07 PASSED.**

---

**Article 08 Parking Meter Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$54,818 (Fifty Four Thousand Eight Hundred Eighteen Dollars) for the purpose of the Parking Meter Operations with \$54,818 to come from the Parking Meter Special Revenue Fund. This special article is a special warrant article per RSA 32:3VI (d) and RSA 32:7 V.

Estimated Tax Impact \$0.000 per thousand.

Recommended by the Selectmen 3-0 Recommended by the Budget Committee 7-0

**YES 805 NO 332**

**ARTICLE 08 PASSED.**

---

**Article 09 Dog License Additional \$1 (One Dollar) Fee**

Shall we adopt the provisions of RSA 31:95-c to restrict the additional \$1.00 dog licensing fees proposed by the Select Board under RSA 466:39 to expenditures for the purpose of establishing and operating a dog park by the Littleton Parks and Recreation Department? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Littleton Dog Park Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.

No Tax Impact

Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

**YES 754 NO 386**

**ARTICLE 09 PASSED.**

---

#### **Article 10 Road Improvements and Repairs**

To see if the Town will vote to raise and appropriate the sum of \$300,000 (Three Hundred Thousand Dollars) for the purpose of improvement, replacement, and repair of Crane Street, and any other roads and to bring the roads up to Town Standards. Any savings from these funds will be used to continue improvements on other roads in town. To further authorize the Selectmen to take any other action and to apply for, obtain and accept Federal, State and other aide if any, is available for said project. This is a non-lapsing warrant article until December 31, 2020.

Estimated Tax Impact: \$0.368 per thousand.

Recommended by the Selectmen 3-0 Recommended by the Budget Committee. 8-0

**YES 912 NO 233**

**ARTICLE 10 PASSED.**

---

#### **Article 11 Public Works Department 6 Wheel Dump Truck**

To see if the Town will vote to authorize the Selectmen to enter into a Three Year lease purchase agreement in the amount of \$90,000 (Ninety Thousand Dollars) for the purpose of leasing/purchasing a new F550 6 Wheel Dump Truck, and to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. (Majority vote required)

Estimated Tax Impact \$0.037 per thousand.

Recommended by the Selectmen 3-0 Recommended by the Budget Committee 8-0

**YES 704 NO 426**

**ARTICLE 11 PASSED.**

---

**Article 12 Opera House Heating System Repairs, Replacement**

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) for the purpose of repairs and or replacement of one of the boilers and improvements to the heat exchange system at the Opera House. If there are any savings on this project once the repairs/replacement and improvements are complete it shall be used for other energy improvements or repairs in the Opera House.

Estimated Tax Impact \$0.025 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

**YES 728 NO 412**

**ARTICLE 12 PASSED.**

---

**Article 13 Opera House Maintenance and Repairs**

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for the purpose of additional repairs, improvements, event equipment, and cleaning equipment at the Opera House. This may include using the funds as a grant match if needed to expand the improvements or purchases.

Estimated Tax Impact \$0.006 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

**YES 727 NO 409**

**ARTICLE 13 PASSED.**

---

**Article 14 Transfer Station Repairs, Replacement, Equipment & Buildings**

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to replace, repair, fix, purchase and maintain Transfer Station equipment, buildings, containers, vehicles, and the purchase of additional supply of bags. And to authorize the withdrawal of \$25,000 from the Transfer Station Special Revenue Fund created for the above purposes.

No Tax Impact.

Recommended by Selectman 3-0 Recommended by Budget Committee: 8-

**YES 936 NO 202**

**ARTICLE 14 PASSED.**

---

**Article 15 Transfer Station Auger & Pre Crusher**

To see if the Town will vote to raise and appropriate the sum of \$60,000 (Sixty Thousand Dollars) for the purchasing and installing a new bulky waste Auger or Pre-Crusher and Containers. Further to authorize the withdrawal of \$10,000 from the Transfer Station Special Revenue Fund created for the above purposes, with the remaining \$50,000 to be raised by taxation.

Estimated Tax Impact \$ 0.061 per thousand

Recommended by Selectmen 3-0 Recommended by Budget Committee: 8-0

**YES 782 NO 353**

**ARTICLE 15 PASSED.**

---

**Article 16 Dog Park Engineering, Planning, Designing and Land Purchase**

To see if the Town will vote to raise and appropriate \$45,000 (Forty Five Thousand Dollars) to provide engineering, planning, design, fencing, make land improvements, provide water and/or the purchase of land, easements, equipment and supplies needed for a dog park. This warrant article will be offset by \$22,500 in donations, fund raiser funds and in kind work, with \$22,500 to be raised by taxation. If the amount of full donations are not received, the Town will spend no more than \$22,500 plus the amount of donations received.

Estimated Tax Impact: \$0.028 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee:

8-0

**YES 440 NO 678**

**ARTICLE 16 FAILED.**

---

**Article 17 Parks & Recreation Playground Replacement**

To see if the Town will vote to raise and appropriate \$150,000 (One Hundred Fifty Thousand Dollars) to replace, repair and/or make improvements to the Remich Park Playground. This warrant article will be offset by \$25,000 (Twenty Five Thousand Dollars) in donations, fund raiser funds, and in kind work, with \$125,000 to be raised by taxation. If the amount of donations is not received, the Town will spend no more than \$125,000 plus the amount of donations received. Any savings seen on this project will be used toward replacement, repairs, and improvements in any of the Town owned parks and recreation locations.

This article is supported by the Littleton Parks & Recreation Board of Commissioners.

Estimated Tax Impact: \$0.153 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee:

8-0

**YES 712 NO 410**

**ARTICLE 17 PASSED.**

---

**Article 18 Unexpended Conservation Commission Funds**

To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its 2018 annual appropriations, said funds to be placed in the Conservation Fund. The unexpended portion of the 2018 annual appropriations is \$11 (Eleven Dollars).

No Tax Impact

Recommended by Selectmen: 3-0 Recommended by Budget Committee:

8-0

**YES 887 NO 222**  
**ARTICLE 18 PASSED.**

---

**Article 19 Parking Lot Improvements and Expansion**

To see if the Town will vote to raise and appropriate \$10,000 (Ten Thousand Dollars) for the purpose of improvements and expansion to public parking lots in the downtown area to bring the parking lots up to best practice standards, including improvements to pavement, lighting, drainage, pedestrian connections, and/or the configuration of parking lots. Estimated Tax Impact \$0.012 per thousand  
Recommended by Selectmen 3-0 Recommended by Budget Committee 8-0  
**YES 772 NO 340**  
**ARTICLE 19 PASSED.**

---

**Article 20 Property Purchase and Parking Lot Expansion**

To see if the Town will vote to raise and appropriate \$50,000 (Fifty Thousand Dollars) for the purpose of purchasing property (Map 78 Lot 179, 17 Hillview Terrace), engineering, designing and making improvements for the expansion of public parking in the downtown area. And to authorize the withdrawal of \$20,000 (Twenty Thousand Dollars) from the Parking Meter Special Revenue Fund to offset and reduce the cost of this purchase and work done. Estimated Tax Impact \$0.037 per thousand  
Recommended by Selectmen 2-1 Recommended by Budget Committee 8-0  
**YES 650 NO 472**  
**ARTICLE 20 PASSED.**

---

**Article 21 Town Office Safety and ADA Improvements**

To see if the Town will vote to raise and appropriate \$5,000 (Five Thousand Dollars) for the purpose of making the Town Administrative Office ADA compliant and enhancing the safety of Town employees. Also to authorize the Selectmen to use these funds toward a grant match for the same purpose if one becomes available. Estimated Tax Impact \$0.006 per thousand  
Recommended by Selectmen 3-0 Recommended by Budget Committee 8-0  
**YES 728 NO 389**  
**ARTICLE 21 PASSED.**

---

**Article 22 Mount Washington Regional Airport**

To see if the Town will vote to raise and appropriate \$6,000 (Six Thousand Dollars) for the purpose of supporting the Mount Washington Regional Airport. Estimated Tax Impact \$0.007 per thousand.  
Recommended by Selectmen 3-0 Not recommended by the Budget Committee 6-2  
**YES 384 NO 726**

**ARTICLE 22 FAILED.**

---

**Article 23 Police Part Time Officers Expendable Trust Fund**

To see if the Town will vote to create an Expendable Trust Fund pursuant to RSA 31:19-a to be known as the Police Part time Training Expendable Trust Fund to pay for training and operational wages including benefits for part time officers. Further, to raise and appropriate the sum of \$1,000 (One Thousand Dollars) to be placed in said fund, that amount representing some of the amount of any remaining balance from the Police Departments 2018 annual budget for wages both part time and full time salary lines, with said funds to come from the unassigned fund balance. The expendable trust fund balance shall not exceed \$50,000. And to further appoint the Selectmen as agents to expend from said fund.

No Tax Impact

Recommended by Selectmen 3-0 Recommended by Budget Committee 8-0

**YES 760 NO 359**

**ARTICLE 23 PASSED.**

---

**Article 24 Downtown Revitalization Loan Modification**

To see if the Town will vote to raise and appropriate the sum of \$22,031 (Twenty-Two Thousand Thirty One Dollars) in the general fund debt schedule for the 2019 payment on the Downtown Revitalization Loan and for the purpose of moving the loan/note from the Parking Meter Fund to the General Fund. The financing for this loan had already been approved in 2013. The loan maturity date is in 2023. If this article is approved, the loan principal and interest will become part of the general fund expenditures for the remainder of the life of the loan and will be paid from general fund allocation for the next 5 years. Also, if approved, the Parking Meter Special Revenues Fund expenditures for 2019 will decrease by \$22,031.

Estimated Tax Impact \$0.027 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee: 6-2

**YES 634 NO 496**

**ARTICLE 24 PASSED.**

---

**Article 25 Unexpended Supplement Local Assistance (Welfare) Expendable Trust Fund**

To see if the Town of Littleton will vote to raise and appropriate \$8,000 (Eight Thousand Dollars) to be placed in the Local Assistance (Welfare) Expendable Trust Fund with said funds to come from unassigned fund balance. These funds represent some of the unexpended portion of the 2018 welfare appropriations.

No Tax Impact

Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

**YES 795 NO 331**

**ARTICLE 25 PASSED.**

**Petitioned Warrant Articles**



---

**Article 26 Chamber of Commerce Downtown Beautification**

To see if the Town will vote to raise and appropriate the sum of \$11,650 (Eleven Thousand Six Hundred Fifty Dollars) to support the Down Town Beautification efforts of the Littleton Area Chamber of Commerce. Any savings realized while purchasing these items will be used for additional Chamber events/activities.

Downtown Flowers-Purchase \$4,250

Downtown Flowers-Watering \$3,900

Pollyanna Gateway Umbrellas-Purchase \$300

Downtown Piano – Tuning & Painting \$1,200

Down Town Seasonal Decorations-Purchase \$2,000

Total \$11,650

Estimated Tax Impact: \$0.014 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee:

8-0

**YES 740 NO 405**

**ARTICLE 26 PASSED.**

---

**Article 27 Chamber of Commerce Downtown Community Event Efforts**

To see if the Town will vote to raise and appropriate the sum of \$2,755 (Two Thousand Seven Hundred and Fifty-Five Dollars) to support the Downtown Community Event efforts of the Littleton Area Chamber of Commerce. Any savings realized while purchasing these items will be used for additional Chamber events/activities.

Gathering of the Jack O Lanterns, \$1,655

Littleton Christmas Parade \$1,000

Total \$2,655

Estimated Tax Impact: \$0.003 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee:

8-0

**YES 800 NO 340**

**ARTICLE 27 PASSED.**

---

**Article 28 Grafton County Senior Citizens Council, Inc.**

Shall the voters raise and appropriate Thirty-Five Thousand Dollars (\$35,000) to Grafton County Senior Citizens Council, Inc., through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Littleton residents in 2019? These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. In FY2018, the Littleton Area Senior Center provided services for 810 Littleton residents, and ServiceLink provided services for 314 residents. The cost of providing these services was \$509,032.32.

Estimated Tax Impact \$0.043 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee:

8-0

**YES 936 NO 202**

**ARTICLE 28 PASSED.**

---

**Article 29 Boys and Girls Club of the North Country**

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Littleton and the local community. The Club provides bussing from the school to the Club for the afterschool program. Estimated Tax Impact \$0.012 per thousand  
Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0  
**YES 755 NO 367**  
**ARTICLE 29 PASSED.**

---

**Article 30 Burch House**

To see if the town will vote to raise and appropriate the sum of \$3,080 (Three Thousand Eighty Dollars) to support The Support Center at Burch House, a community service program provided by Tri-County Community Action Program, Inc. Estimated Tax Impact \$.004 per thousand  
Recommended by Selectmen: 3-0 Recommended by Budget Committee: 6-0  
**YES 708 NO 410**  
**ARTICLE 30 PASSED.**

---

**Article 31 North Country Home Health and Hospice Agency, Inc.**

We, the undersigned Registered Voters of the Town of Littleton, NH, petition the Town to place a request from North Country Home Health & Hospice Agency in the amount of \$21,500 (Twenty One Thousand Five Hundred Dollars) on the Town Warrant. The requested funds shall be used to assist in the delivery of long term care services to the residents of the Town of Littleton. Estimated Tax Impact \$.026 per thousand  
Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0  
**YES 853 NO 266**  
**ARTICLE 31 PASSED.**

---

**Article 32 White Mountain Mental Health**

To see if the Town will vote to raise and appropriate the sum of \$9,696 (Nine Thousand Six Hundred Ninety Six Dollars) for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. Estimated Tax Impact \$.012 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee:  
8-0  
**YES 771 NO 350**  
**ARTICLE 32 PASSED.**

---

**Article 33 Tri-County CAP's Homeless Intervention and Prevent**

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to support Tri County CAP's Homeless Intervention and Prevention Program/Tyler Blain House Homeless Shelter, a community service program provided by Tri-County Community Action Program, Inc.  
Estimated Tax Impact \$0.006 per thousand  
Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0  
**YES 775 NO 346**  
**ARTICLE 33 PASSED.**

---

**Article 34 Tri-County Transit**

To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) to support the Tri County Transit a community service program provided by Tri-County Community Action Program, Inc.  
Estimated Tax Impact \$.005 per thousand  
Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0  
**YES 829 NO 291**  
**ARTICLE 34 PASSED.**

---

**Article 35 Tri-County CAP Energy Assistance Service Program**

"To see if the Town will vote to raise and appropriate the sum of \$11,000 (Eleven Thousand Dollars) for the operation of Energy Assistance Services Program, a community service program provided by Tri-County Community Action Program, Inc."  
Estimated Tax Impact \$0.014 per thousand  
Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0  
**YES 779 NO 345**  
**ARTICLE 35 PASSED.**

---

**Article 36 Above the Notch Humane Society**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to support the Above The Notch Humane Society with the care and feeding of stray and unwanted animals in our area.  
Estimated Tax Impact \$0.006 per thousand  
Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

**YES 747 NO 371**  
**ARTICLE 36 PASSED.**

---

**Article 37 Ammonoosuc Community Health Services, Inc.**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventive health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 2,266 current Littleton patients, as well as reach more of those in need.

Estimated Tax Impact \$.018 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

**YES 742 NO 385**  
**ARTICLE 37 PASSED.**

---

**Article 38 Caleb Interfaith Caregivers Inc.**

To see if the voters will vote to raise and appropriate the sum of \$2,000 (Two Thousand Dollars) to help support Caleb Interfaith Volunteer Caregivers, that serves the need of Seniors in the community.

Estimated Tax Impact \$.002 per thousand

Not Recommended by Selectmen: 3-0 Not Recommended by Budget Committee: 7-0

**YES 555 NO 564**  
**ARTICLE 38 FAILED.**

---

**Article 39 Pathways Pregnancy Care Center**

To see if the Town will vote to (By Petition) assist Pathways Pregnancy Care Center in the amount of \$2,500 (Two Thousand Five Hundred Dollars) to help in maintaining and increasing our baby boutique.

Estimated Tax impact \$0.002 per thousand

Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

**YES 596 NO 526**  
**ARTICLE 39 PASSED.**

**A TRUE COPY ATTEST:**

**JUDITH F. WHITE**  
**LITTLETON TOWN CLERK**

## Office of the Tax Collector

The Tax Collector's Office is responsible for collecting revenue from property taxes, sewer user fees, yield taxes, current use taxes, and excavation tax. If these taxes and fees go unpaid then we are responsible for the Tax Lien and the Deeding process. The office also responds to the inquiries from banks, mortgage companies, attorneys, and real estate agents. The Tax Collector's office works closely with the Assessors and the Planning/Zoning office as well.

The Town of Littleton accepts monthly payments for property taxes and sewer user fees. Please contact me if you would like to set up payment arrangements, we can also set them up to pay on previous years taxes. In 1994, the Town voted to accept pre-payments on taxes; if you wish to pay early we would be glad to assist you. Pursuant to RSA 76:13 interest shall not be charged until 30 days after the property tax or sewer bills are mailed. For your convenience there is a drop box for the Town of Littleton Tax Collector outside on the front of the building.

As of July 2015, the Tax Collectors Office now accepts Discover, Visa, Master Card and American Express. To pay on line go to the town website at [www.townoflittleton.org](http://www.townoflittleton.org) on the home page scroll down to the online payment, then click on Property Tax & Sewer payments it will bring you to the site to pay. You will need your map and lot. There are additional convenience fees that will be charged and are not paid to the Town of Littleton.

If anyone has any questions please contact me at [ahatfield@townoflittleton.org](mailto:ahatfield@townoflittleton.org) or (603) 444-3996 ext. 1012

Respectfully,

Amy Hatfield

NH Certified Tax Collector



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name		Last Name	
<input type="text" value="Amy"/>		<input type="text" value="Hatfield"/>	
Street No.	Street Name	Phone Number	
<input type="text" value="125"/>	<input type="text" value="Main St"/>	<input type="text" value="(603) 444-3996"/>	
Email (optional)			
<input type="text" value="ahatfield@townoflittleton.org"/>			



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year:
Property Taxes	3110		\$835,491.13		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$122.99		
Excavation Tax	3187				
Other Taxes	3189		\$68,066.51		
Property Tax Credit Balance			(\$17,544.80)		
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
		2018		
Property Taxes	3110	\$16,449,908.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$20,558.43		
Excavation Tax	3187			
Other Taxes	3189			
Betterment		\$5,350.02		
Sewer		\$951,362.55		
Pilot		\$4,177,498.89		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies	
		2018	2017	
Property Taxes	3110	\$16,170.72	\$719.00	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185			
Excavation Tax	3187			
Sewer		\$7,580.97		
Prepayment		\$7,798.15		
Interest and Penalties on Delinquent Taxes	3190	\$4,332.26	\$40,722.65	\$0.01
Interest and Penalties on Resident Taxes	3190			



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

Total Debits	\$21,640,559.99	\$927,577.48	\$0.01	\$0.00
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New Hampshire  
Department of  
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	
Property Taxes	\$11,527,898.11	\$620,205.10		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$19,999.72	\$122.99		
Interest (Include Lien Conversion)	\$4,332.26	\$40,722.65	\$0.01	
Penalties				
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$215,529.07		
Betterment	\$4,458.35			
Sewer	\$880,277.85	\$51,239.87		
Pilot	\$4,137,387.89	\$2,400.00		
Prepayment	\$7,799.29			
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	
Property Taxes	\$1,924,054.00	\$762.11		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Sewer	\$187.90	(\$8.13)		
Betterment		\$891.67		
Current Levy Deeded				



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	
Property Taxes	\$3,061,746.02			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$558.71			
Excavation Tax				
Other Taxes	\$80,167.18			
Property Tax Credit Balance	(\$8,307.29)	(\$4,287.85)		
Other Tax or Charges Credit Balance				
Total Credits		\$21,640,559.99	\$927,577.48	\$0.01
				\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$3,129,876.77
Total Unredeemed Liens (Account #1110 - All Years)	\$277,071.59



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year			\$100,532.72	\$136,004.58
Liens Executed During Fiscal Year		\$234,074.17		
Interest & Costs Collected (After Lien Execution)		\$4,835.36	\$13,197.90	\$34,939.72
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$238,909.53</b>	<b>\$113,730.62</b>	<b>\$170,944.30</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions		\$78,591.63	\$46,020.02	\$46,065.25
Interest & Costs Collected (After Lien Execution) #3190		\$4,835.36	\$13,197.90	\$34,939.72
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$3,331.44	\$3,106.67	\$16,424.87
Unredeemed Liens Balance - End of Year #1110		\$152,151.10	\$51,406.03	\$73,514.46
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$238,909.53</b>	<b>\$113,730.62</b>	<b>\$170,944.30</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$3,129,876.77</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$277,071.59</b>



LITTLETON (265)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Amy

Hatfield

1/13/2020

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

*Amy Hatfield* Tax Collector

**TAX EXEMPTIONS & CREDITS**  
**ELDERLY EXEMPTION**  
**OFF ASSESSED VALUATION**

Amount	Required Age	Income Limitation	Asset Limitation
\$35,000	65 to 74	Not in excess of	Not in excess of
\$52,500	75 to 79	\$30,000 if single;	\$75,000, excluding
\$70,000	80 and Up	\$40,000 if married.	The value of the residence and up to two acres of land.

**TAX LIEN FOR THE ELDERLY AND DISABLED**

**Amount**

The assessing officials may annually grant a tax lien for all or part of the taxes due, plus annual interest at 5%. Total tax liens on a single property shall not be more than 85% of its assessed value. If the property is subject to mortgage, the owner must obtain the Mortgage holder's approval of the tax lien.

**Who may apply**

Any resident property owner may apply for the lien if he/she: is either 65 years of age or eligible under the Federal Social Security Act for the totally and permanently disable, have owned the homestead for at least 5 years, and are living in the homestead. **Applications are due by April 15<sup>th</sup>.**

**TYPES OF TAX CREDITS/EXEMPTIONS**  
**(Off Land Valuation)**

**Blind Exemption**      **\$15,000**      Every inhabitant owning residential real estate, and is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education dept.

**VETERANS**

**Standard**      **\$500**  
 Every resident who served in the armed forces shall qualify for all veterans' tax credits if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged; or the spouse/surviving spouse of such resident per RSA 72:78-b. You will need to provide a copy of your DD-214.

**Surviving Spouse**      **\$700**  
 The surviving spouse of any person who was killed or died while on active in the armed forces, as listed in RSA 72:28, as long as the person does not remarry.

**Service-Connected Disability**      **\$700**  
 Any person who has been honorably discharged and Received a Form DD214, and who has a total and permanent service-connected disability, or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such a person if such surviving spouse is not remarried.

**Applications are due by April 15<sup>th</sup>**

## 2019 Banking and Investment Review

### General Fund Checking:

Beginning Balance	5,435,305
Deposits & Other Transfers	25,069,856
Withdrawals & Other Transfers	28,046,300
Interest Income & Bank Fees	21,684
Ending Balance	<u><u>2,480,545</u></u>

### Investment Cash - General Fund

Beginning Balance NHPDIP and Laconia	99,697
Deposits & Other Transfers	-
Withdrawals & Other Transfers	97,931
Interest Income & Bank Fees	265
Ending Balance	<u><u>2,031</u></u>

### Investment Cash - Wastewater Treatment

Beginning Balance Connection/Replacement	930,318
Deposits for Replacement	67,834
Deposits for Sewer Restricted funds	-
Deposits for Connections	9,800
Withdrawals & Other Transfers	85,609
Interest Income & Bank Fees	4,130
Ending Balance	<u><u>926,473</u></u>

**2019 Comparative Statement of Revenues**

<b>Description</b>	<b>2019 Budget</b>	<b>Unaudited 2019 Revenues</b>	<b>Over (Under) Budget</b>
<b><u>Taxes</u></b>			
Property Taxes	2,472,702	2,480,000	7,298
Land Use Change Tax	100	-	(100)
Yield Taxes	26,000	25,967	(33)
Payments in Lieu of Taxes	4,194,192	4,187,670	(6,522)
Excavation Activity Taxes	100	-	(100)
Int/Penalties on Taxes	70,000	72,496	2,496
<b><u>License &amp; Permit Fees</u></b>			
Motor Vehicle Registration Fees	1,326,000	1,331,578	5,578
Planning Board - Building Permits	11,200	9,974	(1,226)
Other Licenses, Permits & Fees	17,275	17,515	240
<b><u>From the State</u></b>			
Highway Block Grant	182,475	182,475	-
Rooms & Meals Tax	302,453	302,453	-
Municipal Aide Funds	50,000	50,000	-
Cable Franchise Fee	56,000	56,510	510
Water Pollution Grant	40,485	40,485	-
From the State for Grants	-	-	-
<b><u>Other Governmental Revenue</u></b>			
From The Federal Government	-	-	-
Income from Departments	9,150	9,168	18
Rental of Town Property	4,200	4,710	510
Sale of Town Owned Property	11,000	12,475	1,475
<b><u>Miscellaneous Revenues</u></b>			
Interest on Deposits	10,000	10,000	-
Insurance Dividends/Reimbursements	32,150	51,927	19,777
Other	25,000	14,000	(11,000)
Transfer fr Capital Reserve/Trust funds	-	14,000	14,000
Transfer from other funds	20,000	20,000	-
Bonds, Loans, Financing Instruments	6,371,300	-	(6,371,300) Not taken yet
Use of Surplus to reduce tax rate	-	-	-
Use of Fund Balance	9,011	9,011	-
<b>Subtotal Operating Revenues</b>	<b>15,240,793</b>	<b>8,902,414</b>	<b>(6,338,379)</b>
<b><u>Outside Board Funds</u></b>			
Parks & Recreation	134,250	125,535	(8,715)
Transfer Station	294,905	326,590	31,685
Opera House	45,603	42,257	(3,346)
Drug Forfeiture Fund	-	-	-
Capital Project Fund	-	2,107,154	2,107,154
Special Detail	11,024	32,081	21,057
Grant Fund	-	4,107	4,107
<b>Subtotal Board Funds</b>	<b>485,782</b>	<b>2,637,724</b>	<b>2,151,942</b>
<b><u>Enterprise Funds</u></b>			
Sewer	860,225	939,978	79,753
Parking Meters	54,818	73,141	18,323
<b>Subtotal Enterprise Funds</b>	<b>915,043</b>	<b>1,013,119</b>	<b>98,076</b>
<b>Total</b>	<b>16,641,618</b>	<b>12,553,257</b>	<b>(4,088,361)</b>

**2019 Comparative Statement of Expenditures**

<b>Description</b>	<b>2019 Budget</b>	<b>Unaudited 2019 Expenditures</b>	<b>Over (Under) Budget</b>
<b><u>General Government</u></b>			
Executive	286,240	285,755	(485)
Town Clerk	186,919	174,996	(11,923)
Tax Collector	82,274	77,485	(4,789)
Financial Administration	159,646	161,138	1,492
Real Property Appraisal	105,092	161,528	56,436
Legal Expense	92,600	85,141	(7,459)
Personnel Administration	149,401	123,625	(25,776)
Planning & Zoning	87,514	114,377	26,863
General Government Buildings	80,280	79,643	(637)
Cemeteries	83,500	83,609	109
Insurance	110,894	93,542	(17,352)
Advertising & Regional Assoc.	33,345	31,771	(1,574)
Other General Government	35,000	35,000	0
<b><u>Public Safety</u></b>			
Police	1,758,271	1,715,477	(42,794)
Dispatch	197,864	201,703	3,839
Ambulance	240,935	157,811	(83,124)
Fire	1,125,348	1,203,404	78,056
<b><u>Highways and Streets</u></b>			
Public Works Administration	100,044	100,674	630
Highway Department	1,185,049	1,117,062	(67,987)
Bridge Repair	2,500	0	(2,500)
Electricity - Street Lighting	68,180	62,765	(5,415)
<b><u>Health &amp; Welfare</u></b>			
Animal Control	2,150	860	(1,290)
Welfare	52,095	65,132	13,037
<b><u>Culture &amp; Conservation Recreation</u></b>			
Patriotic Purposes	2,400	2,092	(308)
Conservation Commission	3,205	2,981	(224)
<b>Subtotal Operating Expenses</b>	<b>\$ 6,230,746</b>	<b>\$ 6,137,571</b>	<b>\$ (93,175)</b>
<b><u>Debt Service</u></b>			
Princ. - Long Term Bonds & Notes	1,031,628	1,029,329	(2,299)
Interest - Long Term Bonds & Notes	121,732	122,740	1,008
Interest - Tax Anticipation Notes	5,000	3,976	(1,024)
Debt Issuance Cost	0	0	0
<b>Subtotal Debt Service</b>	<b>\$ 1,158,360</b>	<b>\$ 1,156,045</b>	<b>\$ (2,315)</b>
<b><u>Outside Board Funds</u></b>			
Library Fund	282,093	282,093	0
Parks & Recreation Fund	305,415	432,644	127,229
Transfer Station	395,543	395,959	416
Opera House	96,374	90,717	(5,657)



<b>Description</b>	<b>2019 Budget</b>	<b>Unaudited 2019 Expenditures</b>	<b>Over (Under) Budget</b>	
Drug Forfeiture Fund	0	0	0	
Special Detail Fund	10,994	18,021	7,027	
Capital Project Fund	0	2,107,154	2,107,154	
Grant Fund	0	4,107	4,107	
<b>Subtotal Board Funds</b>	<b>\$ 1,090,419</b>	<b>\$ 3,330,695</b>	<b>\$ 2,240,276</b>	
<b><u>Enterprise Funds</u></b>				
Sewer Users Fund	881,710	887,953	6,243	
Parking Meter Fund	32,787	32,224	(563)	
<b>Subtotal Enterprise Funds</b>	<b>\$ 914,497</b>	<b>\$ 920,177</b>	<b>\$ 5,680</b>	
<b><u>Warrant Articles</u></b>				
Office Improvements	5,000	0	(5,000)	Encumbered
Conserv Commission Funds	11	11	0	
Transfer Station Auger Crusher	60,000	57,845	(2,155)	
Transfer Station Improvements	25,000	25,000	0	
Parks Playground Improvements	150,000	0	(150,000)	Encumbered
Tri- County Cap	11,000	11,000	0	
White Mountain Mental Health	9,696	9,696	0	
North Country Transit	4,000	4,000	0	
Police Trng ETF	1,000	1,000	0	
Local Assistance ETF	8,000	8,000	0	
North Country Home Health	21,500	21,500	0	
Opera House Heating System Improve	20,000	20,000	0	
Opera House Improvement	5,000	0	(5,000)	Encumbered
Burch House	3,080	3,080	0	
Pathways Pregnancy Care	2,500	2,500	0	
Highway Dept Truck	30,000	0	(30,000)	Encumbered
Downtown Revitalization Loan	22,031	22,031	0	
Road, Sidewalk and Sewer Improvemts	300,000	300,000	0	
Ammonoosuc Community Health	15,000	15,000	0	
Littleton Area Chamber of Commerce	14,405	14,305	(100)	
Boys & Girls Club of the North Country	10,000	10,000	0	
Above the Notch Humane Society	5,000	5,000	0	
Parking Lot Improvements/Purchase	60,000	0	(60,000)	Encumbered
Grafton County Senior Center	35,000	35,000	0	
Sewer Capital Asset Study	49,000	49,000	0	
Sewer Section 2 Upgrades	6,322,300	0	(6,322,300)	Encumbered
<b>Subtotal Warrant Articles</b>	<b>\$ 7,188,523</b>	<b>\$ 613,968</b>	<b>\$ (6,574,555)</b>	
<b>TOTAL BUDGET</b>	<b>\$ 16,582,545</b>	<b>\$ 12,158,456</b>	<b>\$ (4,424,089)</b>	

**Town of Littleton**  
**Asset Summary by Asset Type**  
**1/1/19 to 12/31/19**

**Bldg -- Building**

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cul & R		78	92 Main Street	7/1/30	35,054.20	100	350.54	3,680.87
Cul & R		79	165 & 195 Pleas	7/1/50	56,364.00	60	0.00	0.00
Cul & R		80	Mt Eustis Road	7/1/60	4,702.70	50	0.00	0.00
Cul & R		81	248 Washington	7/1/90	4,581.50	20	0.00	0.00
Gen Gov		82	2 Union Street	7/1/00	28,086.41	150	165.72	5,054.48
Gen Gov		83	24 Washington S	7/1/38	288.00	75	0.00	0.00
Gen Gov		84	77 Riverglen La	7/1/97	162,638.06	30	5,421.27	40,659.48
Gen Gov		85	240 West Main S	7/1/57	13,926.20	55	0.00	0.00
PS		86	230 West Main S	7/1/90	436,325.40	30	14,544.18	7,272.09
WWTP		87	323 Meadow Stre	7/1/75	103,894.70	40	0.00	0.00
WWTP		88	Brickyard Road	7/1/78	624.00	30	0.00	0.00
WWTP		111	WWT Facility	7/1/90	5,908,400.00	25	0.00	0.00
WWTP		112	Wastewater Seco	7/1/90	1,740,000.00	25	0.00	0.00
Hwy		291	Salt Shed at P	12/31/16	57,529.69	50	1,150.59	53,502.62
Hwy		305	Highway Garage	12/11/15	1,300,000.00	30	43,333.33	1,105,000.01
PS		233B	Police Facility	12/31/09	1,206,960.00	30	40,232.00	784,524.00
PS		79A	2 Union Street	7/1/00	21,187.99	150	125.02	3,812.99
Asset Type Total					11,080,562.85		105,322.65	2,003,506.54

**Bldg Impr -- Building Improvements**

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cul & R		89	New Boiler	7/1/00	31,594.78	20	1,579.74	789.85
PS		90	Opera House Roo	7/1/01	27,937.10	20	1,396.86	2,095.19
Gen Gov		91	Renovations/Acq	7/1/97	58,147.00	20	0.00	0.00
Gen Gov		92	Opera House Roo	7/1/01	37,032.90	20	1,851.65	2,777.37
Hwy		93	Highway Additio	7/1/01	45,519.28	20	2,275.96	3,414.02
PS		94	Guardian Genera	7/1/01	9,330.16	20	466.51	699.72
PS		95	Roof Repair	7/1/04	27,500.00	20	1,375.00	6,187.50
TS		96	1213 MT Eustis	7/1/01	375,984.00	20	18,799.20	28,198.80
WWTP		97	Roof Replacemen	7/1/03	51,886.50	20	2,594.33	9,080.05
Cul & R		98	Roof Replacemen	7/1/03	37,440.00	20	1,985.46	6,949.02
TS		194	Security Lights	4/11/07	3,400.00	20	170.00	1,275.00
Gen Gov		208	Vehicle Exhaust	7/12/07	45,900.00	20	2,295.00	17,212.50
PS		296	FD Heating Syst	12/31/16	43,300.00	20	2,165.00	35,722.50
PS		700	FD Garage Doors	10/15/18	48,560.00	20	2,428.00	44,918.00
Gen Gov		702	Opera House Hea	12/31/19	17,499.03	20	437.48	17,061.55
WWTP		184A	WWTP Improvemen	12/31/11	107,421.44	25	4,296.86	70,898.13
Gen Gov		192B	Opera House Imp	12/31/09	1,599,764.72	20	79,988.24	759,888.20
Hwy		241b	Wood Pellet Boi	12/31/13	131,935.31	20	6,596.77	89,056.30
Asset Type Total					2,700,152.22		130,702.06	1,096,223.70

**CTIP -- Construction in Progress**

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
WWTP		189	Fairview Street	7/1/06	52,877.15	0	0.00	52,877.15
Hwy		260	Dells Rd Culver	6/18/12	715.00	0	0.00	715.00

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Hwy		261	Dellis Dam	11/20/12	4,272.50	0	0.00	4,272.50
Cul & R		321	Dellis Dam	7/25/17	2,048.83	0	0.00	2,048.83
Hwy		322	Pleasant St/SRT	12/31/17	642,310.38	0	0.00	642,310.38
Hwy		325	River District	4/27/17	134,039.92	0	0.00	134,039.92
Hwy		326	Sub area 5 work	2/5/17	56,117.84	0	0.00	56,117.84
WWTP		504	Sub Area 5 Sewe	12/31/18	550,383.20	0	0.00	550,383.20
WWTP		505	Sub Area 2	12/31/18	92,211.65	0	0.00	92,211.65
WWTP		506	Mill St and Sub	12/31/18	77,968.59	0	0.00	77,968.59
Hwy		509	South Street	6/25/19	17,710.00	0	0.00	17,710.00
Hwy		512	Sub Area 5 Sewe	12/31/19	1,959,597.68	0	0.00	1,959,597.68
Hwy		513	Sub 5 Mill Stre	12/31/19	112,806.15	0	0.00	112,806.15
Hwy		232D	River District	12/19/18	1,182,206.90	0	0.00	1,182,206.90
Hwy		232C	RiverDistrict D	12/31/16	1,241.25	0	0.00	1,241.25
Gen Gov		261B	Dellis Dam Study	12/31/16	5,545.00	0	0.00	5,545.00
Cul & R		261A	Dell Dam Study	12/31/13	19,900.00	0	0.00	19,900.00
Asset Type Total					4,911,952.04	0.00	0.00	4,911,952.04

**Easements -- Easements**

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Gen Gov		68	Riverwalk Easem	1/1/04	37,950.00	0	0.00	37,950.00
Gen Gov		69	Riverwak Easeme	1/1/04	76,725.00	0	0.00	76,725.00
Gen Gov		70	Riverwalk Easem	1/1/04	100.00	0	0.00	100.00
Gen Gov		71	Home Depot Ease	1/1/04	130,400.00	0	0.00	130,400.00
Gen Gov		72	Kilburn Ledges	1/1/99	183,500.00	0	0.00	183,500.00
Gen Gov		73	Littleton South	1/1/95	38,100.00	0	0.00	38,100.00
Asset Type Total					466,775.00	0.00	0.00	466,775.00

**Equip -- Equipment**

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Hwy		99	1990 Grader 830	7/1/89	90,000.00	20	0.00	0.00
TS		101	2000 Cat Loader	7/1/01	85,000.00	8	0.00	0.00
Hwy		103	2003 Sewer Jet	7/1/03	39,875.00	15	0.00	0.00
PS		104	2000 Thermal Im	7/1/00	17,500.00	10	0.00	0.00
PS		105	Motorola Quanta	7/1/03	12,356.45	5	0.00	0.00
TS		107	Compactor	7/1/99	42,670.00	20	1,066.75	0.00
TS		110	Paper Shredder	7/1/00	17,450.00	20	872.50	436.25
WWTP		113	Mt Eustis Pump	7/1/97	781,482.19	25	31,259.29	78,148.16
WWTP		114	Meadow Street p	7/1/01	27,933.00	25	1,117.32	7,262.58
WWTP		115	Generator Meado	7/1/02	16,125.00	10	0.00	0.00
WWTP		116	Pump Station -	7/1/02	118,770.00	25	4,750.80	35,631.00
WWTP		117	Brickyard Road	7/1/79	324,895.17	35	0.00	0.00
PS		155	Radar Trailer	7/1/05	7,995.00	7	0.00	0.00
PS		156	Honda 6000 watt	7/1/05	6,388.00	10	0.00	0.00
WWTP		157	Centrifuge	7/1/05	112,315.93	25	4,492.64	47,172.65
P & R		160	Fencing at Remi	7/1/05	5,925.00	10	0.00	0.00
WWTP		162	Brickyard Road	7/1/05	9,543.24	10	0.00	0.00
PS		179	2006 Thermal Im	7/1/06	18,000.00	10	0.00	0.00
P & R		183	Bleachers - Rem	7/1/06	10,500.00	10	0.00	0.00
TS		215	International B	6/10/08	53,800.00	7	0.00	0.00
Hwy		240	2009 Backhoe-Lo	10/29/09	138,100.00	8	0.00	0.00
PS		240	Fire Dept. Gene	9/27/12	42,018.92	5	0.00	0.00

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
PS		242	Radios for Hwy,	6/21/12	56,265.19	4	0.00	0.00
Gen Gov		244	Copier Admin. O	4/26/10	17,880.00	7	0.00	0.00
TS		252	Bob Cat for Ira	12/31/11	30,433.00	10	3,043.30	4,564.95
Gen Gov		253	Computer Statio	12/31/11	33,057.02	10	3,305.70	4,958.57
PS		256	2012 Ford Explo	7/3/12	26,324.00	7	1,880.30	0.00
Gen Gov		268	CPU System	12/31/13	50,431.56	10	5,043.16	17,651.02
P & R		270	Parks Playgroun	12/31/13	7,000.00	10	700.00	2,450.00
PS		272	Thermal Imaging	12/31/13	10,820.00	10	1,082.00	3,787.00
P & R		277	Prks 2014 JD Tr	6/3/14	34,203.00	10	3,420.30	15,391.35
PS		278	FD Powers 2014	10/7/14	27,237.00	10	2,723.70	12,256.65
Hwy		292	FWK Sidewalk Tr	12/31/16	43,975.00	15	2,931.67	33,714.15
Hwy		293	FWKS Loader	12/31/16	129,500.00	15	8,633.33	99,283.34
Hwy		301	2011 Cat 308D E	4/9/15	95,000.00	10	9,500.00	52,250.00
TS		310	Baler	1/1/18	92,500.00	10	9,250.00	78,625.00
PS		312	7 Radios	12/27/17	28,669.80	10	2,866.98	21,502.35
Hwy		313	Sand Spreader/D	12/31/17	8,525.00	10	852.50	6,393.75
TS		314	Grapple for HWY	2/2/17	3,495.00	10	349.50	2,621.25
Gen Gov		315	Computer Server	12/27/17	15,000.00	10	1,500.00	11,250.00
PS		316	SCBA equipment	12/26/17	133,100.00	10	13,310.00	99,825.00
WWTP		317	Sewer receiving	4/11/17	6,986.00	10	698.60	5,239.50
P & R		318	John Deere Trac	12/12/17	34,500.00	10	3,450.00	25,875.00
TS		319	Open Top contai	8/30/17	5,500.00	10	550.00	4,125.00
PS		327	2018 Ford Exp S	11/30/17	52,560.00	7	7,508.57	33,788.57
Hwy		399	Pith Sidewalk T	8/13/18	158,000.00	10	15,800.00	134,300.00
TS		600	Trash Compactor	9/26/18	22,463.10	10	2,246.31	19,093.63
PS		601	Air Compressor	6/6/18	48,300.00	10	4,830.00	41,055.00
PS		602	FD Body Armor	12/26/18	5,905.82	10	590.58	5,019.95
TS		603	Transfer statio	8/19/19	48,085.00	10	2,404.25	45,680.75
TS		604	Transfer Statio	8/19/19	8,500.00	10	425.00	8,075.00
Hwy		605	Hwy Sidewalk sw	7/9/19	4,100.00	10	205.00	3,895.00
PS		606	PD Record Reten	12/31/19	22,819.00	10	1,140.95	21,678.05
PS		607	PD Terrain Resc	10/15/19	4,534.00	10	226.70	4,307.30
PS		608	PD Restraint Ch	12/10/19	2,355.00	10	117.75	2,237.25
Hwy		701	FWKS Generator	12/31/18	17,963.43	10	1,796.34	15,268.92
PS		238	Defibrillator	6/14/07	11,683.14	10	0.00	0.00
TS		109A	2 Horizontal Ba	6/23/08	36,872.40	11	1,675.98	0.00
PS		216A	Parking Meters	12/31/09	70,012.17	10	3,500.58	0.00
WWTP		186A	Dewatering Syst	8/7/08	685,832.01	25	27,433.28	370,349.29
TS		266A	2000 53" Great	12/31/13	2,000.00	10	200.00	700.00
Asset Type Total					4,071,029.54		188,751.63	1,375,863.23

## Infra -- Infrastructure

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Gen Gov		144	Dells Road Culv	7/1/04	9,056.56	25	362.26	3,441.53
Gen Gov		145	Slate Ledge Roa	7/1/04	175,658.30	30	5,855.28	84,901.46
Gen Gov		146	Washington Stre	7/1/04	50,047.88	30	1,668.26	24,189.85
Gen Gov		147	Burndy Road	7/1/04	15,553.40	30	518.45	7,517.42
Gen Gov		148	Riverwalk Pedes	7/1/04	1,049,056.81	50	20,981.14	723,849.14
WWTP		149	Washington stre	7/1/04	346,655.15	25	13,866.21	131,728.89
WWTP		150	Bishop Street	7/1/05	283,700.22	25	11,348.01	119,154.07
WWTP		151	Union Street	7/1/06	169,814.09	25	6,792.56	78,114.53

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cul & R		159	Remich Park Wal	7/1/05	24,260.00	20	1,213.00	6,671.50
Gen Gov		163	West Elm Street	7/1/05	17,236.14	10	0.00	0.00
Gen Gov		164	Tara Lane Pavin	7/1/05	9,573.76	10	0.00	0.00
Gen Gov		165	Woodside Avenue	7/1/05	4,102.21	10	0.00	0.00
Gen Gov		166	Lilac & Oak Hil	7/1/05	11,347.45	10	0.00	0.00
Gen Gov		167	Highland Avenue	7/1/05	58,695.78	10	0.00	0.00
Gen Gov		168	Maple Street Si	7/1/05	11,234.20	10	0.00	0.00
Gen Gov		169	Riverwalk Sidew	7/1/05	7,553.20	10	0.00	0.00
Gen Gov		174	Brickyard Road	7/1/06	102,919.50	10	0.00	0.00
Gen Gov		175	Slate Ledge Roa	7/1/06	103,087.24	10	0.00	0.00
Gen Gov		176	Girard Road	7/1/06	13,408.65	10	0.00	0.00
Gen Gov		177	Merrill Road	7/1/06	11,292.48	10	0.00	0.00
		199	Broomstick Rd	6/19/07	48,607.27	20	2,430.36	18,227.77
		201	Guardrail Dells	10/3/07	9,097.00	20	454.85	3,411.37
		202	Pleasant St Sid	11/14/07	47,635.00	20	2,381.75	17,863.12
		203	Manns Hill Rd	8/23/07	99,338.02	20	4,966.90	37,251.77
		204	Brickyard Road	8/23/07	89,663.33	20	4,483.17	33,623.70
		205	Bishop Street	8/8/07	11,199.00	20	559.95	4,199.62
Gen Gov		209	Kelly & Badger	7/25/07	59,533.46	20	2,976.67	22,325.08
		217	Redington St Si	7/10/08	71,549.00	20	3,577.45	30,408.32
		218	Oak Hill RD sid	6/26/08	63,724.39	20	3,186.22	27,082.86
		219	Willow St Sidew	6/26/08	80,854.01	20	4,042.70	34,362.96
		220	Lafayette St Si	6/26/08	16,251.20	20	812.56	6,906.76
		221	Whitcomb Woods	7/10/08	31,677.75	20	1,583.89	13,463.01
		222	Chiswick Ave Si	8/7/08	28,970.00	20	1,448.50	12,312.25
		223	High St Sidewal	8/7/08	104,939.00	20	5,246.95	44,599.07
		225	Kilburn ST -Sid	9/18/08	22,700.25	20	1,135.01	9,647.63
		226	Elm St Sidewalk	9/18/08	37,155.00	20	1,857.75	15,790.87
		227	Merrill St Side	9/18/08	27,151.00	20	1,357.55	11,539.17
		228	Williams Lane G	10/16/08	4,714.50	20	235.73	2,003.60
		229	Partridge Lake	10/16/08	19,666.20	20	983.31	8,358.13
		230	Dodge Rd-Gravel	10/16/08	9,788.20	20	489.41	4,159.98
		231	Oregon Rd	11/12/08	30,666.70	20	1,533.34	13,033.29
		235	Edencroft St-Si	9/10/08	25,366.98	20	1,268.35	10,780.95
		236	Winter Street -	9/10/08	7,380.00	20	369.00	3,136.50
		239	School Street	6/25/09	71,464.00	20	3,573.20	33,945.40
Gen Gov		241	Church Street i	6/11/09	31,412.50	20	1,570.63	14,920.88
		243	Cross Street	7/23/09	17,020.00	20	851.00	8,084.50
		262	High & Maple St	10/9/12	29,929.53	20	1,496.48	18,705.93
		284	Partridge Lake	12/31/14	40,800.00	20	2,040.00	29,580.00
		285	Brook Road Impr	12/31/14	43,300.00	20	2,165.00	31,392.50
		286	Infrastructor a	12/30/13	10,820.00	20	541.00	7,303.50
		287	Infrastructure	12/30/13	12,440.00	20	622.00	8,397.00
		289	Infrastructure	12/30/13	7,000.00	20	350.00	4,725.00
Cul & R		294	Hill and School	12/31/16	523,383.78	20	26,169.19	431,791.61
		295	Carleton Street	12/31/16	162,446.12	20	8,122.31	134,018.03
		297	Cyr Road	12/31/16	92,832.00	20	4,641.60	76,586.40
		298	Multi Modal Bri	12/31/16	662,012.73	20	33,100.64	546,160.49
Cul & R		299	WWTP Receiving	12/31/16	39,260.60	25	1,570.42	33,764.13
		320	Beacon/Sampson	11/21/17	18,700.00	20	935.00	16,362.50
Hwy		263	Cottage Street	12/3/12	77,734.59	20	3,886.73	48,584.11

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Hwy		58B	Highland Ave Cu	12/31/10	78,221.00	20	3,911.05	41,066.02
Hwy		237	McBean Circle	9/10/08	8,560.80	20	428.04	3,638.34
Gen Gov		210	Fairview Street	8/22/07	11,650.60	20	582.53	4,368.97
WWTP		187B	Kelly Badger St	12/31/09	458,490.33	20	22,924.52	217,782.87
Hwy		207D	Redington Stree	12/31/12	2,350,609.76	20	117,530.49	1,469,131.08
Hwy		249B	Main Street Imp	12/31/13	15,005.89	20	750.29	10,129.00
Hwy		188A	Old Waterford R	1/1/08	100,503.00	20	5,025.15	42,713.77
Hwy		267A	Reidway Project	12/31/14	49,777.05	20	2,488.85	36,088.37
WWTP		150A	Bronson Street	7/1/06	306,358.56	25	12,254.34	140,924.97
Asset Type Total					8,641,613.12		367,517.00	4,974,221.54

Land -- Land								
Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cemeter		1	North Littleton	1/1/51	2,473.40	0	0.00	2,473.40
Cemeter		2	Wheeler Hill Ce	1/1/03	22,873.50	0	0.00	22,873.50
Cemeter		3	Monroe Road Cem	1/1/99	14,549.40	0	0.00	14,549.40
Cemeter		4	Broomstick Hill	1/1/15	1,081.20	0	0.00	1,081.20
Gen Gov		5	Slate Ledger Roa	1/1/56	2,006.80	0	0.00	2,006.80
Cul & R		6	Brickyard Road	1/1/93	12,801.90	0	0.00	12,801.90
Gen Gov		7	West Main Stree	1/1/88	7,182.00	0	0.00	7,182.00
Gen Gov		8	Brickyard Road	1/1/78	9,401.60	0	0.00	9,401.60
Hwy		9	240 West Main S	1/1/57	18,347.50	0	0.00	18,347.50
PS		10	230 West Main S	1/1/85	22,020.60	0	0.00	22,020.60
Cul & R		12	200 Pine Hill R	1/1/03	53,723.40	0	0.00	53,723.40
Cul & R		13	Pine Hill Road	1/1/01	991.20	0	0.00	991.20
Gen Gov		14	Skyline Court	1/1/67	3,876.60	0	0.00	3,876.60
Cul & R		15	Richmond St - E	1/1/95	48,355.80	0	0.00	48,355.80
Gen Gov		16	Sampson Road	1/1/95	13,982.40	0	0.00	13,982.40
Gen Gov		17	St Johnsbury Ro	1/1/03	21,114.00	0	0.00	21,114.00
Gen Gov		18	Dodge Road	1/1/88	9,877.40	0	0.00	9,877.40
WWTP		19	323 Meadow Stre	1/1/74	77,872.00	0	0.00	77,872.00
Gen Gov		20	74 Industrial P	1/1/90	80,801.00	0	0.00	80,801.00
WWTP		21	Meadow Street	1/1/79	41,021.80	0	0.00	41,021.80
WWTP		22	Meadow Street_1	1/1/79	34,262.00	0	0.00	34,262.00
WWTP		23	Meadow St_2	1/1/79	22,687.00	0	0.00	22,687.00
WWTP		24	Meadow Street_3	1/1/79	29,632.00	0	0.00	29,632.00
Gen Gov		25	Industrial Park	1/1/78	16,806.40	0	0.00	16,806.40
Gen Gov		26	Riverside Drive	1/1/78	20,300.80	0	0.00	20,300.80
Cul & R		27	Pine Hill Road	1/1/01	392.00	0	0.00	392.00
Cul & R		28	92 Main Street	1/1/03	5,699.40	0	0.00	5,699.40
Gen Gov		29	Hillview Terrac	1/1/64	3,623.40	0	0.00	3,623.40
Gen Gov		30	Pleasant Street	1/1/57	4,546.60	0	0.00	4,546.60
Gen Gov		31	Meadow Street	1/1/66	12,854.70	0	0.00	12,854.70
Gen Gov		32	Mill Street	1/1/81	19,743.90	0	0.00	19,743.90
Gen Gov		33	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Gov		34	Mill Street	1/1/81	19,628.10	0	0.00	19,628.10
Gen Gov		35	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Gov		36	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Gov		37	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Gov		38	Mill Street	1/1/78	13,894.40	0	0.00	13,894.40
Cul & R		39	165 & 195 Pleas	1/1/02	60,192.00	0	0.00	60,192.00

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Gen Gov		40	Union Street -	1/1/74	10,833.00	0	0.00	10,833.00
Gen Gov		41	Union Street -	1/1/74	4,113.40	0	0.00	4,113.40
Gen Gov		42	Union Street	1/1/56	4,549.90	0	0.00	4,549.90
Gen Gov		43	Beacon Street	1/1/64	950.40	0	0.00	950.40
Gen Gov		44	Union Street	1/1/56	1,574.30	0	0.00	1,574.30
WWTP		45	Union Street	1/1/58	2,502.40	0	0.00	2,502.40
Gen Gov		46	24 Washington S	1/1/38	1,449.00	0	0.00	1,449.00
Gen Gov		47	Railroad Street	1/1/56	2,335.50	0	0.00	2,335.50
Cemeter		48	Meadow Street	1/1/57	18,974.00	0	0.00	18,974.00
Gen Gov		49	Street	1/1/66	4,843.80	0	0.00	4,843.80
Gen Gov		50	Industrial Park	1/1/67	21,300.00	0	0.00	21,300.00
Gen Gov		51	Industrial Park	1/1/67	8,307.00	0	0.00	8,307.00
Gen Gov		52	South Street	1/1/56	2,110.60	0	0.00	2,110.60
Gen Gov		53	77 Riverglan La	1/1/97	64,414.94	0	0.00	64,414.94
Gen Gov		54	Cottage Street	1/1/49	10,640.00	0	0.00	10,640.00
Gen Gov		55	2 Union Street	1/1/94	2,644.80	0	0.00	2,644.80
Gen Gov		56	South Street	1/1/56	34.60	0	0.00	34.60
Gen Gov		57	Lafayette Avenue	1/1/56	2,992.90	0	0.00	2,992.90
Cul & R		58	Highland Avenue	1/1/90	101,626.00	0	0.00	101,626.00
Gen Gov		59	Redington Stree	1/1/56	3,027.50	0	0.00	3,027.50
Cul & R		60	248 Washington	1/1/28	2,223.60	0	0.00	2,223.60
Cul & R		61	Tamarac Street	1/1/90	28,322.00	0	0.00	28,322.00
Gen Gov		62	Carleton Stree	1/1/87	1,140.30	0	0.00	1,140.30
Gen Gov		63	Ledgeway Road	1/1/77	347.40	0	0.00	347.40
Gen Gov		64	Mt Eustis Road	1/1/81	12,969.60	0	0.00	12,969.60
Cul & R		65	Mt Eustis Road	1/1/60	63,655.20	0	0.00	63,655.20
TS		66	1213 Mt Eustis	1/1/69	42,962.40	0	0.00	42,962.40
Gen Gov		67	1511 & 1521 Mt	1/1/93	14,920.20	0	0.00	14,920.20
Gen Gov		242	Green Street Pa	12/30/12	495,149.70	0	0.00	495,149.70
Gen Gov		300	11 Bridge Stree	4/16/15	35,762.40	0	0.00	35,762.40
Asset Type Total					1,772,879.04		0.00	1,772,879.04

Land Impr -- Land Improvements								
Land Impr Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cul & R		74	165 & 195 Pleas	7/1/70	70,000.00	40	0.00	0.00
Cul & R		75	248 Washington	7/1/96	48,000.00	20	0.00	0.00
TS		76	Retaining Wall	7/1/04	24,610.74	20	1,230.54	5,537.37
Cul & R		161	Norton Field Im	7/1/05	5,733.00	20	286.65	1,576.57
TS		193	Dry Walls	10/20/07	3,700.00	20	185.00	1,387.50
TS		200	Transfer St Imp	1/1/07	18,406.83	20	920.34	6,902.58
Hwy		246	Oak Hill Ave	9/2/10	48,601.50	20	2,430.08	25,515.74
Hwy		265	Skinny Ridge Ro	12/31/13	175,649.25	20	8,782.46	118,563.26
TS		266	Transfer Statio	12/31/13	9,800.00	20	490.00	6,615.00
Hwy		267	Reidy Way Impro	12/31/13	14,715.00	20	735.75	9,932.62
Hwy		269	Hubbard Rd to G	12/31/13	21,950.00	20	1,097.50	14,816.25
Hwy		271	Stateledge Road	12/31/13	12,439.96	20	622.00	8,396.96
Hwy		273	Pleasant Street	12/31/13	10,393.50	20	519.68	7,015.58
P & R		274	Pool Improvemen	12/31/13	21,840.91	20	1,092.05	14,742.58
Hwy		306	Knight Ave Impr	9/22/15	250,593.18	20	12,529.66	194,209.71
Cul & R		307	Basket Ball Cou	10/6/15	19,980.00	20	999.00	15,484.50
Hwy		308	Church Stree Im	12/1/15	97,551.50	20	4,877.58	75,602.39

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Hwy		323	Ledgeway Better	8/30/17	53,500.00	20	2,675.00	46,812.50
Hwy		324	Mt Eustis	10/11/17	171,835.64	20	8,591.78	150,356.19
Hwy		500	Manns Hill Pavi	10/22/18	31,890.00	20	1,594.50	29,498.25
Hwy		501	Slate Ledg Pav	10/22/18	21,267.84	20	1,063.39	19,672.75
Hwy		502	Foster Hill Imp	9/11/18	410,418.49	20	20,520.92	379,637.11
Hwy		503	Green Street	10/22/18	11,180.00	20	559.00	10,341.50
Hwy		507	Partridge Lake	12/10/19	83,750.00	20	2,093.75	81,656.25
Hwy		508	Whitcomb Woods	6/25/19	5,060.00	20	126.50	4,933.50
Hwy		510	Crane Street	11/26/19	261,552.00	20	6,538.80	255,013.20
Hwy		511	Old Whitefield	11/26/19	11,280.00	20	282.00	10,998.00
Hwy		309	Maple St/Crane	12/16/15	49,890.50	20	2,494.53	38,665.11
Hwy		30b	Pleasant Street	12/31/10	31,450.00	20	1,572.50	16,511.25
Hwy		182A	Saranac St dral	12/30/10	16,426.83	20	821.34	8,624.10
Hwy		182B	Saranac St Pavi	1/1/11	6,380.03	10	638.00	957.03
TS		200A	Transfer Statio	12/31/11	25,152.00	20	1,257.60	14,462.40
Hwy		224B	Grove St/Sidewa	12/31/11	826,287.12	20	41,314.36	475,115.06
Cul & R		232B	Riverwalk Pathw	12/31/11	258,552.17	50	5,171.04	214,598.33
Hwy		234B	Main Street Sew	12/31/11	3,008,927.12	25	120,357.08	1,985,891.94
Hwy		257A	South Street Si	12/31/13	154,291.79	20	7,714.59	104,146.95
Hwy		239A	Mann's Hill Sid	1/1/09	222,178.93	20	11,108.95	105,534.95
Hwy		259A	Palmer Brook Cu	12/31/13	130,947.01	20	6,547.35	88,389.23
Asset Type Total					6,646,182.84		279,841.27	4,548,114.21

## Vehicle -- Vehicle

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
P & R		118	1996 John Deer	7/1/96	16,200.00	10	0.00	0.00
Hwy		123	1998 Intl 4900	7/1/97	53,742.00	12	0.00	0.00
Hwy		124	2000 Intl 4900	7/1/99	56,641.98	12	0.00	0.00
Hwy		125	2001 Dodge Ram	7/1/00	29,475.00	7	0.00	0.00
Hwy		127	2002 Intl 4900	7/1/01	80,876.00	12	0.00	0.00
Hwy		129	2002 Sweeper, E	7/1/02	141,748.90	15	0.00	0.00
Hwy		131	2005 Intl 7400	7/1/04	116,298.00	7	0.00	0.00
PS		132	1979 American L	7/1/92	119,048.00	12	0.00	0.00
PS		133	1995 RME Custom	7/1/95	168,750.00	15	0.00	0.00
PS		134	1997 Custom Pum	7/1/97	192,700.00	15	0.00	0.00
PS		138	2000 Crown Vict	7/1/01	19,955.00	5	0.00	0.00
PS		141	2003 American L	7/1/04	544,000.00	15	18,133.29	0.00
PS		143	1995 Int 4700 A	7/1/04	38,500.00	5	0.00	0.00
PS		158	Upgrade Command	7/1/05	10,900.00	5	0.00	0.00
P & R		191	JD1545 Front Mo	3/28/07	29,912.00	7	0.00	0.00
TS		195	1994 Int'l 4900	11/15/07	3,500.00	7	0.00	0.00
Hwy		196	2008 Int'l 7400	7/18/07	127,533.56	7	0.00	0.00
Hwy		197	2008 F550 Picku	8/31/07	63,791.78	7	0.00	0.00
Hwy		212	2008 F550 1 Ton	9/18/08	29,647.00	7	0.00	0.00
Hwy		213	2008 F 350	6/30/08	29,473.00	7	0.00	0.00
Hwy		214	2008 F550	6/30/08	32,916.00	7	0.00	0.00
PS		242	09 Ford Expedit	8/5/09	25,195.00	7	0.00	0.00
Hwy		254	2012 JD Sidewal	5/8/12	28,083.00	8	3,510.38	1,755.15
Hwy		255	2012 F55 truck	12/3/12	64,106.00	7	4,579.00	0.00
PS		264	2014 Cruiser	12/31/13	39,895.38	7	5,699.34	2,849.67
Hwy		275	2015 Int'l 7400	7/15/14	141,000.00	7	20,142.86	30,214.27



Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
PS		276	FD Tanker Truck	8/24/14	295,000.00	7	42,142.86	63,214.27
Hwy		290	Truck at Highwa	12/17/14	106,613.00	7	15,230.43	22,845.63
PS		302	2015 Cruiser	4/21/15	27,800.00	7	3,971.43	9,928.56
PS		303	Cruiser Interce	10/21/15	27,970.00	7	3,995.71	9,989.30
Hwy		304	2015 F550 with	9/30/15	48,352.00	7	6,907.43	17,268.56
Hwy		311	2017 F 550	1/1/18	96,524.70	7	13,789.24	75,840.84
PS		400	2018 Ford Expl	6/26/18	32,145.00	7	4,592.14	25,256.79
PS		401	2018 Ford Explo	6/26/18	32,145.00	7	4,592.14	25,256.79
PS		402	2018 Honda Pion	10/16/18	18,200.00	7	2,600.00	14,300.00
PS		403	Chevy Silverado	5/17/18	44,487.00	7	6,355.29	34,954.06
Hwy		404	2019 F-550	10/16/19	74,299.56	7	5,307.11	68,992.45
PS		134C	Eng 6 Rebuild F	12/31/14	120,697.00	7	17,242.43	25,863.63
Hwy		181	Liberty Interna	7/1/06	131,493.00	7	0.00	0.00
Asset Type Total					3,259,613.86		178,791.08	428,529.97

**Works Art -- Works of Art**

Dept Code	Se	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cemeter		11	W Main St Statu	1/1/76	55,502.70	0	0.00	55,502.70
Cul & R		77	Artwork - Libra	1/1/14	15,454.21	0	0.00	15,454.21
Cul & R		241a	Riverwalk Sculp	8/1/12	10,000.00	0	0.00	10,000.00
Asset Type Total					80,956.91		0.00	80,956.91
Total					43,631,717.42		1,250,925.69	21,659,022.18

TOWN OF LITTLETON  
BOND/LOAN OUTSTANDING DEBT

Purpose	Beginning Date	Orig.Amt	Maturity	Rate %	2020		2021	
					Princ.	Int.	Princ.	Int.
Town Industrial Park Access Rd & Sewer	10/31/2017	155,767	01/15/22	1.98%	29,742	1,385	29,742	1,385
	refinanced	23,687	01/15/21	1.98%	6,001	416	6,001	256
Parking Enhancement	4/30/2013	200,000	07/10/23	1.79%				
	refinanced				20,603	1,428	20,977	1,054
Sidewalk projects	10/31/2017	726,319	7/15/23	1.98%	123,799	9,207	126,320	6,686
	refinanced							
PD Facility	10/31/2017	798,950	7/15/23	1.98%	136,178	10,128	138,952	7,355
TransCanada Settlement	9/1/2010	2,638,908	09/02/20	1.75%	460,616	5,053		
River District Improvements								
(1/3 of this is sewer)	9/12/2016	900,000	10/01/31	2.50%	57,909	19,099	59,428	17,573
Sub 5 CWRLF -Sewer Project	Est.	2,340,000		2.00%	99,875	43,043	99,875	37,953
NH CWSRF Loan	6/1/2020		06/01/39	2.00%				
Sub 2 CWRLF-Sewer Project	Project not started/Bond not taken yet			Est	0	0		
	2019 approved	6,322,300		2.00%				
WWTP Asset Study-Sewer	To be paid in full by Grant			Est.	30,000	0		
CWRLF	2019 approved	30,000		2.00%				
Foster Hill plus other roads	Est	500,000	5 yr	4.00%	100,000	16,000	100,000	12,000
Project finished 2019	12/31/2019		2024	Est				
Highway 550 from 2019	Est	95,000	3 yr	2.89%	35,000	1,734	35,000	1,012
w Non-appropriation clause	12/31/2019		2022	Est				
Littleton Public Works Garage	5/18/2015	1,300,000	06/01/32	2.24%	77,151	24,981	78,880	23,252
Current Debt totals per year P & I					1,176,874	132,474	695,175	108,526

Total P & I per year

1,309,348

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Final payment 2020

Balances outstanding on Bond/Loans As of Dec 31, 2019			
Outstanding Principal 2019-2028	Outstanding Interest 2019-2028	Total Principal & Interest	
95,223	2,517	97,740	
12,002	671	12,673	
84,672	3,452	88,124	
487,819	21,567	509,386	
536,800	23,725	560,525	
460,616	5,053	465,669	
787,957	123,213	911,170	
2,340,000	422,572	2,762,572	
-	-	-	
30,000	-	30,000	
400,000	40,000	440,000	
70,000	2,746	72,746	
1,114,226	178,358	1,292,584	
6,419,315	823,874	7,243,189	Total P & I



Capital Reserve Funds as of December 2019		Purpose	Balance Beginning Year	Additions/ New Funds Created	Expended During Period	Cash Capital Gains	Gain (Loss) on Securities	Income During Period	Expended During Period	Total Principal & Income of Period
Date of Creation	Name of Trust Fund									
1964	Littleton School District	Trust Fund	101,606.45	-	-	-	-	2,228.27	-	104,818.58
1993	Littleton School District	Equipment	168,499.17	-	-	-	-	3,706.40	-	174,351.13
1997	LSD	Fac Management	140,703.67	-	-	-	-	3,376.78	-	158,845.26
2008	Hi Gallen Career & Tech Ed Ctr Fund	Ed Disabled Children	439,822.34	46,703.60	-	-	-	10,293.83	-	508,079.93
2009	Warrant Article 10	Heat Fuel Fund	40,000.00	-	-	-	-	897.9	-	42,236.72
Total Schools			890,631.63	46,703.60	-	-	-	20,503.18	-	988,331.62
1986	Warrent Article 18	Landfill	67,871.66	-	-22,449.85	-	-	1,145.17	-1,781.74	46,301.53
1993	Warrent Article 16	Bridge Cap Res Fund	10.78	-	-	-	-	0.32	-	13.81
1994	Warrent Article 25	Sewer Upgrade	1,402.87	-	-	-	-	40.78	-	1,917.75
1994	Warrant Article 10	Conserv Comm Fund	75,063.00	670	-	-	-	1,683.26	-	79,399.20
2003	Warrant Article 15	Leave Time Liability	76,089.62	-	-	-	-	1,993.58	-	93,778.58
2009	Warrant Article 12	Street Light Maint	2,000.00	-	-	-	-	47.3	-	2,225.73
2009	Warrant Article 13	Town-wide Assess	30,247.37	-	-29,091.58	-	-	226.04	-908.42	1,263.10
2012	Warrant Article 14	Assistance Expend	13,781.00	-	-	-	-	308.06	-	14,491.90
2013	Warrant Article 15	Sidewalk Maint	10,000.00	-	-9,688.50	-	-	56.83	-311.5	349.14
2013	Warrant Article 33	Park & Rec Equip	11,480.42	-	-	-	-	256.52	-	12,066.35
2013	Warrant Article 33	Comm House Improv	-305.23	305.23	-	-	-	0.24	-305.23	11.81
2014	Warrant Article 27	Library Fund	30,000.00	-	-	-	-	670.12	-	31,522.13
2015	Warrant Article 16	Hwy Garage Salt Shed	-	-	-	-	-	0.66	-	30.87
2015	Warrant Article 26	Remich Park Bldg Replcmt	30,000.00	-	-29,179.49	-	-	218.08	-713.13	921.54
2016	Warrant Article 11	Fire Dept Heat Sys & Oil	-	-	-	-	-	0.12	-	7.67
Total Town			347,641.49	975.23	-90,409.42	-	-	6,647.08	-4,020.02	284,301.11
Capital Reserve Town & School Totals			1,238,273.12	47,678.83	-90,409.42	-	-	27,150.26	-4,020.02	1,272,632.73
Grand Total			6,729,646.59	49,259.83	-100,007.51	-9,000.00	41,259.96	181,274.35	-93,645.36	7,357,477.10

# Littleton Assessing Department

## Assessing Department

603-444-3996 ext. 1014

KRT Appraisal Contract Assessors

### Important Dates

March 1: Last day to file for abatements for the upcoming tax year.

April 15: Last day to file application for property tax exemption, credit, or deferral for the upcoming tax year.

April 15: Last day for religious, educational, and charitable organizations to file annual list of all exempt property with assessing officials. Refusal to file may be grounds for denial.

April 15: Last day to file application for "Current Use" for the upcoming tax year.

The Assessing Office is responsible for calculating the Assessed Value of each property in Littleton and ensuring that each is assessed equitably in relation to market value. Littleton utilizes computer assisted mass appraisal (CAMA) software provided by Vision

Government Solutions of Northborough, MA. The last update of values was performed in 2015 by KRT Appraisal of Haverhill, MA. The assessed values of Littleton properties can be found in the Vision Government Solutions Online Database or at the Town of Littleton website under Town Maps.

KRT Appraisal is the Town's contracted Assessors and is usually in the Town Hall two to three days during the work week. Please feel free to call and speak with them with questions you may have regarding your assessment. Some of the duties of the Town's contracted Assessors are to follow up on building permits, quarterly property inspections and data checks on properties. If you have any questions regarding their credentials, please contact us here at the Town Hall and we will verify who they are and if they are in your neighborhood on that particular day.

Applications for all exemptions, tax deferrals (formerly the elderly & disabled tax lien), and tax credits must be made no later than April 15th, preceding the setting of the tax rate (RSA 72:33). The taxpayer must be qualified for the exemption, deferral, or credit as of April 1st of the tax year claimed. The financial qualifications will be judged as of the time the application is filed. The Assessing Officials are to provide a written decision.

Applications for abatements must be made by March 1st following the notice of the tax. The Assessing Officials are to grant or deny the abatement by July 1st. The taxpayer may appeal the denial of an abatement to the Board of Tax & Land Appeals or to Superior Court, but not both, by September 1st. These dates are adjusted if the tax bills are mailed after December 31st.

Summary of  
Valuation  
Annual Report  
2019

CURRENT USE LAND	1,265,040
RESIDENTIAL LAND	70,844,700
COMMERCIAL/INDUSTRIAL LAND	60,256,600

TOTAL TAXABLE LAND	132,366,340
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RESIDENTIAL BUILDINGS	295,277,838
MANUFACTURED HOUSING	11,296,300
COMMERCIAL/INDUSTRIAL BUILDINGS	136,167,720

TOTAL TAXABLE BUILDINGS	442,741,858
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PUBLIC UTILITIES-SECTION A	70,116,700
PUBLIC UTILITIES-SECTION B	

VALUATION BEFORE EXEMPTIONS	645,224,898
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BLIND EXEMPTIONS	105,000
ADJUSTED ELDERLY EXEMPTIONS	4,462,500

TOTAL EXEMPTIONS OFF VALUE	4,567,500
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VALUATION ON WHICH MUNICIPAL, COUNTY & LOCAL EDUCATION TAX RATE IS COMPUTED	640,657,398
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LESS PUBLIC UTILITIES-SECTION A	70,116,700
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VALUATION ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	570,540,698
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VETERANS EXEMPTIONS	138,000
DISABLED VETERANS	9,800

TOTAL TAX CREDITS	147,800
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NON-TAXABLE LAND AND BUILDINGS	285,524,420
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**Property Tax Rate History**  
**1993-2019**

<i>Year</i>	<i>In-Town</i>	<i>County</i>	<i>Local School</i>	<i>State School</i>	<i>Total</i>	<i>Sidewalk Dist</i>	<i>Total</i>
1993	\$8.67	\$1.57	\$23.18		<b>\$33.42</b>	\$0.42	<b>\$33.84</b>
1994	\$8.55	\$1.55	\$23.81		<b>\$33.91</b>	\$0.37	<b>\$34.28</b>
1995	\$8.45	\$1.48	\$25.16		<b>\$35.09</b>	\$0.27	<b>\$35.36</b>
1996	\$5.17	\$1.18	\$17.16		<b>\$23.51</b>	\$0.18	<b>\$23.69</b>
1997	\$5.52	\$1.23	\$17.92		<b>\$24.67</b>	\$0.17	<b>\$24.84</b>
1998	\$6.27	\$1.23	\$17.14		<b>\$24.64</b>	\$0.14	<b>\$24.78</b>
1999	\$7.45	\$1.17	\$7.42	\$6.51	<b>\$22.55</b>	\$0.13	<b>\$22.68</b>
2000	\$5.96	\$1.42	\$11.63	\$6.37	<b>\$25.38</b>	\$0.13	<b>\$25.51</b>
2001	\$6.59	\$1.59	\$11.28	\$6.49	<b>\$25.95</b>	\$0.15	<b>\$26.10</b>
2002	\$6.67	\$1.65	\$12.24	\$6.44	<b>\$27.00</b>	\$0.20	<b>\$27.20</b>
2003	\$7.67	\$1.76	\$14.84	\$5.68	<b>\$29.95</b>	\$0.23	<b>\$30.18</b>
2004	\$8.74	\$1.88	\$19.96	\$4.46	<b>\$35.04</b>	\$0.36	<b>\$35.40</b>
2005	\$5.41	\$1.11	\$11.13	\$2.57	<b>\$20.22</b>	\$0.24	<b>\$20.46</b>
2006	\$5.60	\$0.86	\$10.27	\$2.46	<b>\$19.19</b>	\$0.10	<b>\$19.29</b>
2007	\$6.40	\$1.11	\$11.04	\$2.28	<b>\$20.83</b>	\$0.16	<b>\$20.99</b>
2008	\$6.78	\$1.14	\$11.26	\$2.62	<b>\$21.80</b>	\$0.14	<b>\$21.94</b>
2009	\$6.90	\$1.05	\$10.57	\$2.54	<b>\$21.06</b>	\$0.00	<b>\$21.06</b>
2010	\$8.04	\$1.10	\$11.23	\$2.46	<b>\$22.83</b>	\$0.00	<b>\$22.83</b>
2011	\$6.77	\$1.24	\$10.08	\$2.31	<b>\$20.40</b>	\$0.00	<b>\$20.40</b>
2012	\$7.00	\$1.32	\$10.35	\$2.40	<b>\$21.07</b>	\$0.00	<b>\$21.07</b>
2013	\$7.40	\$1.27	\$11.34	\$2.45	<b>\$22.46</b>	\$0.00	<b>\$22.46</b>
2014	\$7.44	\$1.29	\$11.15	\$2.32	<b>\$22.20</b>	\$0.00	<b>\$22.20</b>
2015	\$7.84	\$1.35	\$11.55	\$2.58	<b>\$23.32</b>	\$0.00	<b>\$23.32</b>
2016	\$8.57	\$1.52	\$13.32	\$2.50	<b>\$25.91</b>	\$0.00	<b>\$25.91</b>
2017	\$8.51	\$1.63	\$13.29	\$2.39	<b>\$25.82</b>	\$0.00	<b>\$25.82</b>
2018	\$7.90	\$1.49	\$11.62	\$2.09	<b>\$23.10</b>	\$0.00	<b>\$23.10</b>
2019	\$4.25	\$2.16	\$14.72	\$1.97	<b>\$23.10</b>	\$0.00	<b>\$23.10</b>

## POLICE DEPARTMENT

In 2019, one of the primary goals of the Littleton Police Department was to continue the success we achieved in 2018 with no overdose deaths in our community. Unfortunately, our community suffered the tragic loss of seven confirmed overdose deaths in 2019 as a result of the statewide drug epidemic. The use of these highly addictive drugs has repercussions that extend far beyond the individual user. The medical and social consequences of their use—such as hepatitis, HIV/AIDS, fetal effects, crime, violence, and disruptions in family, workplace, and educational environments—have a devastating impact on society and cost billions of dollars each year. The Office of the Chief Medical Examiner projects that in 2019 there will be 411 drug related deaths in New Hampshire. Not only are local and state law enforcement agencies seeing a deadly resurgence of fentanyl (the primary source of most overdose deaths in NH), but a rise in the use and distribution of Methamphetamine, Cocaine and Crack Cocaine.

In an effort to reduce the illegal distribution and use of controlled substances in the Town of Littleton, the Littleton Police Department works diligently with local municipal police departments, Grafton County Sheriff's Office, Grafton County Attorney's Office, DEA, Homeland Security Investigators, Attorney General's Drug Task Force, and the New Hampshire State Police (comprised of members from the Mobile Enforcement Team (MET), Narcotics Investigations Unit (NIU), and Troop F). Many of the investigations are part of larger police operations outside of Littleton investigating the distribution of methamphetamine, fentanyl, and other narcotics, which has netted hundreds of grams of drugs, cash as well as several guns. The Littleton Police Department has partnered with the Berlin Police Department in participating in the NH Law Enforcement Opioid Abuse Reduction Initiative Grant (Granite Shield) to address the illicit use of opioid class drugs by interdiction work and forming a larger coalition to serve the "North of the Notches" region. The Littleton Police Department remains committed to reduce illegal distribution and use of controlled substances in order to maintain the status of being a safe community with a reputation as a great place to live, visit, work and do business.

In an effort to combat drug use and overdoses, the Littleton Police Department has partnered with the North Country Health Consortium (NCHC) as a recipient of a two and half year grant totaling \$50,000 to initiate a Recovery-Oriented Policing Model for the Town of Littleton. The model includes training officers in responding to individuals suffering from substance and opioid abuse disorders, providing them with resources to enter into a path of sobriety and recovery such as the WARM program at the NCHC and the introduction to a recovery coach on staff at the police department. The model also allows for educational efforts in preventing illicit drug use, coordinated treatment/recovery programs and enhanced law enforcement efforts.





Please don't forget that in an effort to remove unwanted unused prescription medication we partnered with Littleton Regional Healthcare to educate the public about our permanent drug take back location in the lobby of the Littleton Police Department. Recently, a larger drug drop box was donated to the PD by Rite Aid. Unused prescription medications in homes create a public health, environmental and safety concern, because they can be accidentally ingested, stolen, misused, and abused. In 2019 the department collected 389 lbs. of unused prescription medication.

The department continued to utilize outside revenue sources such as grants to provide enhanced patrols in order to provide for safer streets and neighborhoods. The Littleton Police Department was the recipient of several New Hampshire Highway Safety Agency grants. The grants provided enhanced patrol coverage which included DWI saturation patrols, pedestrian safety foot patrols, seatbelt enforcement patrols, and specialized patrols to address distracted drivers and speed during morning and afternoon "rush hour" traffic. In total, the Littleton Police Department secured \$14,069.00 in New Hampshire Highway Safety grant funding to make our streets and sidewalks safe. In addition, the department received USDA grant funding to assist in the purchase of a new UTV (Utility Terrain Vehicle) to aid in search, rescue and enforcement efforts. In 2019, as part of the original grant award, the department purchased an "All Terrain Res-Q" trailer for the UTV. The All Terrain Res-Q™ rescue trailer is a very effective means of transporting patients out of rough terrain or wildland situations. The trailer can be towed by all terrain vehicles, the larger utility vehicles and snowmobiles. These types of rescue trailers offer a host of features and accessories that will assist emergency responders in caring for their patients while they are transported to a waiting ambulance or helicopter landing zone.



In 2019, Officer Ferenc Silye continued his extended active duty deployment for the US Marines. Sgt. Richard Ball resigned his full time position at the department to obtain a patrol officer position at the Lincoln Police Department. Officer Ball remains employed part-time at Littleton Police Department. In early 2019, Deputy Chief Chris Tyler was announced as the recipient of the 2018 Officer of the Year Award for his performance of duty and dedication to the Town of Littleton. During the ceremony, several awards and citations were also presented to officers, civilian employees, and volunteers (VIPS) who distinguished themselves throughout the year. Deputy Chief Tyler is a past recipient of the award and has been recognized regionally for his leadership and dedication to law enforcement and the Littleton community.

**Officers of LPD receiving treats from Lakeway Elementary students on  
National Law Enforcement Appreciation Day**



**Member of LPD, LFD and local volunteers take part in the annual  
Law Enforcement Torch Run to support**



The Littleton Police Department continues to participate in the Alcohol Tobacco and Other Drugs task force (ATOD). ATOD is a collaborative effort of community leaders which is hosted by the North Country Health Consortium. Its primary mission is to reduce consequences of alcoholism and drug addiction by preventing youth substance misuse. The department is a proud member of the Grafton County Drug Court team and continues to be committed to alternative sentencing such as ASSERT (our local mental health court). Grafton County Alternative Sentencing Programs seek to provide an effective and meaningful alternative to the traditional criminal justice system for first time juvenile offenders and for individuals with a mental illness, or drug and alcohol addiction.

Their goal is to promote prompt intervention, education, treatment and recovery in order to improve the quality of the individual's life, reduce recidivism, save money and improve community safety. The department remains committed to educating and mentoring our youth against the dangers of drugs, tobacco and alcohol with programs such as the Too Good For Drugs program. Littleton Police Department D.A.R.E. officer, Captain James Gardiner, introduced the Too Good For Drugs program in the Mildred C. Lakeway Elementary School. Skill development is at the core of Too Good for Drugs, a universal K-12 prevention education program designed to mitigate the risk factors and enhance protective factors related to alcohol, tobacco, and other drug use. The lessons introduce and develop social and emotional skills for making healthy choices, building positive friendships, developing self-efficacy, communicating effectively, and resisting peer pressure and influence. In 2019 the Littleton School District (SAU 84) secured grant funding for training and program supplies in support of the Too Good for Drugs program. The goal is to train additional law enforcement officers and school employees to become Too Good for Drugs instructors in order to expand the program throughout the district.

In support of a strong community policing philosophy the Littleton Police Department hosted the first annual Pumpkin Head People Contest. Many businesses and families participated, drawing many visitors to our community to view their creations. Additionally, the department continued the very successful Great Pumpkin Challenge. These pre-Halloween events are designed to encourage families to get outside and discover our community together. Judging by the amount of participation, citizen involvement and positive feedback, both of these programs proved to be a great success. Thank you to the many merchants and community members who donated prizes for these events. Members of the police department participated, volunteered and donated their time and money to support programs sponsored by the Littleton Police Department Benevolent Association. The Littleton Police Benevolent Association sponsors programs such as "Operation Santa" which provides assistance anonymously to families in need within our community at Christmas time. This year, they were able to adopt a family and provide them with items such as winter coats, snow suits, winter boots, hats, gloves, scarves, warm clothes, books and toys. We will continue to provide these programs and would like to thank the supporters for their generous donations that help make these events and programs possible.



## Pumpkin Head People Contest



## Great Pumpkin Challenge



Littleton Police Benevolent Association member, Ofc. Caroline Hafey, poses for a quick photo after wrapping gifts.

The Littleton Police Department remains very dedicated in providing a school safe environment. We work very closely with the administration and staff from SAU #84 in order to provide for the safety of our youth. In 2019 we participated in safety meetings, conducted emergency drills and provided training to the faculty and staff to help the district become a leader in school safety in the State of New Hampshire. The department assisted in the implementation and training of the RAVE Mobile Panic Button alert system for the district which provides an additional tool for staff to alert others and notify emergency responders in the event of a "violent intruder" type incident. Additionally, the department assisted with the A.L.I.C.E. (Alert Lockdown Inform Counter Evacuate) training for the district which aids students and staff with additional lifesaving options during an actual active shooter situation where lives are at risk. Instructors from the department provided assistance to the district ALICE instructors with training for SAU staff members and students in an effort to better equip them with more options for responding to an active shooter incident. The Littleton Police Department continues to be a proud member of the Safe Routes to School (SRTS) Committee. Due to the hard work of the SRTS committee and with the assistance of many volunteers such as VIPS, we were able to provide support for the annual Bike Rodeo in May.

In 2019, the Littleton Police Department continued to engage in a partnership with Littleton Regional Healthcare to assist their Campus Security Department. Officers of the Littleton Police Department helped with the selection and provided training for the new security officers. Additionally, Littleton officers trained with LRH security officers to enhance campus security and create a team approach in order to provide a safe environment for the staff and patients at LRH.

The Littleton Volunteers in Police Service program continues to be an integral part of the Littleton Police Department. The Volunteers in Police Service (VIPs) program was created by the United States Department of Justice and established in Littleton in 2008. The VIPs program provides support and resources for agencies interested in developing or enhancing a volunteer program and for citizens who wish to volunteer their time and skills with a community law enforcement agency. The program's ultimate goal is to enhance the capacity of state and local law enforcement to utilize volunteers. The volunteers have been able to provide assistance to the officers and the community in the following areas: community outreach such as the Halloween events and Safe Routes to School Bike Rodeo, cruiser maintenance, prosecutorial assistance, house checks, landscaping, speed trailer deployment, front desk assistance to the administrative staff and assist with traffic control during the numerous parades that our community holds. Annually the Littleton Police Department Volunteers in Police Service (VIPs) donate equipment for the men and women of the department. The VIPs raise money through private donations and an annual fundraiser. In 2019, enthusiastic volunteers have logged approximately 700 hours of service to the community and department. Utilizing the formula provided by the Federal Government, those hours of service calculated into \$17,801.00 in savings to the tax payer. We would like to extend a special thanks to the current members of the VIPs program.



We continued to honor National Police Week by recognizing all law enforcement personnel who have made the ultimate sacrifice. On May 15<sup>th</sup>, Peace Officers Memorial Day, members of the Littleton Police Department and VIPS coordinated a memorial service at Glenwood Cemetery in remembrance of all law enforcement officers killed in the line of duty. At the conclusion of the ceremony, law enforcement markers and flags were placed on the gravesites of former full-time police officers for the Town of Littleton in recognition of their service and commitment to this community and law enforcement.

We encourage you to visit our website at [www.littletonpd.org](http://www.littletonpd.org) to familiarize yourself with the services provided by our department, obtain information on upcoming events, the park card program, our VIPS program, or to sign up for Code Red. If you would like to receive updates on police department activities, events, as well as criminal related incidents, please "like" us on Facebook, follow us on Twitter and Instagram, or sign up for alerts via text messages and e-mail on our website home page. Don't forget, parking ticket fines may be paid online at our website.



## Littleton Police Department Statistics

	2015	2016	2017	2018	2019
<b>Total Calls For Service**</b>	16270	15108	16570	13679	15558
Administration	2864	3509	3286	2497	3117
Patrol	9107	9042	9826	8959	10196
<b>Arrests</b>	370	449	430	393	478
Adult	250	318	282	26	348
Juvenile	26	34	24	37	28
Protective Custody	36	47	49	31	43
Domestic Violence Related	32	26	49	36	36
DWI's	26	24	26	29	23
<b>Events Requiring Investigation</b>	5703	5433	5930	4563	6221
<b>Incidents Requiring Investigation</b>	464	429	452	465	461
<b>Animal Related Calls</b>	354	254	256	193	258
<b>Motor Vehicle Related</b>					
Motor Vehicle Accidents Invest.	289	254	256	263	231
Motor Vehicle Citations	183	106	134	88	210
Motor Vehicle Warnings	940	1078	1478	922	1110
Motor Vehicle Lockouts	282	230	242	256	224
Parking Tickets	2260	2208	1940	1384	2203
<b>Parking Meter Revenue</b>	\$41,136.81	\$41,195.75	\$41,837.22	\$41,530.61	\$44,115.48
<b>Parking Violation Revenue</b>	\$18,095.05	\$19,794.88	\$17,654.49	\$12,584.36	\$24,705.18

\*Building/Business Checks logged differently beginning in 2010 resulting in a decrease of total calls for service.\*

**TOP 5 AREA DEPARTMENTS SUBMITTING FELONY CASES TO THE  
GRAFTON COUNTY ATTORNEY'S OFFICE (GCAO)**

**2016**

LEBANON – 277  
GCAO – 76  
LITTLETON – 73  
PLYMOUTH – 59  
HAVERHILL – 50

**2017**

LEBANON—237  
LITTLETON—82  
PLYMOUTH—74  
NHSP—F—62  
CAMPTON—57

**2018**

LEBANON—209  
GCSO—103  
PLYMOUTH—94  
NHSP—F— 65  
LITTLETON—63

**2019**

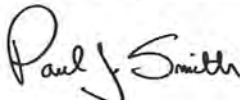
LEBANON—350  
LITTLETON—71  
PLYMOUTH—65  
CAMPTON—61  
NHSP-F—46

IF YOU SEE SOMETHING, SAY SOMETHING™

Littleton is a diverse community with vision and determination that contributes to its growth and success. Littleton is the economic and recreational hub of the North Country. Littleton officers work very hard to serve the citizens of this community each and every day. We currently have twelve sworn full time officers, two part-time officers (full time certified), one full-time prosecutor, two full-time administrative assistants, one parking enforcement officer, and four unsworn auxiliary personnel. In addition to basic patrol functions, the police department offers an Honor Guard and Bike Patrol.

The Littleton Police Department will continue to be sensitive to the many issues and challenges that this community has faced in recent times and will strive forward in a very transparent and energetic way by stepping outside the box and continue to build new relationships with the community. We remain committed to our mission, "To provide responsive, competent, and professional law enforcement service in partnership with our community." The men and women of the Littleton Police Department take great pride in serving the Town of Littleton. They are truly dedicated professionals who believe strongly in their ethics and integrity. On behalf of the men and women of the Littleton Police Department, I wish to extend our sincere thanks for your help and support during this past year and wish you all a very safe new year.

Respectfully Submitted,



Paul J. Smith  
Chief of Police



## **2019 Littleton Fire Rescue Annual Report**

2019 was a year of significant change here at Littleton Fire Rescue.

January the Department gathered to recognize Lieutenant Ray Bowler who retired after 20 years of dedicated service to the Town of Littleton. It was an honor to celebrate Lt. Bowler's service with his family.

Over the spring and summer, the Department participated in a FEMA Fire Prevention and Safety grant program through the New Hampshire Fire Marshal's Office to install smoke detectors and carbon monoxide detectors. The grant program, Get Alarmed New Hampshire, is a carbon monoxide and smoke alarm distribution, installation and education program. Department members installed 447 smoke or carbon monoxide alarms. The program covered owner-occupied homes with children five years of age and under, adults 60 years of age and older, or people living with a hearing impairment or disability. Carbon monoxide and smoke alarms save lives. On average, seven people die every day from a home fire. When a fire starts in a home, there may be as little as two minutes to escape. Carbon monoxide (CO) is the silent killer. It is a colorless, odorless, tasteless gas. Littleton has several incidents where smoke and/or CO alarms activated alerting residents to emergencies where they would have otherwise never known. They are your best defense to keep you and your family safe.

In April the Department was at the career day put together by North Country high schools to educate students about careers in fire and emergency services.



In August the Department took over transport Emergency Medical Services (EMS) in Littleton, Easton and Sugar Hill. As a licensed non-transport EMS agency, the Department Firefighters were already cross trained as either Paramedics or Advanced Emergency Medical Technicians (AEMTs). To assist with our new transport roll, we hired three additional Firefighters with EMS certifications. The Department was given 28 days to complete the transition including the acquisition of apparatus and equipment, training, documentation

and licensure. All members came together to accomplish the mission and we were able to transition from the contractor to our transport service without incident.

In October the Department participated in the Gathering of the Jack O'Lanterns along with Littleton Police Department's Pumpkinhead People Contest. We also spent a day with the Your

Life Matters Project for training in all areas of substance abuse and crisis. Littleton continues to be an area experiencing a high rate of substance abuse leading to illness and death.

In November the Department spent many hours in our schools and day care centers presenting this year's Fire Prevention Week theme "Be aware - fire can happen anywhere." We held the Department's annual Fire Prevention Week Poster Contest. A poster winner was selected by the Firefighters for each grade level. The highly coveted prize for winning is a ride to school in the fire truck. We hosted an open house at the Department to allow the community to see in greater detail what the Department's capabilities are.



Throughout the year we continued our public fire and life safety mission by assisting with training staff members of the Riverglen with evacuations, touch-a-truck events at area business, CPR training and fire drills at our area's schools and day care centers.

### **LITTLETON FIRE RESCUE VISION**

To be recognized by our community and employees as:

- A model of excellence in providing services thru Education, Prevention, and Mitigation;
- A Department that is synonymous with the term leadership;
- A Department that fosters an environment of involvement, trust and cohesion;
- A Department responsive to the community's needs and concerns.

### **LITTLETON FIRE RESCUE MISSION STATEMENT**

It is the mission of the Littleton Fire Rescue to strive to be on the cutting edge of excellence by exceeding expectations in providing fire suppression, rescue and hazardous materials control. We, the individuals who make up Littleton Fire Rescue form a united team of professionals who are committed to the following values:

- The elimination of loss of life, injuries, and destruction of property from fire through proactive fire safety education and code enforcement...
- The protection of all individuals; residents, guests or visitors alike, through the application of state-of-the-art firefighting and rescue techniques...
- The department will provide fire prevention and education to all segments of the population through a comprehensive program delivered in a professional manner.
- The defense of our natural resources from uncontrolled releases of hazardous materials into the environment.
- To be responsive to the needs of the citizens and community...
- To promote teamwork and fellowship by creating an atmosphere of openness and caring.



- To stimulate a sense of vision by encouraging innovation and change. To foster a positive attitude about ourselves, our community and our department!

## **STAFFING**

The Department is staffed by 11 career members including a Chief, Captain, two Lieutenants and seven Firefighters. The Department also has 11 call members who respond to larger emergencies or concurrent calls for service.

## **APPERATUS**

Current Department apparatus includes:

Engine 6 1997 (23 years old) KME Class-A Pumper which was refurbished in 2014

Ladder 1 2003 (17 years old) American LaFrance 110 foot aerial

Tanker 1 2014 (6 years old) Freightliner Vacuum Tanker

Ambulance 1 2019 Ford F550/Horton Ambulance

This year we had to retire our 1995 EMS Class-A pumper Engine 3. The engine has assessed by several mechanics and was found to have excessive corrosion, frame weakness and other mechanical issues with brakes and radiator. The Town and Department was well served by Engine 3. The Department is again applying to the FEMA Assistance to Firefighters Grant Program for a replacement engine. The Department has received this grant in the past for the purchase of the Tanker and for Self-Contained Breathing Apparatus replacement.



This year we also added Ambulance 1 to the fleet to meet our new transport Emergency Medical Services mission. The Ambulance is equipped and licensed at the Paramedic level. It is equipped with the latest technology including FirstNet the wireless network for first responders which allows the Department to transmit patient data and vital signs to Littleton Regional Hospital prior to the ambulance and patient arriving.

## **CALLS FOR SERVICE**

In 2019 Littleton Fire Rescued responded to 1126 emergency calls for service. In addition, the Department issued 711 burn permits and conducted more than 70 inspections. The Town received Mutual Aid 22 times and provided aid 21 times.

Of these incidents, 13.85% are concurrent call meaning the Department is on a call when an additional call for service is dispatched.

Major Incident Type	# Incidents
Fires	29
Overpressure, rupture, explosion, overheat	1
Rescue & Emergency Medical Services	797
Hazardous Conditions (No fire)	41
Service Call	93
Good Intent Call	53
False Alarm & False Call	109
Severe Weather & Natural Disaster	1
Special Incident Type	2

Zone	# Incidents	Response Time
Village District	899	6:29
Area of North Littleton	49	12:30
Area of Mount Eustis	41	7:54
Area of Old Waterford Rd, Mann's & Broomstick Hill	31	8:26
Area of Orchard Hill Rd	9	7:23
Area of Slate Ledge & Partridge Lake Rd	27	10:47
Area of Monroe Rd & N. Skinny Ridge Rd	5	14:24
Interstate 93	20	8:06
Mutual Aid	24	13:54
Easton	4	23:40
Sugar Hill	17	18:21

In closing, I want to recognize our amazing Firefighters and EMS Providers. Our members are the most valuable resources of the Department. They are responsible for emergency responses and daily functions required for operating and maintaining the Department in a professional manner and ready to respond at a moment's notice. As with any change, there were periods of transition that would not have flowed as smoothly as they did, without all of their hard work and dedication to the job. Every member stepped up and went beyond to successfully integrate transported Emergency Medical Services into this Department. A special *Thank You* goes to the families, friends, significant others and employers of all of our members.



Respectfully submitted

A handwritten signature in black ink that reads "Chad Miller".

Chad Miller  
Captain  
Littleton Fire Rescue

**2019 Annual Report  
Littleton Public Works Department**

I would like to begin with a big thank you to the foundation of our department, which is a group of hardworking employees, contracted operators and consultants. As the new director of the department this year, I have had the pleasure to get to know this group of people and they are recognized below.

**PUBLIC WORKS**

Bill Sargent  
Ralph Lucas  
Robert Borowiec  
Steve Cloutier  
Ren Bouchard  
Jeff Osgood  
Ron Blanchard  
George Skidmore  
Ray Carpe  
Keith Reinhard

**PUBLIC WORKS SEASONAL**

Frank Prue  
David Louis  
Peter Kappler

**BUILDINGS**

Amos Bell  
Doug Noyes

**SEWER TREATMENT PLANT**

**Operator: Utility Partners**

Jefferson Tolman  
Bill Gilpatric  
Dan Matthews  
Amanda Matthews  
Mike Burns

I want to extend a special thank you to Bill Sargent who did a wonderful job serving as the interim highway manager for the second half of 2018 and into early 2019. He has been a tremendous help to me on understanding department operations and to learning more about the town as a whole. I have enjoyed working alongside him as we manage highway and sewer operations. We have had our share of staff changes this year. Our long standing winter season driver, Frank Prue, retired to Florida. Our heavy equipment operator, Jeff Osgood, left for a new opportunity with truck driving. We successfully hired two very qualified replacements in Ray Carpe as a truck driver coming from construction and Keith Reinhard as a heavy equipment operator coming from biomass energy.

**PUBLIC WORKS**

The public works crew, led by Bill Sargent as operations foreman and Ralph Lucas as working foremen, provided a high level of service and diligent effort at maintaining the Town's roads, bridges, sidewalks, parking lots, sewer system and vehicle fleet. This maintenance effort is ever changing throughout the seasonal changes of the year.

WINTER always carries the heaviest burden on the crew being five months long with extended overtime and mandatory 24/7 on-call with a requirement to report within a half-hour of being called in. The mechanic has the additional challenge of prioritizing garage time for prompt vehicle repairs and also managing a plowing route. Vehicle breakdowns during the winter require the crew to make necessary changes to keep plow routes covered as best possible. These winter season requirements take an emotional and personal toll on the crew so please encourage them if you have opportunity

with a hand shake, kind word, hand wave, thumbs up, or better yet, some edible treats delivered to the municipal garage.

EARLY SPRING (aka mud season) brought its usual challenges to the crew with variability in road conditions due to freeze/thaw conditions and the resulting damage to roads. The crew had to continue handling rain/snow events as needed along with addressing drainage problems with culverts and ditches due to the combination of melt and half-frozen conditions. Enforcement of restrictions (posting) on dirt roads is always a challenge during this season.

LATE SPRING is the transition to town wide cleanup operations consisting of winter damage repair, dirt road grading, ditching, paved road sweeping, sidewalk sweeping, sidewalk cleaning, parking lot cleaning, and lawn repairs and repainting of crosswalks. The goal is to get the majority of this cleanup done by the Memorial Day holiday weekend that officially marks the beginning of the summer tourism season. Late spring is also when construction season began with NHDOT setting our schedule based on their schedule for road paving projects on Meadow Street, Union Street and West Main Street. The crew had to complete repairs and modifications to the Town's sewer manholes on these roads in advance of the NHDOT contractors. The crew has a good range of construction skills and can anything from handyman type work all the way to heavy civil construction with pipeline and roadway work. This year's construction season for the crew was dominated by sewer related projects and activities that will be covered in more detail in the sewer section of this report.

SUMMER AND FALL had the crew balancing their time equally between construction activities and regular maintenance activities. Regular maintenance activities included mid-summer and fall cycles of dirt road grading with calcium chloride spraying and paved road sweeping. Other activities include pothole patching, minor paving, line painting, ditching, roadside mowing, landfill mowing, weed trimming, weed spraying, brush trimming, culvert cleaning and catch basin cleaning. Besides sewer related projects, other construction activities by the crew included road repairs at the Palmer Brook culvert on Gary's Drive and the replacement of two culverts on Old Whitefield Road together with the adjusting of sewer manholes on Crane Street in preparation for the Town's 2019 warrant article project for road improvements that was completed by Central Paving in October. A smaller project completed by the crew included new striping and signage along Mill Street to better direct vehicular traffic and to improve pedestrian safety.

PERMITS associated with work in Town roads also contributed to busy year for the department. There were a total of 15 driveway permits and 4 trenching permits applied for, reviewed by and issued. These permits required desk time and field reviews to complete.

EQUIPMENT AND VEHICLES within the department were the focus of a fall season management effort to evaluate the fleet. A budget review showed that the department has been experiencing a trend in recent years of increased annual spending on repairs and maintenance of the fleet due to extended age and associated deterioration. I worked with the crew to gather information and to determine reasonable replacement cycles for the fleet. This information was compiled into a vehicle replacement plan beginning in 2020 and projecting out 14 years. This plan was presented to the Select Board and the Budget Committee during the 2020 budget process that began in October

2019. Research into two decades of town reports provided a complete history of equipment and vehicle warrant articles, both approved and not. This history showed a clear pattern of falling behind on replacements during the last decade. The vehicle replacement plan is intended to get the department back onto a similar replacement schedule that was followed two decades ago.

## **SEWER**

This year is highlighted by a high level of sewer related activities that kept everyone very busy. These activities included large projects, small projects, repairs, permits and contracts. The Town's sewer system is divided into three functional units and the activities of each are described below.

### **COLLECTION SYSTEM:**

This year commenced the second construction season of the multi-million dollar Subarea 5 Sewer and Storm Improvements SRF Project that replaced old sewer lines and sewer manholes on four town roads. The contractor J.A. McDonald began underground pipeline work in Union Street in April. All sewer lines in Union Street, Pine Street, Chiswick Avenue and Cross Street were replaced by mid-September and the final surface improvements consisting of resetting granite curbs and final top coat paving completed by mid-October. The project received a certificate of substantial completion in late October. I want to give a big thank you to DuFresne Group for the diligent effort in assisting the Town with project management throughout all stages of this large project.

There was a smaller companion project funded together with the Subarea 5 main project. This companion project consisted of a town-wide investigation and conditions assessment of the Town's approximately 800 sewer manholes. DuFresne Group set out the framework for this project including field surveys of the manholes and prepared the final report. Dufresne Group was able to complete surveys of accessible manholes, but there were a substantial group of manholes that required the public works construction crew to locate, break open, excavate and complete the conditions assessment. I want to give special recognition to Ralph Lucas for his efforts to go through training by Dufresne Group on using a tablet for data collection and learning to perform updates to the Town's GIS system. Ralph led the construction crew beginning in late spring and extending through the summer and into the fall to complete the effort with a total of 373 hours expended. This was a substantial effort. Thank you Ralph!

### **PUMP STATIONS:**

This year there were separate breakdowns of two of the Town's sewer pump stations located on Meadow Street and Brickyard Road. Both required emergency responses by Utility Partners and the Town to quickly stop the backup of sewage and make decisions on the necessary repairs. It was determined that communications upgrades were needed for more reliable notifications on these types of breakdowns. These upgrades are being quoted and the upgrades planned to be completed in 2020.

#### TREATMENT PLANT:

Utility Partners completed their third year of a five year contract with the Town for the ongoing operations of the treatment plant. Dan Matthews has been the plant manager for decades and continues to work diligently through operational issues and keeping the treatment plant in compliance with the State requirements under NPDES Permit No. NH100153.

The beginning of this year saw a breakdown of the centrifuge that had previous broken down in 2018 and had undergone substantial repairs and replacement of components. This year's breakdown was caused by controller electronics failures. Utility Partners worked closely with an electronics company to troubleshoot the cause and get repairs done. Utility Partners also coordinated with septic haulers for the disposal of wastewater solids to keep the plant in operation.

The Town has worked with Dufresne Group this year to get a contract in place to complete an Asset Management Program and Preliminary Engineering Report for the treatment plant. This will give the Town a better understanding of the plant's condition and capacity based on current regulations and for planning capital improvements for needed replacements and upgrades.

#### SEWER CONNECTIONS AND PERMITS:

The Town's collection system, pump stations and treatment plant can all be impacted by current and future residences and businesses that are connected or will connect to the Town's sewer system. To manage connections to the sewer system the Town has a Sewer Use Ordinance that contains procedures and requirements for these connections. This includes a specific requirement for industrial discharge permits (IDPs) for all businesses. Sewer connections and IDPs were active this year that contributed to overall busy year for permit activity in our department. There were a total of 5 sewer connections and 3 IDPs processed. These permits required desk time and field reviews to complete.

#### **BUILDINGS**

Amos Bell and Doug Noyes are both part time staff focused on repairs and smaller projects at Town buildings. They spend the majority of their time at the Opera House, Town Hall and the Police Department. They coordinate with contractors and vendors as needed to complete these repairs and projects. Repairs include a whole range of activities including metal work, painting, sealing, lighting, and electrical and security. Two warrant article projects for improvements at the Opera House have been the focus this year. The first is the Stage Rigging Project (2017-19) and the second is the Heating System Repairs (2019-12). The Stage Rigging Project has been through an extensive evaluation and now has a much better defined scope of work. This project will be part of a Request for Proposal in 2020 that will also include a new sound system and new stage lighting. The second project for Heating System Repairs was contracted with ARC Mechanical Contractors and the work was completed during November and December. This project included replacing two boiler heater cores and installing a new heater loop to connect to and independently control four existing hallway heater units. During the course of this project, other issues were discovered that will require a companion project to add another heater loop for improved heat control in the front office and the nearby bathrooms in the hallway. This companion project will commence in early 2020.



## **PROJECTS**

### **RIVER DISTRICT INFRASTRUCTURE IMPROVEMENTS:**

This year commenced the second construction season of this multi-million dollar project. The 2018 construction season saw the completion of the underground sewer and storm drainage pipelines, manholes and catch basins. Our department continued its project management role for this second season that focused on completing the surface improvements consisting of curbs, sidewalks, street lighting, paving top coat, drainage bio-swales and landscaping. Coordination with the Town Manager and the Director of Parks & Recreation were ongoing throughout the project duration. A section of the project on Ammonoosuc Street has been delayed due a problem with a building foundation and the goal is to resolve the issues and complete this section of the project in the 2020 construction season.

### **COTTAGE STREET AND MILL STREET:**

These two streets have two projects that are being coordinated together. Last year engineering design work was completed for the Mill Street sewer and storm drain replacement project. Beginning last year and continuing into this year has been planning and engineering design work on a State funded sidewalk improvement project on both Cottage Street and Mill Street. The final design work will be completed in 2020. The Town has contracts with DuFresne Group and CMA Engineers to coordinate design and manage these two projects through construction. Outreach efforts to coordinate and communicate with impacted abutting businesses will be ongoing in 2020.

### **NEW DEVELOPMENT:**

As new development activity has come through this year for staff review, I have been able to bring my municipal engineering background to assist in evaluating issues related to roads, utilities and storm drainage. The goal is to get good information on these important issues clearly communicated to the applicant to guide them in achieving a successful development project.

Respectfully submitted,

Doug Damko, Public Works Director

## Littleton Transfer Station

WOW, what a year! The year flew by and even with the recycling markets down, we somehow not only survived but prospered to a shocking level. We saw an increase in the usage of the facility and also a large increase in cardboard being recycled.

We shipped out around 168,000 more pounds of cardboard this year compared to last. While prices were low, it was still good profit for the town. Paper, plastics, and metals all saw a decrease in price but we still did pretty good because of not being afraid to think outside the box and also trying to hit the markets at the right time.

As for the facility, the biggest change this year was that our auger machine was replaced with a pre-crusher. This happened in August and while we still need to see more data, it looks like it was a great move. Early calculations estimate it will save around \$2500 to \$3000 per year in transportation and disposal costs. We also did some other modifications like repairing our oil shed and fixing some safety concerns. We were lucky with no major breakdowns this year.

This was also the first year in a few that didn't see any personnel changes. I am happy to see a large amount of people coming up and saying that this is one of the best crews that have worked here. While 2020 will be a challenging year I have no doubt that we will have another successful year.

Our Facebook page is also up and running and we will be updating it often with information. We will be also trying to get a new pamphlet and some videos uploaded to help people learn to recycle more.

As for the future...

I am hoping that this will be the final full year of bad fiber (paper/cardboard) markets as more mills will be opening up and the turnaround will hopefully be December 2020. This is the month where there will be enough mills open to be able to process all of New England's material without mills being overrun. This supply/demand shortfall will hopefully raise prices some in 2021.

The next big item is that New Hampshire is at the beginning of a trash disposal crisis. Unless something changes, NH will be facing a large increase in trash costs. New England is already the most expensive region (in continental US) for disposal rates and another spike will see a lot of changes.

Thank you for all the support!

Respectfully submitted,  
Brian Patnoe

## PLANNING BOARD & ZONING BOARD OF ADJUSTMENT

### Planning Board

The Planning Board normally meets twice a month, on the first and third Tuesday, at 6:00 PM, at the Community House Heald Room. The Planning Board approves Subdivisions, Lot Line Adjustments, and Merges. Subdivision approval is required before a landowner can divide a lot into smaller lots or building sites. The Board holds Public Hearings for large developments to assure that any concerns of the public are considered. In addition, the Board determines if the proposed changes are reasonably safe and appropriate for Littleton as a whole.

In 2019, the Board continued updating the Master Plan with Resilience Planning & Design. Focus groups were held to cover Economic Development, Recreation, Natural Resources, and Arts & Culture. The results of the focus groups were incorporated into the corresponding chapters. In the fall, a Community Forum offered residents the opportunity to make additional comments. The Master Plan will include updated maps and a profile page for each chapter that will summarize what is included in that chapter. The draft update will be ready for public hearing in early 2020.

*Tony J. Ilacqua*  
Planning Board Chair

*Mary Menzies*  
Planning Board Vice-Chair



### PUBLIC NOTICE

RSA 674:39-aa Restoration of Involuntarily Merged Lots

Residents with lots that were involuntarily merged prior to September 10, 2010 may request the Town to restore the lots to premerger status. Request must be submitted prior to December 31, 2021.

### Zoning Board of Adjustment

The Zoning Board of Adjustment meets the second and fourth Tuesday of each month, as necessary, beginning at 6:00 PM, at the Community House Heald Room. The Board considers Variances and Special Exception applications as well as Equitable Waivers of Dimensional Requirements and Appeals to Administrative Decisions. Some of the items that Board members consider during a hearing is how the requests might affect surrounding properties, property values, whether or not a nuisance or unreasonable hazard would result, the specific restrictions in the Zoning Ordinance, and if the request is consistent with the spirit of the ordinance.

In 2019, the Zoning Board welcomed new alternate George Morgan. Although George does not always have the opportunity to be a voting member, he provides valuable input during hearings and we look forward to working with him.

*Jessica Daine*  
Zoning Board Chair

*Jerry LeSage*  
Zoning Board Vice-Chair

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#### SUMMARY OF ZBA CASES

3 Special Exception approvals  
6 Variance approvals  
1 Variance denials

#### SUMMARY OF PB CASES

3 Subdivision approvals  
3 Lot Line Adjustment approvals  
4 Lots created  
2 Merges

#### SUMMARY OF BUILDING PERMITS

15 new homes or replacements  
34 residential alterations/accessory structures  
7 commercial alterations  
1 new commercial  
9 fences

\*\*\*\*\*

Joanna Ray, Planning & Zoning Administrator, provides assistance to landowners and their agents regarding the necessary applications and filing deadlines. For all questions regarding building permits and hearing applications, please do not hesitate to visit Joanna in the Planning & Zoning Office or call her at (603) 444-3996 Ext. 1027.

Milton T. Bratz, Littleton Zoning Officer & Health Officer, can be reached through the Planning & Zoning Office.

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DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

01/01/2019 - 12/31/2019

-LITTLETON, NH -

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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MACIVER SR, JOHN	01/09/2019	LITTLETON	MACIVER, MURDOCK	MORRISON, MARGARET	Y
RATCHFORD, DAVID	01/18/2019	LITTLETON	RATCHFORD, RONALD	BOULEY, ROSEMARY	N
COMPHER, ZACHARY	01/20/2019	LITTLETON	COMPHER SR, KEITH	KANE, KIMBERLY	Y
PELLETIER, MARIE	01/29/2019	LEBANON	PLANT SR, ROY	LEFEBVRE, FRANCIS	N
RAMSEY, FLOYD	02/15/2019	LITTLETON	RAMSEY, FLOYD	AYER, CATHERINE	Y
LAFLAMME, WILLIAM	03/01/2019	LITTLETON	LAFLAMME, JOSEPH	DAIGLE, CELENA	Y
MITCHELL, PETER	03/03/2019	LITTLETON	UNKNOWN, UNKNOWN	MITCHELL, HELEN	N
LACASSE, EUGENE	03/06/2019	LISBON	UNKNOWN, UNKNOWN	LACASSE, LYDIA	Y
MOORE, BETTY	03/08/2019	LITTLETON	OLSON, WILLIAM	GILLETTE, MARY	N
SAMMATARO, SHANNON	03/10/2019	LITTLETON	SULLIVAN, EUGENE	LEFEBRE, LORRAINE	N
MORRIS SR, RONALD	03/13/2019	LITTLETON	MORRIS, RALPH	MOREAU, GLORIA	N
PILOTTE, PHILOMEN	03/19/2019	LANCASTER	PILOTTE, JOSEPH	GAUDETTE, ELIZABETH	N
DEMUTH, FRANCIS	03/26/2019	FRANCONIA	DEMUTH, LOUIS	JUBINVILLE, MARIE ANGE	Y
LEGER, LINDA	04/04/2019	LANCASTER	CHASE, EDWARD	SLACK, IRENE	N
MACHIA, ROGER	04/10/2019	LITTLETON	MACHIA, ROY	HAMPSON, MARYLIN	N
MASON JR, ROGER	04/15/2019	LITTLETON	MASON SR, ROGER	ROBIE, JUNE	N
CRAFT, MOMMINA	04/22/2019	CONCORD	ACCARDI, JOSEPH	MORANDO, GENI	Y
LENAHAN, MARGARET	04/23/2019	LITTLETON	BEARD, HARLEY	BAUER, MADELYN	N

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RESIDENT DEATH REPORT

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--LITTLETON, NH --

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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BILODEAU, PATRICIA	04/23/2019	LITTLETON	BILODEAU, PHILIAS	PLANT, DELIA	N
SARGENT, DONALD	05/05/2019	LEBANON	SARGENT JR, EUGENE	CHAMPAGNE, THERESA	N
FRIZ, RICHARD	05/09/2019	LITTLETON	FRIZ, GERHARD	DUMPKE, GRACIE	Y
PLANT SR, WALTER	05/23/2019	LITTLETON	PLANT SR, ROY	LAFEZE, FRANCIS	N
ROSSI, FRANCESCA	05/28/2019	MANCHESTER	ROSSI, VITTORIO	DONATI, VIENNA	N
ILES, ROBERT	05/29/2019	LEBANON	ILES, ROBERT	GOSLING, MARGARET	Y
DAVIS, HENRY	06/10/2019	LEBANON	PIMPTON, ROBERT	DAVIS, RUBY	N
COREY, LORETTA	06/13/2019	LITTLETON	STRUEMPH, GEORGE	FALTER, LIZETTE	N
TRAHAN, RODNEY	06/30/2019	LITTLETON	TRAHAN, ARTHUR	LONGCHAMP, JEANNETTE	N
YEARGL, JOSHUA	07/05/2019	LEBANON	YEARGL, DAVID	WHITING, LINDA	N
CASWELL, MADELINE	07/06/2019	LITTLETON	HOLMES, J WENDELL	SAMMIS, MARJORIE	N
DESLAURIERS, AGATHE	07/07/2019	MANCHESTER	DESLAURIERS, ACHILLE	CARRIER, FLORIDA	N
SMEAD, IDA	07/09/2019	LEBANON	PAQUETTE, GEORGE	REMINGTON, EDITH	N
MERRILL, GEORGE	07/26/2019	WHITEFIELD	MERRILL, RICHARD	HUNTER, DOROTHEA	N
WOTTON, GEORGE	08/05/2019	LITTLETON	SMITH, ROGER	BELL, LAURA	N
STINEHOUR, LAURENCE	08/20/2019	NORTH HAVERHILL	STINEHOUR, MAXWELL	ORGE, EMILY	Y
MCMAH, HARRIET	08/28/2019	LITTLETON	BEAN, LAWRENCE	DAIGNEAULT, EYVONNE	N
ST PIERRE, JEANNETTE	08/28/2019	LITTLETON	CHARTIER, RANDOLPH	WOODARD, HILDA	N

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--LITTLETON, NH --

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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FRANCIS, JANICE	08/28/2019	LITTLETON	RAWSON, WILLIAM	SMITH, JUSTINE	N
MCCONNELL, GINA	08/31/2019	LITTLETON	MCCONNELL, ERNEST	GOULET, MARIE	N
PINEAULT, LUCILLE	09/03/2019	LITTLETON	DURETTE, AUGUSTINE	BLANCHETTE, LAURIANNA	N
PERCH, MICHAEL	09/14/2019	LITTLETON	PERCH, WILLIAM	GAINES, MARY	U
MCMAHON JR, JAMES	09/23/2019	LEBANON	MCMAHON SR, JAMES	O'CONNELL, MARY	N
DUSSAULT, CLARENCE	09/26/2019	FRANCONIA	DUSSAULT, LUCIEN	JOYAL, INA	Y
KING, RITA	10/02/2019	LITTLETON	BILODEAU, ODILON	LANOUE, GERMAINE	N
DOVHOLUK, BRUCE	10/06/2019	LEBANON	DOVHOLUK, BALCH	MACDONALD, GLORIA	Y
ASH, CAROL	10/14/2019	LEBANON	CHASE, HOMER	PRESCOTT, DOROTHY	N
MERRILL, WINSTON	10/15/2019	WHITEFIELD	MERRILL, H HUBERT	HUNTOON, MARIE	N
PANDORA, DANIEL	10/25/2019	FRANCONIA	PANDORA, RUDOLPH	BROCKNEY, PHYLLIS	N
CALL SR, HARVEY	10/28/2019	LEBANON	CALL, SANFORD	COLLINS, GERTRUDE	N
ALLEN, RUSSELL	11/08/2019	LITTLETON	ALLEN, HENRY	WRIGHT, ELEANOR	Y
PERKINS, PAULINE	11/13/2019	LITTLETON	SANTY, MAURICE	LOCKE, ETHEL	N
CARON, ROSEMARY	11/13/2019	LITTLETON	CARON, ROBERT	LANGTANGE, MARY	N
MOODIE, PHYLLIS	11/20/2019	LITTLETON	OLCOTT, JOHN	BEDELL, LELA	N
LAMBERT, SHARON	12/07/2019	LANCASTER	LAMBERT, MAURICE	TASCHEREAU, GLORIA	N
ARCHAMBAULT, THERESA	12/09/2019	MANCHESTER	ARCHAMBAULT, ELI	HAMEL, LUCILE	N

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## RESIDENT DEATH REPORT

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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
JACKSON, TIMOTHY	12/12/2019	LITTLETON	JACKSON, ELMER	ROSS, LILLIAN	Y
SLEEPER JR, CLARENCE	12/15/2019	LITTLETON	SLEEPER SR, CLARENCE	CONNELL, SADIE	Y
SLEEPER, GERTRUDE	12/15/2019	LITTLETON	HALEN SR, LESLIE	KOZAR, MILDRED	N
REEG, ELVA	12/19/2019	LITTLETON	MESSER, JOHN	DUNKLEE, ROSE	N
BOUCHER, MICHELLE	12/19/2019	LITTLETON	MAYNARD, LEONARD	RYE, BEVERLY	N
JUNOR, MARTHA	12/30/2019	LITTLETON	JUNOR, THOMAS	HILLIGAN, MARGARET	N
FILLION, ROBERT	12/31/2019	NORTH HAVERHILL	FILLION, CYRILL	DAIGLE, ANTOINETTE	Y

Total number of records 61



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## DEPARTMENT OF STATE

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## RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

-LITTLETON-

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
YOST, LYLA LYNN-MARIE	01/04/2019	LEBANON,NH	YOST, CRAIG	CHOATE, ERIN
CLIFFORD, CHLOE MELODY	01/09/2019	LITTLETON,NH	CLIFFORD, DAKOTA	CLIFFORD, SILVIA
HENDERSON, NATALIE	01/26/2019	LEBANON,NH	HENDERSON, ANTHONY	CHIRICHIELLO, NATASHA
SMITH, KAYSAN SAVERY	01/28/2019	LEBANON,NH	SMITH III, DONALD	LEMIEUX, NICHOLE
D'ALESSANDRO, AYLA ALYCE OTSITSA	03/02/2019	LITTLETON,NH	D'ALESSANDRO, JAIMIE	DAILLEBOUST, EMILY
RAYMOND, TRINITY SNO	04/05/2019	LITTLETON,NH		RAYMOND, STEPHANIE
TETRAULT, MAXIMUS ORION	04/19/2019	LITTLETON,NH	TETRAULT, CHRISTOPHER	TETRAULT, CAYLA
LANKIEWICZ, SPARROW LORRAINE	04/20/2019	LITTLETON,NH	LANKIEWICZ, JACOB	LANKIEWICZ, JESSICA
WILLEY, FELIX ANTHONY	04/25/2019	LITTLETON,NH	WILLEY, STEPHEN	HENAUT, LAUREN-SYDNEY
CANNEY, VIVIAN ROSE	05/24/2019	LITTLETON,NH	CANNEY JR, SCOTT	HOLMES, BRENDA
BORGHESE, ISLA RAE	06/11/2019	LITTLETON,NH	BORGHESE, ANDREW	MACLEOD, SALLIE
CURRIER, CHARLOTTE ELIZABETH	06/30/2019	LITTLETON,NH	CURRIER, DANIEL	CURRIER, JOANNA
SALMIN, HENDRIK DEJONG	07/18/2019	LITTLETON,NH	SALMIN, MARC	SALMIN, AIMEE
FIFIELD, SAWYER RANDALL	07/21/2019	LITTLETON,NH	FIFIELD, KYLE	FIFIELD, BRITTANY
FREDERICKSEN, AARON SCOTT	07/23/2019	LITTLETON,NH	FREDERICKSEN, ERIC	RICHARDSON, BRYNN
MARVIN, ROWEN LIAM	07/28/2019	LITTLETON,NH	MARVIN, RANDALL	ENDERSON, TORI
POWERS, JUNE PATRICIA	09/13/2019	LITTLETON,NH	POWERS, SCOTT	POWERS, MACKENZIE
FROST, SKYLA ANN	09/24/2019	LITTLETON,NH	FROST, ERIC	LUSSIER, ELEXIS
REAGEY, RADANCE LOVE	09/30/2019	LITTLETON,NH	REAGEY, KEVIN	REAGEY, SG ANJALI
MORENCY, ADDALYN LEE	11/01/2019	LITTLETON,NH		MORENCY, CHRISTINA
SHOVLIN, BRIAR OLIVIA	12/04/2019	LITTLETON,NH	SHOVLIN, THOMAS	SHOVLIN, SARA
WENTWORTH, CALLIOPE ROSE NEAL	12/05/2019	LITTLETON,NH	WENTWORTH, JACOB	NEAL, TAYLOR
CRYANS, DAVID AUSTIN	12/12/2019	LITTLETON,NH	CRYANS, DAVID	CRYANS, JENNIFER
BOYNTON, HUNTER JOSEPH	12/18/2019	LITTLETON,NH	BOYNTON, TYLER	BOYNTON, STEPHANIE

Total number of records 24

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**RESIDENT MARRIAGE REPORT**

01/01/2019 - 12/31/2019

- LITTLETON -

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SEMIAO, EVAN D LITTLETON, NH	JOHNSTON, EMILY R LITTLETON, NH	LITTLETON	FRANCONIA	01/11/2019
GARCIA, SARAH I LITTLETON, NH	BAKER JR, KEITH R LITTLETON, NH	LITTLETON	LITTLETON	02/23/2019
FULFORD, JENNIFER C LITTLETON, NH	MCMAHON III, JAMES F LITTLETON, NH	LITTLETON	LITTLETON	03/02/2019
WEIR, KRISTEN L LITTLETON, NH	BRIGGS, ROBERT F LITTLETON, NH	LITTLETON	MANCHESTER	04/01/2019
GEORGE, THOMAS I LITTLETON, NH	SMITH, DANIELLE L LITTLETON, NH	LITTLETON	LITTLETON	04/20/2019
KEARNEY, JESSICA U LITTLETON, NH	LETOURNEAU, AMBER M LITTLETON, NH	LITTLETON	LITTLETON	04/26/2019
CHARBONNEAU, OWEN J LITTLETON, NH	THOMAS, KIMBERLY A LITTLETON, NH	BETHLEHEM	LITTLETON	05/17/2019
RENE, STEPHANE LITTLETON, NH	CAMPAGNA, MATTHEW M LITTLETON, NH	LITTLETON	PELHAM	05/18/2019
POWERS, JEREMY W LITTLETON, NH	CLARK, TRISHA-LYNN M LITTLETON, NH	LITTLETON	LITTLETON	06/22/2019
CUTTING, HANNAH M LITTLETON, NH	CARDINAL, ROBERT K LITTLETON, NH	LITTLETON	DALTON	06/29/2019
DRUMMOND, SAMANTHA J LITTLETON, NH	LABONTE, MICHAEL E LITTLETON, NH	LITTLETON	BETHLEHEM	07/13/2019

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RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

- LITTLETON -

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MANNING, SCOTT B LITTLETON, NH	NAYLOR, JOANN M LITTLETON, NH	LITTLETON	LITTLETON	07/20/2019
GAOQUETTE, WILLIAM T LITTLETON, NH	WARD, JACQUELINE J LITTLETON, NH	MONROE	MONROE	07/20/2019
WRIGHT, DAVID B LITTLETON, NH	CHAMPAGNE, HANNAH S LITTLETON, NH	LITTLETON	LINCOLN	08/02/2019
KUZMESKUS, ADAM L LISBON, NH	FORMEISTER, EUGENIA M LITTLETON, NH	LISBON	LITTLETON	08/22/2019
GAUTHIER, DAVID A LITTLETON, NH	VIDARTE, JESSICA M LITTLETON, NH	HEBRON	EXETER	08/31/2019
MAYNES, KRISTA M LITTLETON, NH	ROBINSON, AMY L LITTLETON, NH	LITTLETON	LANCASTER	09/14/2019
TORTORA, MICHAEL B WELLS RIVER, VT	HOLLIS, JESSICA L LITTLETON, NH	HAVERHILL	HAVERHILL	09/28/2019
DAVIS, DELA M LITTLETON, NH	GEE, CHARLOTTE J LITTLETON, NH	LITTLETON	LITTLETON	10/05/2019
DELISLE, IAN A LITTLETON, NH	FOLEY, KARA M LITTLETON, NH	SUGAR HILL	SUGAR HILL	10/12/2019
PIERCE, TRINITY D LITTLETON, NH	DAISEY JR, HARRY R LITTLETON, NH	LITTLETON	LITTLETON	10/20/2019
ELLINGWOOD, DANIEL R LITTLETON, NH	JOHNSON, BRANDY M LITTLETON, NH	LITTLETON	LITTLETON	10/31/2019

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RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- LITTLETON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
PEREZ JR, CARLOS M LITTLETON, NH	FOLEY, SARAH A LITTLETON, NH	LITTLETON	LITTLETON	11/15/2019
PIERCY, STEVEN J LITTLETON, NH	BAILEY, KENDRA S LITTLETON, NH	LITTLETON	LITTLETON	11/17/2019
NUTE, JOCELYN G LITTLETON, NH	CURELL, JESSE R LITTLETON, NH	LITTLETON	LITTLETON	12/21/2019

Total number of records 25

### **Littleton Parks & Recreation Annual Report**

2019 was a great year for the Littleton Parks and Recreation Department! We created new programs, grew our numbers from existing programs, and built stronger community relations throughout the year. Beginning in March we have been planning for a new Handicap Accessible playground, and have raised an astounding \$200,000 to make that happen. Throughout the year Parks and Recreation hosts many free community events and low cost programming for the community which is a part of our mission. To be able to run such an array of events and programs it takes a lot of hard work from volunteers putting in the time and businesses making donations. All of the positive things that come out of the department are made possible by our community and we would like to thank all of you for your support. It is truly appreciated.

We begin each year building our ice rink, playing basketball and playing with our afterschool program participants in the snow. The ice rink was opened in early January due to the hard work of Patrick and George working overnights in single digit temperatures as long as nature cooperates. They build the rink by putting many thin layers of ice out to freeze which builds a strong base for the season. We offer skating free for the community to make sure that everyone has recreation opportunities in the winter months.

Throughout the year Patrick and George maintain all park properties which includes Remich Park, Apthorp Common, Norton Pike fields, and Brickyard fields. Their duties include plowing, ice making pool maintenance playground upkeep, tree trimming, mowing, turf maintenance, and a whole host of diverse responsibilities. Each year we receive many compliments on how great our parks look and I would like to thank Patrick and George for their hard work, determination and ingenuity for making that happen.

Each year volunteers from the Mount Eustis group work hard to open the hill for low cost skiing opportunities at a local gem of a hill. In 2019 Parks and Rec Partnered with the Boys and Girls club to have several "Kid's Nights" at the hill where we had small fires and offered food to the kids on the hill. We had strong numbers for those events and had almost 50 people on the hill at once for those events!

Our afterschool program has had up to 70 kids join us after school with daily averages of just over 50. We offer homework help, sports, games and other activities each day, and our staff do a great job of making sure the kids are well cared for and are having fun.

In 2018 Parks and Rec brought back youth softball, and in 2019 we had a great team of 15 girls that participated in the White Mountain League. They did a great job and placed 2nd in the Championship game! We are looking forward to an exciting 2020 season with lots of returning players.

We also have an Easter Egg Hunt that is a great family event as the weather starts to warm up. With almost 100 families participating and lots of fun prizes it was another successful spring event. In 2020 we are looking forward to partnering with the 99 Restaurant to expand that event into an Easter Bunny Breakfast fundraiser along with the free Easter Egg Hunt! Littleton Fire and police departments also participated in the events by giving out a "Ride to school in a Fire Truck and Cruiser" to our grand prize winners! It has been great working with our emergency response teams for fun and community outreach.

In Late spring we started our Adult softball season. This year we had three teams participate which was lower than previous years. Even with the low numbers the captains of the team did a great job making scheduling work and still creating a great season for the players. We will be looking for more teams to join in the 2020 season! Start putting your teams together!

We held 5 concerts in our concerts in the park series with music ranging from Classic Rock to folk music s, and we were able to do that with community support from local business sponsors for each concert. At each concert we saw new people joining us at the park and we drew some large crowds with the bands.

This summer was eventful for the Littleton Park Program. On our busiest days, we supervised around 90 kids. We had a great start to the summer, even with the heat! The staff came up with creative ways to keep the kids cooled off in the hot summer weather. We used our homemade slip and slide that runs down half of the hill at Remich Park. Each day for about two weeks, staff would set up a large tarp, make sure it was consistently sprayed with soap and water, and watch kids have a great time sliding down. The Park Program also used small blow up pools and played lots of water games.

In one of our first weeks of summer program, we held a Touch A Truck event. The Littleton Fire Department, Golden Cross Ambulance, Littleton Police Department, Littleton Public Works, and National Guard, all participated in the event. Kids were able to go to each vehicle, go inside, and even play with the buttons inside. The staff that came with each participating vehicle were very informative and allowed the kids to ask any questions they had.

Throughout the summer, we spent our Tuesdays at the Littleton Studio School with Lori Silva. Lori arranged different crafts that fit in the realm of our theme each week. Our themes for the summer ranged from Disney, superheroes, and even medieval times. The Park Program kids also went to the Littleton Public Library where they participated in different activities each week.

Littleton Park Program also had the opportunity to host Doug Wilkins. Doug came and sang campfire songs to all of the kids in the Pines at Remich Park. Many of his songs were interactive and the kids loved being able to join along.

The Parks and Recreation department also held different camps throughout the summer that a lot of the Park Program kids attended. Some of the camps that were represented this summer were; field hockey, baseball, soccer, basketball, drama, and running. Our camps had a great turnout this year with 112 registrations throughout the summer with several new camps added in.

This summer was busy, but lots of fun to say the least. It was a great summer and we would like to give another special thanks to the Littleton Community for being supportive of our summer programs.

2019 was the first year as the Aquatics Director for Kaitlin Horner. She did a great job and we are looking forward to having her back in the 2020 pool season! The aquatics season started with quite the bang as we had a return pipe burst right after we turned on the pump. Due to the broken pipe, we had to postpone our opening for 1 week. Luckily, when the pipe broke the Littleton Community stepped up to the plate and we had 5 businesses and the Public Works Department work together to have us up and running with only 1 week lost! We hosted a swim meet that went off without a hitch, held multiple pool parties with great turnouts, and we taught an aqua jogging class a few nights a week. We also had swim lessons every Monday through Thursday along with swim team running from nine in the morning to one

in the afternoon. This summer we had more than twenty-eight students signed up for swim lessons in each session in our summer. We had more than ten swim team members as well. In addition to great sales on lessons and swim team, we also sold more Season Swim passes than in 2018! Not only did we keep busy during scheduled lesson times, but we were extremely busy during free swim time. During inclement weather our participant numbers drop, but when the sun was shining would see close to 200 people a day with our summer camps coming through. We had a great summer and are looking forward to seeing you all in 2020 up at the pool.

Our largest event of the year is our Independence Day event which takes place on July 3<sup>rd</sup> each year. This year we had new vendors, great games for the kids and pony rides in the park! At Dusk we had another tremendous fireworks display that always seems bigger than the year before. We had two bands play throughout the day and saw people from all over New Hampshire and New England at the event. Thank you to the Littleton Police Department for assisting with pedestrian safety, traffic management and being present at the event!

Our largest fundraiser of the year was once again our Littleton Parks and Rec Golf Tournament! We had 27 teams at the tournament and had a great time! There were 20 Local businesses that sponsored holes at the event and even more that donated prizes and food for participants!

During the town vote in March of 2019 Littleton approved a warrant article to put in a new playground at Remich Park for \$125,000. Since then we have raised an additional \$75,000 for the project. In October we removed the original Remich Park Playground in preparation for putting in our new playground in the spring of 2020. 45 volunteers showed up to help including some of the crew that installed the old playground in 1989! We auctioned off some of the old pieces to help raise money for the project. We are looking forward to that park upgrade in the spring and will be looking for more volunteers to help with the construction of the new playground. The new structure will be handicap accessible and will include features for people of all ages and abilities. Please join us as we work on this project. We are very proud of the work we have done and are excited to move onto the next phase of this project.

November started our Basketball season and we had an astounding 128 players in our in-house season! There were four weeks of basketball with games and practices for kid's grades k-6. In December we had our annual Polar Express movie night and added a Parent's Night Out program to watch the kids so parents could have a night off for a movie dinner or some last minute holiday shopping. At that event we had 41 kids from 4:30 PM until 9:30 PM.

It was a great year from start to finish with more community support that we could have hoped for. Thank you again to everyone and all the businesses that donated and supported us throughout the year! If there are more programs that you would like to see please let us know! We are looking forward to growing our department and community in 2020!!

Respectfully, Chris Wilkins  
Director of Parks and Recreation  
Town of Littleton  
125 Main St Littleton NH 03561  
Cwilkins@townoflittleton.org



Community Skating at  
Remich Park

Summer Park Program  
Field Trip  
Day



Community Educational  
Program  
Tic Awareness & Lyme Disease



# Littleton Public Library

2019 Report

[www.littletonpubliclibrary.org](http://www.littletonpubliclibrary.org)

2019 was a year of partnerships and collaboration at Littleton Public Library. The library is busy with users of all ages utilizing our resources and services to enhance their lives.

The library circulated 32,969 books, audiobooks, magazines, DVDs, and more! We had 196 new patrons get library cards in 2019 bringing our active patron count to 1,670. We partnered with the NH Law Library to offer critical legal resources “North of the Notch” through a Westlaw terminal, and core legal texts including the NH Practice Series.

Digitization continues for our historic newspaper collection. We started with our oldest papers and are moving forward to the present. So far, up to 1987 is complete and we hope to complete the project this year. Other preservation projects have included the cataloging of our Kilburn Stereoview collection. This volunteer run two-year long project has finally reached its conclusion and we hope to create a searchable database of the records for researchers to access. Thanks to a grant from the NH Preservation Alliance, the library completed a Historic Building Conditions Assessment. The library brought in the architectural firm Misiaszik Turpin to complete the comprehensive building assessment and create a phased plan to address the building’s current and future needs.

Our program attendance went up 10%, with a grand total of 4,229 attendees at 274 events. Our adult programs remained strong, with monthly Book Discussions, the Riverglens book delivery program, Crafternoons, and more. We hosted talks by local authors Gary Moore and Laura Waterman. The library also sponsored special presentations on Mount Washington’s weather, the Cog Railway, Astronomy, and Haunted Hikes.

The Corey Children’s Room is always bustling. The library offers 3 storytimes weekly for babies, toddlers, and preschoolers. Our children’s staff also offer regular after school programs for school aged children, provide outreach story times to local day cares and preschools, run the ever-successful Polar Pals program and more. In March, we ran a special Story Yoga series, a new and exciting program. The library works with Lakeway Elementary to provide a Winter Activities Program at the library, giving the kids another option for this 6-week program. Our children’s department also collaborates with the Recreation Department to bring kids participating in vacation week and summer recreation programs into the library for exciting programs and events. One of our most successful programs this past year was our Fire Prevention Week storytime. Littleton Fire Rescue opened up their doors, and their trucks, for a special story time and presentation for over 60 toddlers, preschoolers, and their caregivers.



Our Summer Reading Program was a huge success with 62 children completing their reading challenges. We kicked off a summer of reading with a family show at the Opera House featuring comic mime Robert Rivest. Summer events included weekly Art Explorations on the library lawn, STEAM-Y Wednesdays where children explored the science of space, and special events by the NH Astronomical Society and Littleton's own White Mountain Science, Inc. Adults were also able to participate and complete their own reading logs for a chance to win some fun local prizes.



Some of the resources we provided residents this year:

- 47,462 books, audiobook, magazines, DVDs, and more in our physical collection.
- Access to Ancestry.com and HeritageQuest for genealogical research.
- Museum passes for free or reduced admission to Squam Lakes Natural Science Center, Fairbanks Museum, and NH State Parks.
- Access to thousands of articles through the EBSCOhost databases provided by the NH State Library.
- Thousands of eBooks and Audiobooks through the NH Overdrive program, provided by the Friends of the Littleton Public Library.
- Ability to check out a telescope thanks to the NH Astronomical Society Library Telescope Program
- Access to the internet from 4 adult public terminals and 3 children's and free WiFi throughout the building providing access to tax forms, unemployment, job searching, resumes, email and more.

Respectfully submitted,  
Meagan Carr, Director

## 2019 Opera House Annual Report

The Opera House is continuing to move forward in a progressive manner with increased bookings for the Grand Hall and the Tower Room meeting space. Our marketing has put the Opera House on the map for venue rentals and conference room rentals. We have become a much sought after space for many. We have hosted many private events, public and non-profit events. We continue to see community members who stop in our office and give us positive feedback on how much the Opera House is being used for the community and not sitting idle, and what town management has brought to the Opera House. We appreciate the high praise on the operation and stewardship of the Opera House given by our community and others.

During our three years under Town Management we increased from \$3,000 from prior management to **\$17,439 in 2017, \$37,414 in 2018 and \$43,437 in 2019**. As you can see, under Town Management we are on a continued upward increase in revenue for the Town of Littleton. I am still working with the Town Manager to complete the unfinished third floor potential office spaces, which could bring an estimated \$13,000 to our revenue. This with our yearly increases we are seeing, we have the potential to bring in approximately \$56,000 by the end of 2020. We continue to do outreach marketing for additional community and business usage of our venue and meeting space, as well as more cultural events. With the capability we now have to accept credit card payments for tickets, we have plans to create a ticket window box for events using the small window that looks into the entryway from the Grand Hall. This will help increase ticket sales for everyone. As the manager, I continue to see a prosperous future for the Historic Opera House and the Littleton taxpayers.

The Opera House held 4 fundraisers including the sold out Holiday Craft Fair in November. We had several bands and community events entertaining our audiences in 2019. Our "Christmas with Elvis" was a festive Holiday event with an interactive audience. As we move forward, we plan to bring more family entertainment to the Opera House. We had the honor of hosting NH Governor Chris Sununu and the Executive Council for a breakfast meeting and their "On the Road" Executive Branch meeting. It was exciting for the Opera House to host such a prestigious branch of our state government. October brought some "spooky" events to the Opera House. One such event was put on by the Littleton Historical Museum. They held a thrilling night with paranormal investigators. All our events at the Opera House bring in our community members as well as many visitors from out of town to Littleton who marvel at the beauty of our Opera House, our beautiful town and the unique shops and success of our many businesses. They love to stroll our Main Street, and River District while shopping at our shops and eating at our many fine restaurants.

Some of the improvements we did in 2019 included repairing the chandelier chain and installing all new LED bulbs in the chandelier. More work on the stained glass re-glazing was done and will continue with the windows on the second floor in 2020. Throughout 2019, we have continued on decreasing the cost of operating the Opera House by preventing heat loss in the building. We sealed many cold air leaks in our windows in the main entryway. A new boiler was installed and our looping heating system for the entryway hall is now operational. The entryway is no longer cold, which helps the entire 2<sup>nd</sup> floor maintain heat and regulate thermostat readings. Our new digital thermostats installed in 2019 will also

decrease our heating cost as will the secured lowered set point for the venue. We have made additional cost savings to supplies for the Opera House. The Opera House security was enhanced by having our new entrance card reader installed. This has helped with given timed access to our renters for their events. We also installed a new camera system with video feed from the Grand Hall, the entryway, and the elevator hallway. This new system has made it easier for me to view activity at the Opera House from the office and when I am not there by my cell phone link. I can be assured all lights are off after a night meeting and events, and no one is in the building that shouldn't be, without having to travel back to the Opera House, as I have always done in the past. Our new window boxes made at the Opera House and installed this past summer were painted a classic black instead of the bright green paint that was on the old worn out window boxes. These new window boxes added to our classic and historic look. We repainted the outside red brick foundation as well as fresh paint on the railings to add to our exterior appearance. We repurposed some unused items in the 1<sup>st</sup> floor basement and made cupboards and counters for our prep kitchen, and made two large sandwich boards for advertising our events. We had many splintered and broken balcony seats that needed repair and we repaired them all using our stockpile of original balcony seats. The balcony area is much safer now for our audiences. Much of this work was done with -0- cost to the taxpayer. As the manager, I have continued to work with our Town Manager to complete our upgrades to our sound system and to finally have the rigging completed. During 2019, we have selected two companies to give us final proposals for the combined work of upgrading our sound and installing the rigging. By combining this work to one company we hope to save money and finally get these projects underway in 2020. This would be a big boost to our ongoing efforts to provide quality entertainment at the Opera House.

We have 3 Opera House warrant articles to be considered by voters:

**Article 19 Opera House Rigging** To see if the Town will vote to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) for the purpose of completing the rigging improvements to the Opera House, with \$15,000 (Fifteen Thousand Dollars) to come from the Unassigned Fund Balance and \$15,000 to be raised by taxation. Estimated Tax Impact \$0.023 per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

**Article 20 Opera House Improvements** To see if the Town will vote to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) for the purpose of repairs and improvements to the Opera House Building, equipment, property, and systems, and to authorize the withdrawal of \$30,000 (Thirty Thousand Dollars) from the Unassigned Fund Balance for the above purposes. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

**Article 36 Opera House lease to Upstage Players** To see if the Town will vote and authorize the Selectmen to negotiate and enter into a 10 year lease with the Upstage Players for use of the Opera House with the exception of the Bottom Floor. If approved, the Selectmen shall have a public meeting to review the terms of the lease prior to signing the lease agreement. The Selectmen and Upstage Players will set the terms of the lease. Said lease may be renewable every year after the 10th year as long as both parties agree. If this is approved there is an estimated reduction to the 2020 Opera House Operating Budget in warrant article #09 of \$13,500 (Thirteen Thousand Five Hundred Dollars), which is estimated to be a reduction of \$0.021 per thousand. Recommended by Selectmen 2-1 Recommended by Budget Committee 5-0.

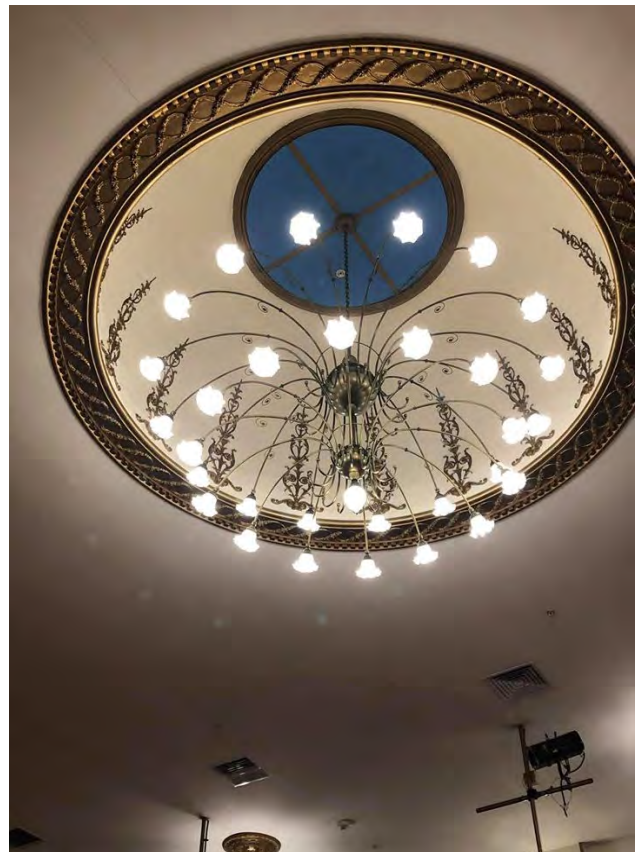


If warrant article 36 is approved by our voters, and a lease is worked out with Upstage Players and the town, I will support our voter's decision and assist Upstage Players with transition plans for an efficient and smooth process. I am committed to following the community invested voters on whatever path they decide to support and I will ensure all our 2020 contracted rentals are honored, and Upstage Players has a good start to their stewardship. If we remain as Opera House Management, we will continue to work on adding revenue to the Opera House and will continue working on obtaining a 501C3 Non-Profit status for the Opera House to enable us to apply for grants. The name of our 501C3 group will be formed under the name of "The Preservation for the Historic Littleton Opera House". We are researching the many grants that are available for Non-Profit Historical Grants and will work with the town of Littleton Grant Writer. Richard Alberini, our Historical Museum Curator and Littleton Community leader is interested in being on this board to continue our Town Management of the Opera House as well as other valuable potential board members. We have been offered assistance in our Non-Profit status from past Littleton leaders who want to see the Opera House remain under town management.

In closing, if this is my final annual report for the Opera House, depending on what the voters decide, and any plans I have for possible retirement, I want to thank everyone in our community and in town government who has supported me in my efforts to bring life back to the Historic Opera House. It has been an honor to work with everyone in our town's departments, the community, LHS community service volunteers, and with all our renters who helped bring activity to the Opera House. Our staff deserves high praise for all they have done while working with me as manager. None of our accomplishments could have been completed without the ongoing support from our town officials, and our community. We have all been invested in the Town of Littleton's Historic Opera House's future. I am looking forward to whatever the future has for the Grand Historic Opera House.

Respectfully Submitted

Sue Pilotte  
Manager  
Littleton Opera House  
January 29, 2020



## **Welfare Department**

The Town of Littleton provides assistance to families and individuals with identified and verified needs as required by law. The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such Town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word “whenever” means there is no time limit to the duty to assist. The word “shall” means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a “resident.” The local welfare program truly constitutes the “safety net” for all persons in the state of New Hampshire.

There are any number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights and food today? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

### **Instructions for Applicants**

When completing the Town Application you must also contact:

- New Hampshire Dept. of Health & Human Services, 80 North Littleton Rd., Littleton, NH 03561. 603.444.6786 or 1.800.552.8959

This step is necessary to determine if you are eligible for:

- Food Stamps
- TANF (Temporary Assistance for Needy Families)
- FAP (Family Assistance Program)
- NHEP (NH Employment Program)
- ANB (Aid to Needy Blind)
- OAA (Old Age Assistance)
- APTD (Aid to the Permanently & Totally Disabled)
- Medicaid
- Child Care Assistance

TOWN OF LITTLETON									
SUMMARY OF WELFARE PAYMENTS - 2019									
MONTH	Client Repayments	FOOD	RENT	MED	ELECTRIC	MISC/Motels	HEATING FUEL	FUNERAL	TOTAL
January	0.00	125.00	5,211.00	238.94	0.00	2,379.95	0.00	750.00	\$8,704.89
February	0.00	149.68	3,773.00	0.00	0.00	1,086.66	0.00	0.00	\$5,009.34
March	0.00	0.00	600.00	0.00	0.00	1,314.52	0.00	750.00	\$2,664.52
April	0.00	0.00	3,375.00	0.00	1,174.11	968.93	0.00	0.00	\$5,518.04
May	0.00	35.44	1,424.00	0.00	1,302.73	708.79	0.00	0.00	\$3,470.96
June	0.00	98.85	5,797.00	0.00	0.00	2,517.78	0.00	0.00	\$8,413.63
July	0.00	171.59	2,589.00	0.00	273.08	1,820.24	0.00	0.00	\$4,853.91
August	0.00	121.64	1,106.00	50.00	319.78	304.80	0.00	0.00	\$1,902.22
September	0.00	122.94	3,379.00	0.00	0.00	850.17	0.00	0.00	\$4,352.11
October	0.00	49.26	7,369.00	0.00	0.00	1,642.15	0.00	894.05	\$9,954.46
November	0.00	147.97	1,100.00	0.00	409.99	1,717.50	161.78	750.00	\$4,287.24
December	1,115.00	339.08	4,570.00	0.00	267.71	2,936.26	0.00	0.00	\$8,113.05
<b>Total</b>									
<b>Expenditures:</b>	<b>\$0.00</b>	<b>\$1,361.45</b>	<b>\$40,293.00</b>	<b>\$288.94</b>	<b>\$3,747.40</b>	<b>\$18,247.75</b>	<b>\$161.78</b>	<b>\$3,144.05</b>	<b>\$67,244.37</b>
<b>Repayments</b>	<b>0.00</b>								<b>\$0.00</b>
									<b>\$67,244.37</b>
<b>Budget</b>		<b>\$500.00</b>	<b>\$32,850.00</b>	<b>\$250.00</b>	<b>\$3,500.00</b>	<b>\$10,000.00</b>	<b>\$2,000.00</b>	<b>\$2,250.00</b>	<b>\$14,000.00</b>
<b>Balance Left</b>		<b>-\$861.45</b>	<b>-\$7,443.00</b>	<b>-\$38.94</b>	<b>-\$247.40</b>	<b>-\$8,247.75</b>	<b>\$1,838.22</b>	<b>-\$894.05</b>	<b>\$65,350.00</b>
									<b>Over/Under</b>
<b>% of Budget</b>		<b>272.29%</b>	<b>122.66%</b>	<b>115.58%</b>	<b>107.07%</b>	<b>182.48%</b>	<b>8.09%</b>	<b>139.74%</b>	<b>102.90%</b>



The Littleton Area Chamber of Commerce Board of Directors and staff would again like to thank the citizens of Littleton for their continued support of downtown beautification efforts and events in Littleton.

This year our community event efforts, funded partially by Littleton residents, again included the Gathering of the Jack O'Lanterns and Christmas Parade. With these funds we were able to expand our reach bringing additional visitors and area residents to downtown Littleton to celebrate and enjoy our beautiful downtown.

We're proud to continue our stewardship of Littleton's Main Street and downtown beautification programs including the piano project, hanging flower baskets and holiday lights. As a steward of these efforts for the town, the Chamber has several partners without whom we would not be able to accomplish all the work it takes to keep our downtown beautiful. Special thanks to Littleton Parks & Recreation and Littleton Water and Light, as well as the Main Street shop owners and employees who helped to care for the pianos placed along the street.

While 2019 was a year of development and renewed focus, 2020 promises to be a year filled with valuable programs, exciting new initiatives, and tourism development for Littleton and surrounding our communities. We're pleased to be a part of so many efforts with partners throughout the region that continue our economic and community development focus.

Thank you again for your continued support and valuable feedback. We look forward to seeing you around town!

Most Sincerely,

  
Nathan Karol  
Executive Director  
  
Tricia Fryman  
President, Board of Directors

  
William Jolly  
Vice-President, Board of Directors





## 2019 ANNUAL REPORT

This year started slow with a major concentration on recruitment. A committee was formed and has compiled several great ideas to recruit new members. Our current membership consists of 16 volunteers with 4 of them in a limited status. New members are always welcome! So, if you or anyone you know is interested, please feel free to contact any current member or reach out to us through the Littleton Police Department directly or through departments various social media platforms (ie. Facebook, Twitter, Instagram or website).

The police department has appropriated a new scanner system to allow all past, present and future police records to be cataloged and filed electronically. This will allow filing to be expedited and easily retrieved. Thank you to the members that have expressed interest in assisting administration with this very tedious task.

In 2019, our fundraising campaign was very successful. Also, the VIPs received some very generous donations from local residents who utilize our volunteers to complete house checks when they are away for a period of time. Dick Massimilla has started to create another video; this time concentrating on what the Littleton Police Department and officers do. Once complete, this will be available to the public for viewing, just visit Littleton Police Department website ([www.littletonpd.org](http://www.littletonpd.org)). Sharon Craigie continues to research, capture and document the history of the Littleton Police Department, from its inception to present day. Anyone with any interest in this, please contact Sharon. She is great in educating us in the evolution of police involvement in the Town of Littleton for the last 100+ years.

Once again, in 2019, many volunteers were involved in numerous events with the police department and the Town of Littleton. Some of these events include an annual bike rodeo held at the Lakeway Elementary School where we

recognition day, the Christmas Parade, the Antique Car Parade, and, after a 10-year hiatus, the Littleton Fire Department Fire Truck and Emergency Vehicle Parade. Many local communities participated with their equipment to show their support. Lastly, the VIPS assisted with the annual Lighting of the Jack -O- Lanterns and the Harvest Festival.

The Littleton Police Department partnered with the North Country Health Consortium to assist with the continued opioid issues within the community. The VIPS members were educated about the issues and were made aware of what the program consists of, which includes training in addiction, suicide preventive measures, compassion fatigue, and recovery coach programs.

The Volunteer in Police Service provide many hours of cleaning the facility, general maintenance, upkeep of the flower beds, painting, speed trailer deployment, front office help and many other services to the Police Department and Town of Littleton.

Over the course of 2019, the VIPS logged 700 hours of volunteer time at the Littleton Police Department. The national guidelines for hourly pay for New Hampshire volunteers value our volunteer time at \$25.43 per hour. By utilizing this calculation, the VIPS provided the Town of Littleton \$17,801.00 in wages and savings.

The Littleton Police Department Volunteers in Police Service proudly serve the police department and our community. We thank you for your continued support and look forward to a prosperous 2020. If you have any interest in becoming a proud volunteer or want to learn more about VIPS, you can find us on the Littleton Police Department website, [www.littletonpd.org](http://www.littletonpd.org) under the "Divisions" tab. We are gladly welcoming new members.



Respectfully submitted,

Harry Smith  
VIPS Coordinator



# **PEMI-BAKER SOLID WASTE DISTRICT**

Brian Patnoe, Chairman  
Jessie Jennings, Vice-Chairman  
Erik Rasmussen, Treasurer  
Danica Melone, Secretary

c/o 161 Main Street  
Littleton, NH 03561  
(603) 444-6303 ext. 2025  
[dmelone@nccouncil.org](mailto:dmelone@nccouncil.org)

## 2019 Annual Report

In 2019, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 4<sup>th</sup> and the other in Plymouth on Saturday, September 28<sup>th</sup>. A total of 241 households participated in the program and over 3,210 gallons of material was collected. The total expenses for 2019 HHW programming, which includes disposal costs, advertising, & insurance, totaled at \$21,477. The District was awarded a grant from the State of New Hampshire for \$5,026, received a \$5,000 donation from Casella Waste Management, and received \$500 in sponsorship from Littleton Chevrolet Buick. The net expenditures for the program were \$10,951.00 (a cost of \$0.39 per resident.)

The district also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast. This year, fluorescent light bulb collections resulted in over 24,891 linear feet of fluorescent tubes being properly disposed of; as well as 780 bulbs; 2,047 units of ballasts and batteries; and 97 smoke detectors. The total cost for this effort was \$3,649.62 covered by district dues.

When selling your recyclables, be sure to call multiple brokers to ensure you receive the best price. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at [www.nhthebeautiful.org](http://www.nhthebeautiful.org).

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District by email at [dmelone@nccouncil.org](mailto:dmelone@nccouncil.org).

Respectively Submitted,  
Danica Melone, Secretary



## Ammonoosuc River Local Advisory Committee

### 2019 Annual Report

As expected, circumstances have changed for members of the Ammonoosuc River Local Advisory Committee (LAC) since the first meeting January 8, 2008. Only four of the original 14 members remain on the committee envisioned in 2004 when representatives of seven towns, Carroll, Bethlehem, Littleton, Landaff, Lisbon, Bath and Haverhill met, along with three representatives of interest groups. They concurred that the best way to address issues along the river would be to work together in protecting the water quality of the Ammonoosuc along its corridor.

LAC members represent the interests of their communities on the committee. Without that representation a town is missing out on an opportunity to provide input and receive feedback in a timely manner. Each town may nominate up to three members and we ask the select board of each town to help us identify qualified candidates, especially those towns currently without a representative.

#### Current Member Representatives (6)

Bath:	Richard Walling
Bethlehem:	Marilyn Johnson until 12/12/19
Carroll:	Vacant
Landaff:	Errol Peters
Lisbon:	Vacant
Littleton:	Arthur Greene, Connie McDade
Sugar Hill:	Dennis McFadden
Haverhill:	Vacant

In 2019 LAC membership was extended to include towns in the Ammonoosuc River watershed. Sugar Hill nominated a representative whose main concern is maintaining the quality of water in a Salmon Hole tributary, which flows through Sugar Hill. A Fluvial Geomorphic Assessment of the Ammonoosuc in 2011 found that a site by the Salmon Hole Bridge in Lisbon is one of the highest yielding and deepest aquifers in the Ammonoosuc Valley. Because of this and the resource value of its trout habitat, LAC members supported a restoration project by Salmon Hole Bridge.

Water quality protection and storm water management have been the main issues for the LAC this year. Protection of ground water from runoff is vital for safe drinking water and for preserving the aesthetic values of the river. Waste management is currently at the forefront of local concern with the Bethlehem landfill seeking a final expansion and threatening to relocate to a site in the neighboring town of Dalton near Forest Lake. Selection of a site for disposal of waste in a less critical environmental area is of utmost importance.

LAC participated in the review process for Northern Pass from 2011 to July 2019 by attending hearings, reviewing applications and sending comments to the Site Evaluation Committee, the N.H. Department of Environmental Services and the U.S. Department of Energy. It was heartening to see that the grass-root efforts of ordinary citizens and concerned groups succeeded in protecting New Hampshire's critical environment. Committee members envisage an increasingly challenging agenda in the year ahead as it seeks to preserve and enhance the quality of this extraordinary resource our towns enjoy.

Sincerely,

***Marilyn Johnson***

Marilyn Johnson, Acting Chair  
Ammonoosuc River Local Advisory Committee





The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas: Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Judith Hull joined the staff in March. Judith's work supports the Grafton County Master Gardeners who offer education to community members with science-based gardening guidance.
- Michal Lunak collaborated with colleagues to host farm safety trainings, a New Hampshire Veterans in Agriculture workshop, and webinars on changes in tax laws.
- Mary Choate taught several food safety classes, including ServSafe® to 89 restaurant and healthcare staff and S.A.F.E. to 110 restaurant, food pantry, childcare, elder care and camp staff.
- Heather Bryant worked with partners across NH, VT and ME to complete a USDA SARE funded multi-year multi-location research and education project looking at fertility and pest management options in high tunnel tomatoes.
- Geoffrey Sewake completed the pilot of the Downtowns & Trails Program in Bristol, which examined ways to better catalyze the community's village center and multiuse trail that connects to Newfound Lake.
- Jim Frohn conducted 58 woodlot visits covering 7600 acres, and referred 36 landowners, owning 2514 acres, to consulting foresters.
- Under the guidance of Donna Lee, 86 screened 4-H leaders worked with 224 youth (ages 5-18) on projects which enhanced their personal development and increased their life-skills.
- Lisa Ford, taught more than 450 youth, adults, and seniors in a variety of nutrition education and food security lessons throughout Grafton County.

Respectfully submitted: Donna Lee, County Office Administrator

**American Legion, Post #68, 2400 St. Johnsbury Road,  
Littleton, NH 603-444-4802**



Donations

Jarheads MC Memorial Fund	\$ 100
Cathedral of Pines (Memorial Services)	\$ 50
Veterans & Families (Fuel Assistance)	\$2,400
NH Food Bank	\$ 100
Girl Scout Cookies for Troops	\$ 60

Scholarships

So far this fiscal year (July 31 – June 30), we have paid out \$1,000. We still have commitments of two \$500 awarded but have not received their grades. Littleton HS, Lisbon HS, Profile HS, North Country Charter Academy and the White Mountain School will each receive \$500 each year starting in 2020.

Youth Programs

Littleton Babe Ruth Baseball	\$ 300
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Boy's State Program, Oratorical Contest

No expenditures were recorded for either program for this past fiscal year. We have sponsored Boy's State in the past (\$355 in May 2019). In March 2018 we awarded \$100 for local Oratorical Contest 1<sup>st</sup> prize.

Cost for Memorial Day Parade

The Legion passed out flags at the ceremony and throughout Town. We do a special luncheon and it runs about \$50 for the food and \$110 for the flags.

Flag Day Ceremony

\$100 spent for food and Flag Burning Ceremony.

Veteran's Day, November 11<sup>th</sup> at 11:00 AM

Wreath Laying Ceremony at the Community Center front lawn followed by a luncheon at the American Legion Post 68.



U.S. Department  
of Veterans Affairs

**White River Junction VA Medical Center**  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

December 23rd, 2019

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Becky Rhoads, Au.D.  
Associate Medical Center Director



# VA New England Healthcare



## YOUR BENEFITS. OUR COMMITMENT.

At VA New England Healthcare, our mission is to focus on all aspects of a Veteran's well being. That's why we offer a benefits package that covers the health, wellness, foundational and long-term needs of each and every Veteran who walks through our doors. Our services include:

### Health:

Primary care, pharmacy, optometry and audiology, labs and imagery

### Wellness:

Personal training, nutritional planning, and recreational programs

### Foundation:

Vocational training, housing assistance, and small business start-up assistance

### Long Term:

Residential care, home health, adult daycare and end-of-life programs

## WHO'S ELIGIBLE?

If you served in the military and received an honorable discharge, you may qualify for VA Healthcare benefits. If you were in the Reserves or National Guard, you may also qualify if you were called to active duty (other than for training only) by a Federal order and completed the full period of your active duty.

## ENROLL NOW

You can enroll in the VA New England Healthcare System anytime—but don't wait. To enroll, complete VA Form 10-10EZ (Application for Health Benefits). The form may be obtained at any VA Healthcare facility, by calling 877-222-8387, or online at [www.1010ez.med.va.gov/sec/vha/1010ez](http://www.1010ez.med.va.gov/sec/vha/1010ez). If you have questions just call or stop by the nearest facility—we'll be glad to help. And once enrolled, you can access health care at any VA Healthcare facility in the country.

**"Every time I connect**

**with anybody from the VA, there is always a helpful, lending hand reaching out to me."**

**Vietnam Veteran, New Bedford**



Stephen, Vietnam Veteran,  
and Donte, WWII Veteran

- There are **NO** annual fees, premiums or deductibles
- Co-pays, little to no cost
- More than 50 locations—we're New England's largest health care provider
- **Great prescription benefits**
- You are eligible to use VA Healthcare with your private insurance
- Having VA Healthcare will allow you to meet the **Affordable Care Act requirements**

## Specialized Services

### for Women:

- Preconception counseling
- Contraceptive services
- Maternity care
- Infertility treatment
- Mammography
- Breast exams
- Menopause management
- Pap smear/pelvic exams



Laura, OIF Veteran

**DID YOU KNOW?**

1-844-VA-CARES (822-2737) [www.newengland.va.gov/outreach](http://www.newengland.va.gov/outreach)



"I didn't realize that by enrolling in the VA, I am creating new services for my fellow Veterans—not taking them away."

OEF/OIF Veteran, Nashua, NH

Reginald, Desert Storm Veteran,  
and Josephine, Kuwait Veteran



## ACCESS TO OVER 50 FACILITIES THROUGHOUT NEW ENGLAND

We are located throughout the six New England states and have 8 Medical Centers, over 45 Community-Based Outpatient Clinics, 6 Nursing Homes and 2 Domiciliaries.

### VA FACILITY LOCATIONS

Connecticut		Massachusetts		New Hampshire	
Danbury		Bedford		Conway	
Newington		Boston		Keene	
New London		Brockton		Littleton	
Stamford		Fitchburg		Manchester	
Waterbury		Framingham		Portsmouth	
West Haven		Gloucester		Somersworth	
Williamantic		Greenfield		Tilton	
		Haverhill			
<b>Maine</b>		Hyannis		<b>Rhode Island</b>	
Augusta		Jamaica Plain		Middletown	
Bangor		Lowell		Providence	
Bingham		Lynn			
Calais		New Bedford		<b>Vermont</b>	
Caribou		Northampton		Bennington	
Fort Kent		Pittsfield		Brattleboro	
Houlton		Plymouth		Burlington	
Lewiston		Quincy		Newport	
Lincoln		Springfield		Rutland	
Portland		West Roxbury		White River Junction	
Rumford		Worcester			
Saco					

If you are interested in contacting one of our Community-Based Outreach Clinics, please call the VA Medical Center nearest you.

### NEW ENGLAND VA MEDICAL CENTERS

Connecticut		Massachusetts		New Hampshire	
Newington		Bedford		Manchester	
860-667-6838		800-838-6331		800-892-8384	
West Haven		Brockton		<b>Rhode Island</b>	
203-937-4767		508-583-4500		Providence	
		Jamaica Plain		866-364-4486	
<b>Maine</b>		Northampton		<b>Vermont</b>	
Augusta		413-584-4040		White River Junction	
877-421-8263		West Roxbury		866-687-8387	
		617-323-7700			

For contact information for all VA New England Healthcare System facilities go to: [www.newengland.va.gov/outreach](http://www.newengland.va.gov/outreach) or call 1-844-VA-CARES (822-2737)



Defining  
**VA EXCELLENCE**  
in the 21st Century



Defining  
**VA EXCELLENCE**  
in the 21st Century

**DID YOU KNOW?**  
VA HEALTH CARE

## We've Created a Healthcare System Just for You.

### VA New England Healthcare



Lyndon with "Ice",  
OIF Veterans

### OUR VETERANS DESERVE THE BEST.

You served your country. Now let your country serve you. The VA New England Healthcare System is a state-of-the-art, comprehensive health care system that understands the special needs of Veterans. For example, does your private doctor ever ask about environmental exposures you've encountered during your service?

The VA operates New England's largest integrated health care system with eight Medical Centers and over 45 Community-Based Outpatient Clinics. What's more, VA is the only national health care system in the country. That means that if you get sick or need medication while traveling, you can simply go to the nearest VA facility and get the care you need.

1-844-VA-CARES (822-2737)  
[www.newengland.va.gov/outreach](http://www.newengland.va.gov/outreach)



### **Town Specific Annual Report 2019 - Littleton**

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2019, for the Town of Littleton, we provided 6,447 visits with services to 168 clients (18 of which were Hospice and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Littleton for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Littleton to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.



**OFFICE HOURS AND PHONE NUMBERS** Web Site: [www.townoflittleton.org](http://www.townoflittleton.org)

Department	Office Hours	Contact Numbers
<b><u>Fire Department</u></b> 230 West Main Street	Monday – Friday	Phone: 444-2137 Fax: 444-2218
<b><u>Police Department</u></b> 2 Kittridge Lane	Monday – Friday	Business Phone: 444-7711 24 Hr. Phone: 444-2422 Fax: 444-1704
<b><u>FOR EMERGENCIES DIAL 911</u></b>		
<b><u>Littleton Public Library</u></b> 92 Main Street littlib@gmail.com	Tuesday & Wednesday 9:30 AM – 7:00 PM Friday: 9:30 AM – 5:00 PM Saturday: 9:30 AM – 4:00 PM <b>Closed Sunday, Monday &amp; Thursday</b>	Phone: 444-5741 Fax: 444-1706
<b><u>Public Works—Highway Department</u></b> 240 West Main Street Doug Damko, Public Works Director	Monday – Friday 6:30 AM – 3:00 PM	Phone: 444-5051 Fax: 444-2524
<b><u>Transfer Station</u></b> 1213 Mount Eustis Road  <b>Summer Hours from May 2<sup>nd</sup> through October 31<sup>st</sup>:</b>	Tuesday – Friday 12:00 PM – 4:00 PM Saturday 8:00 AM – 4:00 PM	Phone: 444-1447 Fax: 444-1716  <b>Closed Sunday and Monday</b>
<b><u>Wastewater Treatment Plant</u></b> 323 Meadow Street	Monday – Friday 6:30 AM – 3:00 PM	Phone: 444-5400
<b><u>Water &amp; Light Department</u></b> Lafayette Avenue	Monday – Friday 8:00 AM – 4:00 PM	Phone: 444-2915
<b><u>Municipal Offices</u></b> <b><u>125 Main Street</u></b>  <b><u>Town Clerk Closes at 3:45 PM</u></b> <b><u>Monday through Thursday</u></b>	Monday – Thursday 8:30 AM – 12:30 PM 1:00 PM – 4:00 PM Friday -8:30 AM – 12:30 PM	Phone: 444-3996 Town Office Fax: 444-1703 Town Clerk Fax: 444-0735
Town Manager Town Manager Executive Asst. Finance Director Executive Secretary/Welfare Dir. Tax Collector Planning & Zoning Clerk Parks & Recreation Director Assessing Department Benefits/Payroll Coordinator Accounts Payable Clerk <b><u>Town Clerk</u></b> <b><u>Assistant Town Clerk</u></b>	Andrew Dorsett Robin Heath Karen Noyes Ceil Stubbings Amy Hatfield Joanna Ray Chris Wilkins KRT Assessing Kelsea Demers Susan McQueeney Judy White Jennifer Rugar	Extension: 1013 Extension: 1011 Extension: 1015 Extension: 1012 Extension: 1027 Extension: 1016 Extension: 1014 Extension: 1026 Extension: 1024 <b>Extension: 1020</b> <b>Extension: 1023</b>
<b><u>Updated 2/18/2020</u></b>		